

TO: Warrensburg City Council
FROM: Danielle Dulin, City Manager
DATE: April 24, 2023
RE: City Manager Report

I attended the public scoping meeting for the B-21 Beddown Main Operating Base 2 or 3 on Tuesday, April 18. The environmental impact statement provided information regarding the personnel, airfield operations, airspace and range utilization, facilities and infrastructure, and weapons generation facility if Whiteman Air Force Base is selected for the MOB 2. It is estimated 1,000 additional personnel would be added to the base, and the proposed construction includes 600,000 square feet of construction, 1.7 million square feet of renovation, and 85,000 square feet demolition. The decision is anticipated to be made in the fall of 2024.

On Thursday and Friday last week, Chief Jennings and I attended a fire station design seminar to discuss important elements such as site selection, needs assessments, financing and project delivery methods. Although we are a few years out it is never too early to start research.

Management Team Retreat will be next week. We are grateful for the opportunity to get away from the day to day and think strategically about city operations as we begin preparing for the next fiscal year.

COMMUNITY DEVELOPMENT

Barbara Carroll, Director

April 4, 2023

EReviews Module Implementation

Progress continues on this project. On April 27, Tyler will upgrade our EnerGov/EPL software to the latest version and Tyler continues to configure our EReviews workflow specific to the permit types for our Warrensburg. The Bluebeam software licenses have been purchased and the integration with EnerGov/EPL established. Staff is setting up individual users with Bluebeam and training will occur in May hopefully.

Home Improvement Class

The Building Official and City Planner offer an annual, free Home Improvement Class for homeowners. The class is intended to familiarize attendees with building and zoning code requirements as well as how to apply for a permit and schedule inspections. The class information is tailored to the type of project the attendees are considering and typically include basement finishes, remodels, decks, fences and sheds. This year's class is scheduled for Tuesday, May 2nd from 6-8 p.m., Community Center/Room C. Attendees will receive a \$50 credit towards a future building permit.

New CD Truck

The 2023 Ford Ranger that was purchased in March to replace the 2007 F150 driven by the Nuisance Code Inspector has been fully outfitted with the additional items necessary for service. Much appreciation goes to Building Inspector Justin Wyne for his work in finding the vehicle for the department as well as procuring and installing the after market accessories. This was a cost savings for the City.

315 W South St.

This property has been a nuisance property for many years and was in the August 2021 Tax Sale. After the required year, a new owner took title to the property in August 2022. That owner sold the property in January of this year to Gray Falcon Holdings, LLC whose registered agent is Eva Norton. Staff has spoken to Eva and Will Norton and they intend to start cleaning up the property in early May. Their intention is to rehabilitate the existing home on the property.

FIRE DEPARTMENT
Kenneth Jennings, Fire Chief
April 19, 2023

Trench Rescue Training

Over the past two weeks, crews have participated in trench rescue training at both the awareness and operations levels. The course was funded through the Missouri Fire Safety Education/Advisory Commission. Firefighters from the Johnson County Fire Protection District, Lee's Summit Fire Department, Lake City Fire Department, St. Louis Fire Department, and Cole Camp Rural Fire Department also participated in the training. The training events hosted this year have not only provided valuable training and experience for our staff but have showcased the amazing culture and work ethic of our Warrensburg Firefighters! A special thanks to Public Works for creating a trench for the training. Their willingness to always assist is amazing and greatly appreciated.



Firefighters Day at the Capital

I attended Firefighters Day at the Capital in Jefferson City on April 12. I was joined by Local 3923 President Terry Hill. The event celebrates Missouri's Fire Service while also providing an opportunity to meet with legislators and discuss legislation impacting Missouri's fire service.

Fire Station Design Seminar

City Manager Dulin and I attended a fire facility design seminar in North Kansas City on April 20 and 21. The seminar focused on key planning issues in determining fire station needs that included pre-design, site selection, architect selection, budget development and management of cost during construction, and long-term facility needs. While many of these planning components are a few years out, the experience provided important information that will be key in a successful future project.

Building Fire

Crews responded to a residential structure fire on April 19 on Northfield Park Boulevard. The fire was quickly knocked down and declared under control 20 minutes after dispatch. The first arriving crew rescued the occupant's dog while controlling the fire.

WCVB DIRECTOR'S REPORT
Marcy Barnhart, Director of Tourism
April 20, 2023

ARPA Local Tourism Asset Development Grant

The WCVB was notified it had been awarded the grant for a total of \$250,000 to use for the renovation of 205 N Holden to serve as the Warrensburg Visitor Center. This funding will help the WCVB tremendously with this project. I attended a mandatory training by the Missouri Department of Economic Development on Wednesday, April 19 to learn about the reimbursement, monitoring and close out process.

