

WCVB Board Meeting

Meeting: April 8, 2021

Item: WCVB Internships

Overview:

I have been contacted by two UCM students regarding internship opportunities with the WCVB this summer (May-July). Both would need to be paid internships. One would like a regular internship possibly up to 10 weeks and the other would like a short internship up to four weeks.

Currently, the WCVB 2020-2021 budget does not include the allocation of this expense. If the Board would like to proceed with offering these opportunities, the budget would need to be revised at a later date

Estimated Calculations on Cost:

Regular Internship: 10 weeks x 40 hours: 400 hours total

400 hours x \$10.57 = \$4,228

FICA (7.65%) x \$4,228 = \$23.45

WC (0.21%) x \$4,228 = \$8.87

Cost: \$4,261

Short Internship: 4 weeks x 40 hours: 160 hours total

160 hours x \$10.57 = \$1,691

FICA (7.65%) x \$1,691 = \$129.36

WC (0.21%) x \$1,691 = \$3.55

Cost: \$1,824

Total Estimated Cost: \$6,085

Staff Recommendation:

Staff recommends the board approve the director to proceed with posting the internship opportunities (2) not to exceed a cost of \$6,500 (calculations above were an estimate).