

**CITY OF WARRENSBURG**  
FINANCE

September 28, 2020

Honorable Mayor and  
Members of the City Council  
City of Warrensburg, Missouri

Dear Mayor and Council Members:

**SUBJECT:** An Ordinance Establishing Sewer Base Rate Charges for the FY21 Budget Year  
in the City of Warrensburg, Missouri

**BACKGROUND:**

City Council heard from Amanda Bagwell with HDR Engineering the Annual Sewer Rate Review at the Council meeting August 10, 2020. The proposal included recommendation to increase the sewer utility charges for Fiscal Year 2021. Upon Council passage of this ordinance, the first bills with updated volume charges will be for October readings in Zone 1 which will be billed around the first week of November.

**Recommended Rate Increase**

Residential sewer accounts:

Base Rate + Volume charge A for each of the first 2 CCF used + Volume charge B for each CCF used over 2 CCF's.

Base Rate is set at \$13.00 per month

Volume Charge A is set at \$2.72 per CCF

Volume Charge B is set at \$6.03 per CCF

Commercial sewer accounts:

Base Rate + (Volume charge C x Actual CCF usage)

Base Rate is set according to water meter size:

Water meters less than 1" size = \$13.00 per month

Water meters at or between 1" – 4" size = \$65.00 per month

Water meters greater than 4" size = \$156.00 per month

Volume Charge C is set at \$5.29 per CCF

CCF is defined as 100 cubic feet of water. Actual monthly usage will be used for commercial sewer accounts. Residential accounts are based on a winter average calculated annually.

**ISSUE:**

Consideration of the Sewer Rate Fixed Charges for the Upcoming FY21 Budget Year based on the HDR Engineering Annual Sewer Rate Review.

**STRATEGIC PLAN:**

Focus I: Investment in Infrastructure, Goal: Allocate resources efficiently to maintain existing infrastructure, while forecasting future needs and properly providing standards that ensure quality infrastructure for future growth.

**FISCAL IMPACT:**

The funding is required for operations and maintenance of the sewer system along with future funding of required Sewer Capital Improvement Projects.

**ECONOMIC BENEFITS/IMPACT:**

Review of sewer rates and increase will allow for payment of debt service and reserve funds for future governmental mandates.

**RECOMMENDATIONS:**

Staff recommends the approval of the ordinance and respectfully requests consideration on first reading for timely implementation and updates to the billing system.

Sincerely,

A handwritten signature in blue ink that reads "Marcella McCoy".

Marcella McCoy  
Director of Finance

Attachment: 1. Ordinance

BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ESTABLISHING SEWER BASE RATE CHARGES FOR THE FISCAL YEAR 2021 BUDGET FOR THE CITY OF WARRENSBURG, MISSOURI**

**WHEREAS**, the necessity to periodically adjust sewer service rates in order to maintain revenues sufficient to operate the sewer system; and

**WHEREAS**, the sewer utility and City of Warrensburg have an Annual sewer rate study in 2020 for the above purpose.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:**

Section 1. Effective October 1, 2020, monthly service charges for residential sewer accounts is established as follows:

Base Rate + Volume charge A for each of the first 2 CCF used + Volume charge B for each CCF used over 2 CCF's.

Base Rate is set at \$13.00 per month  
Volume Charge A is set at \$2.72 per CCF  
Volume Charge B is set at \$6.03 per CCF

CCF is defined as 100 cubic feet of water. The monthly CCF usage is determined by Sec.24-39.1 of the Code of City Ordinances.

Section 2. Effective October 1, 2020, monthly service charges for commercial sewer accounts is established as follows:

Base rate + (Volume charge C x actual CCF usage)  
Base rate is set according to water meter size:

Base Rate is set according to water meter size:  
Water meters less than 1" size = \$13.00 per month  
Water meters at or between 1" – 4" size = \$65.00 per month  
Water meters greater than 4" size = \$156.00 per month

Volume Charge C is set at \$5.29 per CCF

CCF is defined as 100 cubic feet of water. Actual monthly usage will be used for commercial sewer accounts

Section 3. For single family or duplex dwelling units not having a water meter, the current average residential user water volume is set at 800 CCF.

Section 4. This ordinance shall be in full force and effect from and after its passage by the City Council.

Read and passed by the City Council for the City of Warrensburg, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
Bryan Jacobs, Mayor

\_\_\_\_\_  
Cindy Gabel, City Clerk