

CITY COUNCIL MEETING OF SEPTEMBER 14, 2020

A meeting of the Warrensburg City Council was held on September 14, 2020 at 200 S. Holden and via Zoom, with Mayor Bryan Jacobs presiding. Roll was called as follows, Present were: Brooks, Holmberg, Lund, Kushner, Jacobs. Absent: none.

The minutes of the August 24, 2020, City Council meeting were considered. Lund moved to approve the minutes of the August 24, 2020, City Council meeting. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none.

The adoption of the agenda was considered. Brooks moved to adopt the agenda. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none.

Mayor Jacobs read a Proclamation recognizing Big Brothers Big Sisters month during the month of September.

Mayor Jacobs opened a Public Hearing for General Budget Comments. As there was no comment, the Public Hearing was closed.

The Mayor opened a Public Hearing on an Ordinance Amending Chapter 27-503(b) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Not Requiring Permits. Community Development Director Barbara Carroll said the Arts Commission is working with Main Street on a project for the use of a mural. She said in the past, some have been required to obtain a sign permit and were treated as signs, and others overseen by the City and Main Street and Arts Commission, were not required to obtain a permit. Carroll said City staff would like to treat everyone equally, and not require the murals to get a sign permit. She said they do provide a public benefit and improve the character of the community. Carroll said meeting the sign requirements can also be challenging, mainly because of sign limitations.

Council member Brooks asked about the sign requirements. Council member Lund said this is solely for murals downtown. Lund also explained they are wanting continuity and are proposing to remove the barriers.

City Counselor Doug Harris said there are certain circumstances when permits are not required, such as on out buildings and fences that can be outside of setbacks. He said these are monitored and if there is a complaint, it is investigated.

City Manager Harold Stewart said there has been more interest in murals in the community recently. Lund said this is the City's effort to encourage these murals. As there was no further comment, the Public Hearing was closed.

Mayor Jacobs opened a Public Hearing on an Ordinance Amending Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Requiring Permits. Carroll said this is concerning when signs are required to have permits in residential districts. She said there was a request concerning the mobile home park on West Young Street.

Carroll said currently R3: Low-Density Multi-Family Residence Districts and R4: Medium Density Multi-Family Residence Districts are allowed a ground-mounted sign or a wall sign

subject to size limitations. Carroll said it was discovered the RMH: Manufactured Home Residence District is not Allowed to have signs. She said City staff believes this is an oversight in the 2001 drafting of the sign regulations. As there was no further business, the Public Hearing was closed.

Mayor Jacobs read an Ordinance Amending Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Requiring Permits for the first time by title. This will be considered again at the next meeting.

Mayor Jacobs read an Ordinance Authorizing the City Manager and City Clerk to Execute a Software as a Service Agreement with Tyler Technologies, Inc. for the first time by title. Carroll said City staff began the process of updating to Incode 10 in 2017. She said the process continued with the update of software used for Building Permits and Nuisance Code Cases to the Ener Gov software product. Updates and testing of the systems continued, and in addition, work continued toward a paperless building permit process.

Carroll said Tyler was asked to give figures for upgrading the City's server. She said a copy of the draft agreement is included in the packet. Carroll said the agreement is for \$18,602, and the City currently pays \$12,000 for an annual maintenance agreement. Carroll said City staff is recommending moving forward with the arrangement.

Mayor Jacobs read an Ordinance Amending Ordinance 5543 Adopting the Annual Operating Budget Beginning October 1, 2019, for the City of Warrensburg, Missouri, for the first time by title. Marcella McCoy, Finance Director, said this is an amendment to the current fiscal year budget. As part of the year-end process, McCoy said City staff put together an estimate of revenues and expenses. She explained the process and said the City is presenting a balanced budget for Fiscal year 2020.

Bill No. 9-1-20 being for an Ordinance Amending Section 12-27, Composition of the Diversity, and Inclusion Commission, of the Code of Ordinances of the City of Warrensburg, Missouri, was read for the second time by title. Holmberg moved to approve. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5604.

Bill No. 9-2-20 being for an Ordinance Amending Section 2-420, Warrensburg Energy and Sustainability Task Force, of the Code of Ordinances of the City of Warrensburg for the second time by title. Lund moved to approve. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted an given Ordinance No. 5605.

Bill No. 9-3-20 being an Ordinance Accepting the Public Improvements Associated with a Development Agreement Between the City of Warrensburg, Missouri and Warrensburg Christian School Including Street and Curb for Maintenance was read for the second time by title. Assistant City Manager Danielle Dulin said all improvements have been completed. Kushner moved to approve. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5606.

Bill No. 9-4-20 being for an Ordinance Adopting the Annual Operating Budget for the Fiscal Year Beginning October 1, 2020 for the City of Warrensburg, Missouri, was read for the second time by title. Mayor Jacobs asked and City Manager Stewart agreed there is \$100,000 in this budget for the Animal Shelter to operate through the end of 2020. Stewart said some terms of

the agreement are still being negotiated. He said the 501 C3 will begin January 1, 2021, if an agreement can be reached. Kushner moved to approve. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5607.

Bill No. 9-5-20 being for an Ordinance Amending Section 27-503 (b) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Not Requiring Permits was read for the first time by title. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5608.

Chairman Pro Tem Holmberg explained the murals have been discussed for some time. He said the partnership between Main Street and United Way has been great. They have been planting flowers with the goal to make the area extremely attractive. Holmberg said this has been a fantastic project and he is glad he has been a part of it.

Bill No. 9-6-20 being for an Ordinance Accepting Storm Drainage and Utility Easement Dedication from Thomas E. Patterson and Cheryl A. Patterson, in Warrensburg, Missouri, was read for the first time by title. Dulin said time is of essence because the property owners are wanting to begin to build. Kushner moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5609.

In Other Business was Discussion of Animal Control and the Animal Shelter. Stewart said Chief Lockhart presented several options for animal control. Stewart said City staff is looking for direction or suggestions. Mayor Jacobs asked if current staff could absorb the position, and Stewart said yes; but it would not be well-received.

Brooks asked about a part time position and Stewart said the current position is retiring and is budgeted through December. Brooks suggested focusing on seeing how the pieces of the puzzle come together before making a definite decision on the position. There was a consensus of the council members to revisit this later.

In Mayoral appointments, Mayor Jacobs said he would like to recommend Mark Karscig as a new appointment to the Board of Adjustment; and Karen Hicklin and Andrea Glinn as reappointments to the Historic Preservation Commission. Holmberg moved to approve. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Carried unanimously.

In the City Manager's report, Stewart said the mask requirement has been allowed to expire. He said, however; the City building will continue to require those entering to wear a mask.

In the Finance Director's report, McCoy said sales tax receipts are up. She also said the CARES Act funding applications will be submitted to the county tomorrow. McCoy said an answer on the funding should be received by October 9, 2020.

In Other Business, Dulin said Larry McKenzie is retiring from the City after 40 years of service.

As there was no further business, the meeting was adjourned.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk