

CITY OF WARRENSBURG
COMMUNITY DEVELOPMENT

January 5, 2021

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Authorizing the City Manager and City Clerk to Execute a Master Agreement for Software with Environmental Systems Research Institute, Inc. (ESRI)

BACKGROUND:

The FY21 Budget included \$10,350 for GIS software including purchasing access to the ESRI Enterprise GIS software. Access to this software is available directly from ESRI and not through third-party vendors. The software will allow the City to scale up our GIS program for use on all employee desktops, pending training. Specifically, the City will enter into a Small Municipal and County Government Enterprise Agreement with Environmental Systems Research Institute, Inc. (ESRI) for a three-year term subject to future budget approvals.

Staff is bringing the contract to City Council for approval because of section 22.9.1 (c) (2) of the City's Finance Procedure Manual for Preference of Vendors. Section 22.9.1 (c) (2) is the sole source exemption for formally bidding out the procurement of goods or services. ESRI created GIS software, is the premier vendor for GIS software and the only vendor of the Enterprise software. There are some much smaller, open-source GIS software options but they are not a viable option for the City given the additional staff education and resources to use them. They would be too complex for the average City employee to use the software. Also, it would require additional work for outside consultants and contractors working for the City to provide deliverables and work product to the City for inclusion in the City's GIS infrastructure.

Going forward, the City will use a formal selection and RFP process to hire a contractor to deploy the software on our servers. That selection process will begin in January if the ESRI Enterprise agreement is approved by City Council.

ISSUE: To approve a contract with ESRI Inc. that will provide the City access to the ESRI Enterprise software.

STRATEGIC PLAN:

This item is consistent with the Strategic Plan Focus III Objective 4 *Update and implement new technologies.*

FISCAL IMPACT:

The FY21 Budget included \$10,350 for GIS software. The FY21 costs for the attached agreement is \$9,500. The agreement is within the budgeted amount.

ECONOMIC BENEFITS/IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the ordinance and agreement.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Carroll".

Barbara Carroll
Director of Community Development

Attachment: 1. Ordinance
2. Agreement