

FOR OFFICE USE ONLY	
PROJECT ID NUMBER	DATE RECEIVED
CERTIFIED LOCAL GOVERNMENT IN GOOD STANDING? <input type="checkbox"/> NO <input type="checkbox"/> YES	

QUESTIONS 1-4: GENERAL INFORMATION

1. NAME OF APPLICANT REQUESTING GRANT FUNDS CITY OF WARRENSBURG		RECEIVING OFFICIAL DANIELLE DULIN, INTERIM CITY MANAGER	
ADDRESS 102 S HOLDEN ST	CITY WARRENSBURG	STATE MO	ZIP 64093
TELEPHONE NUMBER WITH AREA CODE (660) 262-4660	FAX NUMBER WITH AREA CODE	EMAIL DANIELLE.DULIN@WARRENSBURG-MO.COM	
DUNS NUMBER 1025551380000			
2. APPLICATION PREPARER KRISTIN DYER, CITY PLANNER		IF SAME AS THE APPLICANT, CHECK HERE AND SKIP TO QUESTION #3 <input type="checkbox"/>	
APPLICATION PREPARER ADDRESS 102 S HOLDEN ST	CITY WARRENSBURG	STATE MO	ZIP 64093
TELEPHONE NUMBER WITH AREA CODE (660) 747-9135	FAX NUMBER WITH AREA CODE (660) 747-2349	EMAIL KRISTIN.DYER@WARRENSBURG-MO.COM	
3. CONTACT PERSON FOR APPLICANT KRISTIN DYER, CITY PLANNER			
CONTACT PERSON ADDRESS 102 S HOLDEN ST	CITY WARRENSBURG	STATE MO	ZIP 64093
TELEPHONE NUMBER WITH AREA CODE (660) 747-9135	FAX NUMBER WITH AREA CODE (660) 747-2349	EMAIL KRISTIN.DYER@WARRENSBURG-MO.COM	
4. STATE SENATOR (ADD ADDITIONAL SHEETS IF REQUIRED): SENATOR DENNY HOSKINS		DISTRICT 21	
STATE REPRESENTATIVE (ADD ADDITIONAL SHEETS IF REQUIRED): REPRESENTATIVE DAN HOUX / REPRESENTATIVE KURTIS GREGORY		DISTRICT 54 / 51	
U.S. REPRESENTATIVE (ADD ADDITIONAL SHEETS IF REQUIRED): U.S. REPRESENTATIVE VICKY HARTZLER		DISTRICT 4	

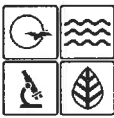
QUESTIONS 5-6: APPLICANT'S BACKGROUND [UP TO 15 POINTS]

5. HAS THE APPLICANT ADMINISTERED A MISSOURI HERITAGE PROPERTIES PROGRAM (MHPP) OR HISTORIC PRESERVATION FUND (HPF) GRANT IN THE PAST?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
IF YES, DID ANY OF THE GRANT PROJECTS REQUIRE AN EXTENSION TO BE COMPLETED?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
WERE MAJOR REVISIONS TO THE SCOPE OF WORK REQUESTED AFTER RECEIVING GRANT FUNDS?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
HAS THE APPLICANT HAD TO WITHDRAW A PREVIOUS MHPP OR HPF GRANT PROJECT AND DE-OBLIGATE FUNDING?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
DOES THE APPLICANT HAVE ANY ACTIVE MHPP OR HPF GRANTS STILL PENDING? (IF YES, HOW MANY AND WHAT YEAR WERE THE PROJECTS AWARDED? IF THE PROJECT IS ACTIVE, HOW CLOSE IS IT TO COMPLETION?)	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES

NA

6. PLEASE DESCRIBE ANY EXPERIENCE THE APPLICANT HAS IN ADMINISTERING A PLANNING OR TRAINING GRANT SIMILAR TO THIS ONE.

For the FY2016 HPC Fund Grant, the City of Warrensburg managed the nomination of the Holden and Pine Streets Commercial Historic District to the National Register of Historic Places.
For the FY2014 HPC Fund Grant, the City of Warrensburg was awarded funding for preservation commissioners and staff to attend the Missouri Preservation Conference.
For the FY2012 HPC Fund Grant, the City of Warrensburg was awarded funding for preservation commissioners and staff to attend the National Alliance of Preservation Commission Forum in Norfolk, Virginia.



