

Park Board Meeting February 22, 2023
7:00pm
Warrensburg Community Center Room BC
445 E. Gay Warrensburg, MO 64093

1) Call to Order

Erica Collins called to order the regular meeting of the Warrensburg Parks and Recreation Board at 7:16 pm on February 22, 2023 at the Parks and Recreation Department, 445 E. Gay Street.

2) Roll Call

Carrie Battles conducted a roll call. The following members were present: Erica Collins, Jason Duffey, Joshua Greene, Ernest Graydon, and Dawn Gauvin

The following members were absent: Shawnacy Johnson & Bryan Jacobs

Others in attendance were:

Chris Deal, WPR, Interim Director of Warrensburg Parks & Recreation

Brandon Maberry, WPR, Business & Information Specialist

Carrie Battles, WPR, Office Manager

Joshua Roglon, WPR, Recreation Supervisor of Sports

Morgan Hebensperger, WPR, Recreation Supervisor of Programs and Events

Corbin Gant, WPR, Recreation Supervisor of Fitness

Tarl Bentley, City of Warrensburg, City Council Member

Danielle Dulin, City of Warrensburg, City Manager

Enrico Villegas, WPW, Assistant City Manager/Public Works Director

Dave McCannon, WPW, Field Operations Manager

Glen Conen, WPW, Park Maintenance Superintendent & Maintenance Foreman

Mike Meloy, Warrensburg Piranhas Swim Team, Executive Director

3) Approval of Agenda

Joshua Greene moved to approve the Agenda. Jason Duffey seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon –, Dawn Gauvin – Yes. Agenda approved 5-0.

4) Approval of Minutes

Joshua Greene moved to approve the January 25, 2023 Regular Meeting Minutes. Ernest Graydon seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Dawn Gauvin – Yes. Minutes approved 5-0.

5) Announcements

Chris Deal introduced Brandon Maberry to the Park Board. Brandon is filling the position of Business and Information Specialist.

Brandon Maberry thanked the Park Board for welcoming him and provided information on his previous place of employment.

Erica Collins & Chris Deal presented an employee appreciation award to Carrie Battles.

6) Committee Reports

a) Finance Committee Report-

Finance committee did not meet due to Presidents Day Holiday

b) Building & Grounds Committee Report-

Jason Duffey reported that the committee had discussed Cave Hollow restroom project as well as the ongoing project list that Public Works provided months ago.

Chris stated that due to the unknown costs for repairs at Nassif Aquatic Center pool that we will be putting the Lions Lake engineering study on hold at this time.

Enrico provided an update on the Big Brothers Big Sisters parking lot project and explained that Public Works would be able to provide some of the work needed to complete the project like removal of existing pavement, installing the sub-face and providing the contract administration. The City will put out an ad as a bid alternate to the existing street maintenance project.

Dave provided an update of the work that has been completed and the issues found at the Cave Hollow restrooms. He noted that the wall will not need to be removed.

Chris provided information on the new entrance signs for all Warrensburg Parks. He stated that the estimated cost is \$20,000. Park Board questioned on timeline, installation and completion goal. Chris would like the signs in by the end of summer or before.

Joshua Greene moved to approve Parks & Rec to get bids for materials and proceed with design and planning for the new entrance signs for all Parks. Dawn Gauvin seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Dawn Gauvin – Yes. Motion approved 5-0.

c) Recreation Committee Report-

Chris provided information on the request to purchase new fitness equipment, art and furniture for the fitness floor. The estimate is \$60,000 from the Marian H. Glazenbrook Estate donation. Chris noted that we would install a plaque in the entrance to the fitness center to thank the family for the donation. Chris thanked Corbin for his work on the project. Erica questioned if any of the equipment would be inclusive. Corbin explained the equipment we currently have that meets the needs of all patrons as well as why he is requesting replacement of other equipment. He noted that we have equipment that has been in the fitness area since the Community Center opened and is past time to be replaced. Chris explained that the equipment and placement will provide access for all patrons to use. Jason asked for clarification on some of the equipment listed. Corbin provided information on what each piece of equipment is used for. Ernest asked about platforms and if we would be purchasing those. Corbin stated that we are not purchasing platforms as we don't want to encourage power lifting and the dropping of weights on our floors. Erica asked about padding under the equipment. Corbin explained that they will have.

