

CITY COUNCIL MEETING OF JUNE 15, 2020

A meeting of the Warrensburg City Council was held on June 15, 2020, at 102 S. Holden and via Zoom, with Mayor Casey Lund presiding. Roll was called as follows, Present were: Brooks, Jacobs, Holmberg, Allen, Lund. Absent: none.

The minutes of the May 11, 2020, City Council meeting were considered. Jacobs moved to approve the minutes of the May 11, 2020, City Council meeting. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

The adoption of the agenda was considered. Holmberg moved to adopt the agenda. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

Bill No. 6-1-20 being for an Ordinance Accepting the Public Improvements Associated with a Development Agreement Between the City of Warrensburg and Dream Team Properties, LLC, (Domino's Pizza) Including Street and Curb for Maintenance by the City of Warrensburg, Missouri, was read for the first time by title. Assistant City Manager Danielle Dulin said construction of new curbing and sidewalk was a requirement for this project because of the new building. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5580.

Bill No 6-2-20 being for an Ordinance Vacating the Alley Located Between Lots 32 and 33 in Mary Depp's Addition to the City of Warrensburg, Missouri. Dulin said the alley was originally plated but was never used for access nor for any of the utilities. She said the petitioner would like to vacate the alley. Brooks moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5581.

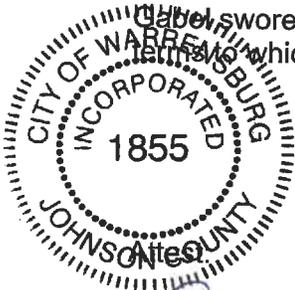
Bill No. 6-3-20 being for an Ordinance Approving and Accepting the Final Plat of Mary Depp's Addition Replat of Lots 32, 33, and 34, Block 6, a Subdivision in the City of Warrensburg, Missouri, Located at 620, 622, and 626 W. Market Street was read for the first time by title. Community Development Director Barbara Carroll said the applicant plans to develop three new lots with duplexes. She said there are existing duplexes to the east and north, and to the west and south are single-family homes. Carroll said the Planning and Zoning Commission considered this at their last meeting and recommended approval with a condition that the existing structure be demolished before the plat is recorded. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5582.

Bill No. 6-4-20 being for an Ordinance Declaring the Election of Two Council Members for a Three-Year Term at the General Election Held on Tuesday, June 2, 2020, was read for the first time by title. City Clerk Cindy Gabel said Casey Lund was re-elected for a second term, and Jim Kushner was elected for the first term on the City Council. She said the City received the official election results from the Johnson County Clerk. Jacobs moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was

called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5583.

As there was no further business, the Council Sine and Die.

Gabel swore in newly-elected Council members Casey Lund and Jim Kushner for three-year terms which they were elected on June 2, 2020.



[Signature]
Casey Lund, Mayor

[Signature]
Cindy Gabel, City Clerk

Mayor Casey Lund called the meeting to order. Roll as called as follows: Present were: Brooks, Jacobs, Holmberg, Kushner, Lund. Absent: none.

The adoption of the agenda was considered. Jacobs moved to adopt the agenda. Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none.

The Election of Mayor was considered. Council member Holmberg moved to nominate Bryan Jacobs as Mayor. Mayor Jacobs nominated Scott Holmberg as Chairman Pro Tem. Both were elected unanimously.

Bill No. 6-5-20 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Procurement Contract with Trojan Technologies for the East Wastewater Treatment Plant UV Upgrade Project, in the City of Warrensburg, Missouri, was read for the first time by title. Dulin said after the upgrade of the West Wastewater Plant UV Equipment, it was determined that the same equipment should be used for the East Wastewater Treatment Plant. Dulin said they are recommending the equipment be purchased directly from the manufacturer so the charge will be the same for the West Plant as the East Plant. She said the discount is approximately \$30,000, and the total cost of the equipment is \$349,951. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5584.

Bill No. 6-6-20 being for an Ordinance of the City of Warrensburg Ratifying the Declaration of Emergency of the City Manager Dated May 29, 2020, Ratifying Regulations Adopted Thereunder, and Extending the Duration of the Emergency Declaration Pending Further Action by the City Council was read for the first time by title. City Manager Harold Stewart said in the City Code the City Manager has the authority to declare a state of emergency. He said this was done in March because of COVID-19 since no one knew when it would go away. Stewart said

with the recent change announced by Governor Parson, Stewart said he felt it was an appropriate time to remove some of the restrictions. He said this would help businesses with applications, building permits and plats through December 30, 2020. Stewart said this is to be consistent with the state; however, the City is still eligible for FEMA funds. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5585.

