City Council Agenda
Monday, April 13, 2020
7:00 P.M.
200 S. Holden
Warrensburg, MO 64093

***Due to COVID-19 concerns the meeting will be broadcast to an established public area in the Police Training Room at the Police Station, 102 B S. Holden St. This action will assist in maintaining social distancing measures and minimizing group size. The meeting can also be observed live on the City's YouTube Channel, https://www.youtube.com/channel/UCjsAGFHVRHqVKq3EFHYOzww**

1. **7:00 P.M. Call To Order Regular City Council Meeting**

2. **Roll Call**

3. **Approval Of City Council Minutes**

   3.I. City Council Minutes 3-23-2020

   Documents:

   CITY.COUNCIL.MEETING.MARCH 23, 2020.PDF

4. **Adoption Of Agenda**

5. **Presentation**

   5.I. Proclamation Recognizing Arbor Day 2020

   Documents:

   ARBOR DAY 2020.DOCX

   5.II. Proclamation Recognizing Building Safety Month

   Documents:

   NATIONAL.BUILDING.SAFETY.MONTH.2020.PDF

6. **1st/2nd Reading Ordinance**

   6.I. Traffic Control In Cayhill Subdivision, Phase IV
   An Ordinance Establishing Traffic Control in the Cayhill Subdivision, Phase IV, Lots

158 thru 187, and Tract O, in the City of Warrensburg, Missouri

Presented by Assistant City Manager, Danielle Dulin

Documents:

CAYHILL IV TRAFFIC CONTROL.PDF
CAYHILL PHASE IV MAP.PDF

6.II. Traffic Control In Cayhill Subdivision, Phase V
An Ordinance Establishing Traffic Control in the Cayhill Subdivision, Phase V, Lots 188 thru 194, in the City of Warrensburg, Missouri

Presented by Assistant City Manager, Danielle Dulin

Documents:

CAYHILL V TRAFFIC CONTROL.PDF
CAYHILL PHASE V TRRAFFIC MAP.PDF

7. Other Business

7.I. Resolution Approving FEMA Schedule Of Equipment Rates

Documents:

RESOLUTION FOR FEMA SCHEDULE 2020.PDF

7.II. Resolution Eliminating The Private Match Requirement For The Current Downtown Facade Grant Cycle
A Resolution Amending the Downtown Warrensburg Façade Grant Program for the Fiscal Year 20 Grant Cycle in Response to COVID 19

Presented by: Barbara Carroll, Director of Community Development

Documents:

FACADE GRANT CC LTR 4-6-20.PDF

7.III. City Services During COVID-19 State Of Emergency Discussion

8. Appearances To The Council Not Listed On The Agenda

9. Mayoral Appointment/S

10. Miscellaneous Matters From The Mayor And/Or City Council

11. City Manager Report

Documents:

CM REPORT BY CM APR 13.PDF
MARCH 2020 CD ACTIVITY REPORT.PDF
2020_04_09_18_09_30.APPROVED.ARTS.COMMISSION.MINUTES.2.3.2020.PDF

12. Director Of Finance Report

Documents:

DOF REPORT 04-13-20.PDF

13. Closed Session After Regular Session

The City Council will meet in the Southeast Conference Room, upstairs at 102A South Holden, Warrensburg, for Executive Session

Vote to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

(1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.

(2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.

(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

(12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment

CITY COUNCIL MEETING OF MARCH 23, 2020

A meeting of the Warrensburg City Council was held on March 23, 2020, at the Municipal Center, 102 S. Holden. Roll was called as follows, Present were: Brooks, Jacobs, Holmberg, Allen, Lund. Absent: none.

The minutes of the March 9, 2020, City Council meeting were considered. Jacobs moved to approve the minutes of the March 9, 2020, City Council meeting. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

The adoption of the agenda was considered. Allen moved to adopt the agenda. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

Bill No. 3-3-20 being for an Ordinance of the City of Warrensburg Ratifying the Declaration of Emergency of the City Manager Dated March 17, 2020, Ratifying Regulations Adopted Thereunder, and Extending the Duration of the Emergency Declaration Pending Further Action by the City Council was read for the first time by title. City Manager Harold Stewart said in the City Manager form of government, according to City Code, the City is authorized to declare a state of emergency; however, there is a time-limit of 21 days. He said considering the declarations by the President of the United States and Governor of the State of Missouri, this may need to be extended past the 21-day period. Stewart said in consultation with legal counsel, it was decided this ordinance should be ratified until he City Council ceases this action. Stewart said this includes five restrictions he is recommending be added to the ordinance. Jacobs moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5573.

In Other Business was the Fiscal Year Audit Report and Presentation. Finance Director Marcella McCoy said Bob Cummings of KPM CPAs has provided the slide show to present the City's audit report for Fiscal Year October 2018 through September 30, 2019. McCoy said Cummings said he can be available by phone or if requested, he could be present at a future City Council meeting.

McCoy said the independent audit report is the audited business financial activities for each of the City's major funds. She said management is responsible for these financial statements according to generally accepted auditing standards. The auditing firm is responsible for reporting findings according to auditing standards. McCoy said the auditor's opinion of the financial statements was an unmodified, or clean opinion, as in past years.

McCoy summarized the balance sheet of major governmental funds, and said this past fiscal year there was a large amount of money collected from investments. She said the Neighborhood Improvement District assets increased due to the sale of several lots. McCoy said the City established a fund for the acquisition and disposal of vehicles throughout the City departments.

McCoy said the City received the following recommendations:

1. GASB Statement No. 87-leases would establish a single model for lease

accounting which would change the definition of a lease. This would include recognition of certain lease assets and liabilities that had been classified as operating leases. The effective date would be for the City's year ending September 30, 2020.

2. Bank Depository Agreements-it is recommended the City review certain elements of depository agreements within the City's banking institutions to insure proper controls. McCoy said she has been reviewing this process and has already completed this recommendation.

3. McCoy said cybersecurity is another concern. She said Information Technology has been working on this, and the costs are covered by the City's insurance carrier.

4. McCoy said with the latest information concerning COVID-2019, the City will review the the latest information concerning this virus and will adopt any needed policies and procedures.

5. Internal Audit Procedures will be periodically reviewed to determine if any changes are necessary.

6. Standard for Fiduciary Activities-this is reporting pension and other employee benefit trust funds. McCoy said this also includes investment trust funds, private-purpose trust funds, and custodial funds (formerly agency funds.)

7. GASB 91 Conduit Debt Obligations-any debt of the county or school district or governmental entity. McCoy said even though the City is not responsible for the debt, it impacts the system.

Overall, McCoy said the cash balances remain steady. Council member Holmberg said he is glad the City's debt is relatively low at 5 per cent.

In Mayoral appointments, Mayor Lund said he had sent an e-mail concerning his recommendation to remove Ray Crisp from the Arts Commission. Holmberg moved to approve the removal of Ray Crisp from the Arts Commission. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Carried unanimously.

Under Miscellaneous Matters from the Mayor and/or City Council, Chairman Pro Tem Jacobs asked about late fees on utility bills and other future charges such as business licenses, etc. Stewart said the City has ceased shut offs of sewer service during this State of Emergency. Stewart said the assessment of waiving penalties can be discussed by the Mayor and City Council if they wish. Jacobs said he wanted to mention this as something to consider in the future.

Stewart said he has cautioned City staff on future spending. He said the City is proceeding with an abundance of caution because of the anticipated reduction in revenues.

Council member Brooks asked how the City is communicating to the public, and Stewart said the City's website and Facebook page are updated and press releases are intended to keep families safe. He said agencies in the area are also helping to keep everyone informed.

Mayor Lund asked City Counselor Doug Harris to briefly explain the City's role concerning

public health. Harris said with the adoption of the emergency regulations, the City Council can adopt regulations to stop the spread of contagious diseases. He said in general, the first line of decision making is Johnson County Community Health. Harris said if more time is needed the City Council has the authority to adopt additional ordinances.

In the City Manager's Report, Stewart said the City is participating with the task force and helping to be a communication guide with the most up-to-date information available. He said the City is collaborating with others within the county to make the best decisions. Stewart said moving forward this needs to be taken seriously.

Jacobs moved to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

(1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.

(2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.

(3) Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

(12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for pertaining to employees or applicants for employment.

Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Carried unanimously.

As there was no further business, the meeting was adjourned to the closed meeting.

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Casey Lund, Mayor

Attest:

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Cindy Gabel, City Clerk

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BUILDING SAFETY MONTH

WHEREAS, the City of Warrensburg's continuing efforts to address the critical issues of safety and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, gives us confidence that our structures are safe and sound; and

WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown protectors of public safety–our local code officials who assure us of safe, efficient and livable buildings; and

WHEREAS, this year's theme for Building Safety Month is "*Safer Buildings, Safer Communities, Safer World*," encourages all Americans to raise awareness of the importance of safe and resilient construction, fire prevention, disaster mitigation, and new technologies in the construction industry. Building Safety Month 2020 recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses; and

NOW, THEREFORE, I, Casey Lund, Mayor of the City of Warrensburg, Missouri, along with the other members of the City Council, do hereby proclaim **MAY 2020 as Building Safety Month** .

Dated this 13th day of April 2020.

_____

Casey Lund, Mayor
Bryan Jacobs , Chairman Pro Tem
Robin Allen , Council Member
Scott Holmberg, Council Member
Nolan Brooks , Council Member

_____

Cindy Gabel, City Clerk

CITY OF WARRENSBURG
PUBLIC WORKS

Council Letter No.

March 9, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Establishing Traffic Control in the Cayhill Subdivision, Phase IV, Lots 158 thru 187, and Tract O, in the City of Warrensburg, Missouri

BACKGROUND:
Phase IV of the Cayhill Subdivision has now been completed and the City is ready to issue building permits. Traffic control needs to be established for the new streets within this phase of the subdivision. The Traffic Commission met on March 18, 2020 to review the proposed traffic control plan for the subdivision and approved the plan to be forwarded to the City Council.

ISSUE:
The traffic control plan sets the speed limit at 25 MPH with parking being allowed on only one side of Rich Blvd., one side of Estates Drive, and one side of Hillmann Lane. No parking will be allowed on Veterans Road in the Cayhill Subdivision, Phase IV. Parking in the cul-de-sacs when snow exceeds 2” in depth will not be permitted. Stop intersections are noted on the attached ordinances and map.

STRATEGIC PLAN:
This issue is not part of the Strategic Plan.

FISCAL IMPACT:
The cost estimate for the required City purchased and installed signage is $1,500.

ECONOMIC BENEFITS/IMPACT:
The new streets in the subdivision support community growth and become part of the infrastructure.

RECOMMENDATION:
Pass ordinance establishing traffic control in Cayhill Subdivision, Phase IV, Lots 158 through 187.

Sincerely,

Danielle Dulin
Assistant City Manager

Attachments: Ordinance
Sign Placement Map

BILL NO._____ **ORDINANCE NO._____**

AN ORDINANCE ESTABLISHING TRAFFIC CONTROL IN THE CAYHILL SUBDIVISION, PHASE IV, LOTS 158 THROUGH 187, AND TRACT O, IN THE CITY OF WARRENSBURG, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. Traffic shall stop at the following intersections:
Rich Blvd. and Veterans Road
Estates Drive and Rich Blvd.
Hillmann Lane and Rich Blvd.
Hillmann Lane and Veterans Road

Section 2. Traffic shall obey the posted speed limit of 25 MPH.

Section 3. Parking is hereby prohibited on Veterans Road and limited to one side of the street on Rich Blvd., Estates Drive, and Hillmann Lane.

Section 4. Parking is hereby prohibited in the cul- de- sacs of Hillmann Lane when snow exceeds 2" in depth.

Section 5. That this ordinance shall be in full force and effect after its passage by the City Council.

Passed in open session this 13th day of April, 2020.

_____
Casey Lund, Mayor

ATTEST:

_____
Cindy Gabel, City Clerk

Millwood STREET CHANGED TO ESTATES DR.

Final Plat of Cayhill

Phase IV

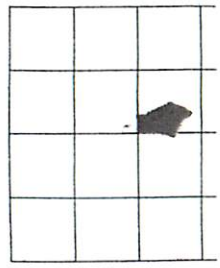
Lots 158 thru 187 and Tract O
a Subdivision of Land
in Section 17, Township 46, Range 25
in the City of Warrensburg, Johnson County, Missouri

LOCATIONS:

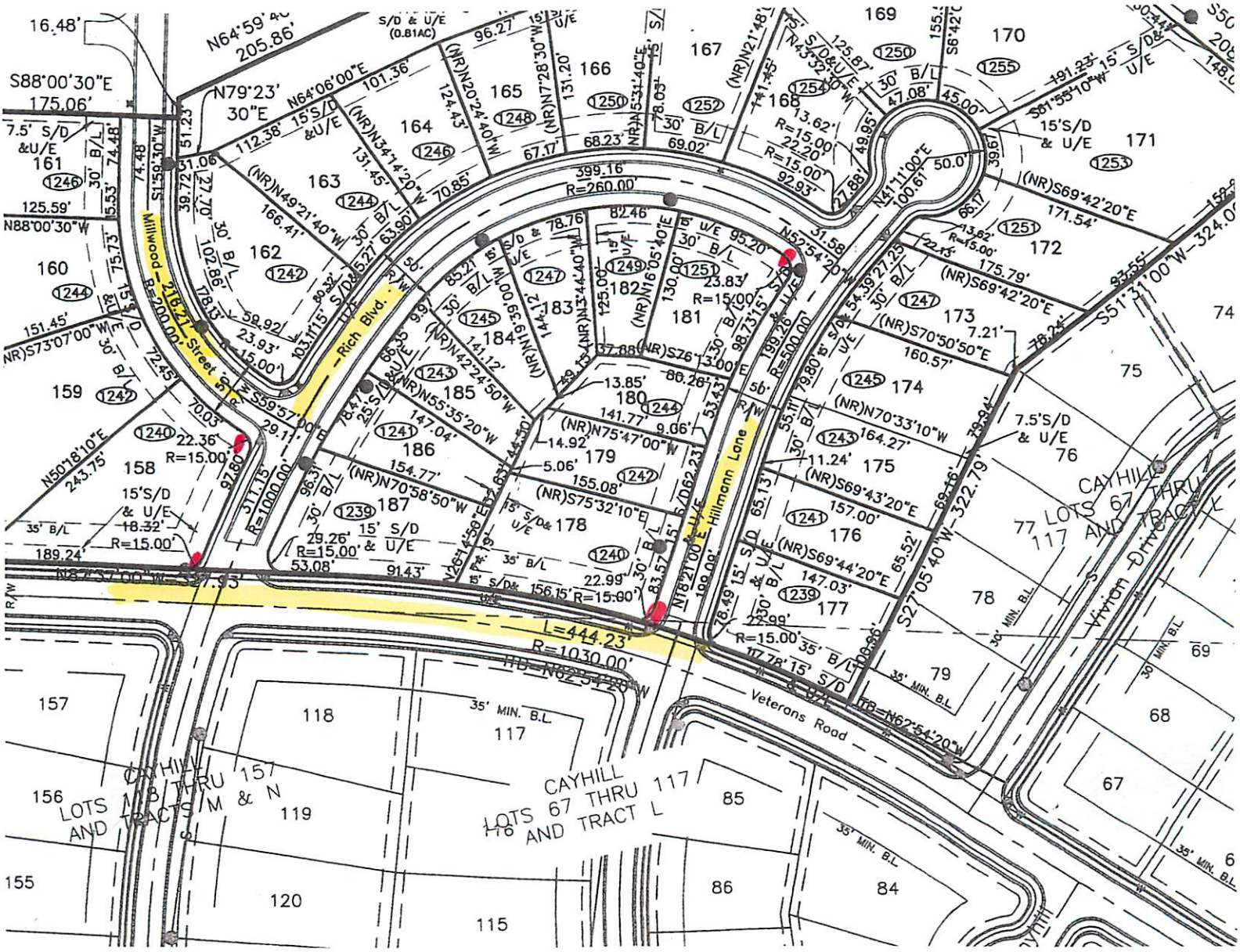
L BE CONSTRUCTED AS SHOWN
'LAT.

L EXTEND FULLY AROUND THE
LL CUL-DE-SACS AND EYEBROW

100' 0 100'
SCALE IN FEET SCALE: 1



LOCATION MAP
SECTION 17, TOWNSHIP 46, R
JOHNSON COUNTY, MISS(
SCALE: 1" = 2000'



CITY OF WARRENSBURG
PUBLIC WORKS

Council Letter No.

April 13, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Establishing Traffic Control in the Cayhill Subdivision, Phase V, Lots 188 thru 194, in the City of Warrensburg, Missouri

BACKGROUND:
Phase V of the Cayhill Subdivision has now been completed and the City is ready to issue building permits. Traffic control needs to be established for the new streets within this phase of the subdivision. The Traffic Commission met on March 18, 2020 to review the proposed traffic control plan for the subdivision and approved the plan to be forwarded to the City Council.

ISSUE:
The traffic control plan sets the speed limit at 25 MPH with parking being allowed on only one side of the street at Estates Drive and Owen Lane. No parking will be allowed on Veterans Road in the Cayhill Subdivision, Phase V. Parking in the cul-de-sacs when snow exceeds 2" in depth will not be permitted. Stop intersections are noted on the attached ordinances and map.

STRATEGIC PLAN:
This issue is not part of the Strategic Plan.

FISCAL IMPACT:
The cost estimate for the required City purchased and installed signage is $800.

ECONOMIC BENEFITS/IMPACT:
The new streets in the subdivision support community growth and become part of the infrastructure.

RECOMMENDATION:
Pass ordinance establishing traffic control in Cayhill Subdivision, Phase V, Lots 188 through 194.

Sincerely,
Danielle Dulin
Assistant City Manager

Attachments: Ordinance
Sign Placement Map

BILL NO._____ **ORDINANCE NO._____**

AN ORDINANCE ESTABLISHING TRAFFIC CONTROL IN THE CAYHILL SUBDIVISION, PHASE V, LOTS 188 THROUGH 194, IN THE CITY OF WARRENSBURG, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. Traffic shall stop at the following intersection:
Owen Lane and Estates Drive

Section 2. Traffic shall obey the posted speed limit of 25 MPH.

Section 3. Parking is hereby prohibited on Veterans Road and limited to one side of the street on Estates Drive and Owen Lane.

Section 4. Parking is hereby prohibited in the cul-de-sac of Estates Drive when snow exceeds 2" in depth.

