

TO: Warrensburg City Council
FROM: Danielle Dulin, City Manager
DATE: August 22, 2022
RE: City Manager Report

The grant awardees for the 2022 RAISE grant program were announced last week, and unfortunately, the Maguire Street Gateway project was not selected. It is very disappointing news, but staff is reviewing other options for improving the Maguire Street corridor in our community. Staff continues to explore other grant opportunities for additional street and infrastructure improvements. The Missouri Department of Economic Development is currently accepting comments on their local tourism grants funded by ARPA dollars, but we are still waiting for more information on the community revitalization grants.

We had our kick off meeting with Retail Strategies. They will be visiting Warrensburg for their boots-on-the-ground tour in late September. They will tour the community, visit potential sites and meet with developers and property owners. We are excited to build our partnership with Retail Strategies.

Main Street had their accreditation assessment on Thursday, August 18. Councilmember Uhler, Assistant City Manager Enrico Villegas, and I attended and discussed the city's partnership with Main Street. Several good ideas came from the discussion, and we are looking forward to exploring them further.

Future tentative City Council agendas include the following items:

1. Budget development
2. Strategic planning
3. Wildlife management
4. Economic development incentive policy revisions
5. Stormwater utility
6. Solid waste services
7. E-scooters



MEMO

TO: Mayor and City Council
FROM: Jodi L. Schneider, City Clerk
DATE: August 22, 2022
RE: Department Notes

I am working with the City Clerk/Deputy City Clerk of the City of Blue Springs on a records management plan for Warrensburg. The City of Blue Springs recently revised its program with an emphasis on electronics messaging and records and worked directly with the Secretary of State/Local Records Board for its policy review. The draft plan for Warrensburg will be presented in September.

Brett Penrose, Building Official-ADA Coordinator, and I met with CivicsPlus on the City's website accessibility pursuant to the 2022 ADA Transition Plan (in public comment period). While the city was given high marks for its accessibility, the website has areas for improvement. Brett and I will continue to work with our CivicsPlus Account Rep. on practical solutions to address the needs of all persons visiting the city's website.

The Cyburg Communications Team members coordinated within their departments to participate in the local government selfie day last Monday, August 15th. These Facebook posts were well-received by the community. Cyburg-Sharepoint (employee intranet) news flash posted a welcome to the new firefighter PT-student recruits to the academy/department, an uplifting each other photo from Harper & Sara in the wastewater treatment plants and Employee Spotlight photos.

There were multiple Facebook posts including the Community Builds event for the sensory donor wall at Cave Hollow Park, the utility contractor mandatory meeting held by Public Works, lead-up photos for the budget cover contest and job opportunities at the city.

Friendly reminder:

Johnson County Board of Services Informational Session-Tour on Tuesday, August 30th from noon-2:00 p.m.

COMMUNITY DEVELOPMENT

Barbara Carroll, Director

August 19, 2022

Development Activity

Staff continues to have frequent conversations about future development projects. These items will be coming forward to the Council in October along with several ordinance amendments.

Paint the Town Red

Community Development staff will be painting the windows in our department along Marshall Street for Paint the Town Red this year. Please drive by and take a look after August 26.

Parklets

Staff participated in a discussion with downtown business owners and Main Street representatives about developing a parklet program for downtown Warrensburg. Parklets have been successfully used in other communities to provide additional outdoor dining and retail space in existing parking spaces on city streets. There was interest by local business owners to develop a program locally. Staff and Main Street are working on the details and hope to have a program ready to implement for next spring and summer.

FIRE DEPARTMENT
Kenneth Jennings, Fire Chief
August 17, 2022

Officer II Course

The fire department is hosting a Fire Officer II course this week at Station 2. The course curriculum is provided by the Division of Fire Safety and managed by a WFD instructor. Battalion Chief Brent Hansen is serving as the lead instructor and other instructors from around the state have donated their time to provide varied insight and experience. Students include officers from the Warrensburg Fire Department, Johnson County Fire Protection District, and Clinton Fire Department. Following the completion of the course, students will be eligible to test for certification through the Division of Fire Safety. By hosting the course, we can provide instruction for more of our personnel at a much lower cost.

Apparatus and Personnel at Missouri State Fair

Our brush truck is being used by the State Fair Fire Department for the duration of the fair. The State Fair Fire Department is staffed by members of the Firefighters Association of Missouri who volunteer their time to protect fair goers. All apparatus and equipment needs are met through donations by different departments throughout the state. In addition to our apparatus, several members have donated their time to work at the fair. This is an awesome opportunity to serve Missouri citizens!

County Chiefs

Johnson County Fire Chiefs met last week to discuss a wide range of fire service-related issues and initiatives. I am confident that furthering these relationships will benefit each agency and the services we provide our communities and staff.

Physical Fitness Training

Firefighting is a physically demanding job that puts enormous strain on the body. Cardiac arrest is the leading cause of firefighter deaths with many causes including diet, heat stress, and physical exertion. To perform at peak levels and prevent injury and death, firefighters are expected to maintain their physical health and are permitted time while on-duty to maintain their health. To ensure that our firefighters are conditioning in a safe manner and targeting workouts that benefit them the most, staff from Parks and Recreation provided our staff a quick lesson in conditioning basics. This was a huge benefit for our staff and I cannot thank the Parks Staff enough for their time and expertise!



