



February 28, 2022

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: Resolution of the Council of the City of Warrensburg, Missouri approving changes to right-of-way permit fees

BACKGROUND:

Fees for services in the right-of-way were last reviewed in August 2012. At that time the fee for 100 linear feet of directional boring was set at \$50.00. The city was approached by a local developer with concerns this fee was excessive and a barrier to installation of fiber in residential development and neighborhoods.

ISSUES:

The city took the concern into consideration. A comparison of what other cities charge for similar services and an investigation into the time and materials necessary for the location of utilities, traffic safety plan reviews, and inspections for directional boring in the right-of-way were performed. It was determined the city could lower its fee and still cover the costs of the inspections. Staff is proposing reducing the fee for directional boring from \$50.00 to \$25.00 per 100 linear feet.

Comparison with other cities	Current	Proposed	Jefferson City	Columbia*	Lee's Summit	Moberly
Directional bore--per 100 LF	\$50.00	\$25.00	\$13.75	\$50.00	\$14.00	\$2.00
*flat rate						

The length of directional boring projects varies greatly, but a typical project is between 500-1000' and requires approximately 2-3 hours of staff time plus materials for review, location and inspection. A 500' project would cost \$175 under the proposed rate.

Staff also reviewed the fees for other rights-of-way fees such as street (\$40 per 100 linear feet) and sewer main (\$25 per 100 linear) construction. These projects are much more time and material intensive than other projects. They have fallen significantly behind on cost recovery, but also have been held artificially low to encourage development. Staff is holding off on any recommendation to raise these fees. All fees will be reviewed in the FY 2022-2023 budget development process.

STRATEGIC PLAN:

Focus III: Growth and Development

FISCAL IMPACT:

It is difficult to estimate revenues generated by rights-of-way fees; however, the impact of reducing this fee is expected to be minimal. Additionally, staff will review other right-of-way fees during the development of FY 2022-2023 budget and will make overall recommendations at that time.

RECOMMENDATION:

Adopt resolution.

Sincerely,

Danielle Dulin
City Manager

Attachments: Resolution

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE A CONTRACT WITH EMPIRE ELECTRIC SERVICES & TECHNOLOGIES FOR THE EAST/WEST WASTEWATER TREATMENT PLANT (WWTP) SCADA UPGRADE PROJECT, IN THE CITY OF WARRENSBURG, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. The City Manager and City Clerk are hereby authorized to execute an agreement with Empire Electric Services & Technologies, for the East / West WWTP SCADA Upgrade Project in the City of Warrensburg, Missouri.

Section 2. That this ordinance shall be in full force and effect after its passage by the City Council.

Passed in open session this 14th day of February 2022.

Scott Holmberg, Mayor

ATTEST:

Carey West, Acting City Clerk