Section 5. That this ordinance shall be in full force and effect after its passage by the City Council.

Passed in open session this 13th day of April, 2020.

_____
Casey Lund, Mayor

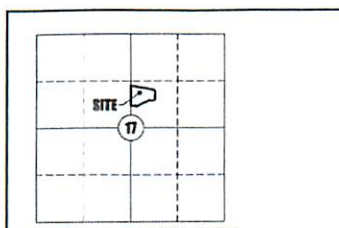
ATTEST:

_____
Cindy Gabel, City Clerk

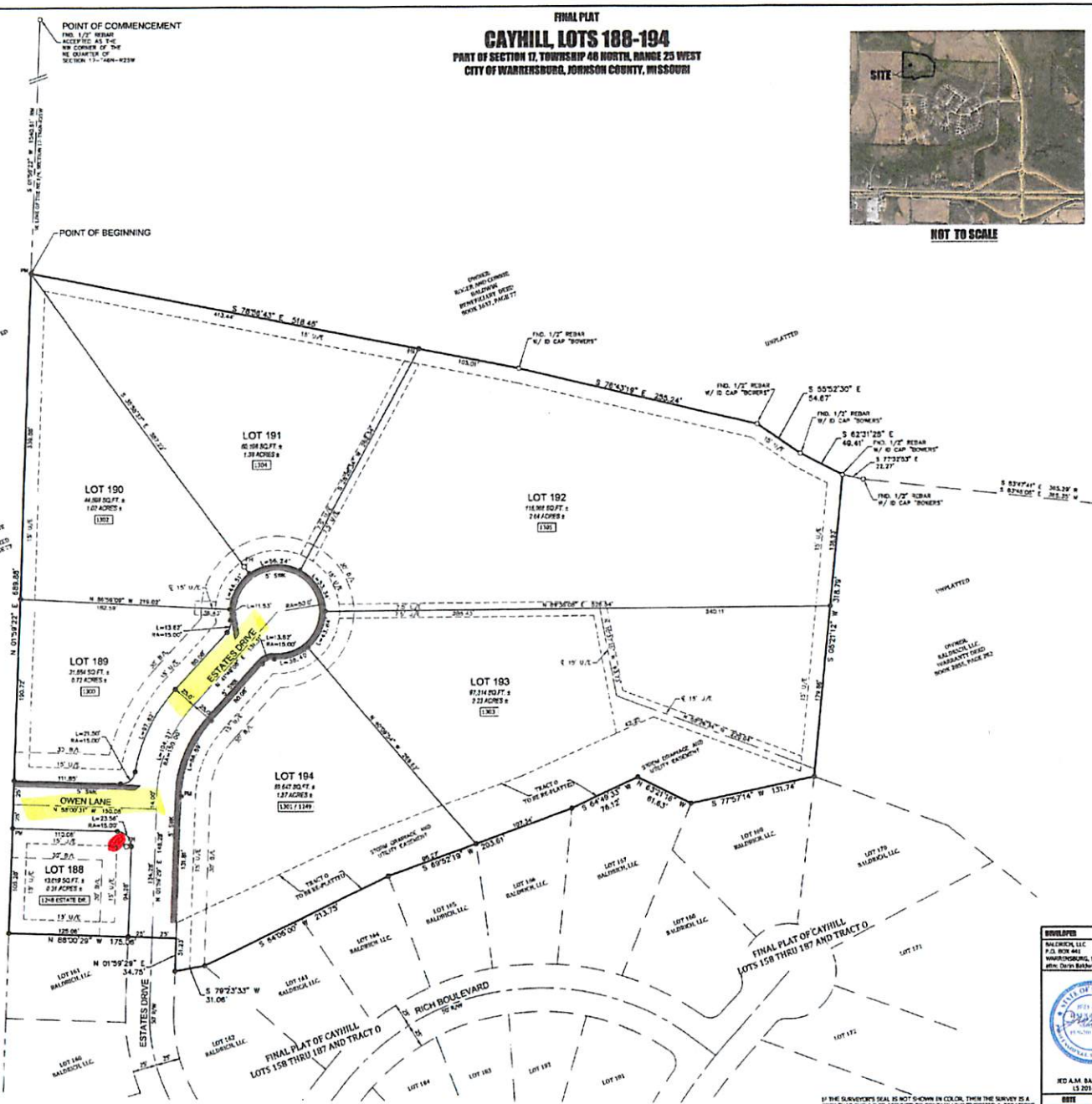
FINAL PLAT

CAYHILL, LOTS 188-194

PART OF SECTION 17, TOWNSHIP 46 NORTH, RANGE 25 WEST
CITY OF WARRENSBURG, JOHNSON COUNTY, MISSOURI



TOWNSHIP 46 NORTH, RANGE 25 WEST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POINT OF BEGINNING
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S 78°43'18" E 355.24'
S 55°52'30" E 54.67'
S 62°31'25" E 49.41'
S 77°37'53" E 21.27'
S 03°47'41" E 365.29'
S 02°46'06" E 362.35'
S 00°27'12" W 318.79'
S 77°57'14" W 131.74'
S 64°49'33" W 76.12'
S 63°21'08" W 61.83'
S 69°57'19" W 203.61'
S 64°06'00" W 213.75'
S 79°23'33" W 31.06'
N 88°00'29" W 175.06'
N 01°59'29" E 34.75'
N 01°59'29" E 868.05'
N 88°00'29" W 210.03'
N 88°00'29" W 119.02'
N 88°00'29" W 192.05'
N 88°00'29" W 125.06'
N 88°00'29" E 146.32'
N 88°00'29" E 134.37'
N 88°00'29" E 134.37'
N 88°00'29" E 134.37

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S SCHEDULE OF EQUIPMENT RATES FOR THE CITY OF WARRENSBURG.

WHEREAS, the City of Warrensburg will, from time to time, have a need to apply for state and federal reimbursement in times of emergency or disaster, and

WHEREAS, the City of Warrensburg may also adopt the FEMA Schedule of Equipment Rates for use in expense reimbursement with third parties,

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Warrensburg as follows:

Section One. The Federal Emergency Management Agency's Schedule of Equipment Rates, as adopted and updated from time to time by FEMA, is hereby adopted as the City's Schedule of Equipment Rates for application for state and federal reimbursement, and for reimbursement agreements entered into with third parties.

Section Two. This resolution shall be in force from and after its passage until modified or repealed by the Council.

Passed this ____ day of _____, 2020.

_____
Casey Lund, Mayor

Attest:

_____
Cindy Gabel, City Clerk

CITY OF WARRENSBURG
COMMUNITY DEVELOPMENT

April 6, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: A Resolution Amending the Downtown Warrensburg Façade Grant Program for the Fiscal Year 20 Grant Cycle in Response to COVID 19

BACKGROUND:
The City established the Downtown Façade Grant Program in 2013 to promote reinvestment and preservation of the historic buildings in downtown Warrensburg. Since its inception, 24 grants have been awarded including $19,320 in grant funds leveraging $47,388 in private match for a total investment of $66,708. A total of 14 buildings have been impacted in the downtown area.

The COVID 19 emergency and shelter in place orders have had a direct impact on local businesses. Some have had to temporarily close and other have had to reduce their operational levels. While this impacts them financially, some are using the time to make improvements to their buildings while traffic is reduced in and out of the buildings. There is now time to work on projects and maintenance items that have been put on the back burner.

Staff is proposing modifying the existing Façade Grant Program for the current grant cycle which runs until September 30, 2020 to assist with these efforts. The attached resolution eliminates the dollar for dollar private match requirement for the grant. Individual grants are limited to $1,000 and this would mean the grant money could be the only money used for a project. The private owner would front the cost and then be reimbursed the $1,000 which is the current process.

ISSUE:
To approve a resolution eliminating the dollar for dollar private match requirement for the remainder of the FY20 grant cycle.

STRATEGIC PLAN:
The request is not addressed in the Strategic Plan.

FISCAL IMPACT:
The City included $5,000 in the FY20 budget for the Downtown Façade Grant Program. There is currently $4,250 remaining in the budget for the program.

ECONOMIC BENEFITS/IMPACT:
Continued re-investment in local businesses and downtown buildings.

RECOMMENDATION:
Staff recommends approval of the resolution

Sincerely,

Barbara Carroll, AICP
Director or Community Development

CC: City Manager

Attachments: 1. Resolution

RESOLUTION NO._____

A RESOLUTION AMENDING THE DOWNTOWN WARRENSBURG FACADE GRANT PROGRAM FOR THE FISCAL YEAR 20 GRANT CYCLE IN RESPONSE TO COVID-19

WHEREAS, the City Council established the Downtown Façade Grant Program in 2013 to encourage historically appropriate facade improvements to existing buildings within the DREAM boundary; and

WHEREAS, a goal of the program is to promote the success of the businesses while preserving the unique historical characteristics of those buildings; and

WHEREAS, since its inception, 24 grants have been awarded including $19,320 in grant funds leveraging $47,388 in private match for a total investment of $66,708 in 14 buildings in the downtown area; and

WHEREAS, the state of emergency and shelter-in-place requirements for the COVID-19 pandemic has had a significant impact on local businesses and their on-going operations; and

WHEREAS, the on-going viability of local businesses will be essential to rebuilding the local economy following the pandemic.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby finds and determines that the dollar for dollar match required for the Downtown Façade Grant Program is hereby waived during the FY20 grant cycle that began on October 1, 2019 and continues until September 30, 2020.

Section 2. City staff is hereby authorized to amend the application and documents related to the grant program to such effect.

Section 3. Funding for the Downtown Façade Grant Program was included in the FY20 Annual Budget at the level of $5,000.

Section 4. This resolution shall be in full force and effect from and after the date of its passage.

Adopted by the City Council this _____ day of _____,2020.

_____
Casey Lund, Mayor

ATTEST:

_____
Cindy Gabel, City Clerk

CITY MANAGER REPORT

April 10, 2020

Honorable Mayor and Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

City Manager:

Almost all attention of staff has been occupied with COVID-19 since the last report. Currently with the Stay at Home Orders in place many employees are telecommuting. There are a couple of full-time non-essential positions whose job duties are not such that telecommuting is possible, so they are furloughed. Several part-time positions are also furloughed. Policies and procedures are in place and are working well to protect employees and keep almost all City services functional. Municipal Court is closed through the end of the month and court dates have been rescheduled for June.

The Animal Shelter is closed to the public and is down to one full-time and one part-time employee due to turnover. Positions are posted and interviewing will begin later this week.

Looking at current financial data, indicators show that, as expected, there is a sharp decline in sales for retail and restaurant businesses throughout the community. Staff has been directed to not make any purchases that are not critically essential. As of right now no significant action has been taken at the Federal or State levels to aid local governments with the current and impending fiscal impacts. It is looking very likely that service and personnel reductions will need serious consideration in the coming months.

Staff continues to prepare for the FY 2020/21 Budget process. Department Heads have been directed to develop virtual tours of their departments to replace the in-person Council Tours. The process will be consolidated due to the delayed election and the new Council not taking office until June.

Meetings attended include: Emergency Management Task Force meetings; monthly communication meeting with County Commissioners; WALC Board meeting; and monthly communication meeting with JCEDC Director.

City Council Meetings, Study Sessions, and Executive Sessions

Tentative future City Council agendas include the following items at this time:

1. INFRA Grant Application and Resolution of Support (Federal Funding potential for Maguire Bridge Project)
2. Rental Inspection Program Ordinance Recommendation

3. Budget Process (Council Tours and Strategic Planning Session)

PUBLIC WORKS/INFORMATION TECHNOLOGY
Danielle Dulin, Assistant City Manager

PUBLIC WORKS

The Street Division has started its annual painting of pavement markings and asphalt patching. The crew has also been busy street sweeping, cracking filling and preparing the streets for the 2020 maintenance program. The bids for asphalt overlay and polymer overcoat will be opened April 23 and April 30, respectively.

The main replacements for the water and gas companies have slowed down due to new protocols they have in place for coronavirus. However, requests for utility locates for home improvement projects are still being received. Recruitment is underway for two positions in Wastewater—Operator I and Lab Technician.

The volume of brush at Washington and Pine Streets site has increased in the last few weeks along with a few instances of illegal dumping of wire, scrap metal, and other trash. Prior to the stay-at-home order, the Sustainability and Energy Task Force discussed possible changes to the brush and recycling center to increase quality control. If the illegal dumping continues, the site may be temporarily closed until a solution for surveillance can be implemented. Spring Clean Up is scheduled for April 20 and 27.

INFORMATION TECHNOLOGY

IT was busy these last few weeks getting equipment ready and staff prepared to telecommute during the stay-at-home order. A week and half into the order, individuals are settling into the new schedules and working from home, but there was a lot of troubleshooting the first few days. In addition to transitioning employees from the office to working from home, IT has been working on a security camera install at the Community Center.

COMMUNITY DEVELOPMENT
Director, Barbara Carroll

Community Development Monthly Activity Report
The Community Development report for March is attached. Please let me know if you have any questions.

COVID-19 Response Items
The Community Development Staff has taken several steps to ensure the safety of our staff members both in the field and in the office.

- Since April 2, five staff members are telecommuting for all or portions of the work week.
- Building and business license inspections are being conducted remotely by electronic means when possible. When an electronic inspection will not work, contractors are being asked to make sure the building and area to be inspected is vacant for 3 hours prior to the inspection being conducted, all doors and panels in the area are opened, ladders placed etc. to minimize the surfaces touched by the inspectors, only 1 worker is allowed on the site during the inspection and social distancing is enforced during the inspection. Inspections are not being conducted in occupied housing units except for life, safety emergencies.
- Staff will not be accepting building permit applications for routine electric service upgrades for occupied residential structures until the crisis has passed as they require an interior inspection. Staff will continue to do permits and inspections for emergencies to restore electric service or as needed for the sale of a home.
- Permits and plans are being submitted electronically through email and the online building permit portal. The online building permit portal now allows the following types of permits to be applied for online. To date, we have 9 contractors using the system.
    - NSF
    - New Duplex
    - New Multi-Family
    - New Commercial
    - Residential Electric
    - Commercial Electric
    - Deck
    - Driveway

2020 Census
As of April 6, the City of Warrensburg had a 41.5% response rate for the 2020 Census. That means 41.5% of the forms/addresses in Warrensburg have been returned or answered online. In 2010 the response rate was 70% for Warrensburg. A big thank you to the Love What's Local Committee and Mayor Casey Lund for doing a video on Census Day to promote participation. The Committee has a few more guest videos planned in the coming weeks to continue promoting the importance of filling out the Census form.

Nuisance Activity & City Wide Clean up
Staff is aware that citizens are already starting to put out piles of trash and furniture for City-wide cleanup which begins April 20 east of Maguire and April 27 west of Maguire. We ask that people please not put stuff out this far in advance.

HUMAN RESOURCES
Director, Greg McCullough

Human Resources Activities:

1. Positions
   a. Full-Time Management Intern – This position was posted on December 2nd and will remain posted until January 31st, 2020. We currently have 6 applications for this position. Interviews have been completed. An offer has been made and orally accepted. A conditional offer letter was mailed, returned and accepted. This internship is scheduled to begin on June 1st, 2020. We have been in touch with this individual and have begun the process onboarding, but this has been made a little more complicated with recent stay at home orders.
   b. Baseball and Softball Officials – This position was re-posted on April 3rd and will remain posted until April 17th. We currently have received a total of 13 applications for this position submitted. We certainly could use additional applicants for this position.
   c. Summer Day Camp Counselor – This position was posted on March 20th and remained posted until April 8th. We have received a total of 14 applications for this position submitted. Interviews are under way at this time.
   d. Water Pollution Control Operator I – This position was posted on April 1st and will remain posted until April 15th. We have not received any applications for this position since it was first posted on April 1st.
   e. Animal Shelter Manager – This position was posted on March 20th with a first review of applications beginning on April 10th. We currently have a total of 41 applications for this position.
   f. Part-Time Animal Shelter Laborer – This position was also posted on March 20th with a first review of applications beginning on April 10th. We currently have a total of 45 applications for this position.

Other Activities:

1. Completed a total of 4 employment verifications for various purposes and we have completed 3 LAGERS wage certifications for upcoming retirees that are certifications for wages for the past 10 years. This does take a considerable amount of time.
2. Developed the new training materials and releases to go with satisfying the FMCSA Clearinghouse guidelines for both new employee and current employee DOT queries. The delivery of this material has been postponed a couple of weeks due to other priorities.
3. We have also completed FMLA paperwork for a total of two employees during the last two weeks. In addition, Kathy has processed EFMLA paperwork for a total of 5 additional employees to make sure that this requirement runs concurrently with regular FMLA time periods.
4. Assisted City Manager in distributing Essential and Non-essential letters to all employees in compliance with the local stay at home order.
5. Assisted City Manager with the filing of all paperwork required from Department Heads and employees regarding any telecommuting position requirements and these have been filed within each employees personnel file.
6. Assisted in the evaluation of our Pandemic Virus Preparedness Plan. Also, have had several requests from other cities to share policies and procedures as examples.

7. Kathy processed all I-9 submissions and social service registrations.
8. Kathy and I completed mailing out letters and forms to all part-time Parks and Rec employees that may have been eligible for EPSLA payments under the new FRCA legislation. Kathy is keeping track of forms coming in and will coordinate our response to these individuals. Kathy is figuring the two-week average wage as it relates to these individuals so they can be processed accordingly.
9. Kathy and I have been coordinating with Equifax our response to any and all unemployment claims as a result of this pandemic and closing due to the stay at home order. We really have two groups or types of unemployment claims. Once group we can handle with Equifax by providing them a spreadsheet and they can complete processing for us. However, there is another group or type that either Kathy or I must get online and complete forms for the State. These take some time to complete.
10. Set up the guidelines and forms to process any claims for benefits under the EFMLA or EPSLA legislation. Worked with Department Heads to obtain any necessary documentation.
11. Processed all payroll reconciliations as normal which includes: VOYA, Surency HSA, Surency FSA, Delta Dental, Madison National and several checks to distribute to various entities as it relates to the payroll process.
12. Began the process to review and make changes to our Personnel Policy manual. At this point all past changes that were approved through council have been incorporated into the manual. Recent changes have been incorporated and we are working on a few additional modifications and once completed will bring to council for approval of entire manual.
13. All updates have been made to the Insperity performance evaluation system due to recent personnel changes. Department Heads are currently logging into systems to check and make sure all changes have been made. Once verified we will be good to go for the Spring evaluation in April. Training for new employees will take place in the near future. We will begin the Spring evaluations soon, however these have been delayed a little bit due to recent priority changes.
14. Finally, we continue to work on our wellness program. We have begun to look at what we can do to alter our previous program options due to the recent events associated with the pandemic.

