

CITY COUNCIL MEETING OF AUGUST 22, 2022

A meeting of the Warrensburg City Council was held on August 22, 2022, at 7:00 p.m., at 200 S. Holden and via Zoom, with Chairman Pro Tem Bentley presiding. Chairman Pro Tem Bentley called the meeting to order and led in the Pledge of Allegiance. Roll was called as follows, Present: Osborne, Lund, Uhler, Bentley. Absent: Kushner.

The minutes of the August 8, 2022 meeting were considered. Lund moved to approve the minutes. Yes: Osborne, Lund, Uhler, Bentley. No: none.

The work session minutes of the August 15, 2022 meeting were considered. Osborne moved to approve the work session minutes. Yes: Osborne, Lund, Uhler, Bentley. No: none.

The adoption of the agenda was considered. Osborne moved to adopt the agenda. Yes: Osborne, Lund, Uhler, Bentley. No: none.

Suzy Latare and Erica Collins of the Diversity and Inclusion Commission greeted the council and introduced Atsuki Mori also present at the meeting. Ms. Latare listed the other board members as Kamel Ghazzi, Dorothy Arvizu, Heather Gipson, Barbara Mayfield, Kennethea Berry (waiting on application) as ex-officio for WAFB, Doug Christie as ex-officio, two open positions for a Warrensburg High School student and UCM student, Chairman Pro Tem Bentley as council representative and Interim Chief Munsterman as staff liaison. Ms. Collins wanted to provide a quarterly report to the council and welcomed and thanked Interim Chief Munsterman as the staff liaison for the commission. Ms. Collins said the commission follows state legislation that was passed, works to align the legislation with Warrensburg on a local level and then promotes those things. The commission promotes other groups' activities that support diversity and inclusion and will have a booth at the "Get the Red Out" event to include information, games and a survey. The commission continues to work on an ethnic festival delayed by covid, and a multi-cultural night partnering with UCM and Warrensburg High School. The commission met with Marcy Barnhart, Tourism Director, who spoke about the State's Juneteenth grant but Warrensburg did not meet the eligibility of three years previous Juneteenth activities for the State's grant. Barnhart alerted of the WCVB event grant application for a 2023 Juneteenth event and the commission planned to put a committee together. The commission has ordered table skirting for promotions and will reveal it when completed. The commission invited Dr. Salinas (speaking at UCM earlier in the day) to provide a community session entitled "Being Latino/a/x: Culture and Community in the Midwest" on September 19th at 6:30 p.m. at the community center.

Finance Director McCoy presented the Budget Cover Photo Contest winners to the top three photos submitted from over sixty entries selected by the Warrensburg Art Commission as Kids on the Log by Twanda Moore in First Place, Lion's Lake Sunset by Mindy Williams in Second Place and Pertle Springs Fall Bench by Michael Toller in Third Place. McCoy said a gift basket for Ms. Moore will be given and thanked all who participated in the contest.

Chairman Pro Tem opened a public hearing on ordinances fixing the annual rate of levy for property taxes by the City of Warrensburg for General Revenue Fund, Park Fund and Debt Service purposes for the year 2022 and levying said taxes. Finance Director McCoy said the State Auditor issues pro-forma statements summarizing assessed valuations and calculations and the city must indicate its tax levies, provide notice of a public hearing on the tax levies and

hold a public hearing to receive public input on such levies. The council shall set the tax levies by ordinance and certified the levies to the County Clerk by the 1st of September each year. Based on this information, the maximum property tax levy allowable for the General Fund is \$0.3549 per \$100 assessed valuation, the maximum levy for the Park Fund is \$0.1928 per \$100 assessed valuation, and the levy for Debt Service is \$0.5900 per \$100 assessed valuation. There was no public comment received, Chairman Pro Tem Bentley closed the public hearing.

Chairman Pro Tem Bentley opened a public hearing on Fiscal Year 2023 Budget Overview. Finance Director McCoy made a presentation on the proposed budget beginning with All Funds Revenues of \$26,461,614 and Expenditures \$46,250,384 resulting in a (\$19,788,770). The budget deficit shown was primarily the use of \$17 million dollars of General Obligation (GO) bond proceeds and \$1.2 million dollars of American Rescue Plan Act (ARPA) proceeds. It also includes \$1.3 million in the Water Pollution Control budget for depreciation and debt payments, General Fund and Capital-Transportation. McCoy noted the General Fund (\$549,650) amount changed from the August 15th work session since the backhoe was moved to the ½ Cent Capital Sales Tax Fund.