Joshua Greene moved to approve spending \$60,000 from the Marian H. Glazenbrook Estate donation for purchase of fitness equipment, art and furniture for the fitness center. Dawn Gauvin seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Dawn Gauvin – Yes. Motion approved 5-0.

d) Administration Committee Report-

Administration Committee did not meet.

7) New Business

No new business

8) Director's Report

Chris noted the indoor pool is operating well, but still having issues with the paint peeling off. Discussions are being held with the contractor, Parks & Public Works on a solution. He also noted that the addition of the Building Supervisor position is already having a positive impact. Gabe Clark and Malik Clayborn are filling the roles of the position. They met recently with the School Resource Officers to get information on how to handle situations with students and we are grateful for the partnership with Warrensburg Police. Chris thanked Josh Roglon for his work through the process of dealing with coaches, parents and players during the basketball season. Josh is implementing a Code of Conduct that will be signed by all participants going forward for all sports programs. Josh went to the National Association of Youth Sports for assistance and guidance on the form.

Brandon provided an update on his role as a new staff member. He met with Carrie and the shift leaders to get information on what the role of the front desk staff is. The Spring Activity Guide is complete and on our website. He is working on the Summer Activity Guide now so that it will be available in print form in May. He was able to work with Reach Media to get the software working on all tv's in the Community Center. He met with his marketing assistants to go over roles and responsibilities. Marcella, Finance Director, and Carrie met with Brandon to go over issues with ActiveNet and how the financial data is transferred. He has completed the paperwork on the summer food program and will meet with Chris and Morgan to discuss roles going forward. Erica asked Morgan about the timeline of training for Summer Day Camp staff. Morgan noted that HR has posted the positions recently and she would like to hire the Camp Coordinator position first before filling the Camp Counselor positions. Training will begin the end of April.

Chris provided an update to the budget report. There were no questions regarding the budget update.

9) Appearances to the Park Board not listed on the Agenda

Mike Meloy wanted to commend Chris and the staff for their positive movement and hard work for the community. He is hearing positive comments from the community since Chris has joined Parks and Recreation.

Danielle Dulin, City Manager, mentioned on April 4, 2023 Warrensburg residents will be asked to vote on increasing the general sales tax by one cent per dollar for the purpose of providing funds for city operations. She noted that Chief Jennings, Chief Munsterman, and herself are available to meet with any community groups that have questions regarding the proposed tax increase.

Enrico provided an update on the issues with Hawthorne Park project. The contractor for the pour in place surface cover was able to be in Warrensburg on February 20, 2023. They were unable to complete the work as they found issues with the one-inch rock cover, the distance of the swing saddle to the curb, and the distance from the slide to surface. GameTime had informed Public Works that the one-inch rock would be sufficient and never mentioned any issues with surface distances to equipment. Public Works will shift the swing structure back two feet to accommodate clearance and will remove existing rock and replace with a crushed limestone. The pour in place will be put back on the schedule to get completed as soon as possible. Park Board asked questions about additional costs and additional discount from GameTime since information was not correctly expressed. Enrico expressed the need to have a Certified Playground Inspector on staff. He mentioned that Public Works is making it a priority to complete the changes needed in a timely fashion. Mike Meloy stated that as a resident of the area of Hawthorne Park, he would like to see the park opened sooner than later.

10) Park Board Comments

Ernest thanked all staff and stated that we are moving in the right direction for our community. Erica stated that we are only nine weeks until summer is here. She welcomed Brandon again to Parks and Recreation.

11) Adjournment

Ernest Graydon motioned to adjourn. Jason Duffey seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Motion approved 5-0.

12) Closed Session

Erica announced Park Board would be going into closed session and asked for a vote. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Dawn Gauvin – Yes. Approved 5-0.


Erica Collins, President


Submitted by Carrie Battles