In Other Business was Discussion of Mayoral Appointments and Mayor Jacobs said Robin Allen will need to be replaced on the Traffic Commission. The other appointments will be discussed at a future meeting.

Former Mayor Casey Lund was presented a framed gavel and thanked for his year of excellent service as Mayor to the citizens of the City of Warrensburg.

In Other Business, Jill Purvis, Executive Director for Main Street, gave an annual presentation and highlighted the activities of Main Street. She said she appreciates the City's financial support. Purvis summarized the many on-going activities of Main Street and said they are concerned about future funding because of COVID-19. She said if anyone has questions, please contact their office.

Also in Other Business, Purvis said she is requesting approval of Main Street's Annual Program Renewal. She said this is an agreement with the City and the State of Missouri Main Street that should be renewed annually. Purvis said Warrensburg's Main Street is one of seven (7) that is accredited in the State of Missouri. Holmberg moved to approve the agreement with the State of Missouri. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Carried unanimously.

In Other Business was a Report from Phil Miller concerning the Energy and Sustainability Task Force. Miller, the Chairman of the Task Force, reviewed the group's activities this past year. He explained the Show Me PACE program was approved, and the City will begin work with businesses and non-profits to promote energy improvements. Miller said the group is recommending the solar array be placed on the ground, rather than the roof of the fire station, if possible.

Miller said his group is thankful for the additional help they are receiving from Assistant City Manager, Danielle Dulin. He said this will improve communication between the task force and City as work continues in different areas.

Miller said the City needs to improve efficiency and save money in addition to looking for ways to promote funding such as through the collection of franchise fees. He said the task force is looking at ways to improve recycling and yard waste collection in the alley between Pine and Culton Streets. Miller said they are also checking into ways to reduce water runoff from properties which would also be beneficial to the City's storm water system.

In Other Business was Discussion of Sewer Shutoffs and Late Fees. Stewart said to alleviate the financial burden during COVID-19, no sewer shutoffs were scheduled, and no penalties were assessed to any of the sewer accounts. He said Finance Director, Marcella McCoy, will continue discussions on this subject of how long fees should be waived on customer accounts.

McCoy said no penalties have been assessed on customer's accounts, but the department has

continued to place hang tags on customer's doors. She said this has prompted a few payments; however, McCoy said Missouri American Water is also not disconnecting service to customers for non-payment. She said some accounts are becoming a significant amount of money. McCoy said the City does allow payment agreements but not for more than six (6) months. She said the department is asking for direction on how long to continue the current process for delinquent accounts.

Mayor Jacobs said it sounds like the number of accounts has not necessarily changed, just the dollar amount of the delinquent accounts. The Mayor asked if the names continue to be the same as the ones prior to COVID-19, and McCoy said yes. She said currently there is \$20,000 due in late fees. After discussion of the late fees, Brooks moved to apply penalties to overdue accounts beginning July 1, 2020, and shutoffs will resume when Missouri American Water begins shutoffs for non-payment. Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none. Carried unanimously.

In the City Manager's Report, Stewart thanked Robin Allen for her service on the City Council. He also thanked Casey Lund for his service as Mayor this past year, and said he looked forward to working with newly elected Mayor Bryan Jacobs. Stewart said he has worked with Jim Kushner in the past and looks forward to working with him again.

Stewart updated the Mayor and City Council on the CARE'S ACT Funding City staff has been working on. He said it will be submitted to the County within the next few days. Stewart said this request is for reimbursement of some funds between March and May. He said there will be another phase of the CARE'S ACT.

Stewart introduced his new Management Intern, Mason Floyd, who is attending the meeting via Zoom.

In the Finance Report, McCoy said some of the budget will be discussed in sections beginning during the City Council meeting on Monday, June 15, 2020. Wednesday, June 24, 2020, will be a Zoom meeting at 9:00 a.m. for department heads to give a virtual tour. The Strategic Planning meeting will be held on Thursday, June 25, 2020, at 9:00 a.m. at City Council Chambers.

Chairman Pro Tem Scott Holmberg said he would like to thank Police Chief Rich Lockhart and the members of the Police Department that have done extra work in the community. Holmberg said he is hearing a lot of positive comments about the department, and asked this information be shared with others.

Lund moved to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.
 - (2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.
 - (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- (12) Documents or any documents related to a negotiated contract until a contract is

executed, or all proposals are rejected.

- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none. Carried unanimously.

As there was no further business, the meeting was adjourned to the closed session.



Cindy Gabel
Cindy Gabel, City Clerk

Bryan Jacobs
Bryan Jacobs, Mayor