QUESTION 7-10: PROJECT SUMMARY AND DESCRIPTION [UP TO 40 POINTS]

7. PROJECT TYPE (CHECK ONE):

PLANNING

OTHER _____

OUTREACH _____

8. PROJECT TITLE

HISTORIC PRESERVATION PLAN FOR THE CITY OF WARRENSBURG

9. DESCRIPTION/SCOPE OF WORK FOR THE PROJECT: PLEASE PROVIDE A DETAILED DESCRIPTION OF THE PROPOSED PROJECT. IF THE PROPOSED PROJECT IS EDUCATION OR OUTREACH, PLEASE DESCRIBE THE PURPOSE OF THE TRAINING, HOW MANY PEOPLE ARE ESTIMATED TO ATTEND, AND HOW IT WILL HELP THE APPLICANT AND/OR OTHERS INTERESTED IN HISTORIC PRESERVATION. IF IT IS PLANNING, PLEASE INDICATE WHAT TYPE OF PLANNING DOCUMENT WILL RESULT FROM THE PROJECT (E.G. PRESERVATION PLAN, DESIGN GUIDELINES, ETC.), IF THIS IS AN UPDATE OR NEW DOCUMENT, AND HOW IT WILL IMPACT THE COMMUNITY.

NOTE: RESPONSE SECTION ON THIS QUESTION SHOULD FILL A WHOLE PAGE

The City of Warrensburg is seeking grant funding to hire a consultant to develop a Historic Preservation Plan. Previously, the Warrensburg Historic Preservation Commission utilized a mixture of resources for historic preservation planning. This included:

- Recommendations from the 2008 Cultural Resources Survey Final Report prepared by Sally Schwenk and Associates;
- Residential and Commercial District Boundary Recommendations compiled in 2010 by Tiffany Patterson, National Register

Coordinator for the SHPO;

- Annual Strategic Action Plans prepared by staff (2010, 2015-2018);
- Comprehensive City Plan 2007; and
- Comprehensive City Plan Update 2017.

The proposed historic preservation plan will be a new document, and it will be a comprehensive plan that will aid the Historic Preservation Commission, Planning & Zoning Commission, City Council, City staff, and the public regarding any improvements and incentives to the historic preservation program in Warrensburg. The preservation plan will allow these bodies to make well-informed decisions regarding preservation issues. The historic preservation plan will identify areas in Warrensburg that warrant survey, potential local designation, or potential eligibility to the National Register of Historic Places.

Staff will develop a Request for Proposals (RFP) to select a qualified consultant to complete the preservation plan. The RFP will specify objectives and timelines to meet all grant deadlines. The final historic preservation plan will include hard copies for each member of the Historic Preservation Commission, five (5) copies for partner organizations, and two (2) copies for City Staff and archival records and a PDF copy. Members of the public will have access to the historic preservation plan by visiting City Hall, viewing on the city website, downloading the document from the city website, or requesting an electronic (PDF) version from City staff. The document will be accessible on the Historic Preservation webpage at: <https://www.warrensburg-mo.com/157/Historic-Preservation-Commission> and the Community Development Plans & Studies webpage at: <https://www.warrensburg-mo.com/201/Plans-Studies>.