Upcoming Activities:

1. Continue wellness program development and implementation until meets goals of City for this program. We keep moving this forward but will require continual review for the near future.
2. Complete additional revisions to our personnel manual, take to Council for approval and publish online to our intranet for all to have access. We will also provide a form and require everyone to review manual and sign form that they have reviewed the manual.
3. Continue updating and coordinating performance evaluation system to prepare for the Spring evaluation cycle.
4. Continue to catch up on documentation on several personnel issues.
5. Continue the cleaning and reorganizing of the Human Resources file room.
6. Continue participation in the monthly LMC meetings.
7. Continue to work on revision of the City Safety Manual.

CONVENTION AND VISITORS BUREAU
Director, Marcy Bryant

CORONAVIRUS IMPACT

Most if not all events from mid-March through the middle of June have been cancelled or postponed until later this fall. We have not been contacted since March 9 regarding any potential events coming to the community in 2020.

The Best Western is closed. The Holiday Inn Express and Fairfield have closed floors down. All have cut staff, shortened work schedules and more to continue staying open. The general managers are staying positive as they go through this tremendous economic hardship.

The Visitor Center is closed to the public. Starting Monday, April 6, I started working in the Visitor Center in the mornings and home in the afternoons.

We are continuing to assist our partners in various ways. This is uncharted waters we are experiencing, and each are trying to adapt and figure out our role. A dining out guide was created to share on VistWarrensburg.com and social media platforms. We are doing our best to update accordingly. We assisted University of Central Missouri Admissions by providing information about Warrensburg-pictures, interesting info and more for their virtual Orientation.

BUDGET

A revised budget draft has been completed projecting 10% lodging tax for April through September. This resulted in a $120,000 decrease in revenue for the WCVB fund. The revised budget will be submitted to the WCVB Board at the next meeting for review and approval.

We are only proceeding with essential expenses: personnel, lease payment, utilities and advertising through the Missouri Division of Tourism grant.

Missouri Division of Tourism's current fiscal budget was restricted $6.5 million last week by Governor Parsons. This cut will not impact the current grant program we participate in.

DONATIONS

We received a request from the Warrensburg Senior Center to contact the lodging establishments to see if there was an interest in donating soap, shampoo and conditioner for bags accompanying the senior's meals being delivered to those homebound. Comfort Inn and Days Inn donated boxes of shampoo, conditioner and soap bars.

The Holiday Inn Express donated three rooms for the State of Missouri's Disaster Medical Assistance Team. The team was called in by Johnson County to assist Western Missouri Medical Center.

Police Department
Police Chief, Rich Lockhart

We are losing 2 of our officers this month to retirement. Dustin Mayden retires with more than 20 years of service and Tom Carey retires with nearly 50 years of service. I am very disappointed that we will not be able to have appropriate retirement ceremonies for these two

men, but we will plan something once we return to normal. If you would like to send them a message, their email addresses are dmayden@warrensburg-mo.com and tcarey@warrensburg-mo.com. We are losing a lot of experience that will not be easily replaced. I want to thank them for their service to our community and wish them well with their retirement.

We are working remotely for most police service. We are taking reports over the phone and handling the phones from home. Everything is going smoothly as we adjust to this new normal. I want to publicly thank Gary Swanson and Randy Turner for their efforts to get my staff prepared for telecommuting. Getting computers ready and employees trained was a lot of work and they were able to get it done very quickly.

I was pulled back into public information service for the COVID-19 Task Force. Tara Carlyle and I serve as the PIO branch for the command structure. We are putting out a lot of good messaging and trying to address rumors as they come up. The Facebook page is JOCO MO Emergency Operations. You can get the daily numbers for tests, cases and recoveries. We also have events from agencies involved in the task force as well as medical professionals.

Fire Department
Fire Chief, Robert Shaw

No report this meeting.

Parks Department
Director, Danielle Fesler

Director's Report

- We are missing all of the smiling faces that visit the Community Center every day!! However, the building closure has given us an opportunity to complete some of our projects! Here is a list of things we've been working on since the building closed on March 17th:
    - Sanding and repainting the green door frames and doors in the building. They are being repainted black.
    - Big thanks to Public Works for helping rotomill damaged areas in parking lot installed new asphalt! We are grateful that they were able to help us repair part of the parking lot. We will still have to replace the parking lot in the future, but this helps us get by a little bit longer.
    - Restriped the parking lot. The lines were fading and hard to see, so they've been repainted white!
    - Painted 'Warrensburg Parks And Recreation' in the gym.
    - Repainted the gray paint in the gym.
    - Regrouted and replaced tiles in the hot tub.
    - Repaired tile floor in West Wing rest rooms.
    - Touched up and repainted several rooms in the Community Center.
    - Repaired electrical outlets in the main staff office.

- All Community Center memberships are currently paused. Once we are open, members will be credited for missed, billed days on their membership.
- All April programs and activities have been canceled. Rec staff called all participants and worked with them on credits or refunds.
- Baseball and softball are currently postponed. We hope to play this season and are planning for the season. However, we will wait for health officials to make a call after April 30.

Membership Numbers as of April 1, 2020

10 Punch Pass						
	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Mar-19	3	13	26	1	43	65%
Apr-19	0	11	12	0	23	-47%
May-19	1	10	5	0	16	-30%
Jun-19	0	4	2	0	6	-63%
Jul-19	0	9	0	0	9	50%
Aug-19	0	7	3	0	10	11%
Sep-19	0	6	9	0	15	50%
Oct-19	1	18	7	0	26	73%
Nov-19	0	7	4	0	11	-58%
Dec-19	0	8	7	0	15	36%
Jan-20	12	11	6	0	29	93%
Feb-20	5	9	7	0	21	-28%
Mar-20	0	3	6	0	9	-57%

Annual Membership						
	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Mar-19	7	29	0	0	36	9%
Apr-19	9	29	0	0	38	6%
May-19	9	31	0	0	40	5%
Jun-19	11	35	6	0	52	30%
Jul-19	12	40	6	0	58	12%
Aug-19	15	45	6	0	66	14%
Sep-19	19	49	6	0	74	12%
Oct-19	18	42	3	0	63	-15%
Nov-19	18	50	6	0	74	17%
Dec-19	16	53	6	0	75	1%
Jan-20	15	57	6		78	4%
Feb-20	17	58	7	0	82	5%
Mar-20	18	60	7	0	85	4%

Monthly						
	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Jan-19	290	159	27	18	494	16%
Feb-19	299	175	31	24	529	7%
Mar-19	310	186	33	29	558	5%
Apr-19	301	182	29	30	542	-3%
May-19	297	184	29	29	539	-1%
Jun-19	288	191	27	28	534	-1%
Jul-19	272	194	22	22	510	-4%
Aug-19	273	207	19	20	519	2%
Sep-19	273	209	16	19	517	0%
Oct-19	268	214	17	21	520	1%
Nov-19	266	218	17	21	522	0%
Dec-19	260	222	21	20	523	0%
Jan-20	259	225	23	15	522	0%
Feb-20	287	244	25	16	572	10%
Mar-20	297	233	21	19	570	0%

Complimentary Memberships						
	WPR Adult	WPR 50 plus	WPR Youth	Silver Sneakers	Total	Percent Change
Mar-19	66	2	40	7	115	-17%
Apr-19	51	7	26	14	98	-15%
May-19	68	2	42	2	114	16%
Jun-19	47	5	21	4	77	-32%
Jul-19	35	0	9	4	48	-38%
Aug-19	34	7	12	4	57	19%
Sep-19	24	5	8	3	40	-30%
Oct-19	21	6	14	4	45	13%
Nov-19	36	7	26	4	73	62%
Dec-19	26	1	15	5	47	-36%
Jan-20	49	3	28	17	97	106%
Feb-20	33	8	24	5	70	-28%
Mar-20	18	3	11	2	34	-51%

Membership Visits														
	Adult Annual	50 Plus Annual	Youth Annual	Childcare Annual	Adult Monthly	50 Plus Monthly	Youth Monthly	Childcare Monthly	Adult WPR	50 plus WPR	Youth WPR	Silver Sneakers	Total	Percent Change
Mar-19	21	195	0	0	1322	1097	123	136	1421	9	473	448	5245	18%
Apr-19	45	191	0	0	1209	1027	96	142	1044	7	612	439	4812	-8%
May-19	49	188	0	0	1194	926	113	179	1017	5	662	430	4763	-1%
Jun-19	26	145	1	0	915	678	59	160	798	7	288	282	3359	-29%
Jul-19	31	228	0	0	1095	950	72	129	1007	21	221	400	4154	24%
Aug-19	24	231	1	0	855	840	37	121	819	29	160	307	3424	-18%
Sep-19	40	217	4	0	708	722	19	78	552	16	109	252	2717	-21%
Oct-19	38	266	1	0	795	797	36	144	625	12	142	313	3169	17%
Nov-19	54	287	4	0	955	927	42	151	889	15	256	363	3943	24%
Dec-19	20	244	6	0	693	638	46	80	783	7	210	270	2997	-24%
Jan-20	45	273	6	0	839	829	54	68	947	20	269	371	3721	24%
Feb-20	44	166	5	0	565	513	21	35	481	23	171	257	2281	-39%
Mar-20	39	190	1	0	641	638	23	38	419	14	223	267	2493	9%

Day Passes						
	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Jan-19	325	114	446	17	902	28%
Feb-19	377	91	518	26	1012	12%
Mar-19	511	153	776	44	1484	47%
Apr-19	279	75	469	31	854	-42%
May-19	304	121	451	27	903	6%
Jun-19	135	62	98	33	328	-64%
Jul-19	175	80	82	34	371	13%
Aug-19	188	81	142	34	445	20%
Sep-19	160	80	208	12	460	3%
Oct-19	127	59	137	17	340	-26%
Nov-19	207	89	241	20	557	64%
Dec-19	249	90	295	13	647	16%
Jan-20	231	64	312	13	620	-4%
Feb-20	198	51	294	4	547	-12%
Mar-20	191	42	324	5	562	3%

2020 COMMUNITY DEVELOPMENT DEPARTMENT

Activity during the Month of March

	Mar-20	YTD 2020	Mar-19	YTD 2019
BUILDING PERMITS				
New One & Two Family permits	3	4	4	8
Single Family Additions/Alterations permits	11	26	8	21
New Commercial,Industrial, Multi Family permits	1	1	0	1
Commercial & Industrial Additions/Alterations permits	3	11	4	13
Other Permits Issued	4	22	7	18
TOTAL BUILDING PERMITS	22	64	23	61
Plan Reviews	17	38	18	41
Building Inspections	148	403	147	437
Construction Valuation	$2,672,275	$4,226,539	$1,001,723	$3,222,840
PLANNING & ZONING				
Plats	1	1	0	4
Planning & Zoning items (Conditional Use Permits Rezonings, Ordinance Amendments & Annexations)	0	3	0	3
Board of Adjustment items	0	0	0	0
CODE ENFORCEMENT				
Garbage and Trash	2	7	1	1
Parking	0	0	0	0
Vegetation	0	0	0	0
Nuisance	7	22	10	28
Signs	0	0	0	0
TOTAL CASES	9	29	11	29
Active Cases in Community Development	1			
Active Cases in Court	1			
Closed Cases	29			
PROPERTY MAINTENANCE				
Violations Opened (Not Cases)				
Accessory Structures	7	9	0	0
Mold / Pests	3	4	0	2
Roofs (Roof Assemblies)	13	17	3	3
Other Outdoor	18	28	3	3
Indoor	2	7	1	5
TOTAL VIOLATIONS	43	65	7	13
Active Cases in Community Development	30			
Active Cases in Court	5			
Closed Cases in March	3			
Unfounded in March	0			
Closed Cases YTD	12			
Unfounded Cases YTD	0			

WARRENSBURG ARTS COMMISSION
Monday, February 3, 2020

Call to Order
A meeting of the Warrensburg Arts Commission was held on Monday, February 3 2020, at 4:00 p.m. at the Municipal Center, 200 S. Holden, with Chairman Laura Lockhart presiding.

Present were: Laura Lockhart, Cindy Bechtol, Ray Crisp, Jay Linhardt, Aerin Sentgeorge, and City Council representative, Scott Holmberg. Absent: Stephanie Sekelsky and Ellie Schmutz.

Establish Quorum
A quorum was established.

Approval of Agenda
Jay moved to approve the agenda. Carried unanimously.

Approval of Minutes
The minutes of the January 6, 2020, meeting will be amended to reflect the following changes:

Marketing/Publicity-Ellie Schmutz
Art in Public Places-Aerin Sentgeorge
Finance-Stephanie Sekelsky
Events Planning-Ray Crisp
Warrensburg Community Theatre-Cindy Bechtol
Performing Arts-Jay Lindhardt

Jay moved to amend the minutes with these changes. Carried unanimously.

Introduction of guests/visitors
Eddie Osborne said he would like to speak about concerts at the courthouse. He said the series began in 2009 when the Johnson County Historical Society hosted the New Harmonies Series which celebrates history through music. Eddie said this will be the twelfth year of the concert series, and he has provided the financial backing for the first 8 years along with the financial help of others. Eddie said he would like to know if the Arts Commission could underwrite a performance. He said he wasn't sure of the grant amounts, but he believed they are between $200 to $250. Laura explained this is a new commission, and Eddie said he did not expect an answer right away. Eddie will prepare an estimate of expenses for the commission.

Eddie asked if others have heard of Play for Change which writes a song about a community. Eddie said he would like to write that song and record the video. He said many of the songs are in a foreign language, but this would be for the City. Eddie said he likes to give back to his community.

Laura said Christian Cutler had wanted to attend this afternoon's meeting to discuss some miscellaneous matters, but she has not heard from him today.

Finance/Budget Report
There was discussion of the report and since Stephanie is not at today's meeting, this will be

discussed in more detail at the next meeting.

Ray said the downtown mural is in desperate need of restoration. Jay said he believed it had restored since he was appointed to the commission. Ray said it is still in need of restoration. This was discussion of the process of paying bills. Laura said request for payments must go through a committee before being submitted to the commission. Laura said a maintenance proposal needs to be proposed.

Updates on Programs

a. Theatre-Cindy B. said she believes it would be best to leave the Arts Commission with the Theatre. She said this would help with non-profit perks and the other groups could join in later. There was discussion of various services that could be offered in the future.
b. Marketing/Publicity-Laura said Ellie has been busy working on upcoming events.
c. KOKO Radio Schedule-Laura said the next radio show for the Arts Commission is Thursday, February 13, 2020, at 8:30 a.m. Aerin said the elementary and high school art shows are during the month of May.
d. Others-Laura said the dedication at the Veterans Home went well. Ray said he attended Main Street's meeting and they have a lot of talent and ideas about murals.
e. Performance Arts-Jay said he will be scheduling a meeting. Everyone is to let Laura know when they will be having their meetings and let her know who their members are.

Unfinished Business

Cindy G. will check on the Pine Street project.

Other Business/Action

There was a brief discussion of the storage of the pieces from the J.C. Carter sculptures, theatre information, and the pianos at the Culton Street properties.

Ray said he believes it would be very helpful if members of the Community Chorus and other groups presented information about themselves. He said he realizes this would take more time-maybe up to one hour. After discussion, Ray said he would withdraw his proposal.

Laura said she learned the night before the piano dedication that the family wanted another named added to the plaque. She agreed and Laura said she would like to propose the Arts Commission pay an additional amount of around $18.00. Everyone agreed to this expense.

Adjournment
As there was no further business, the meeting was adjourned.

Cindy Gabel, City staff liaison

Director of Finance Report

April 13, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

The Director of Finance respectfully submits this report to augment your review of the financial information provided. It includes an update of processes Finance is working to complete and outlines the data included in the attached documents.

Incode 10 Upgrade:

The process to upgrade the Utility Billing and Cash Receipting from Incode 9 to Incode 10 is complete and running daily. Utility Billing and Collections staff has done a great job facilitating this process. Carl completed troubleshooting and wrote procedures for the new system and kept everyone on task to complete this process as seamlessly as possible. He will continue to monitor the processes as we complete weekly cycles.

Budget Fiscal Year 2021:

Staff continues work for development of the Fiscal Year 2021 Budget. The photo contest information is located on the City Website and I have received photos from one participant. Photos will be accepted until May 29th at 5pm. Please visit the website to participate.

The current economic status will make next year difficult depending on how well and soon recovery begins. Sales tax revenue is projected to decline along with several other revenue sources.

New Chart for Sales Tax Comparison

A new chart has been developed to compare sales tax collections to budget. Beginning with this report there is a new column line chart reflecting the sales tax collection compare to budget on each of the Sales Tax Reports. Included this time is the data used to create the new column line chart and is defined as follows:

"Ten Year Comparison Table" – this table is located at the top of each of the sales tax reports provided monthly. It is the actual collections by month and compares last year collections to this year, defines the amount difference and percentage difference in the last two columns.

"Monthly Collection Percentage Table" – this table calculates the monthly percent collected to total annual collections and then calculates an average monthly collection used to calculate monthly budget amounts.

"Actual to Budget Comparison Table" – this table includes the actual monthly collections from the "Ten Year Comparison Table", calculates the monthly budget using the "Monthly Collection Percentage Table" average by month times annual budget. Then calculates the difference by month and cumulative difference amounts and percentages. This is the final table used to create the column line chart included in the monthly sales tax reports.

"Actual to Budget Column Line Chart" – this chart reflects the data from the "Actual to Budget Comparison Table". The columns of the chart show the actual collections to budget

amounts and the monthly difference and cumulative difference amounts. The line in the chart shows the cumulative percentage change for each month. In this example the percentages fluctuate up and down with each month's collections compared to budget. The difference and cumulative difference columns show the monthly and cumulative changes as positive and negative amounts. This chart will be included in the month sales tax comparisons from this point forward.

Revenue Comparisons:

March 2020 revenue comparisons are attached for your review. Included is the monthly comparison to March 2019, a year to date comparison for Fiscal Year 2020 compared to year to date Fiscal Year 2019, and a year to date Fiscal Year 2020 compared to Fiscal Year 2020 Budget. The year to date comparison to budget is a recap of revenue provided in the Detail vs. Budget Report from the financial system.