WCVB Community Support

GRANT: The WCVB Board awarded three sports grants at the February Board Meeting.

The recipients are Big Brothers Big Sisters of Johnson County-Cornhole Tournament, Johnson County Cancer Foundation-Golf Tournament and the Blaine Whitworth Go Big or Go Home Foundation-Golf Tournament.

No applications were received by the March 31, 2023, deadline. Next deadline is June 30, 2023.

SPONSORSHIP: The WCVB was able to help the Johnson County Historical Society with sponsorship of the Courthouse Concert Series. We are publicizing this new program by sharing it on social media and sending a press release to local media. The WCVB has an additional sponsorship in progress for the Whiteman Air Force Base Freedom Celebration, June 30, 2023.

Missouri Division of Tourism Marketing Matching Grant Update

The second quarter reimbursement for the MDT MMG 2023 totaling \$22, 286 for digital advertising completed October-December 2022 was received March 22, 2023.

I worked with Madden Media and MDT and our spring/summer digital campaigns launched on April 1, 2023, except for Tik Tok. We are working on getting it launched asap.

The MDT Marketing Platform Development Grant reimbursement for the Visitor Profile Study with Madden Media was submitted April 6, 2023. The total reimbursement is \$7,500. The Marketing Plan being created by Madden Media is also covered by this grant.

The grant deadline for the 2024 MDT Marketing Matching Grant is May 15, 2023. The WCVB is eligible to apply for \$37,500. The WCVB can also apply for the MDT Marketing Platform Development Grant for up to \$10,000. Both programs are 50/50 reimbursement grants.

The applications will be presented to the Board for approval at a future meeting.

I have several grant workshops scheduled to learn about the changes being implemented for the 2024 grant year.

205 North Holden Update

WCVB Director continues to work with Senior Project Manager Bill Graves and Enneking Construction.

A second change order was received Monday, April 3 for a total cost of \$30,703. This includes electrical work, bringing the crawl space access up to code, window repairs to the upper level and exterior work. The order will be presented to the Board for approval at their April meeting-10 am Thursday, April 13.

Thank you to the City Council and City Administration for the allocation of American Rescue Plan Act Funds of \$70,000 to utilize for the renovation of 205 N Holden.

Renovation Contract Breakout:

Agreement Amount: \$341,614

Change Order 1: \$35,964

Change Order 2: \$30,703 (Board approved 4/13/2023)

Total: \$408,281

MACVB Conference

I serve on the Missouri Association of Convention and Visitors Bureau Conference Committee. I will be out of the office attending the upcoming 2023 conference in St. Charles Sunday, April 23 through Wednesday, April 26.

Warrensburg Administrative Staff Retreat

I will be out of the office Thursday, April 27-Friday, April 28 attending the staff retreat for the City of Warrensburg Administrative Team.

Warrensburg Visitor Guide

The format for the guide is changing for the 2023 piece. The reformatting will help us tell Warrensburg's story. It will take a bit more time than the tri-fold brochure we've done in the past. We are working with a designer to assist with the piece. The piece will incorporate stories on the people who make our community what it is!

Small Town + Big Soul

The piece is tentatively projected to be in-hand for distribution the week of June 19, 2023.

Social Media

WCVB Communication Coordinator MaKhi Thurman has been working on the Visit Warrensburg social media accounts. We continue to find the Weekend Fun post is popular and it receives a lot of engagement.

I hope you have noticed his latest social media outreach-Friday Outings. Makhi and I visit stores/attractions and learn about their offerings. We have had several businesses/attractions ask to be included. It is a great way to promote the offerings in our community. We've seen positive engagement from the organic campaign. We hope to see it increase as we continue.

The WCVB is working with a potential William Jewell student regarding an internship this summer. We hope to have Jacelynn Laws join the WCVB to assist MaKhi on social media.

National Travel and Tourism Week May 7-13, 2023

Staff is working on planning out the WCVB's recognition of the week. More details to come!

Missouri River Runner Marketing

Communities along the Missouri River Runner are discussing the opportunity in 2023 to do a station takeover in Illinois, Chicago area, and promote Missouri River Runner, Missouri tourism and our specific communities. The Missouri Division of Tourism will be providing financial support for the expense related to the takeover. The local communities will have a cost to participate and their individual cost of travel. Currently June 20-22 are possible dates for the takeover.

I believe this will be a worthwhile effort for the WCVB and will provide more details to the Board as they become available. The coalition meets monthly by Zoom to discuss our marketing efforts.

WCVB Board Meeting

The WCVB Board Meeting will be held at 10 am Thursday, May 11, 2023, by Zoom.

Meeting agendas can be found on the City's website: Agendas and Minutes.

2023 WCVB Board Meeting Schedule:

In-Person	Zoom
January	February
April	March
July	May
October	June
	August
	September
	November
	December