

**Park Board Meeting – June 28, 2023**

**7:00pm**

**Warrensburg Community Center – Room BC**

**445 E Gay St, Warrensburg, MO 64093**

**1) Call to Order**

Erica Collins called to order the regular meeting of the Warrensburg Parks and Recreation Board at 7:01pm on June 28, 2023 at the Parks and Recreation Department, 445 E Gay St. Erica noted to add Missouri Department of Conservation under unfinished business. Erica noted that she wanted to change the order under New Business to show the Eagle Scout project first.

**2) Roll Call**

Carrie Battles conducted a roll call. The following members were present: Erica Collins, Jason Duffey, Joshua Greene, Shawnacy Johnson, Bryan Jacobs, Dawn Gauvin, Brandon Campbell arrival at 7:04pm

The following members were absent: Ernest Graydon

Others in attendance were:

Danielle Dulin, City Manager, City of Warrensburg

Chris Deal, WPR Director

Brandon Maberry, WPR Business & Information Specialist

Carrie Battles, WPR Office Manager

Morgan Hebensperger, WPR Recreation Supervisor of Programs & Events

Joshua Roglon, WPR Recreations Supervisor of Sports

Corbin Gant, WPR Recreation Supervisor of Fitness

Enrico Villegas, Assistant City Manager/Public Works Director, City of Warrensburg

Dave McCannon,

Joe DeBold, Missouri Department of Conservation

Emily Porter, Missouri Department of Conservation

Chris Cain, Missouri Department of Conservation

Liz Hargrave, Johnson County Board of Services

Scott Holmberg

Mike Dulin

Bruce Uhler

Nathan Wilttrout, Troop 400

### **3) Approval of Agenda**

Bryan Jacobs moved to approve the Agenda. Shawnacy Johnson seconded. Erica Collins-Yes, Jason Duffey-Yes, Joshua Greene-Yes, Shawnacy Johnson-Yes, Bryan Jacobs-Yes, Dawn Gauvin-Yes, Brandon Campbell-Yes

### **4) Approval of Minutes**

Joshua Greene moved to approve the May 3, 2023 Regular Meeting Minutes. Dawn Gauvin seconded. Erica Collins-Yes, Jason Duffey-Yes, Joshua Greene-Yes, Shawnacy Johnson-Yes, Bryan Jacobs-Yes, Dawn Gauvin-Yes, Brandon Campbell-Yes

### **5) Announcements**

No announcements

### **6) Employee Appreciation Award**

Gabe Clark was recognized as an outstanding employee. Chris stated that he is very dedicated to his position as the Building Supervisor. He stated that we have seen a positive impact to the Community Center since Gabe has taken over this role.

### **7) Committee Reports**

#### **a) Finance Committee Report**

Joshua Greene noted that Chris Deal had provided a detailed financial report to the Board and not much has changed since last months discussion regarding the budget. Chris noted there are no major concerns at 8 months into the fiscal year. There were no questions on the finance reports.

#### **b) Building & Grounds Committee Report**

Jason Duffey noted that the committee discussed the new pickleball courts, the outdoor pool pumps and the restrooms at the inclusive playground. There were no questions regarding the report.

#### **c) Recreation Committee Report**

Chris Deal noted that the highlights are listed in the Director's Report.

#### **d) Administration Committee Report**

Erica Collins noted they discussed the budget, personnel and open positions, transition of Park Maintenance back to Parks & Recreation. There were questions regarding the report.

### **8) Unfinished Business**

#### **Managed Deer Hunt**

Chris Deal noted that we will continue to participate in a managed deer hunt in Warrensburg. He noted that some changes proposed to the hunt will be we will not be assigning park areas for the hunters, we will not close the parks during the hunt, we will extend the date from November 1 to January 15, and we will be creating a formal reporting system with MDC.

Missouri Department of Conservation representative, Chris Cain, provided a report on our first managed deer hunt. He noted that our managed deer hunt was successful due to the partnership with the City Manager. He noted that leaving the parks open during the hunt is how every other managed deer hunt is done in other cities.

### **Notice to terminate agreement established by Ordinance #5751 Parks Operations Superintendent/Hiring Timeline**

Chris Deal noted that on September 12, 2022, Ordinance #5751 was approved authorizing many operational issues, but in summary, the Public Works Division of the City of Warrensburg would oversee Park Maintenance Operations, until notice to terminate is provided by either party, in writing, upon sixty days' notice. Chris requested approval to terminate effective October 1, 2023 and approval to start the process of hiring a Park Operations Superintendent, with the intent to fill the position by September 1, 2023. Board members asked for clarification on the timeline and interim plans to make sure the work continues. Chris explained that the partnership is working well but it was always the intent for operations to come back under Parks & Rec. Enrico stated that the intention is for the transition to be smooth and to continue to work with the Parks department. He stated that any park project is a community project so all departments will continue to assist where needed. Danielle Dulin noted that the intention was for the operations to fall under Parks & Recreation and to continue with the partnership of working together.