The objectives of the Warrensburg Historic Preservation Plan include:

- Executive summary of the project;
- Discuss the City of Warrensburg's historic preservation program;
- Provide a historic context to 1980;
- Showcase Warrensburg's national and locally designated historic properties and districts;
- Evaluate and identify areas for future survey work;
- Evaluate and identify properties or areas for potential local landmark or local historic designation;
- Evaluate and identify properties or areas for potential eligibility to the National Register of Historic Places;
- Provide a multi-year action plan that identifies a time frame for completion; and
- Provide an appendix with an annotated bibliography, glossary of terms, and architectural styles and property types found in Warrensburg.

The plan will include an executive summary that summarizes the project and outcomes. The executive summary will be used for advertising and social media, as needed. An infographic or illustration may be used in lieu of a written summary. The historic preservation plan will explain the purpose of the document, public outreach activities, and the benefits of historic preservation. The background of historic preservation in Warrensburg will be provided as well as a historic context to 1980. The rationale is the lifespan of the document shall reach a minimum of 10 years, and the historic context provides up to that 50-year threshold for the National Register of Historic Places.

Information regarding survey, local designation, and the National Register of Historic Places will be provided. The preservation plan will explain the process nominating, protecting, and preserving national and local landmarks and historic districts and explain the differences between local and national designations. Each locally designation or nationally-listed property/district in Warrensburg will be summarized.

Potential buildings and areas that warrant future survey work or local/national designation will be identified. Each building or area will have relevant information such as architectural style(s), a brief history, and built year. Maps will be provided, and historic areas identified will include a defined boundary shown on the map. Staff will assist with taking pictures and mapping as needed.

See continuation sheet.



**HISTORIC PRESERVATION FUND GRANT PROGRAM CFDA 15-904
PLANNING AND OUTREACH GRANT APPLICATION (PAGE 3 OF 5)**

10. WILL A PUBLISHED DOCUMENT RESULT FROM THIS PROJECT? IF YES, PLEASE INDICATE HOW MANY COPIES WILL BE PRINTED AND IF IT WILL BE MADE AVAILABLE ELECTRONICALLY AND WHERE:
 NO YES 12 copies will be printed and final document made available on the City's website at <https://www.warrensburg-mo.com/157/Historic-Preservation-Commission> & <https://www.warrensburg-mo.com/201/Plans-Studies>.

QUESTION 11-14: PROJECT PLANNING AND IMPLEMENTATION [UP TO 10 POINTS]

11. HOW DOES THIS PROJECT MEET A NEED IDENTIFIED IN THE STATEWIDE COMPREHENSIVE HISTORIC PRESERVATION PLAN AND/OR A LOCAL OR REGIONAL MASTER PLAN? (IF THIS IS A LOCAL OR REGIONAL PLAN, PLEASE PROVIDE A COPY OR LINK TO THE PLAN AND CITE THE RELEVANT SECTION)

Warrensburg's preservation goals are consistent with the goals in Our Sense of Place: Preserving Missouri's Cultural Resources.
 Objective 1.B: Assist preservation planning and activities.
 Objective 3.A: Increase the number of historic and architectural properties surveyed and evaluated.
 3.A.3. Encourage communities to develop survey plans for areas not yet inventoried and areas with high potential for resource loss.

See continuation sheet.

12. DID THE APPLICANT SOLICIT PUBLIC OPINION CONCERNING THIS PROJECT WITHIN THE PAST 12 MONTHS?

YES (IF YES, DESCRIBE HOW AND PROVIDE THE DOCUMENTATION OUTLINED IN THE SUPPORTING DOCUMENTATION CHECKLIST.)

The HPC meeting held on Dec.9, 2020 provided opportunity for the public to comment on any future historic preservation projects.

NO (IF NO, INDICATE IF THE PUBLIC WILL BE GIVEN AN OPPORTUNITY TO COMMENT AND HOW)

13. IS THIS PART OF A LARGER PROJECT OR ONGOING EDUCATION/OUTREACH PROGRAM (E.G. LECTURE SERIES OR ANNUAL CONFERENCE)?

IF SO, PLEASE EXPLAIN ANY SPECIAL FUNDING SOURCES (E.G. REGISTRATION FEES OR OTHER GRANTS) AND ANY STATE OR LOCAL SUPPORT GROUPS INVOLVED IN ITS PRODUCTION.