Finance Director McCoy showed a chart that detailed General Fund revenues of \$11,413,210 and noted that use tax may go up in January of 2023 per Missouri Municipal League's projections as the Wayfair Act goes into effect. Further, McCoy showed a chart that detailed expenditures divided by department/debt service of \$11,962,860 and a chart that detailed by function of those expenditures.

Finance Director McCoy showed a chart that detailed Community Investment Plan (CIP)-Transportation fund revenues of \$886,000 and a chart that detailed capital transportation function expenditures of \$1,122,300.

Finance Director McCoy showed a chart that detailed Community Investment Plan (CIP)-1/2 Cent Sales Tax fund revenues of \$2,355,000 and a chart that detailed expenditures divided by department/capital improvement/debt service of \$2,342,840.

Finance Director McCoy said the Community Investment Plan (CIP)-General Obligation Bond fund revenues amounted to \$1,468,370 and expenditures of \$18,119,088 (bond proceeds were authorized for use of capital projects).

Finance Director McCoy said the Community Investment Plan (CIP)-American Rescue Plan (ARPA) fund revenues amounted to \$20,000 and expenditures of \$1,289,900 (authorized use of grant proceeds received). McCoy said that a total \$4 million ARPA funds received. These funds will need to be obligated by 2024 and expended by 2026.

Finance Director McCoy said the Neighborhood Improvement District (NID) fund revenues amounted to \$162,610 and expenditures of \$162,610 (includes transfer from General Fund of just over \$100,000 to make the annual debt payment). The Tax Increment Financing (TIF) fund revenues amounted to \$159,100 and Keystone TIF expenditures of \$159,100 (tax increment includes property tax receipts along with ½ of the sales taxes received in the district).

Finance Director McCoy showed a chart that detailed Park fund revenues of \$3,201,384 and a chart that detailed Park fund expenditures of \$3,201,384.

Finance Director McCoy said the Water Pollution Control fund revenues amounted to \$5,417,640 and expenditures of \$6,719,850. McCoy provided further detail on revenues of

Services and Other Income and expenditures of Operations & Maintenance and Debt Service & Depreciation. McCoy said a rate analysis was in progress and should be completed in the next thirty days.

Finance Director McCoy said the Trust and Art fund revenues amounted to \$37,260 and expenditures of \$37,160. The Self-Insurance fund revenue amounted to \$1,341,040 and expenditure of \$1,132,920. McCoy said health insurance premiums are paid by the employee and the City. The current City expenditure is projected with a 27% increase in health insurance costs. McCoy said the administration staff was reviewing options for an opportunity to reduce the projected increase in health insurance costs. McCoy said further information will be provided as the renewal process starts in the next month.

Council Member Uhler asked for detail on the Water Pollution Control fund under revenues for Other Income and McCoy said it was interest earnings to principal balance and permit fees. There being no further questions or public comment received, Chairman Pro Tem Bentley closed the public hearing.

Chairman Pro Tem Bentley read An Ordinance Adopting the Annual Operating Budget for the Fiscal Year Beginning October 1, 2022, for the City of Warrensburg, Missouri for the first time by title. This will be considered again at the next meeting.

Bill No. 08-08-2022 being for An Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund Purposes for the Year 2022 and Levying said Taxes, was read a first time by title. Finance Director McCoy said the \$0.3549 per \$100 assessed valuation generates \$867,040. There being no questions, Lund moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Osborne, Lund, Uhler, Bentley. No: none. Said bill was declared duly adopted and given Ordinance No. 5741.

Bill No. 08-09-2022 being for An Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund Purposes for the Year 2022 and Levying said Taxes, was read a first time by title. Finance Director McCoy said the \$0.1928 per \$100 assessed valuation generates \$471,021. There being no questions, Lund moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Osborne, Lund, Uhler, Bentley. No: none. Said bill was declared duly adopted and given Ordinance No. 5742.

Bill No. 08-10-2022 being for An Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Debt Service Purposes for the Year 2022 and Levying said Taxes, was read a first time by title. Finance Director McCoy said the \$0.5900 per \$100 assessed valuation generates \$1,170,069. There being no questions, Lund moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Osborne, Lund, Uhler, Bentley. No: none. Said bill was declared duly adopted and given Ordinance No. 5743.

