



## **Warrensburg Arts Commission Meeting**

### **Minutes**

**August 21, 2023**

**5:00-6:00 pm**

**Southeast Conference Room**

**City Hall**

**102 S Holden St.**

**Warrensburg, MO 64093**

**Zoom option available**

The meeting was **called to order at 5:03 pm**. Quorum was established.

### **Roll Call**

All commissioners present: Allison Robbins (via phone), Sarah Chamberlin, Steve Carter, Cindy Bechtol (via Zoom), Maya Kucij, Sue Kraus.

City Liaison/Ex-Officio: Marcella McCoy, present. Eddie Osborne, absent.

Guest: Ellsbeth Gladfelter, UCM Poli-Sci student.

### **Approval of Agenda**

Sarah motioned to approve, and Maya seconded. The motion passed unanimously.

### **Approval of Minutes**

Sue motioned to approve, and Maya seconded. The motion passed unanimously.

### **Introduction of Guests/Visitors**

Ellsbeth Gladfelter introduced herself as a UCM Poli-Sci student and attended for observation only.

### **Updates**

Marcella informed the commissioners she would be presenting the new FY24 budget to the commissioners for the first reading at the August 28 City Council meeting. The second reading will be held at the September 11 City Council meeting.

Allison announced that Main Street has acquired what was once known as the Star Bar, which could have future positive ramifications for arts in Warrensburg.

### **Old Business**

Art Walk Planning for September

Survey of artists: Maya and Jamie DeBacker of Main Street would like to survey participants and businesses to gather information for planning of the FY24 events. Commissioners agreed that this is needed. Allison will create a draft of the survey and share with Maya and Jamie for final edits.

Table activities: Commissioners discussed interactive activities at their Commission table. Allison

will create Google Doc for commissioners to brainstorm ideas for the 2024 season.

### **Community Theater Fundraiser Updates**

#### Audition Updates

Cindy reported the one challenge for the upcoming production is locating a stage, given that Main Street no longer has the one Community Theater has used in the past. Ideally, a 20-inch stage is needed. Commissioners suggested that she speak with Eddie. Arts Commission and Community Theater would need to find a place to store such a stage should the commission purchase the items needed to build the stage.

#### Senior Center and RISE Updates

Sue reported that she is in the process of contacting Cindy Price regarding RISE participation at the matinees. Allison noted that she will be meeting Bettina at the Senior Center in the next two weeks to discuss dinner theater meals.

#### Ticket Sales Planning

The Commission discussed several issues regarding ticket sales, including pricing, number of tickets, dinner tickets vs. show tickets, and sales process. The Chamber can help with ticket sales, and a commissioner will reach out to see if it is cash only sales or if they have the ability to accept cards. Sarah, Maya, and Allison will continue to work on these issues before the next meeting, with input from the Senior Center and Community Center.

#### Needed Purchases

Cindy noted that purchases would need to be made fairly quickly and that each director was creating a list. Allison suggested keeping open communication with her and the City to complete purchases. Marcella noted that the City has an account at Lowes. Sarah noted that the Charity Garage Sale might have items needed for the production. Cindy will provide a list of items still needed. Cindy noted that the projector at the Community Center might be a cost-savings to the event as it could be used to create background scenery and cut down the number of items needed for sets.

#### Warrensburg Coloring Book Update

Allison reported that a meeting with Marcy, Steve, and Maya went well. The project is on hold until after October, to allow the Visitors Center to move to their new location and the Commission to complete the October fundraiser.

### **New Business**

#### Purchase of Tent Pop-Up

Commission tabled this purchase for a future discussion, as Steve brought up concerns that the Commission may want a professional or heavier duty tent given the weather and environment that could possibly wear down a tent quickly.

#### Movie Nights

Sarah suggested tabling this idea for a future meeting. Allison noted this might also play into the building Main Street acquired. All agreed.

### **Next Meeting - September 18, 5:00-6:00 pm**

Sarah suggested holding a meeting at the Community Center to accommodate the October Fundraiser planning. Commissioners agreed, and the monthly meeting will be held at the Community Center, room

location TBD. Commissioners will also discuss any remaining advertising that may be needed for the performances

The meeting was **adjourned at 5:58pm**

Custodian of Records:  
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[Contact Form](#)