

SUBJECT: Community Center Digital Sign Project

RECOMMENDED ACTION: WPR Staff recommends awarding the project to Impact Signs Awnings Wraps, Inc. and approving the Bid Amount of \$34,323.65 plus Alternate Bid Amount of \$3,000.00 for a total of \$37,323.65.

SUMMARY:

The Bid packet was completed by WPR and city staff as directed by the Park Board and was published April 22, 26 & 29. Sealed bids were to be received on or before 10:00am May 18, 2022, at the City Clerk's office. There were only 2 contractors who picked up Bid Packets – Gator Graphics and Impact Signs. City Staff met with both contractors, went through the entire packet with them and answered any questions they had. Both bids were received by the due date and were opened at the Municipal Center at 10:00am on Wednesday, May 18, 2022.

Per the notation in the attached Bid Tabulation, Gator Graphics bid was rejected by city staff for non-responsive, incomplete documentation. The remaining bid by Impact Signs was accepted as complete and approved by staff. The bid amount was \$34,323.65, plus \$3,000.00 for the alternate amount. The alternate amount covers procuring a separate contractor to repair and clean the existing brick/concrete structure, including tuckpointing and brick repair.

Impact Signs is a reputable company operating out of Sedalia, MO. They have been installing and maintaining signs in the area for many years. The digital sign will provide us an excellent opportunity to reach a good number of community members and the lettered signs will provide identification for the Community Center that has been absent.

FINANCIAL CONSIDERATIONS: We are confident Impact Signs will install a quality product as well as provide good service. The material and labor warranties are sufficient for our needs, and we consider the total bid price of \$37,323.65 to be fair in today's market.

ATTACHMENTS: WPR Scope of Work, Bid Tabulation