This is not part of a larger project or ongoing education/outreach program.

14. ARE THERE CURRENTLY ANY THREATS OR CHALLENGES THAT THIS PROJECT WILL ADDRESS (E.G. TRAINING TO ASSIST COMMISSIONERS IN MAKING DEFENSIBLE DECISIONS)? IF SO, PLEASE DESCRIBE.

This project will address the challenge of creating a viable historic preservation program and identify areas that need documentation and survey. Since Warrensburg's first listing on the National Register of Historic Place in 1970, nine individual properties and two historic districts have been nominated. Currently, two individual properties and one historic district property have been demolished. Since Warrensburg's CLG status, there are only two local landmarks and no local historic districts. The preservation plan will address approaches to preserve Warrensburg's built environment from neglect and demolition as well as incentives for property owners and officials to pursue local and national designation.

QUESTIONS 15-17: PROJECT BUDGET ESTIMATE AND BUDGET DETAILS [UP TO 10 POINTS]

15. FOR EACH COST CATEGORY, FILL OUT THE BUDGET TABLE (BELOW) WITH THE GRANT AMOUNT REQUESTED AND THE MATCHING AMOUNT PROVIDED BY THE APPLICANT AND/OR DONOR. (USE WHOLE DOLLAR AMOUNTS ONLY. THE GRANT AWARD GENERALLY WILL NOT EXCEED \$25,000, AND THE MINIMUM MATCH PERCENTAGE IS 40%).

TO DETERMINE PERCENT OF MATCHING FUNDS:
 A. ADD THE NON-FEDERAL/LOCAL CASH AND NON-FEDERAL/LOCAL IN-KIND AMOUNTS FOR THE TOTAL MATCHING FUNDS.
 B. DIVIDE THE TOTAL MATCHING FUNDS BY THE TOTAL PROJECT COST. THIS WILL GIVE YOU THE PERCENTAGE OF MATCHING FUNDS. 40%
 C. INDICATE MATCHING FUNDS PERCENTAGE HERE: _____

MATCHING FUNDS POINT VALUES

% MATCH	POINTS
60% AND UP	10
50%-59%	6
40%-49%	3

COST CATEGORY	FEDERAL (GRANT REQUEST)	NON-FEDERAL/ LOCAL CASH	NON-FEDERAL/ LOCAL INKIND	TOTAL
CONTRACTOR	\$ 18888	\$ 11112	\$ 0	\$ 30000
PERSONNEL	\$ 0	\$ 0	\$ 788	\$ 788
SUPPLIES	\$ 0	\$ 50	\$ 0	\$ 50
EQUIPMENT	\$ 0	\$ 0	\$ 0	\$ 0
TRAVEL/LODGING	\$ 0	\$ 0	\$ 0	\$ 0
OTHER (PLEASE SPECIFY)	\$ 0	\$ 0	\$ 0	\$ 0
OTHER (PLEASE SPECIFY)	\$ 0	\$ 650 (Advertising)	\$ 0	\$ 650
TOTAL	\$ 18888	\$ 11812	\$ 788	\$ 31488



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 DIVISION OF STATE PARKS
**HISTORIC PRESERVATION FUND GRANT PROGRAM CFDA 15-904
 PLANNING AND OUTREACH GRANT APPLICATION (PAGE 4 OF 5)**

16. PROVIDE DETAILED INFORMATION ABOUT THE BUDGET ITEMS WITHIN EACH COST CATEGORY

Contractor: Based on other preservation plans in Missouri, \$30,000 has been allotted to pay for a contractor to prepare and write a historic preservation plan for the City of Warrensburg. In addition, the contractor will conduct two public outreach meetings to include a kick-off meeting at the beginning of the project and a finding meetings at the end of the project.