Combined Franchise taxes reflect a decrease across the board for March 2020 compared to March 2019. This month, gas franchise reflects the larges decrease compared to March 2019 at 16.79%. Telephone franchise continues to fall. Fiscal year to date combined numbers reflect a slight increase of just over 4.5% compared to Fiscal year to date 2019.

Also attached, are the Sales tax comparisons thru the month of March 2020 for each sales tax collected. The comparison reports have been modified to include Fiscal Year Budget to actual comparison chart as described previously. So, the table at the top of the page is the ten-year history of sales tax collections per month comparing last year collections to this year.

At the bottom left of the page is a column with line chart that is a new chart that reflects the monthly collections compared to average monthly budget. The line is the cumulative percentage difference by month. So, the line shows the ups and downs of total collections compared to budget projections. The One-cent sales tax data reflects December as the lowest cumulative percent at 1.25%. The end of the line shows March collections are less than 1% below budget projections. February reflected the smallest cumulative percentage at 0.24% of budget projections. The purple and green columns at the bottom reflect the dollar amount differences compared to budget projections. Overall, collections are not quite meeting budget projections.

The third chart located on the bottom right of the page reflects the monthly collections for the past 10 years. This column chart uses the data from the table at the top of the page. It shows the decline in sales tax collections in 2012 and again in 2017. The steady increase in 2013 thru 2016 reflects consistent growth. Fiscal year 2018 was the highest sales tax collection recorded. Fiscal year 2019 was down slightly, less than 1% compared to 2018. Year-to-date 2020 collections are currently greater than 2019 collections currently by just over 3%.

March actual compared to annual budget is nearly right on target. Remaining annual budget as of March should be 50%. The total Sale and Use tax reflects 51.11% budget remaining. Just under 1% of budget as shown by the line in the 2020 Actual to Budget chart.

Fiscal Year 2020 Budget projected an increase of 3% over 2019 budget. There will be an impact to sales tax revenue as a result of COVID-19. It is difficult to project the impact until data is received over the next few months. An amendment to the 2020 Budget will include an effect the COVID-19 has on sales tax revenue.

Prior-Year Comparative Income Statement

Attached for your review is a summary comparative income statement showing variances between March 2020 activity to March 2019. Additionally, it shows variances between Fiscal Year-to-Date (YTD) activities. General Fund year-to-date revenue through March 2020 reflects an increase of 1.77% compared to year-to-date March 2019.

Property tax collection is up slightly this year compared to last year along with sales tax. Franchise Taxes are down compared to last year. The Lodging Tax reflects an increase over last year by nearly 93%. However, this will change dramatically as most of the hotel occupancy is now below 20%.

Total year-to-date of all funds reflects revenue exceeding expenditures or expense. There are several Funds that reflect expenditures or expense exceeding revenue collected. General Fund and Capital Improvement ½ cent sales tax are two funds that currently reflect year-to-date expenditures exceeding revenue. Capital Improvement Transportation along with Water Pollution Control funds' revenue are currently exceeding expenditures.

Please keep in mind this is just a snapshot in time and a comparison to the events that were taking place this time last year. This report reflects the City in a good position up to the start of COVID-19. As you know, the remainder of the year will most likely be difficult as well as budget development for Fiscal Year 2021.

Attachments:

Budget to Actual Comparison Chart Calculation
Revenue Comparisons
Sales Tax Comparisons
Prior-Year Comparative Income Statement

CITY OF WARRENSBURG
*1 CENT SALES TEN YEAR COMPARISON

Total Prior Year-to-date $ 1,902,462.54

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 254,148.70	$ 241,663.14	$ 262,395.96	$ 223,965.81	$ 291,309.52	$ 300,352.02	$ 290,432.91	$ 277,035.30	$ 255,230.99	$ 272,805.07	$ 17,574.08	6.89%	OCT
NOV	$ 163,749.90	$ 182,051.90	$ 220,033.60	$ 276,423.19	$ 238,145.41	$ 216,601.32	$ 211,424.44	$ 177,540.63	$ 224,863.87	$ 252,813.76	$ 27,949.89	12.43%	NOV
DEC	$ 264,186.78	$ 289,597.56	$ 252,544.84	$ 267,827.30	$ 285,374.94	$ 319,019.14	$ 288,310.36	$ 394,139.78	$ 310,872.00	$ 289,360.40	$ (21,511.60)	-6.92%	DEC
JAN	$ 224,848.38	$ 233,058.35	$ 220,025.84	$ 255,013.31	$ 294,539.60	$ 250,241.32	$ 296,111.08	$ 229,462.01	$ 292,370.18	$ 298,640.41	$ 6,270.23	2.14%	JAN
FEB	$ 237,079.09	$ 203,878.27	$ 229,347.32	$ 285,929.58	$ 238,250.72	$ 219,096.17	$ 213,215.16	$ 269,203.71	$ 250,206.62	$ 283,194.65	$ 32,988.03	13.18%	FEB
MAR	$ 214,440.24	$ 267,574.99	$ 258,746.18	$ 229,349.91	$ 253,219.95	$ 339,600.73	$ 307,664.21	$ 363,836.04	$ 301,978.15	$ 287,995.37	$ (13,982.78)	-4.63%	MAR
APR	$ 260,881.61	$ 254,868.76	$ 241,309.70	$ 259,439.94	$ 273,340.61	$ 261,812.55	$ 264,157.95	$ 263,457.37	$ 266,940.73	$ 304,660.76	$ 37,720.03	14.13%	APR
MAY	$ 201,427.79	$ 174,935.23	$ 196,492.75	$ 288,104.51	$ 205,450.09	$ 214,086.04	$ 161,834.43	$ 233,179.18	$ 223,472.98				MAY
JUN	$ 263,698.84	$ 279,936.42	$ 267,505.55	$ 258,915.52	$ 319,728.73	$ 334,068.59	$ 283,382.60	$ 275,050.27	$ 330,656.99				JUN
JUL	$ 270,375.74	$ 249,964.18	$ 312,893.75	$ 321,626.49	$ 294,159.03	$ 278,860.86	$ 341,411.81	$ 354,778.37	$ 299,913.52				JUL
AUG	$ 175,320.92	$ 190,637.98	$ 186,223.91	$ 218,005.63	$ 195,901.22	$ 217,673.85	$ 228,583.89	$ 243,192.76	$ 309,680.96				AUG
SEP	$ 294,001.64	$ 269,733.79	$ 303,619.30	$ 286,494.71	$ 320,967.17	$ 325,860.80	$ 289,997.56	$ 331,796.69	$ 327,373.20				SEP
TOTAL	**$ 2,824,159.63**	**$ 2,837,900.57**	**$ 2,951,138.70**	**$ 3,171,095.90**	**$3,210,386.99**	**$3,277,273.39**	**$3,176,526.40**	**$3,412,672.11**	**$3,393,560.19**	**$1,989,470.42**	**$ 87,007.88**	**4.57%**	**TOTAL**

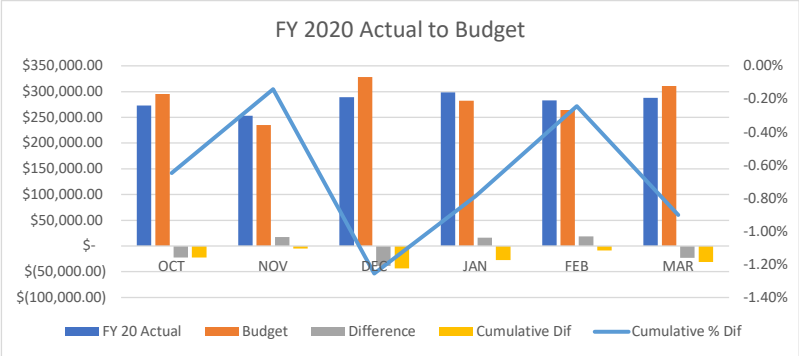
Monthly Collection Percentage

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	Average	
OCT	9.00%	8.52%	8.89%	7.06%	9.07%	9.16%	9.14%	8.12%	7.52%	8.50%	OCT
NOV	5.80%	6.42%	7.46%	8.72%	7.42%	6.61%	6.66%	5.20%	6.63%	6.77%	NOV
DEC	9.35%	10.20%	8.56%	8.45%	8.89%	9.73%	9.08%	11.55%	9.16%	9.44%	DEC
JAN	7.96%	8.21%	7.46%	8.04%	9.17%	7.64%	9.32%	6.72%	8.62%	8.13%	JAN
FEB	8.39%	7.18%	7.77%	9.02%	7.42%	6.69%	6.71%	7.89%	7.37%	7.61%	FEB
MAR	7.59%	9.43%	8.77%	7.23%	7.89%	10.36%	9.69%	10.66%	8.90%	8.95%	MAR
APR	9.24%	8.98%	8.18%	8.18%	8.51%	7.99%	8.32%	7.72%	7.87%	8.33%	APR
MAY	7.13%	6.16%	6.66%	9.09%	6.40%	6.53%	5.09%	6.83%	6.59%	6.72%	MAY
JUN	9.34%	9.86%	9.06%	8.16%	9.96%	10.19%	8.92%	8.06%	9.74%	9.26%	JUN
JUL	9.57%	8.81%	10.60%	10.14%	9.16%	8.51%	10.75%	10.40%	8.84%	9.64%	JUL
AUG	6.21%	6.72%	6.31%	6.87%	6.10%	6.64%	7.20%	7.13%	9.13%	6.92%	AUG
SEP	10.41%	9.50%	10.29%	9.03%	10.00%	9.94%	9.13%	9.72%	9.65%	9.74%	SEP
TOTAL	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	**TOTAL**

Actual to Budget Comparison

	FY 20 Actual	Budget	Difference	Cumulative Dif	Cumulative % Dif	
OCT	$ 272,805.07	$ 295,333.93	$ (22,528.86)	$ (22,528.86)	-0.65%	OCT
NOV	$ 252,813.76	$ 235,132.53	$ 17,681.23	$ (4,847.63)	-0.14%	NOV
DEC	$ 289,360.40	$ 328,087.18	$ (38,726.78)	$ (43,574.42)	-1.25%	DEC
JAN	$ 298,640.41	$ 282,412.23	$ 16,228.18	$ (27,346.24)	-0.79%	JAN
FEB	$ 283,194.65	$ 264,282.03	$ 18,912.62	$ (8,433.62)	-0.24%	FEB
MAR	$ 287,995.37	$ 310,885.60	$ (22,890.23)	$ (31,323.84)	-0.90%	MAR
APR	$ 304,660.76	$ 289,512.34	$ 15,148.42	$ (16,175.42)	-0.47%	APR
MAY	$ -	$ 233,538.24	$ (233,538.24)	$ (249,713.66)	-7.19%	MAY
JUN	$ -	$ 321,661.34	$ (321,661.34)	$ (571,375.00)	-16.44%	JUN
JUL	$ -	$ 335,066.86	$ (335,066.86)	$ (906,441.87)	-26.08%	JUL
AUG	$ -	$ 240,555.93	$ (240,555.93)	$ (1,146,997.79)	-33.01%	AUG
SEP	$ -	$ 338,531.79	$ (338,531.79)	$ (1,485,529.58)	-42.75%	SEP
TOTAL	$ 1,989,470.42	$ 3,475,000.00	$ (1,485,529.58)	$ (2,971,059.16)	-85.50%	**TOTAL**

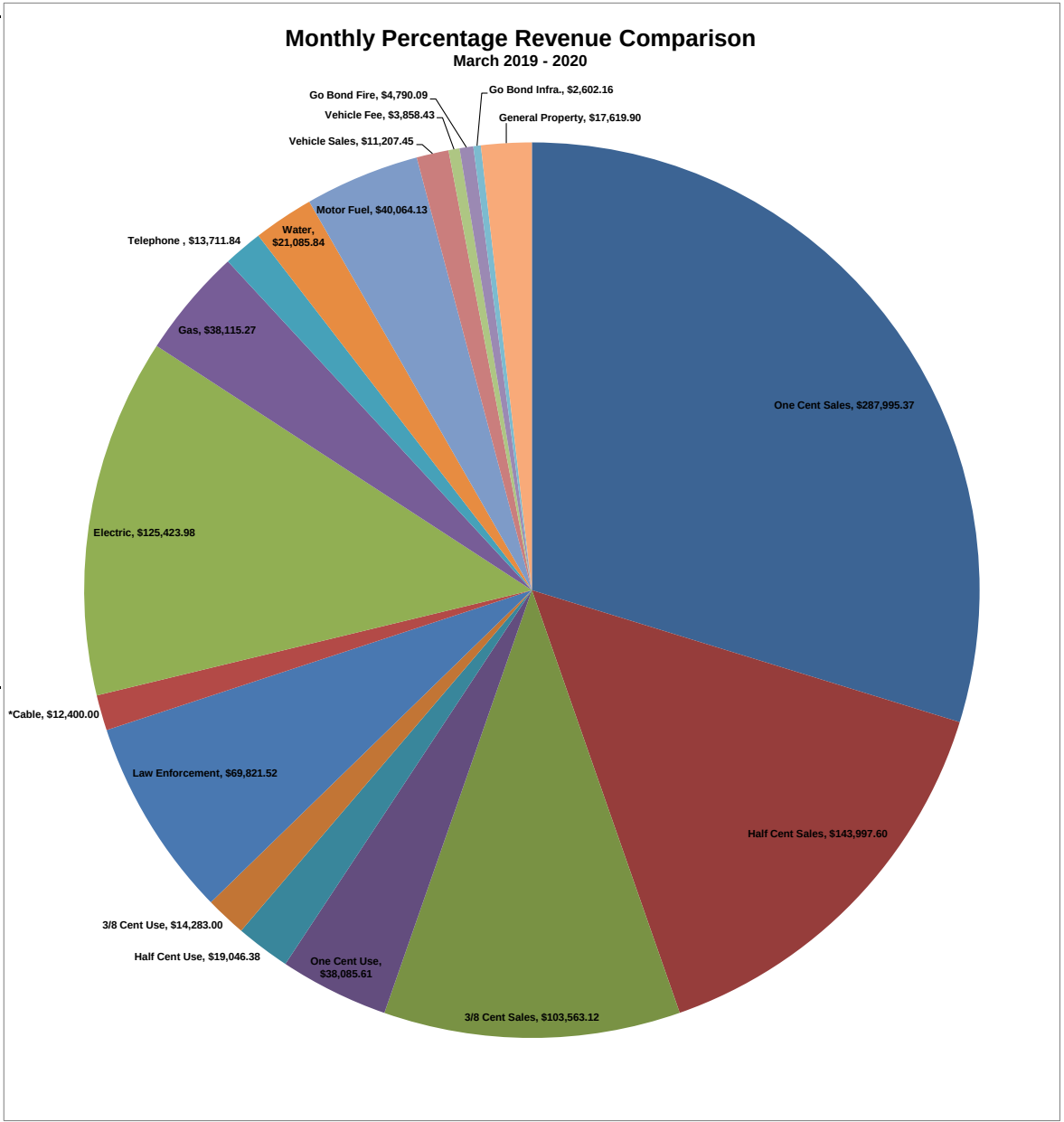
Actual to Budget Column Line Chart

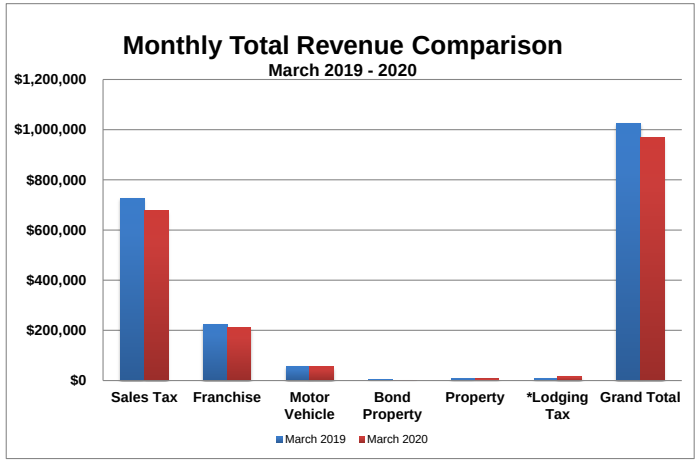


CITY OF WARRENSBURG
MONTHLY REVENUE COMPARISON
as of 03/04/2020

	March 2019	March 2020	Difference	%
Sales Tax				
One Cent Sales	$301,978.15	$287,995.37	($13,982.78)	-4.63%
Half Cent Sales	$150,989.42	$143,997.60	($6,991.82)	-4.63%
3/8 Cent Sales	$108,917.98	$103,563.12	($5,354.86)	-4.92%
One Cent Use	$48,533.97	$38,085.61	($10,448.36)	-21.53%
Half Cent Use	$24,271.54	$19,046.38	($5,225.16)	-21.53%
3/8 Cent Use	$18,201.38	$14,283.00	($3,918.38)	-21.53%
Law Enforcement	$73,811.27	$69,821.52	($3,989.75)	-5.41%
Total	$726,703.71	$676,792.60	($49,911.11)	-6.87%
Franchise				
*Cable	$12,609.11	$12,400.00	($209.11)	-1.66%
Electric	$128,823.99	$125,423.98	($3,400.01)	-2.64%
Gas	$45,804.84	$38,115.27	($7,689.57)	-16.79%
Telephone	$16,276.61	$13,711.84	($2,564.77)	-15.76%
Water	$21,849.52	$21,085.84	($763.68)	-3.50%
Total	$225,364.07	$210,736.93	($14,627.14)	-6.49%
Motor Vehicle				
Motor Fuel	$39,473.29	$40,064.13	$590.84	1.50%
Vehicle Sales	$12,708.53	$11,207.45	($1,501.08)	-11.81%
Vehicle Fee	$4,558.93	$3,858.43	($700.50)	-15.37%
Total	$56,740.75	$55,130.01	($1,610.74)	-2.84%
Bond Property				
Go Bond Fire	$868.71	$479.46	($389.25)	-44.81%
Go Bond Infra.	$2,792.29	$1,541.13	($1,251.16)	-44.81%
Total	$3,661.00	$2,020.59	($1,640.41)	-44.81%
Property				
General Property	$5,827.71	$4,790.09	($1,037.62)	-17.80%
Parks Property	$3,165.84	$2,602.16	($563.68)	-17.81%
Total	$8,993.55	$7,392.25	($1,601.30)	-17.80%
***Lodging Tax**	$8,230.30	$17,619.90	$9,389.60	114.09%
Grand Total	$1,026,032.38	$967,671.69	($58,360.69)	-5.69%

