

**APPLICATION FOR LOCAL HISTORIC DISTRICT DESIGNATION**  
**HISTORIC PRESERVATION COMMISSION**

Date: \_\_\_\_\_

**DISTRICT INFORMATION**

Nomination for a historic district may be submitted by 60% of the owner(s) of record of the nominated properties or structures in a proposed historic district.

Primary Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe the boundary of the proposed district and attach a map:

Describe one or more areas of significance of the proposed district as it relates to the criteria contained in the attached Section 27-176(h)(2). Provide photographs and documentation for statements below. Properties nominated as a district should be significant for the same reasons, e.g. architectural style:

**OWNER AND PROPERTY INFORMATION**

Complete the remaining pages for **each property** located within the proposed district. Provide photographs and documentation as appropriate for each response.

Owner(s) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Property Address: \_\_\_\_\_

2. Present Use: \_\_\_\_\_

3. Historic Use: \_\_\_\_\_

4. Legal Description (*Attach if necessary*): \_\_\_\_\_

5. Architectural Style: \_\_\_\_\_

6. Construction date: \_\_\_\_\_  Estimated  Actual

7. Architect's Name: \_\_\_\_\_  Unknown

8. Builder's Name: \_\_\_\_\_  Unknown

9. Source of Information:  Assessor Records  Building Permit  Sanborn Maps  
 Other: \_\_\_\_\_

10. Condition of structure or property:  Excellent  Good  Fair  Poor

11. Has the structure been altered?  Altered  Unaltered  Restored

12. List structure as:  Contributing  Non-contributing

13. Describe type and date of alteration(s) made to the structure. Provide a photograph and documentation of alteration(s). (*Attach additional sheets if necessary*):

*I (we) hereby affirm that I (we) favor having the property defined herein, designated as a historic district.*

\_\_\_\_\_  
Signature of Owner Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner Date: \_\_\_\_\_

Section 27-176(h)(2) *Nomination of landmarks and historic districts. When nominating a property or area as a landmark or historic district the application shall address the following criteria:*

- a. Its character, interest, or value as part of the development, heritage, or cultural characteristics of the community, county, state, or country.
- b. Its location as a site of a significant local, county, state, or national event.
- c. Its identification with a person or persons who significantly contributed to the development of the community, county, state, or country.
- d. Its embodiment of distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials.
- e. Its identification as the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of the community, county, state, or country.
- f. Its embodiment of elements of design, detailing, materials, or craftsmanship which renders it architecturally significant.
- g. Its embodiment of design elements that make it structurally or architecturally innovative.
- h. Its unique location or singular physical characteristics that make it an established or familiar visual feature of the neighborhood, community, or city; or the fact that it has yielded, or may be likely to yield, information important in history.
- i. Its character as a particularly fine or unique example of a utilitarian structure, including but not limited to, farmhouses, gas stations or other commercial structures, with a high level of integrity or architectural significance.
- j. Its overall setting and harmony as a collection of buildings, structures, or objects where the overall collection forms a unit.
- k. Its suitability for preservation or restoration and its potential to be returned to an accurate historic appearance regardless of alterations or insensitive treatment that can be demonstrated to be reversible.