Personnel: Kristin Dyer, City Planner, will manage the project to include writing the request for proposal, assisting with any additional photography or mapping as needed, creating advertisements, printing, and preparing the public meetings.

Supplies: \$50 has been allotted for printing supplies for the final preservation plan.

Other: \$650 has been allotted for publication of the hearing notices and advertisements for the public meetings in the local newspaper.

17. PROVIDE THE SOURCE OF MATCH. PROVIDE A COPY OF THE APPLICANT'S RESOLUTION OR LETTER AUTHORIZING IT TO MAKE APPLICATION FOR THE GRANT AND THE NAME AND LETTER OF INTENT (INCLUDING AMOUNT) OF ALL OTHER DONORS PROVIDING MATCH.

DONORS	CONTRIBUTION
City of Warrensburg - General Fund	\$11,812

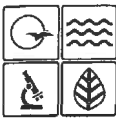
QUESTION 18: [5 POINTS]

PROVIDE A DETAILED NARRATIVE OF THE TIMELINE FOR THE PROJECT. PLEASE PLAN ON A PROJECT THAT IS ACHIEVABLE WITHIN A TWELVE-MONTH PERIOD. THE NARRATIVE SHOULD INCLUDE PLANS FOR PROCUREMENT, PUBLIC MEETINGS, PROJECT ACTIVITIES, AND REIMBURSEMENT.

See continuation page.

QUESTION 19: DELIVERABLE TIMELINE/MONTH [5 POINTS]

1. Consultant selection docs/process submitted to SHPO.	7. Consultant submits a second draft of the report, if needed.
2. A copy of the signed contract is submitted to the SHPO.	8. SHPO and City Staff review second draft of the report.
3. Consultant conducts the first public outreach meeting.	9. Consultant submits final revisions incorporating comments.
4. Consultant submits preliminary outline of the report.	10. Consultant conducts the second public outreach meeting.
5. Consultant submits a first draft of the report.	11. Consultant presents plan for adoption to HPC and Council.
6. SHPO and City Staff review first draft of the report.	12. Final fiscal report submitted to the SHPO.



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 DIVISION OF STATE PARKS
**HISTORIC PRESERVATION FUND GRANT PROGRAM CFDA 15-904
 PLANNING AND OUTREACH GRANT APPLICATION (PAGE 5 OF 5)**

QUESTION 20: PRE-APPLICATION [5 POINTS]

20. DID THE APPLICANT ADDRESS ALL COMMENTS BY THE STATE HISTORIC PRESERVATION OFFICE NOTED IN THE PRE-APPLICATION? NO [0 POINTS] YES [5 POINTS]

DISCRETIONARY BOARD MEMBER CRITERIA [UP TO 10 POINTS]

AT LEAST FOUR MEMBERS OF THE STAFF WILL REVIEW AND SCORE THE HPF GRANT APPLICATIONS. THE SCORING TEAM MAY AWARD THE PROJECT ADDITIONAL POINTS BASED UPON THEIR SUBJECTIVE EVALUATION OF THE APPLICATION, NOTABLY THE DETAILS PROVIDED IN THE "PROJECT SUMMARY AND DESCRIPTION" AND "PROJECT PLANNING AND IMPLEMENTATION" SECTIONS.

SUPPORTING DOCUMENTATION CHECKLIST

USE THE BELOW CHECKLIST TO ENSURE THE PROJECT APPLICATION IS COMPLETE (FOR MORE INFORMATION SPECIFIC TO EACH ITEM, REFER TO THE APPLICATION INSTRUCTIONS)