***Estimated**

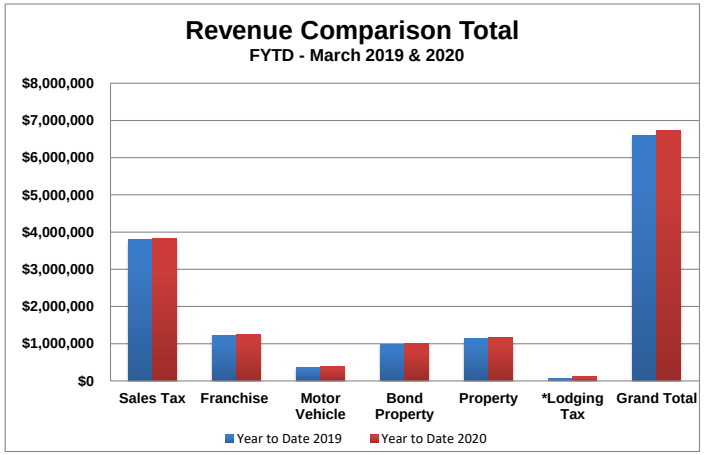


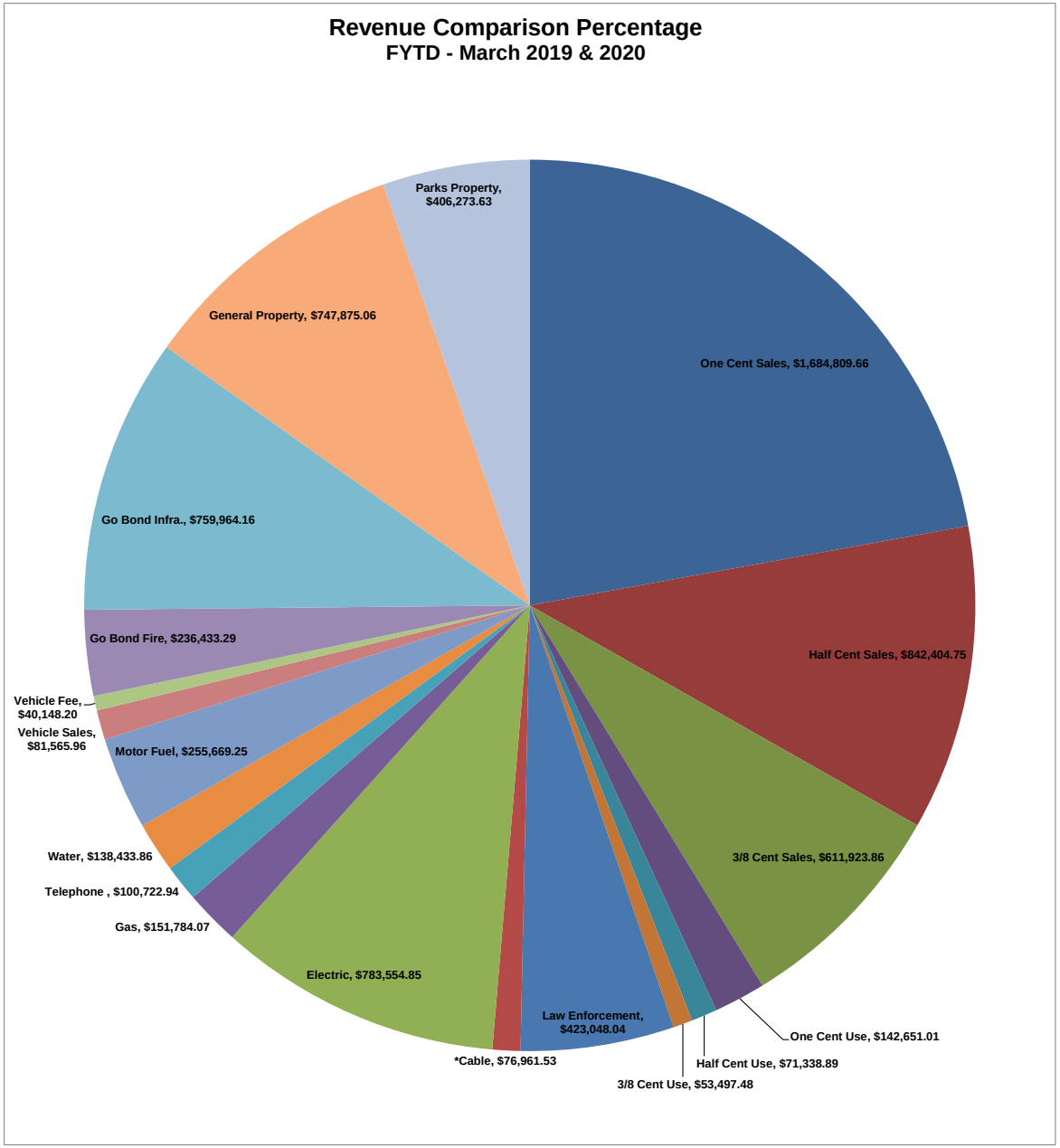


CITY OF WARRENSBURG
MONTHLY REVENUE COMPARISON
as of 03/04/2020

	Year to Date 2019	Year to Date 2020	Difference	%
Sales Tax				
One Cent Sales	$1,635,521.81	$1,684,809.66	$49,287.85	3.01%
Half Cent Sales	$817,760.65	$842,404.75	$24,644.10	3.01%
3/8 Cent Sales	$594,786.13	$611,923.86	$17,137.73	2.88%
One Cent Use	$177,191.15	$142,651.01	($34,540.14)	-19.49%
Half Cent Use	$88,612.20	$71,338.89	($17,273.31)	-19.49%
3/8 Cent Use	$66,450.85	$53,497.48	($12,953.37)	-19.49%
Law Enforcement	$409,335.42	$423,048.04	$13,712.62	3.35%
Total	$3,789,658.21	$3,829,673.69	$40,015.48	1.06%
2020 Adj. Feb.				
Franchise				
*Cable	$79,839.87	$76,961.53	($2,878.34)	-3.61%
Electric	$702,267.69	$783,554.85	$81,287.16	11.57%
Gas	$173,369.22	$151,784.07	($21,585.15)	-12.45%
Telephone	$121,424.87	$100,722.94	($20,701.93)	-17.05%
Water	$143,683.22	$138,433.86	($5,249.36)	-3.65%
Total	$1,220,584.87	$1,251,457.25	$30,872.38	2.53%
Electric Adj Jan. 2019				
Motor Vehicle				
Motor Fuel	$256,520.86	$255,669.25	($851.61)	-0.33%
Vehicle Sales	$76,069.52	$81,565.96	$5,496.44	7.23%
Vehicle Fee	$39,192.78	$40,148.20	$955.42	2.44%
Total	$371,783.16	$377,383.41	$5,600.25	1.51%
Bond Property				
Go Bond Fire	$232,811.00	$236,433.29	$3,622.29	1.56%
Go Bond Infra.	$748,321.06	$759,964.16	$11,643.10	1.56%
Total	$981,132.06	$996,397.45	$15,265.39	1.56%
Property				
General Property	$738,634.32	$747,875.06	$9,240.74	1.25%
Parks Property	$401,253.70	$406,273.63	$5,019.93	1.25%
Total	$1,139,888.02	$1,154,148.69	$14,260.67	1.25%
***Lodging Tax**	$63,827.42	$112,553.81	$48,726.39	76.34%
Grand Total	$6,585,741.68	$6,725,216.85	$139,475.17	2.12%

***Estimated**

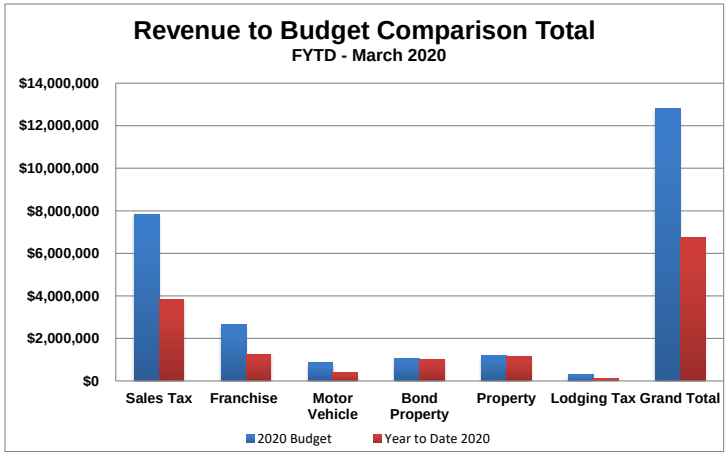


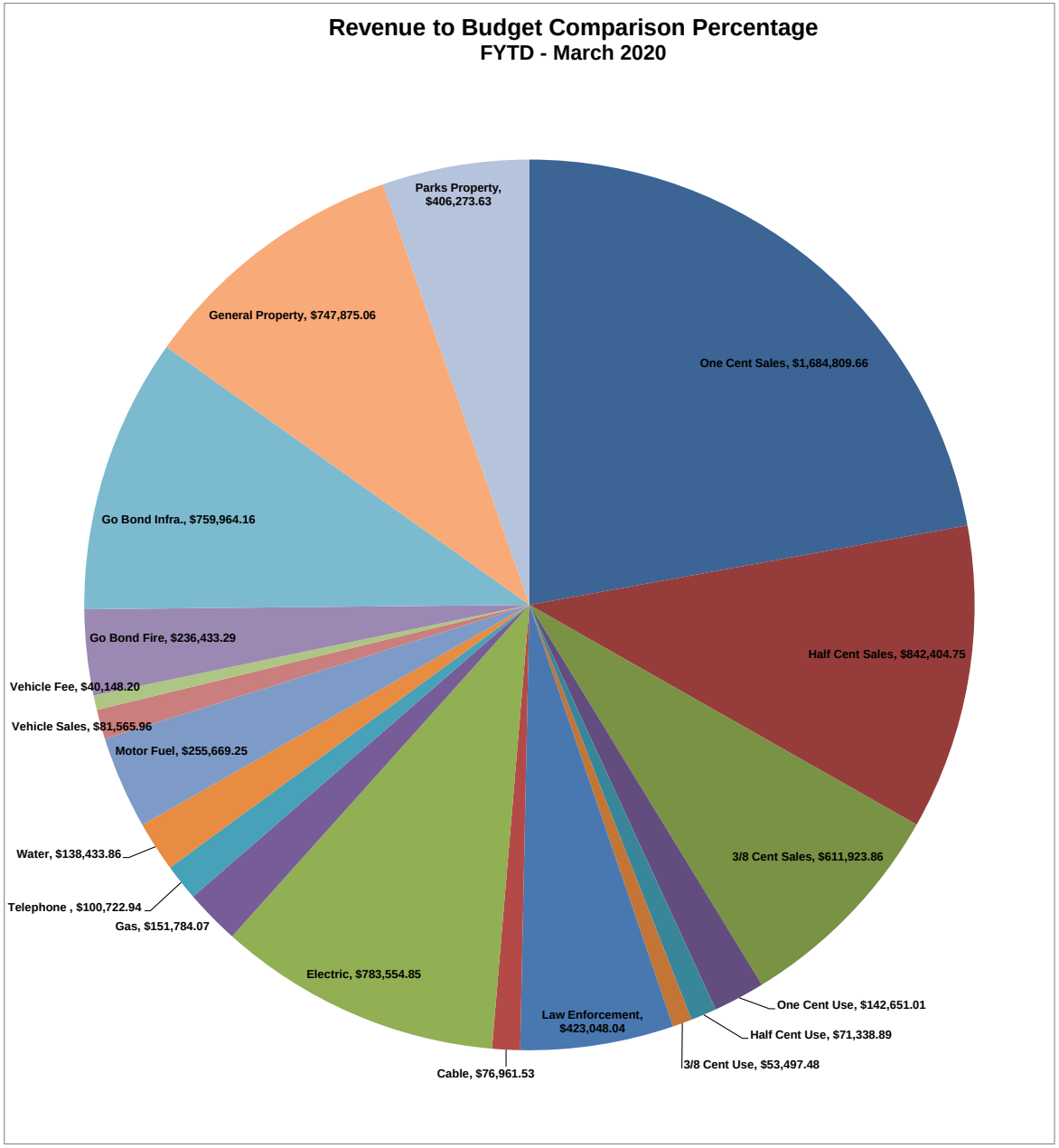


CITY OF WARRENSBURG
YEAR TO DATE REVENUE TO BUDGET COMPARISON
as of 03/04/2020

	2020 Budget	Year to Date 2020	Difference	% Remaining
Sales Tax				
One Cent Sales	$3,475,000.00	$1,684,809.66	($1,790,190.34)	51.52%
Half Cent Sales	$1,700,000.00	$842,404.75	($857,595.25)	50.45%
3/8 Cent Sales	$1,225,000.00	$611,923.86	($613,076.14)	50.05%
One Cent Use	$301,000.00	$142,651.01	($158,348.99)	52.61%
Half Cent Use	$149,000.00	$71,338.89	($77,661.11)	52.12%
3/8 Cent Use	$114,000.00	$53,497.48	($60,502.52)	53.07%
Law Enforcement	$870,000.00	$423,048.04	($446,951.96)	51.37%
Total	$7,834,000.00	$3,829,673.69	($4,004,326.31)	51.11%
2020 Adj. Feb.				
Franchise				
Cable	$163,000.00	$76,961.53	($86,038.47)	52.78%
Electric	$1,671,000.00	$783,554.85	($887,445.15)	53.11%
Gas	$267,000.00	$151,784.07	($115,215.93)	43.15%
Telephone	$276,000.00	$100,722.94	($175,277.06)	63.51%
Water	$276,000.00	$138,433.86	($137,566.14)	49.84%
Total	$2,653,000.00	$1,251,457.25	($1,401,542.75)	52.83%
Electric Adj Jan. 2019				
Motor Vehicle				
Motor Fuel	$580,000.00	$255,669.25	($324,330.75)	55.92%
Vehicle Sales	$180,000.00	$81,565.96	($98,434.04)	54.69%
Vehicle Fee	$86,000.00	$40,148.20	($45,851.80)	53.32%
Total	$846,000.00	$377,383.41	($468,616.59)	55.39%
Bond Property				
Go Bond Fire	$252,000.00	$236,433.29	($15,566.71)	6.18%
Go Bond Infra.	$798,000.00	$759,964.16	($38,035.84)	4.77%
Total	$1,050,000.00	$996,397.45	($53,602.55)	5.11%
Property				
General Property	$775,000.00	$747,875.06	($27,124.94)	3.50%
Parks Property	$425,000.00	$406,273.63	($18,726.37)	4.41%
Total	$1,200,000.00	$1,154,148.69	($45,851.31)	3.82%
Lodging Tax	$288,000.00	$112,553.81	($175,446.19)	60.92%
Grand Total	$12,821,000.00	$6,725,216.85	($6,095,783.15)	47.55%