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Police Department
Interim Chief Andrew Munsterman

On Tuesday 08-16-2022, the Warrensburg Investigations division assisted Johnson County CRT with surveillance and setting up a perimeter on a residence just south of Warrensburg for a wanted individual. This individual is the same subject who ran from multiple agencies off West Clark Street on 08-02-2022. The Sheriff's Office was able to obtain a search warrant for the residence for the wanted individual. We activated SWAT and were able to serve the search warrant for the individual and after a long search of the residence, the wanted fugitive was taken into custody, without incident.

Public Works Activity Report

Enrico Villegas, Director

August 19, 2022

Street Division Update:

Traffic Marking Paint

Paint used -45 gal.

Glass beads - 850 lbs.

Locations

Russell St. -West of Maguire

PCA – North of Young St

Hamilton St. – Mitchell St East to Maple Grove Elementary

Pothole patching

Lakeridge addition

Countryview addition

Cold patch asphalt material - 5 ton

Storm drainage

Placed rip rap in drainage ditch North of Hawthorne round about

Cleaned drainage ditch of brush and debris at same location.

Sensory Wall

Dug and poured concrete footing for the Sensory Wall at Cave Hollow Park

WPC Division Update:

Zoll Street storm sewer lining should be completed next week.

At the East Plant we had a blocked gravity thickener decanter line.

Collection crew was able to come out and help us get it unclogged.

West Plant poured a small cement pad for a permanent ladder getting attached to control building.

This week was Sara's last week with the City Of Warrensburg.

3 FOG inspections this week

Sewer Shed/covid samples were mail out, this happens every week.

6 tubes of Influent samples, 3 for each plant

Here are the E. Coli #'s for this week, we run this test weekly from April 1st to Oct 31st.

West: 1.359

East: 1.443

Public Works Activity Report

Enrico Villegas, Director

August 19, 2022

Here is the BOD % removal for both plants this week, we run at least one BOD test a week, most weeks we do more than one, it depends on holidays, employees availability, work being performed at the plants, etc.

West

Removal: 99.14%

Removal: 98.92%

Removal: 99.09%

East

Removal: 97.30%

Removal: 96.86%

Removal: 96.79%

Cemetery Update:

Vandalism to three headstones, two have been repaired, the third is still being evaluated

Building and Grounds Update:

- Routine maintenance/troubleshooting of items

Miscellaneous Items

WCVB DIRECTOR'S REPORT

Marcy Barnhart, Director of Tourism

August 18, 2022

WCVB Grant Program

No applications were submitted by the Friday, July 29 deadline.

Communication Coordinator Position

The position has been posted. The posting will remain until the position has been filled.

We hope to have someone onboard by October 10.

It is a part-time position with an average of 21-24 hours per week.

Lodging Tax

Missouri Association of Convention and Visitors Bureau will be hosting a "Short Term Rental Lodging Tax" educational session for MACVB members to learn more on collecting lodging tax from short term rentals. The City of Warrensburg does not collect lodging tax from Airbnb or the other short term rental companies.

There are currently 20+ listings on Airbnb inside the Warrensburg city limits. I will keep you posted as more information is collected.

Warrensburg Arts Commission

The WCVB is working with the Warrensburg Arts Commission on a promotional piece promoting the Arts in our community. The piece is in the design phase and will be in distribution by October. The WCVB will be covering the expense of printing.

Wall That Heals

Dean Murphy, employee of The Wall That Heals and Johnson County resident, is presenting the community the information on bringing the Wall back the Burg. The Wall was in Warrensburg several years ago. The application process is currently opened for 2023. I have met with Dr. Clifford who spearheaded the event last time it was in Warrensburg. City Manager Danielle Dulin and I will be attending the wall when it's in Warrenton on Friday, Sept 9 to learn about the community's role. Mr. Murphy presented to the WCVB Board at the Thursday, August 11

meeting. The WCVB Community Support Committee will meet and discuss the WCVB's role. It is estimated to cost approximately \$20,000-30,000 to host the event. Staff will recommend the WCVB support the event in 2024.

Warrensburg Diversity and Inclusion Commission

I attended the DIC meeting Thursday, August 4 and presented information on the Missouri Division of Tourism Juneteenth Grant and WCVB tourism marketing grant.

Warrensburg Parks and Recreation

I will be attending the WPR Board meeting Wednesday, Aug 31 to present information about the WCVB grant and upcoming events.

Warrensburg Farmers Market

The WCVB will have a booth at the Warrensburg Farmers Market on Saturday, August 27 to distribute information about Warrensburg and all the fun activities we have in our area.

Warrensburg Visitor Guide

I'm so excited to report we will be revising our visitor guide from a tri-fold brochure to a booklet. An informal request for quote was conducted. Sunnyside Creative will be designing and overseeing the printing of the piece. The goal is to have the piece in distribution by January 2023.

State Fair

The WCVB was represented at the Missouri State Fair on Sunday, August 14 and Thursday, August 11. A big thank you to Councilman Osborne and WPR Director Danielle Foster for joining me and all their help sharing information about our community.

UCM Orientation Sessions

I had the absolute pleasure of working two UCM Orientation sessions this summer. On Thursday, July 28 Senator David Pearce and I worked the Warrensburg table and Saturday, July 30 I worked it. We had information from Warrensburg Chamber of Commerce, Warrensburg Main Street, AMTRAK-Missouri River Runner and more. The WCVB partners with the Chamber and Main Street to host the table throughout the summer.

WCVB Board Meeting

The WCVB Board will meet 10 am Thursday September 8 via Zoom.

