

**CITY OF WARRENSBURG
ADMINISTRATION**

May 9, 2022

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: A Resolution Adopting a Proclamation and Procedure Policy

BACKGROUND:

Due to the frequency of proclamation requests of known and unknown organizations, it would be helpful to have established criteria for the consideration of each proclamation request by governing body and city staff.

ISSUE:

Proclamations are not intended for the purpose of promoting commercial business activities, promoting or proclaiming particular religious beliefs, or for advancing or proclaiming a partisan political position or candidate.

STRATEGIC PLAN:

N/A

FISCAL IMPACT:

There is no fiscal impact on the budget.

ECONOMIC BENEFITS/IMPACT:

N/A

RECOMMENDATION:

City Clerk recommends adoption of a Resolution Adopting a Proclamation and Procedure Policy establishing criteria for consideration of each proclamation request.

Sincerely,

Jodi L. Schneider, MPCC

Jodi L. Schneider, City Clerk

cc: City Manager

Attachment: A Resolution Adopting a Proclamation and Procedure Policy