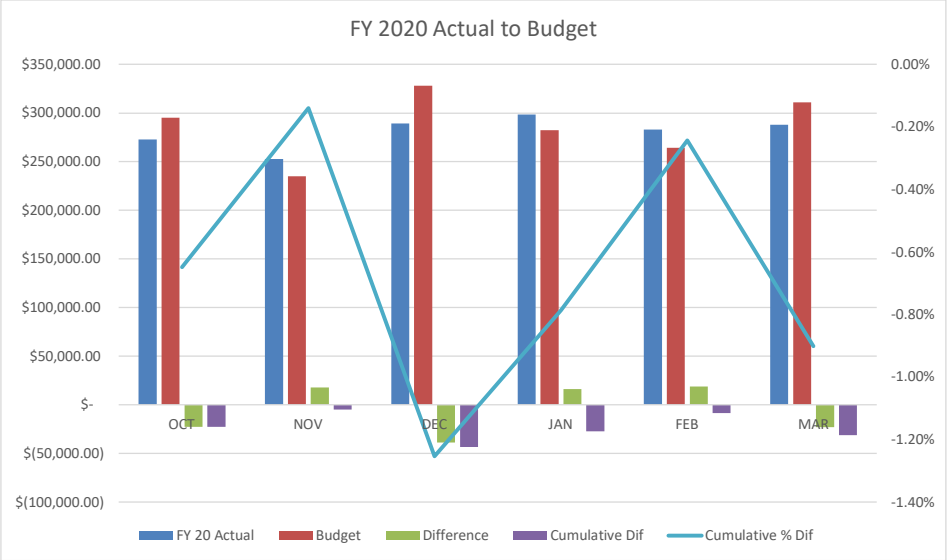
***Estimated**

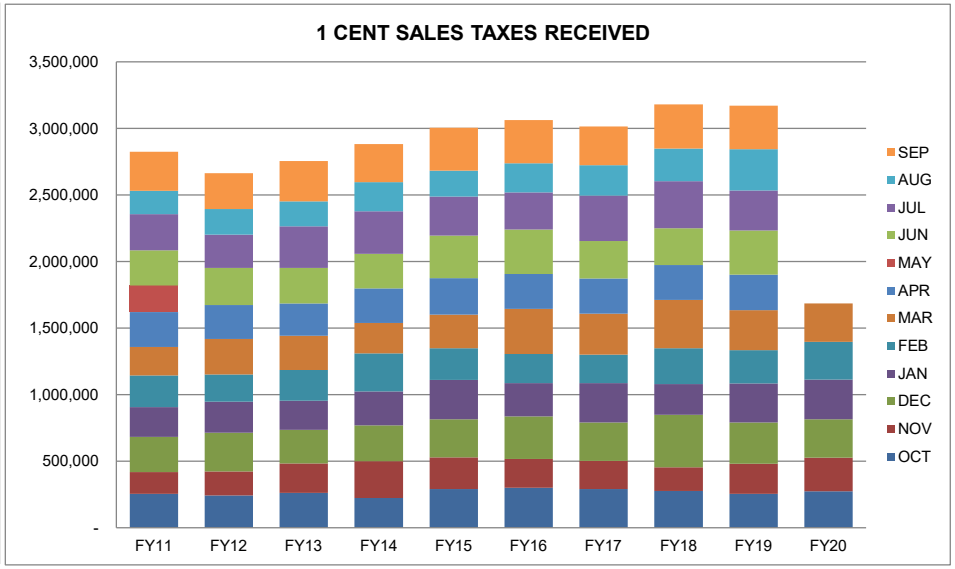




CITY OF WARRENSBURG
*1 CENT SALES TEN YEAR COMPARISON

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 254,148.70	$ 241,663.14	$ 262,395.96	$ 223,965.81	$ 291,309.52	$ 300,352.02	$ 290,432.91	$ 277,035.30	$ 255,230.99	$ 272,805.07	$ 17,574.08	6.89%	OCT
NOV	$ 163,749.90	$ 182,051.90	$ 220,033.60	$ 276,423.19	$ 238,145.41	$ 216,601.32	$ 211,424.44	$ 177,540.63	$ 224,863.87	$ 252,813.76	$ 27,949.89	12.43%	NOV
DEC	$ 264,186.78	$ 289,597.56	$ 252,544.84	$ 267,827.30	$ 285,374.94	$ 319,019.14	$ 288,310.36	$ 394,139.78	$ 310,872.00	$ 289,360.40	$ (21,511.60)	-6.92%	DEC
JAN	$ 224,848.38	$ 233,058.35	$ 220,025.84	$ 255,013.31	$ 294,539.60	$ 250,241.32	$ 296,111.08	$ 229,462.01	$ 292,370.18	$ 298,640.41	$ 6,270.23	2.14%	JAN
FEB	$ 237,079.09	$ 203,878.27	$ 229,347.32	$ 285,929.58	$ 238,250.72	$ 219,096.17	$ 213,215.16	$ 269,203.71	$ 250,206.62	$ 283,194.65	$ 32,988.03	13.18%	FEB
MAR	$ 214,440.24	$ 267,574.99	$ 258,746.18	$ 229,349.91	$ 253,219.95	$ 339,600.73	$ 307,664.21	$ 363,836.04	$ 301,978.15	$ 287,995.37	$ (13,982.78)	-4.63%	MAR
APR	$ 260,881.61	$ 254,868.76	$ 241,309.70	$ 259,439.94	$ 273,340.61	$ 261,812.55	$ 264,157.95	$ 263,457.37	$ 266,940.73				APR
MAY	$ 201,427.79	$ 174,935.23	$ 196,492.75	$ 288,104.51	$ 205,450.09	$ 214,086.04	$ 161,834.43	$ 233,179.18	$ 223,472.98				MAY
JUN	$ 263,698.84	$ 279,936.42	$ 267,505.55	$ 258,915.52	$ 319,728.73	$ 334,068.59	$ 283,382.60	$ 275,050.27	$ 330,656.99				JUN
JUL	$ 270,375.74	$ 249,964.18	$ 312,893.75	$ 321,626.49	$ 294,159.03	$ 278,860.86	$ 341,411.81	$ 354,778.37	$ 299,913.52				JUL
AUG	$ 175,320.92	$ 190,637.98	$ 186,223.91	$ 218,005.63	$ 195,901.22	$ 217,673.85	$ 228,583.89	$ 243,192.76	$ 309,680.96				AUG
SEP	$ 294,001.64	$ 269,733.79	$ 303,619.30	$ 286,494.71	$ 320,967.17	$ 325,860.80	$ 289,997.56	$ 331,796.69	$ 327,373.20				SEP
TOTAL	**$ 2,824,159.63**	**$ 2,837,900.57**	**$ 2,951,138.70**	**$ 3,171,095.90**	**$ 3,210,386.99**	**$ 3,277,273.39**	**$ 3,176,526.40**	**$ 3,412,672.11**	**$ 3,393,560.19**	**$ 1,684,809.66**	**$ 49,287.85**	**3.01%**	**TOTAL**

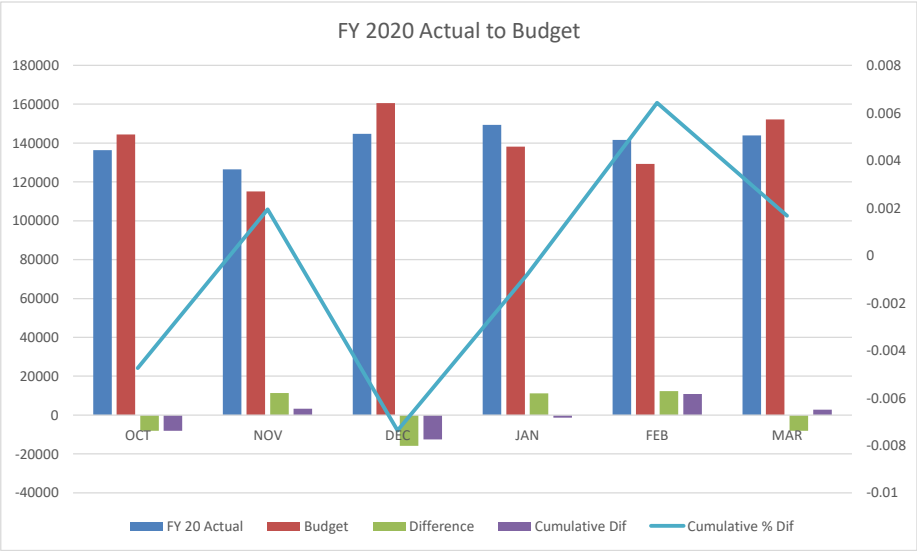


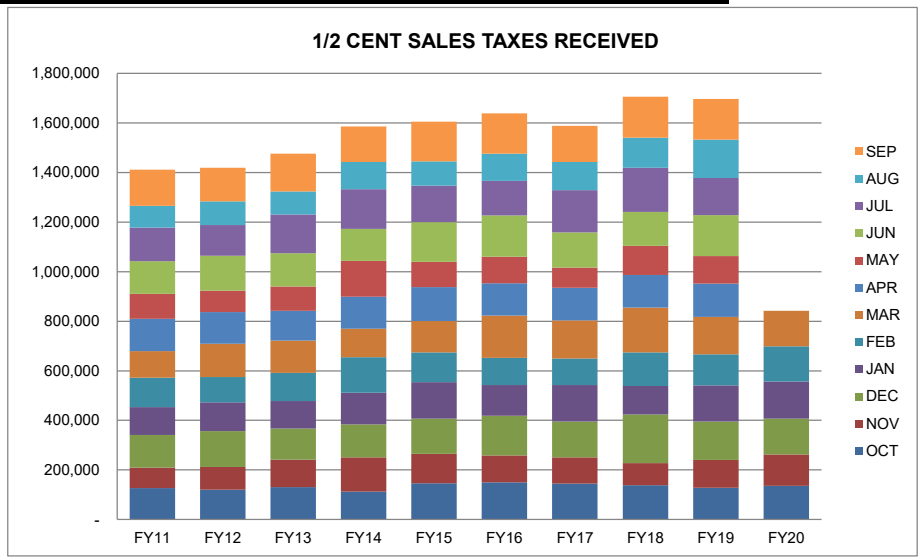


* Effective 1/01/1972
2020 Adj.Feb.

CITY OF WARRENSBURG
*1/2 CENT SALES TEN YEAR COMPARISON

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 127,074.32	$ 120,831.68	$ 131,197.84	$ 111,983.09	$ 145,654.68	$ 150,176.28	$ 145,216.65	$ 138,517.76	$ 127,615.00	$ 136,402.77	$ 8,787.77	6.89%	OCT
NOV	$ 81,875.07	$ 91,025.98	$ 110,016.80	$ 138,211.48	$ 119,072.69	$ 108,300.84	$ 105,712.23	$ 88,769.99	$ 112,432.06	$ 126,406.61	$ 13,974.55	12.43%	NOV
DEC	$ 132,093.33	$ 144,798.86	$ 126,272.31	$ 133,913.51	$ 142,687.52	$ 159,509.74	$ 144,155.35	$ 197,069.71	$ 155,435.62	$ 144,680.41	$ (10,755.21)	-6.92%	DEC
JAN	$ 112,424.01	$ 116,528.87	$ 110,013.12	$ 127,506.60	$ 147,270.08	$ 125,120.62	$ 148,055.79	$ 114,731.10	$ 146,185.47	$ 149,320.16	$ 3,134.69	2.14%	JAN
FEB	$ 118,539.57	$ 101,939.20	$ 114,673.58	$ 142,964.83	$ 119,125.33	$ 109,548.28	$ 106,607.60	$ 134,601.87	$ 125,103.08	$ 141,597.20	$ 16,494.12	13.18%	FEB
MAR	$ 107,220.13	$ 133,791.41	$ 129,373.00	$ 114,669.70	$ 126,605.69	$ 169,800.49	$ 153,829.54	$ 181,918.09	$ 150,989.42	$ 143,997.60	$ (6,991.82)	-4.63%	MAR
APR	$ 130,434.75	$ 127,424.88	$ 120,648.44	$ 129,717.13	$ 136,670.24	$ 130,906.51	$ 132,079.16	$ 131,728.51	$ 133,470.43				APR
MAY	$ 100,714.08	$ 87,466.47	$ 98,246.54	$ 144,052.54	$ 102,725.05	$ 107,034.41	$ 80,917.38	$ 116,589.61	$ 111,736.23				MAY
JUN	$ 131,831.01	$ 139,953.69	$ 133,753.04	$ 129,451.06	$ 159,864.25	$ 167,028.61	$ 141,291.28	$ 137,525.10	$ 165,328.46				JUN
JUL	$ 135,187.91	$ 124,982.01	$ 156,445.40	$ 160,813.34	$ 147,079.69	$ 139,430.42	$ 170,695.02	$ 177,389.18	$ 149,956.62				JUL
AUG	$ 87,660.41	$ 95,319.04	$ 93,111.83	$ 109,002.66	$ 97,950.67	$ 108,836.84	$ 114,281.02	$ 121,596.73	$ 154,840.48				AUG
SEP	$ 147,000.95	$ 134,867.11	$ 151,804.17	$ 143,247.57	$ 160,483.47	$ 162,930.65	$ 144,998.94	$ 165,898.45	$ 163,687.09				SEP
TOTAL	**$ 1,412,055.54**	**$ 1,418,929.20**	**$ 1,475,556.07**	**$ 1,585,533.51**	**$ 1,605,189.36**	**$ 1,638,623.69**	**$ 1,587,839.96**	**$ 1,706,336.10**	**$ 1,696,779.96**	**$ 842,404.75**	**$ 24,644.10**	**3.01%**	**TOTAL**

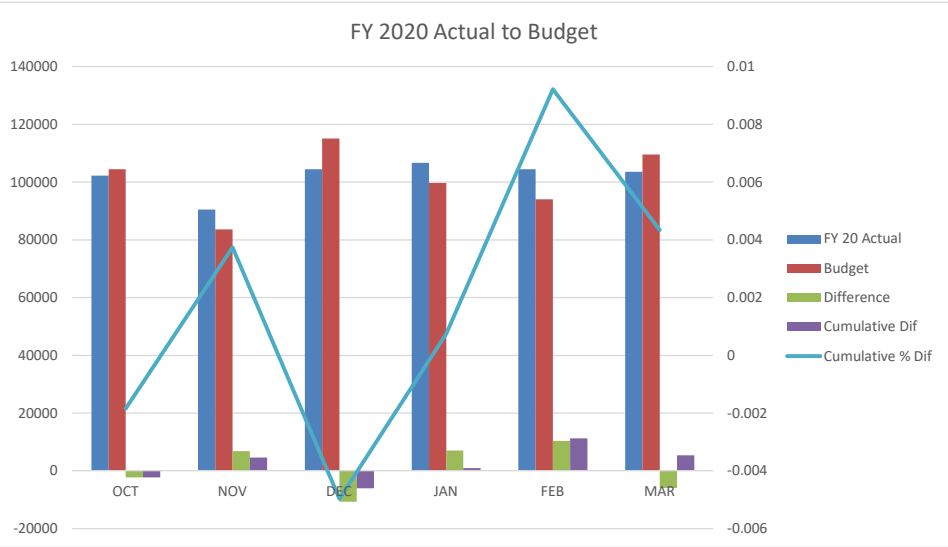


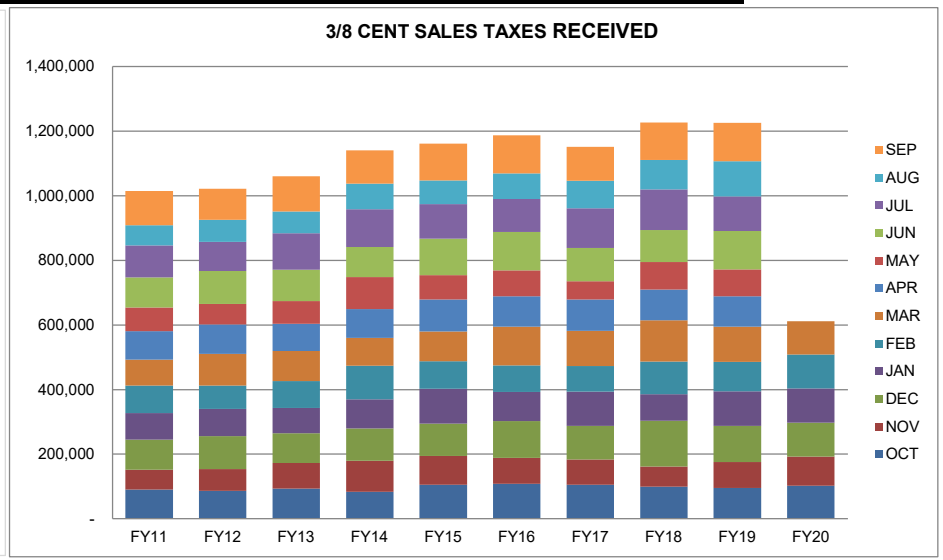


* Effective 1/01/1995
2020 Adj.Feb.

CITY OF WARRENSBURG
*3/8 CENT SALES TEN YEAR COMPARISON

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 90,814.07	$ 86,189.33	$ 93,465.69	$ 83,936.23	$ 105,422.83	$ 107,993.82	$ 105,377.24	$ 99,242.10	$ 95,187.99	$ 102,214.37	$ 7,026.38	7.38%	OCT
NOV	$ 61,217.93	$ 67,637.85	$ 78,992.03	$ 95,992.27	$ 88,737.16	$ 80,964.79	$ 78,354.36	$ 62,317.52	$ 80,365.11	$ 90,462.83	$ 10,097.72	12.56%	NOV
DEC	$ 93,118.23	$ 102,057.84	$ 91,997.57	$ 100,103.74	$ 100,560.75	$ 113,408.87	$ 104,098.29	$ 141,643.09	$ 112,288.75	$ 104,462.03	$ (7,826.72)	-6.97%	DEC
JAN	$ 82,384.34	$ 84,469.04	$ 78,689.20	$ 90,220.18	$ 107,726.80	$ 90,666.80	$ 105,762.86	$ 82,643.20	$ 106,763.75	$ 106,744.46	$ (19.29)	-0.02%	JAN
FEB	$ 84,465.41	$ 72,484.04	$ 83,486.85	$ 103,219.69	$ 85,148.34	$ 82,150.10	$ 79,204.48	$ 100,682.66	$ 91,262.55	$ 104,477.05	$ 13,214.50	14.48%	FEB
MAR	$ 80,414.64	$ 97,609.07	$ 92,583.73	$ 85,991.73	$ 91,879.55	$ 119,713.66	$ 108,704.25	$ 127,429.96	$ 108,917.98	$ 103,563.12	$ (5,354.86)	-4.92%	MAR
APR	$ 87,948.83	$ 91,179.39	$ 84,330.44	$ 89,923.49	$ 99,288.84	$ 93,822.27	$ 97,331.52	$ 95,571.47	$ 93,935.98				APR
MAY	$ 73,916.39	$ 63,071.14	$ 70,707.30	$ 98,496.17	$ 74,867.23	$ 80,275.00	$ 56,525.77	$ 84,712.82	$ 83,571.09				MAY
JUN	$ 93,178.89	$ 102,100.92	$ 96,244.12	$ 93,367.55	$ 113,081.19	$ 118,727.93	$ 102,978.01	$ 98,968.83	$ 118,436.96				JUN
JUL	$ 98,612.33	$ 90,305.51	$ 113,223.39	$ 116,755.95	$ 107,530.80	$ 102,127.07	$ 123,032.59	$ 126,639.46	$ 107,033.56				JUL
AUG	$ 62,578.40	$ 68,553.90	$ 67,134.73	$ 79,002.18	$ 72,948.55	$ 79,230.19	$ 84,598.76	$ 90,330.78	$ 108,381.89				AUG
SEP	$ 106,112.31	$ 96,171.11	$ 109,587.86	$ 103,401.28	$ 113,775.48	$ 117,872.86	$ 105,337.95	$ 115,936.67	$ 118,895.27				SEP
TOTAL	**$ 1,014,761.77**	**$ 1,021,829.14**	**$ 1,060,442.91**	**$ 1,140,410.46**	**$ 1,160,967.52**	**$ 1,186,953.36**	**$ 1,151,306.08**	**$ 1,226,118.56**	**$ 1,225,040.88**	**$ 611,923.86**	**$ 17,137.73**	**2.88%**	**TOTAL**

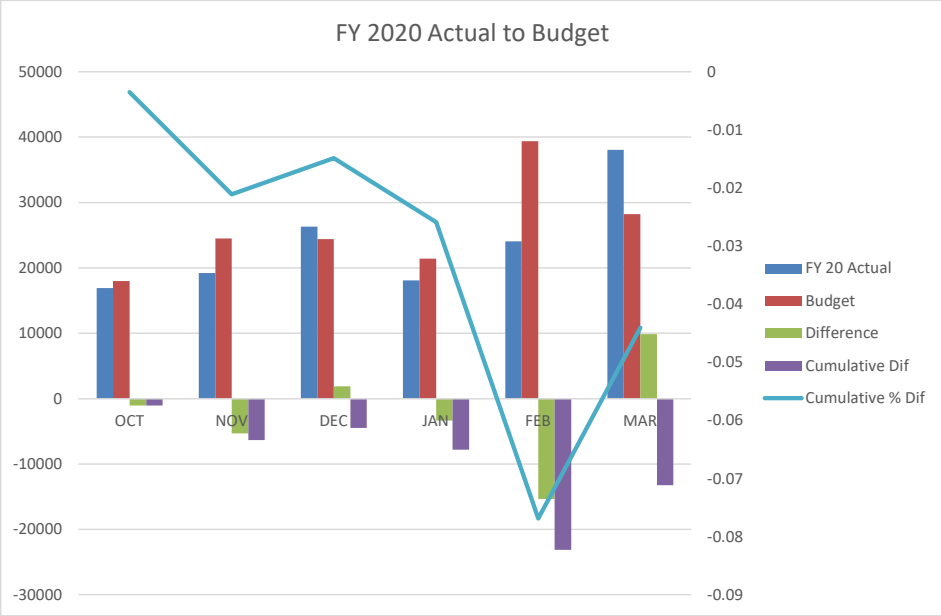


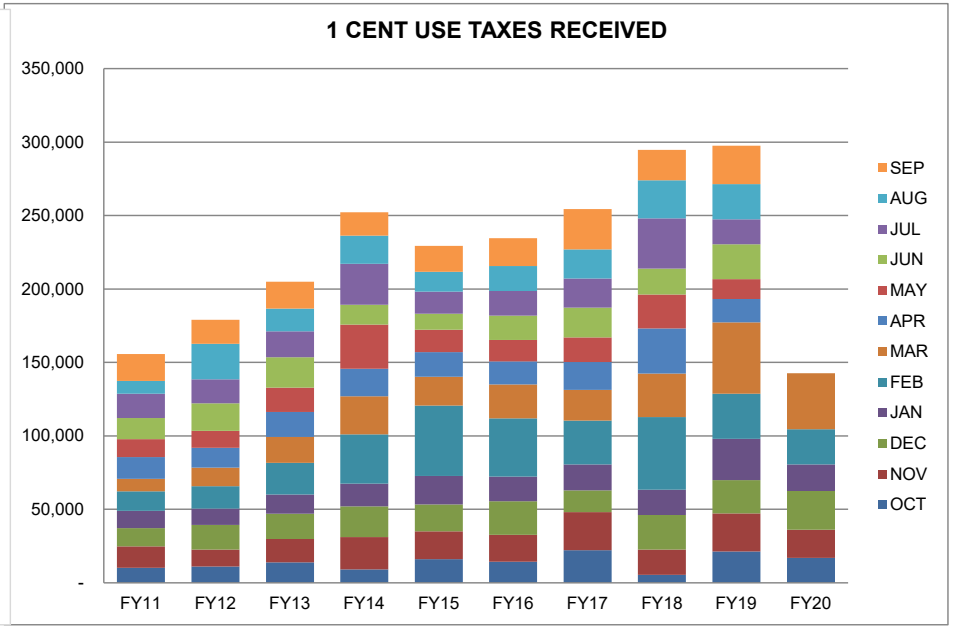


* Effective 4/01/2004
2020 Adj.Feb.