<input type="checkbox"/> EXAMPLE OF THE TYPE OF OUTREACH PROJECT (E.G. BROCHURE FROM PREVIOUS CONFERENCE OR FLIER FROM PREVIOUS WORKSHOP)	<input type="checkbox"/> RESOLUTION OR APPLICANT'S LETTER OF SUPPORT
<input type="checkbox"/> PROOF OF PUBLIC INVOLVEMENT	<input type="checkbox"/> RESOLUTION OR LETTER OF SUPPORT FROM THE HISTORIC PRESERVATION COMMISSION WITH PRIMARY JURISDICTION WHERE APPLICABLE
<input type="checkbox"/> SIGNED LETTERS OF COMMITMENT OR INTENT TO DONATE	<input type="checkbox"/> COPY OF LOCAL OR REGIONAL PLAN REFERENCED IN QUESTION 11.
<input type="checkbox"/> E-VERIFY	

CERTIFICATION OF RESPONSIBLE PERSON

A RESPONSIBLE OFFICIAL FROM THE APPLICANT'S ORGANIZATION MUST SIGN AND DATE THE APPLICATION. APPLICATIONS WITHOUT SIGNATURE WILL NOT BE SCORED.

"I hereby certify that the information contained in this application packet is true and correct to the best of my knowledge. I understand that the application will be rated solely on the information provided on the application and in the enclosed supporting documentation. The submission of incorrect information and the lack of required documentation can result in this application being withdrawn from consideration for funding."

SIGNATURE	TITLE
PRINTED NAME	DATE

COMPLETED APPLICATION

The Department of Natural Resources is now using an online [Funding Opportunities Portal](#) to receive and manage grants. This system allows project sponsors applying for funding to submit their applications, track the status of the award, and to submit invoices and reports electronically. Project sponsors need to request access to the system so they may submit the grant application in the portal.

To request access to the system:

- Go to the Department's [Funding Opportunity Portal](https://modnr.force.com/CommunityCustomLoginPage) - <https://modnr.force.com/CommunityCustomLoginPage>.
- Under New User, click the "Click Here" link to request an account.
- Complete and submit the **Funding Opportunity Portal Access Request** form.
- Check Historic Preservation-at the bottom of the form, in the section used to indicate the program(s) in which you are interested in apply for financial assistance. You may select other options in addition to Historic Preservation.

This form may take 24-48 hours to process, so portal access should be set up early in the application process. Once processed, project sponsors will receive an email with log on credentials.

If project sponsors are unable to access the [Funding Opportunity Portal](#), they can submit **two copies** of the completed application to the address below:

**Missouri Department of Natural Resources
 Division of State Parks
 Grants Management Section
 Attn: Preservation Planner & Grants Manager
 PO Box 176
 Jefferson City, MO 65102-0176**

Item 9 Continued:

Public input will be obtained through at least two (2) public meetings and partner organizations will be invited including but not limited to Warrensburg Main Street, Warrensburg Visitors and Convention Bureau, Johnson County Economic Development Corporation, Johnson County Historical Society, and Trails Regional Library. The Warrensburg Historic Preservation Commission and staff will schedule, advertise, and provide notice to the public, and the consultant will conduct the meeting.

With the compiled data, the preservation plan will lay out priorities, goals, and strategies for the City of Warrensburg and the Historic Preservation Commission to progress its historic preservation program and strengthen preservation efforts. The consultant will present the final document to the Historic Preservation Commission and City Council for adoption.

A separate appendix will be included with an annotated bibliography, glossary of terms, and architectural styles and property types found in Warrensburg. Any public outreach information used during the public meetings such as presentations, maps, and hand-outs will be included.

Item 11 Continued:

Objective 5.B: Integrate preservation activities at the local level.

5.B.6. Assist local governments in developing their own preservation plans.

2017 Comprehensive City Plan

A historic preservation plan was not identified as a recommended project; however, a lack of historic preservation was identified as an obstacle/threat during public meetings.

2007 Comprehensive City Plan

A historic preservation plan was not identified as a recommended project; however, the plan recommended implementing or strengthening the standards for the protection of older and historic structures in the zoning ordinance.

2008 Cultural Resources Survey Final Report

The final report recommended developing a preservation plan that "further identifies and refines as many of the community's historic contexts and property types as possible and prioritizes future survey work."