Bill No. 08-11-2022 being for An Ordinance Amending Provisions of Article VIII, Chapter 20, Right of Way Management, of the Code of Ordinances of the City of Warrensburg, was read a first time by title. Assistant City Manager/Public Works Director Villegas explained that Section 2 was amended to establish more time for review of permit applications, Section 4 was amended to issue fines for violations up to \$500 per offense per day, Section 5 established

reasonable work time periods from 7am to 7pm, Section 6 required a pre-construction mandatory meeting for work exceeding 2,500 linear feet and Sections 1 and 3 established debarment for a period not to exceed ten years for either serious or repeated violations and allowed time to cure and appeal a decision of debarment. Villegas said the debarment regulation was specific to right-of-way work. A question was asked about restoration and Villegas explained that restoration was currently addressed in the City's code that the contractor had to restore to pre or better conditions. There being no further questions, Osborne moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Osborne, Lund, Uhler, Bentley. No: none. Said bill was declared duly adopted and given Ordinance No. 5744.

Bill No. 08-12-2022 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Memorandum of Understanding with the Pioneer Trails Regional Planning Commission for Services in Connection with a Community Development Block Grant (CDBG) Application, was read for the first time by title. Assistant City Manager/Public Works Director Villegas explained the need for CDBG grant application services to secure one-time monies to address failing infrastructure issues at W. Market Street between Chestnut and Maynard. The CDBG grant was a 50/50 match on funding. Norm Lucas from Pioneer Trails RPC was present to answer any questions. There being no questions, Osborne moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Osborne, Lund, Uhler, Bentley. No: none. Said bill was declared duly adopted and given Ordinance No. 5745.

Bill No. 08-13-2022 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Task Order Amendment Under Master Services Agreement with Engineering Surveys and Services, LLC, was read for the first time by title. Assistant City Manager/Public Works Director Villegas explained these engineering and surveying services were needed for the CDBG grant application at W. Market Street between Chestnut and Maynard. Chris Yarnell of Engineering Surveys and Services LLC was present to answer any questions. There being no questions, Osborne moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Osborne, Lund, Uhler, Bentley. No: none. Said bill was declared duly adopted and given Ordinance No. 5746.

There were no Appearances to the Council Not Listed on the Agenda.

There were no Miscellaneous Matters from the Mayor and/or City Council.

Finance Director McCoy reported a recap from the previous month of July. The budget has been managed well and revenues are exceeding projections for August. The second payment of ARPA funds along with an approximate \$19,000 of unallocated ARPA funds was received.

Tourism Director Barnhart thanked Council Member Osborne and Parks Director Foster for their help representing Warrensburg at the State Fair booth in Sedalia. Barnhart said she received notification last Friday that the Warrensburg community will be featured in the November/December issue of Terrain Magazine in the free editorial comment section. The WCVB will have a booth this Saturday for the Farmer's market "In the Burg" event.

Interim Police Chief Munsterman said the Investigations Division assisted Johnson County CRT with surveillance on a residence just south of Warrensburg and worked with the Sheriff's

Department and SWAT to serve a search warrant and take the wanted fugitive into custody without incident. Munsterman said there was a report of "officer shots fired" and the Warrensburg Police Department rushed in to assist on the incident. Munsterman pointed out the police officer's oath to serve and protect the community. Munsterman said NRoute LLC would start next week installing the radio communication equipment.

Assistant City Manager/Public Works Director Villegas reported vandalism at the cemetery. Three headstones were knocked over and crews repaired the larger two headstones but the smaller one would require more time to fix.

City Manager Dulin said the Hawthorne lots around the cul-de-sac and Lot 4B were on the tax sale list. The property owners paid the taxes and those lots remain with the current property owner at the cul-de-sac. The bank paid the taxes on Lot 4B and the lot will go to foreclosure at the end of the week.

Council Member Lund moved to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to: (12) documents related to a negotiated contract. Roll was called for approval. Yes: Osborne, Lund, Uhler, Bentley. No: none.

As there was no further business, the meeting adjourned at 8:45 p.m.

Tarl Bentley, Chairman Pro Tem

Attest:

Jodi L. Schneider, City Clerk