CITY OF WARRENSBURG
1 CENT USE TEN YEAR COMPARISON

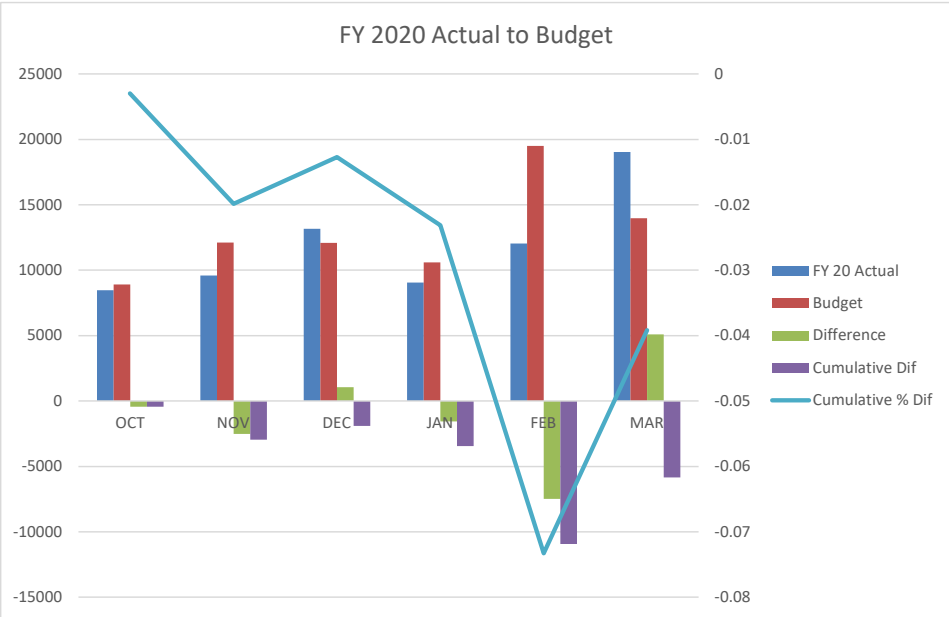
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 10,074.41	$ 11,056.06	$ 13,900.06	$ 9,143.52	$ 15,961.68	$ 14,297.21	$ 22,204.92	$ 5,257.26	$ 21,217.49	$ 16,912.14	$ (4,305.35)	-20.29%	OCT
NOV	$ 14,619.51	$ 11,525.73	$ 15,955.74	$ 21,934.11	$ 19,083.78	$ 18,292.66	$ 25,830.18	$ 17,327.71	$ 25,983.82	$ 19,195.17	$ (6,788.65)	-26.13%	NOV
DEC	$ 12,375.09	$ 16,808.54	$ 17,075.51	$ 20,893.01	$ 18,277.23	$ 22,768.53	$ 14,826.63	$ 23,477.96	$ 22,575.35	$ 26,302.28	$ 3,726.93	16.51%	DEC
JAN	$ 11,830.11	$ 10,964.18	$ 13,072.57	$ 15,384.22	$ 19,412.67	$ 16,908.80	$ 17,578.20	$ 17,230.49	$ 28,100.11	$ 18,103.13	$ (9,996.98)	-35.58%	JAN
FEB	$ 13,341.86	$ 15,326.27	$ 21,592.46	$ 33,738.68	$ 47,815.98	$ 39,738.90	$ 29,977.33	$ 49,539.04	$ 30,780.41	$ 24,052.68	$ (6,727.73)	-21.86%	FEB
MAR	$ 8,503.10	$ 12,687.35	$ 17,579.43	$ 25,803.07	$ 19,731.46	$ 23,052.54	$ 20,953.42	$ 29,507.54	$ 48,533.97	$ 38,085.61	$ (10,448.36)	-21.53%	MAR
APR	$ 14,813.61	$ 13,464.09	$ 17,199.63	$ 18,897.80	$ 16,811.78	$ 15,592.06	$ 18,874.61	$ 30,779.50	$ 15,976.62				APR
MAY	$ 12,252.52	$ 11,539.63	$ 16,520.19	$ 30,031.20	$ 15,257.19	$ 14,694.11	$ 16,758.71	$ 23,208.09	$ 13,624.85				MAY
JUN	$ 14,223.58	$ 18,872.40	$ 20,623.89	$ 13,515.76	$ 10,750.07	$ 16,553.81	$ 20,400.29	$ 17,490.23	$ 23,647.66				JUN
JUL	$ 16,727.42	$ 16,234.34	$ 17,766.36	$ 27,751.05	$ 15,201.88	$ 16,793.68	$ 19,675.12	$ 34,222.43	$ 17,019.56				JUL
AUG	$ 8,667.13	$ 24,256.14	$ 15,313.50	$ 19,162.04	$ 13,467.18	$ 17,022.58	$ 19,792.30	$ 26,103.60	$ 23,925.48				AUG
SEP	$ 18,239.91	$ 16,342.89	$ 18,390.66	$ 15,902.92	$ 17,496.69	$ 18,779.33	$ 27,510.52	$ 20,514.14	$ 26,288.22				SEP
TOTAL	**$155,668.25**	**$179,077.62**	**$204,990.00**	**$252,157.38**	**$229,267.59**	**$234,494.21**	**$254,382.23**	**$294,657.99**	**$297,673.54**	**$142,651.01**	**$ (34,540.14)**	**-19.49%**	**TOTAL**

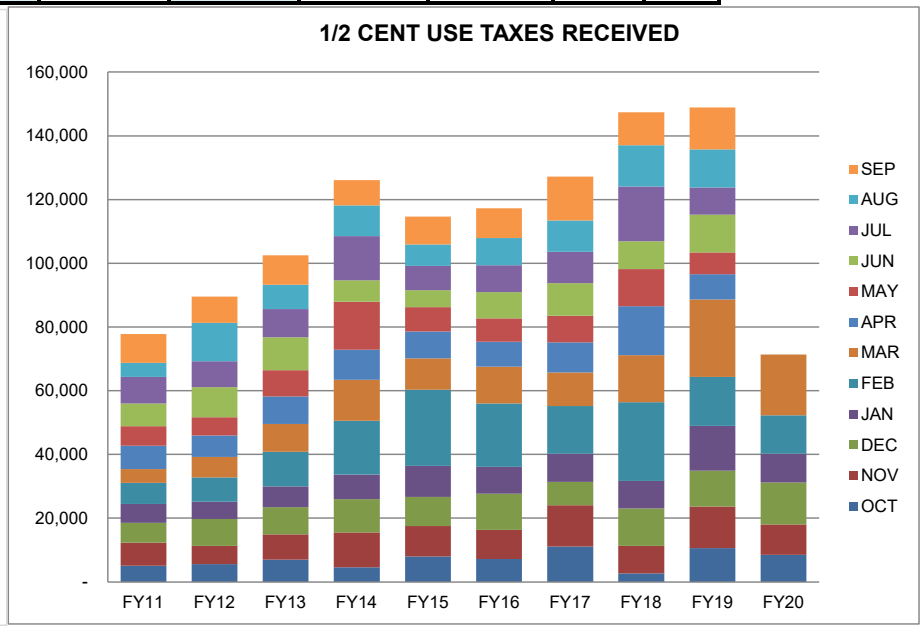




CITY OF WARRENSBURG
1/2 CENT USE TEN YEAR COMPARISON

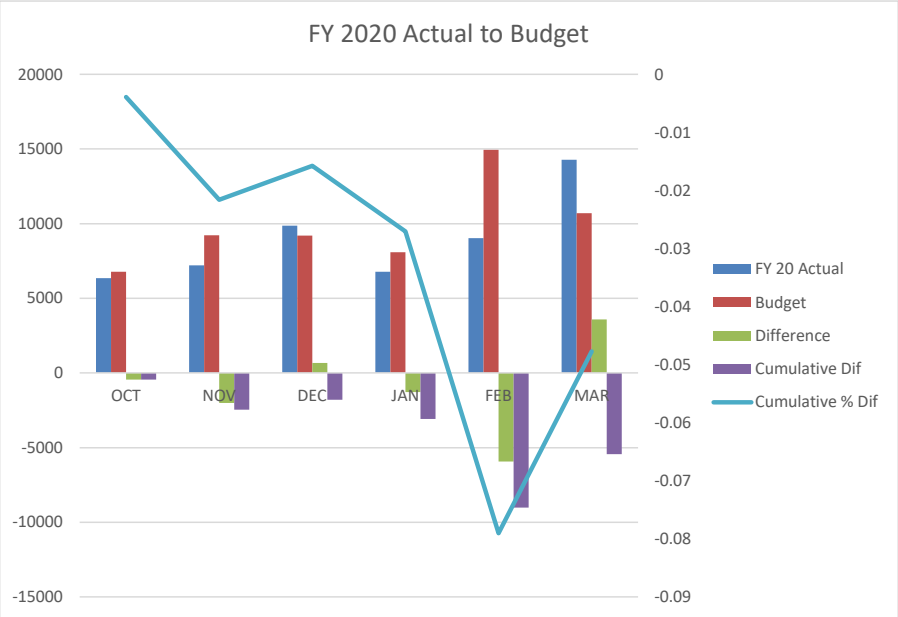
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 5,036.27	$ 5,527.00	$ 6,948.75	$ 4,570.92	$ 7,982.34	$ 7,149.94	$ 11,104.54	$ 2,629.12	$ 10,610.74	$ 8,457.66	$ (2,153.08)	-20.29%	OCT
NOV	$ 7,308.41	$ 5,761.80	$ 7,976.39	$ 10,965.03	$ 9,543.68	$ 9,148.04	$ 12,917.51	$ 8,665.48	$ 12,994.35	$ 9,599.39	$ (3,394.96)	-26.13%	NOV
DEC	$ 6,186.40	$ 8,402.72	$ 8,536.18	$ 10,444.57	$ 9,140.33	$ 11,386.40	$ 7,414.70	$ 11,741.19	$ 11,289.79	$ 13,153.60	$ 1,863.81	16.51%	DEC
JAN	$ 5,913.96	$ 5,481.08	$ 6,535.08	$ 7,690.69	$ 9,708.15	$ 8,455.98	$ 8,790.75	$ 8,616.86	$ 14,052.69	$ 9,053.27	$ (4,999.42)	-35.58%	JAN
FEB	$ 6,669.70	$ 7,661.71	$ 10,794.23	$ 16,872.50	$ 23,912.47	$ 19,873.18	$ 14,991.48	$ 24,774.16	$ 15,393.09	$ 12,028.59	$ (3,364.50)	-21.86%	FEB
MAR	$ 4,250.77	$ 6,342.50	$ 8,788.09	$ 12,903.96	$ 9,867.58	$ 11,528.43	$ 10,478.67	$ 14,756.54	$ 24,271.54	$ 19,046.38	$ (5,225.16)	-21.53%	MAR
APR	$ 7,405.44	$ 6,730.80	$ 8,598.23	$ 9,450.67	$ 8,407.47	$ 7,797.49	$ 9,439.07	$ 15,392.63	$ 7,989.81				APR
MAY	$ 6,125.13	$ 5,768.75	$ 8,258.57	$ 15,018.42	$ 7,630.03	$ 7,348.43	$ 8,380.93	$ 11,606.22	$ 6,813.70				MAY
JUN	$ 7,110.47	$ 9,434.45	$ 10,310.04	$ 6,759.15	$ 5,376.05	$ 8,278.46	$ 10,202.06	$ 8,746.75	$ 11,826.04				JUN
JUL	$ 8,362.16	$ 8,115.67	$ 8,881.54	$ 13,878.12	$ 7,602.37	$ 8,398.42	$ 9,839.40	$ 17,114.42	$ 8,511.38				JUL
AUG	$ 4,332.77	$ 12,125.82	$ 7,655.33	$ 9,582.82	$ 6,734.85	$ 8,512.89	$ 9,898.00	$ 13,054.25	$ 11,964.98				AUG
SEP	$ 9,118.27	$ 8,169.93	$ 9,193.63	$ 7,952.95	$ 8,749.98	$ 9,391.42	$ 13,757.84	$ 10,259.00	$ 13,146.57				SEP
TOTAL	**$ 77,819.75**	**$ 89,522.23**	**$102,476.06**	**$126,089.80**	**$114,655.30**	**$117,269.08**	**$127,214.95**	**$147,356.62**	**$148,864.68**	**$ 71,338.89**	**$ (17,273.31)**	**-19.49%**	**TOTAL**