Joshua Greene motioned approval of the Parks & Recreation Board approve to terminate the contract agreement as established by Ordinance #5751, on September 12, 2022, between the Warrensburg Parks & Recreation Board and the City of Warrensburg. Brandon seconded. Erica Collins-Yes, Jason Duffey-Yes, Joshua Greene-Yes, Shawnacy Johnson-Yes, Bryan Jacobs-Yes, Dawn Gauvin-Yes, Brandon Campbell-Yes

### **9) New Business**

Nathan Wiltrap provided a presentation on floating rain gardens he would like to install at Lions Lake. Brandon Campbell moved to support Nathan in his Eagle Scout project. Dawn Gauvin seconded. Erica Collins-Yes, Jason Duffey-Yes, Joshua Greene-Yes, Shawnacy Johnson-Yes, Bryan Jacobs-Yes, Dawn Gauvin-Yes, Brandon Campbell-Yes

Bruce Uhler along with members of the Bruce Reed Memorial Committee provided an update on the Bruce Reed Memorial that upon approval will be placed in Blind Boone Park. The committee provided information on the funding status, the bust and the pedestal placement. Shawnacy Johnson moved for approval of the placement of the Bruce Reed Memorial on the existing concrete pad at Blind Boone Park. Dawn Gauvin seconded. Erica Collins-Yes, Jason Duffey-Yes, Joshua Greene-Yes, Shawnacy Johnson-Yes, Bryan Jacobs-Yes, Dawn Gauvin-Yes, Brandon Campbell-Yes

Liz Hargrave with Johnson County Board of Services and Scott Holmberg requested a partnership with Parks & Recreation to form a committee to work towards planning for a sensory garden at Hawthorne Park. Liz provided a presentation on sensory gardens and how important they are to all citizens. Liz stated that this would be a community project to help with funding. Scott stated that we need to get a design committee together to start planning. Shawnacy Johnson moved to approve the partnership with Parks & Recreation and Johnson County Board of Services to form a design committee to plan for a sensory garden in an existing park. Brandon Campbell seconded. Erica Collins-Yes, Jason Duffey-Yes, Joshua Greene-Yes, Shawnacy Johnson-Yes, Bryan Jacobs-Yes, Dawn Gauvin-Yes, Brandon Campbell-Yes

Chris Deal provided the agreement between the City of Warrensburg Parks & Recreation Department and the Missouri Department of Conservation to implement the Community Assistance Program (CAPS). The purpose of the CAPS program is to allow free public access and full use of the designated area for fishing and related recreational activities, by the general public, consistent with the Wildlife Code of Missouri and during hours established by mutual agreement. Joshua Greene moved approval of the agreement with Missouri Department of Conservation. Brandon Campbell seconded. Erica Collins-Yes, Jason Duffey-Yes, Joshua Greene- Yes, Shawnacy Johnson-Yes, Bryan Jacobs-Yes, Dawn Gauvin-Yes, Brandon Campbell-Yes

#### **Election of Officers – President and Vice President**

**President** – Jason Duffey was nominated and elected.

**Vice President** – Ernest Graydon was nominated and elected.

Chris Deal thanked Erica Collins for her service as Park Board President.

#### **10) Director’s Report**

Chris Deal provided an update on the outdoor pool motor and pump. He stated the work will be completed tomorrow. He stated that the new park entrance signs are continuing to be installed. Chris noted that our memberships have grown from 420 in November to 1,500 in June. Corbin Gant reported that the Freedom Fest 5k is on Saturday.

#### **11) Appearances to the Park Board not listed on the Agenda**

No appearances.

#### **12) Park Board Comments**

Brandon Campbell mentioned that the surface cover at Cave Hollow is hot. He stated that he understands that it is summer and it is hot. Bryan Jacobs asked about the fireworks display at Grover Baptist Church. Brandon Maberry stated that the church asked to not be listed in the activity guide as they weren’t sure what they would be able to do for fireworks. Jason Duffey thanked Danielle Dulin for attending the Park Board meeting and the continued support to Parks & Recreation.

#### **13) Closed Session for Parks & Recreation Board Members**

**Read – Vote** to close part of this meeting pursuant to section 610.021 of the Revised Statutes of Missouri, relating to:

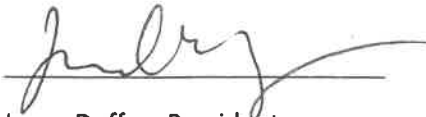
1. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys; and
2. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.
13. Adjourn (at the conclusion of the Closed Session)



Erica Collins, President



Submitted by Carrie Battles



Jason Duffey, President