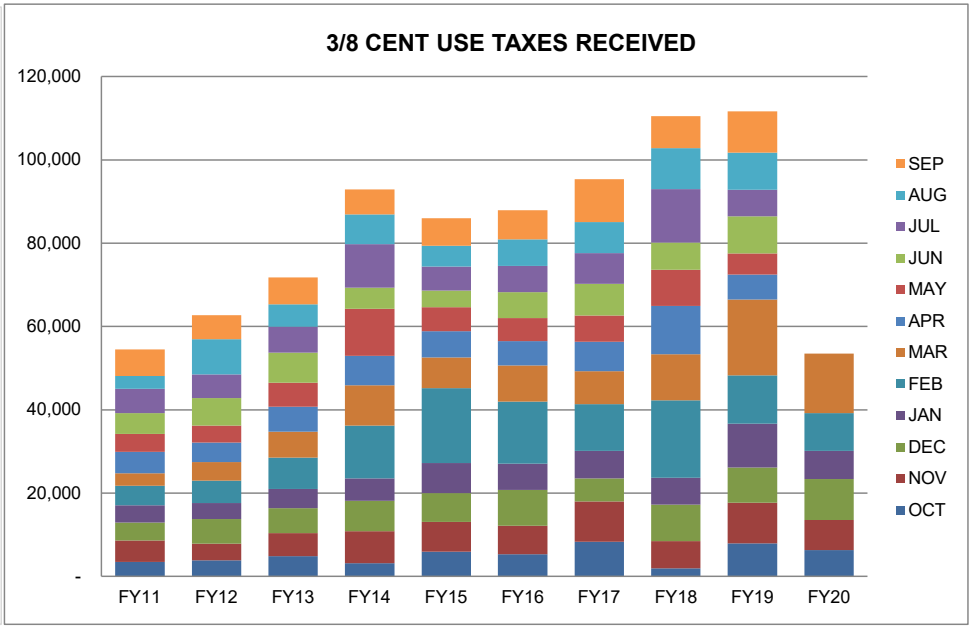




CITY OF WARRENSBURG
3/8 CENT USE TEN YEAR COMPARISON

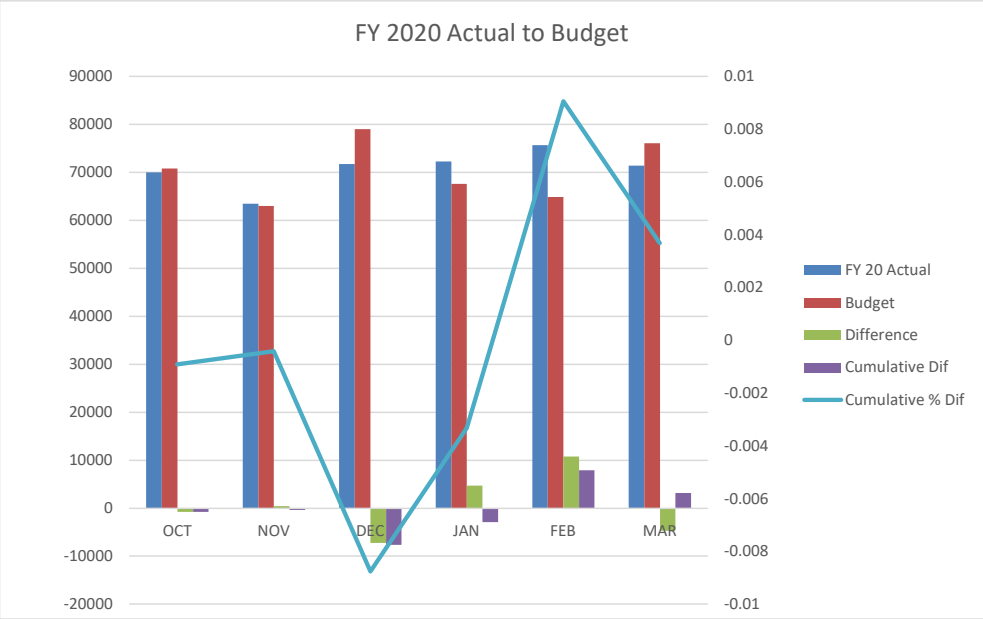
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 3,528.37	$ 3,872.18	$ 4,868.24	$ 3,202.35	$ 5,986.01	$ 5,361.79	$ 8,327.37	$ 1,971.59	$ 7,957.06	$ 6,342.45	$ (1,614.61)	-20.29%	OCT
NOV	$ 5,120.21	$ 4,036.67	$ 5,588.20	$ 7,682.01	$ 7,156.86	$ 6,860.18	$ 9,686.92	$ 6,498.29	$ 9,744.54	$ 7,198.64	$ (2,545.90)	-26.13%	NOV
DEC	$ 4,334.14	$ 5,886.88	$ 5,980.38	$ 7,317.38	$ 6,854.39	$ 8,538.73	$ 5,560.33	$ 8,804.79	$ 8,466.29	$ 9,863.97	$ 1,397.68	16.51%	DEC
JAN	$ 4,143.27	$ 3,840.00	$ 4,578.42	$ 5,388.03	$ 7,280.21	$ 6,341.20	$ 6,592.23	$ 6,461.84	$ 10,538.20	$ 6,789.10	$ (3,749.10)	-35.58%	JAN
FEB	$ 4,672.74	$ 5,367.74	$ 7,562.35	$ 12,652.80	$ 17,932.11	$ 14,903.02	$ 11,242.20	$ 18,578.30	$ 11,543.38	$ 9,020.32	$ (2,523.06)	-21.86%	FEB
MAR	$ 2,978.05	$ 4,443.51	$ 6,156.87	$ 9,676.76	$ 7,399.76	$ 8,645.24	$ 7,858.02	$ 11,066.02	$ 18,201.38	$ 14,283.00	$ (3,918.38)	-21.53%	MAR
APR	$ 5,188.19	$ 4,715.55	$ 6,023.85	$ 7,087.12	$ 6,304.81	$ 5,847.39	$ 7,078.42	$ 11,543.03	$ 5,991.60				APR
MAY	$ 4,291.21	$ 4,041.54	$ 5,785.89	$ 11,262.41	$ 5,721.80	$ 5,510.63	$ 6,284.91	$ 8,703.58	$ 5,109.64				MAY
JUN	$ 4,981.54	$ 6,609.71	$ 7,223.13	$ 5,068.72	$ 4,031.53	$ 6,208.07	$ 7,650.59	$ 6,559.25	$ 8,868.43				JUN
JUL	$ 5,858.47	$ 5,685.78	$ 6,222.33	$ 10,407.29	$ 5,701.06	$ 6,298.02	$ 7,378.63	$ 12,834.21	$ 6,382.74				JUL
AUG	$ 3,035.50	$ 8,495.26	$ 5,363.27	$ 7,186.22	$ 5,050.51	$ 6,383.87	$ 7,422.58	$ 9,789.46	$ 8,972.62				AUG
SEP	$ 6,388.19	$ 5,723.79	$ 6,440.98	$ 5,963.97	$ 6,561.67	$ 7,042.69	$ 10,317.09	$ 7,693.28	$ 9,858.70				SEP
TOTAL	**$54,519.88**	**$62,718.61**	**$71,793.91**	**$92,895.06**	**$ 85,980.72**	**$ 87,940.83**	**$ 95,399.29**	**$110,503.64**	**$111,634.58**	**$ 53,497.48**	**$ (12,953.37)**	**-19.49%**	**TOTAL**

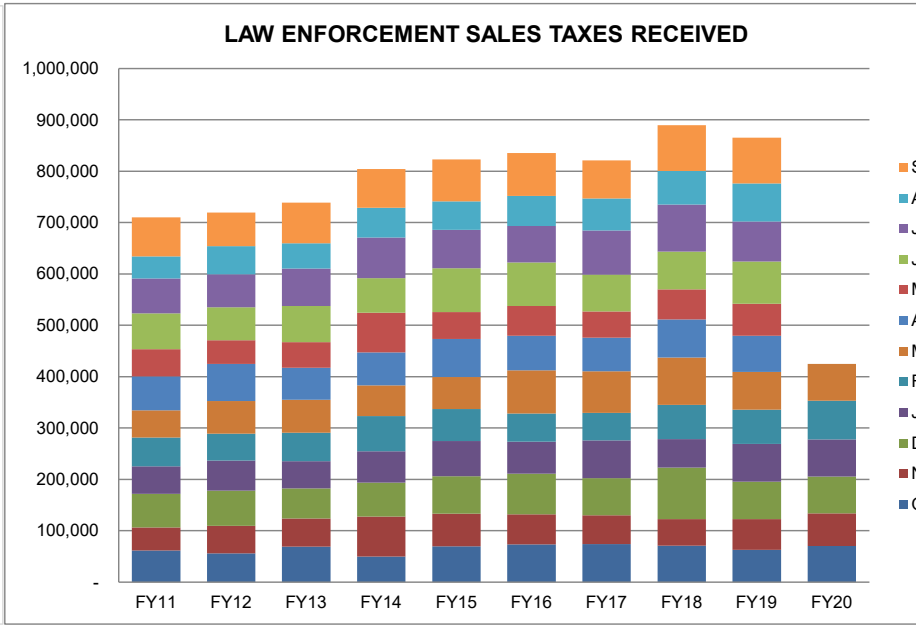




CITY OF WARRENSBURG
LAW ENFORCEMENT TEN YEAR COMPARISON

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	$ 61,672.18	$ 55,646.53	$ 68,648.72	$ 49,734.02	$ 69,740.56	$ 73,177.08	$ 74,169.96	$ 70,492.57	$ 62,332.51	$ 70,043.58	$ 7,711.07	12.37%	OCT
NOV	$ 44,374.74	$ 53,633.60	$ 55,212.92	$ 77,887.02	$ 63,532.50	$ 58,894.22	$ 55,595.27	$ 52,280.94	$ 59,911.16	$ 63,444.87	$ 3,533.71	5.90%	NOV
DEC	$ 65,879.76	$ 68,590.40	$ 58,370.64	$ 65,709.45	$ 72,535.63	$ 79,184.98	$ 72,791.45	$ 100,119.52	$ 73,344.67	$ 71,772.51	$ (1,572.16)	-2.14%	DEC
JAN	$ 53,637.12	$ 58,621.47	$ 53,269.01	$ 61,204.89	$ 68,952.60	$ 62,138.58	$ 73,293.44	$ 55,325.38	$ 73,118.12	$ 72,310.87	$ (807.25)	-1.10%	JAN
FEB	$ 56,141.64	$ 52,660.81	$ 55,330.96	$ 68,707.24	$ 61,982.30	$ 54,930.81	$ 53,749.36	$ 66,673.84	$ 66,817.69	$ 75,654.69	$ 8,837.00	13.23%	FEB
MAR	$ 52,714.05	$ 63,526.08	$ 64,281.82	$ 59,850.51	$ 62,673.10	$ 83,803.95	$ 80,502.75	$ 92,142.87	$ 73,811.27	$ 71,414.99	$ (2,396.28)	-3.25%	MAR
APR	$ 65,714.41	$ 72,355.32	$ 62,409.29	$ 64,069.15	$ 73,651.81	$ 67,565.62	$ 65,452.50	$ 74,151.28	$ 70,352.26				APR
MAY	$ 53,515.81	$ 45,732.81	$ 49,808.18	$ 77,051.67	$ 52,566.73	$ 57,599.71	$ 51,343.45	$ 58,958.71	$ 61,991.69				MAY
JUN	$ 69,490.44	$ 64,469.03	$ 70,162.15	$ 67,583.98	$ 85,528.20	$ 84,711.15	$ 71,905.69	$ 73,249.53	$ 82,790.48				JUN
JUL	$ 68,118.27	$ 63,953.45	$ 73,007.64	$ 78,859.70	$ 74,596.87	$ 71,509.19	$ 85,628.15	$ 91,680.94	$ 77,897.41				JUL
AUG	$ 42,789.13	$ 55,074.31	$ 48,900.29	$ 58,419.92	$ 55,602.98	$ 58,375.82	$ 62,219.29	$ 65,662.95	$ 73,962.21				AUG
SEP	$ 76,405.13	$ 65,179.62	$ 79,282.17	$ 75,385.36	$ 81,916.16	$ 83,389.29	$ 74,742.70	$ 89,108.85	$ 89,310.51				SEP
TOTAL	**$710,452.68**	**$719,443.43**	**$738,683.79**	**$804,462.91**	**$823,279.44**	**$835,280.40**	**$821,394.01**	**$889,847.38**	**$865,639.98**	**$ 424,641.51**	**$ 15,306.09**	**26.56%**	**TOTAL**





City of Warrensburg, MO

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 03/31/2020

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 110 - GENERAL								
Revenue								
	989,631.76	940,241.53	-49,390.23	-4.99%	5,223,211.59	5,315,616.88	92,405.29	1.77%
Revenue Total:	**989,631.76**	**940,241.53**	**-49,390.23**	**-4.99%**	**5,223,211.59**	**5,315,616.88**	**92,405.29**	**1.77%**
Expense								
601 - LEGISLATIVE	630.61	1,527.43	-896.82	-142.21%	38,298.15	53,925.82	-15,627.67	-40.81%
602 - CITY CLERK	5,290.06	5,268.31	21.75	0.41%	40,284.97	38,466.90	1,818.07	4.51%
603 - CITY MANAGER	12,687.36	16,917.44	-4,230.08	-33.34%	100,789.40	105,203.19	-4,413.79	-4.38%
604 - MUNICIPAL COURT	12,211.41	13,485.42	-1,274.01	-10.43%	71,410.11	75,507.53	-4,097.42	-5.74%
605 - LEGAL	1,615.86	125.00	1,490.86	92.26%	4,698.36	4,537.50	160.86	3.42%
610 - HUMAN RESOURCES	10,499.33	12,651.55	-2,152.22	-20.50%	74,004.32	90,701.96	-16,697.64	-22.56%
611 - GENERAL	20,651.15	55,570.13	-34,918.98	-169.09%	336,588.76	189,915.69	146,673.07	43.58%
612 - FINANCE	36,718.51	38,150.44	-1,431.93	-3.90%	252,851.98	256,729.76	-3,877.78	-1.53%
613 - INFORMATION TECHNOLOGY	25,892.29	26,172.37	-280.08	-1.08%	317,061.11	331,430.17	-14,369.06	-4.53%
614 - BUILDINGS & GROUNDS	14,770.03	11,878.46	2,891.57	19.58%	77,138.08	87,791.49	-10,653.41	-13.81%
620 - EMERGENCY MANAGEMENT	0.00	25.00	-25.00	0.00%	12,928.00	16,365.95	-3,437.95	-26.59%
621 - FIRE PROTECTION	238,847.57	150,961.76	87,885.81	36.80%	1,132,190.59	1,017,645.76	114,544.83	10.12%
622 - LAW ENFORCEMENT	260,358.01	201,543.15	58,814.86	22.59%	1,507,663.70	1,377,894.92	129,768.78	8.61%
623 - ANIMAL CONTROL	25,236.86	22,348.37	2,888.49	11.45%	146,973.41	137,828.71	9,144.70	6.22%
624 - ANIMAL CONTROL DONATION	27,559.89	0.00	27,559.89	100.00%	27,559.89	0.00	27,559.89	100.00%
640 - GRAPHIC INFORMATION SYSTEMS	0.00	5,382.73	-5,382.73	0.00%	0.00	29,772.77	-29,772.77	0.00%
641 - COMMUNITY DEVELOPMENT	42,528.76	36,188.42	6,340.34	14.91%	238,000.09	216,954.14	21,045.95	8.84%
642 - ECONOMIC DEVELOPMENT	10,616.55	14,008.33	-3,391.78	-31.95%	112,448.74	97,693.50	14,755.24	13.12%
643 - STREET MAINTENANCE	147,443.26	92,865.39	54,577.87	37.02%	1,110,038.75	695,457.54	414,581.21	37.35%
644 - CEMETERY	7,521.31	6,060.19	1,461.12	19.43%	36,023.70	34,379.67	1,644.03	4.56%
810 - NON-DEPARTMENTAL	16,074.62	16,074.62	0.00	0.00%	48,223.86	619,958.45	-571,734.59	-1,185.58%
Expense Total:	**917,153.44**	**727,204.51**	**189,948.93**	**20.71%**	**5,685,175.97**	**5,478,161.42**	**207,014.55**	**3.64%**
Fund 110 Surplus (Deficit):	**72,478.32**	**213,037.02**	**140,558.70**	**193.93%**	**-461,964.38**	**-162,544.54**	**299,419.84**	**64.81%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 210 - CAPITAL IMPROVEMENT TRAN								
Revenue								
	59,227.22	55,130.01	-4,097.21	-6.92%	714,940.15	380,622.22	-334,317.93	-46.76%
Revenue Total:	**59,227.22**	**55,130.01**	**-4,097.21**	**-6.92%**	**714,940.15**	**380,622.22**	**-334,317.93**	**-46.76%**
Expense								
611 - GENERAL	81.45	98.65	-17.20	-21.12%	223.29	302.57	-79.28	-35.51%
680 - CAPITAL IMPROVEMENT	4,319.82	766.10	3,553.72	82.27%	200,620.16	47,532.13	153,088.03	76.31%
Expense Total:	**4,401.27**	**864.75**	**3,536.52**	**80.35%**	**200,843.45**	**47,834.70**	**153,008.75**	**76.18%**
Fund 210 Surplus (Deficit):	**54,825.95**	**54,265.26**	**-560.69**	**-1.02%**	**514,096.70**	**332,787.52**	**-181,309.18**	**-35.27%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 215 - CAPITAL IMPROVEMENT 1/2 C								
Revenue								
	176,218.49	163,043.98	-13,174.51	-7.48%	911,930.27	917,730.31	5,800.04	0.64%
Revenue Total:	**176,218.49**	**163,043.98**	**-13,174.51**	**-7.48%**	**911,930.27**	**917,730.31**	**5,800.04**	**0.64%**
Expense								
611 - GENERAL	53,852.53	0.00	53,852.53	100.00%	108,032.28	473.69	107,558.59	99.56%
680 - CAPITAL IMPROVEMENT	9,355.31	5,860.60	3,494.71	37.36%	11,722.81	429,232.54	-417,509.73	-3,561.52%
810 - NON-DEPARTMENTAL	0.00	0.00	0.00	0.00%	601,925.06	614,932.94	-13,007.88	-2.16%
Expense Total:	**63,207.84**	**5,860.60**	**57,347.24**	**90.73%**	**721,680.15**	**1,044,639.17**	**-322,959.02**	**-44.75%**
Fund 215 Surplus (Deficit):	**113,010.65**	**157,183.38**	**44,172.73**	**39.09%**	**190,250.12**	**-126,908.86**	**-317,158.98**	**-166.71%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 225 - GENERAL OBLIGATION BONDS								
Revenue								
	47,281.49	2,020.59	-45,260.90	-95.73%	1,044,624.87	1,041,895.05	-2,729.82	-0.26%
Revenue Total:	**47,281.49**	**2,020.59**	**-45,260.90**	**-95.73%**	**1,044,624.87**	**1,041,895.05**	**-2,729.82**	**-0.26%**
Expense								
680 - CAPITAL IMPROVEMENT	66,798.89	0.00	66,798.89	100.00%	875,686.71	402,552.25	473,134.46	54.03%
810 - NON-DEPARTMENTAL	0.00	0.00	0.00	0.00%	919,725.00	948,850.00	-29,125.00	-3.17%
Expense Total:	**66,798.89**	**0.00**	**66,798.89**	**100.00%**	**1,795,411.71**	**1,351,402.25**	**444,009.46**	**24.73%**
Fund 225 Surplus (Deficit):	**-19,517.40**	**2,020.59**	**21,537.99**	**110.35%**	**-750,786.84**	**-309,507.20**	**441,279.64**	**58.78%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 250 - VEHICLE AND EQUIPMENT REPLACEMENT								
Revenue								
	378.62	0.00	-378.62	-100.00%	23,277.97	404.30	-22,873.67	-98.26%
Revenue Total:	**378.62**	**0.00**	**-378.62**	**-100.00%**	**23,277.97**	**404.30**	**-22,873.67**	**-98.26%**
Expense								
611 - GENERAL	3.61	0.00	3.61	100.00%	17.20	62.00	-44.80	-260.47%
622 - LAW ENFORCEMENT	0.00	855.00	-855.00	0.00%	0.00	75,578.29	-75,578.29	0.00%
643 - STREET MAINTENANCE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Expense Total:	**3.61**	**855.00**	**-851.39**	**-23,584.21%**	**17.20**	**75,640.29**	**-75,623.09**	**-439,669.13%**
Fund 250 Surplus (Deficit):	**375.01**	**-855.00**	**-1,230.01**	**-327.99%**	**23,260.77**	**-75,235.99**	**-98,496.76**	**-423.45%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 310 - DEBT SERVICE								
Revenue								
	19,710.21	19,710.21	0.00	0.00%	1,649,366.71	1,739,997.92	90,631.21	5.49%
Revenue Total:	**19,710.21**	**19,710.21**	**0.00**	**0.00%**	**1,649,366.71**	**1,739,997.92**	**90,631.21**	**5.49%**
Expense								
611 - GENERAL	0.00	19,710.21	-19,710.21	0.00%	1,629,656.50	1,739,997.92	-110,341.42	-6.77%
Expense Total:	**0.00**	**19,710.21**	**-19,710.21**	**0.00%**	**1,629,656.50**	**1,739,997.92**	**-110,341.42**	**-6.77%**
Fund 310 Surplus (Deficit):	**19,710.21**	**0.00**	**-19,710.21**	**-100.00%**	**19,710.21**	**0.00**	**-19,710.21**	**-100.00%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 410 - NEIGHBORHOOD IMPROVEMENT								
Revenue								
	0.00	0.00	0.00	0.00%	67,571.52	583,282.80	515,711.28	763.21%
Revenue Total:	**0.00**	**0.00**	**0.00**	**0.00%**	**67,571.52**	**583,282.80**	**515,711.28**	**763.21%**
Expense								
691 - RUSSELL AVENUE	0.00	318.00	-318.00	0.00%	7,646.88	8,768.00	-1,121.12	-14.66%
692 - HAWTHORNE DEVELOPMENT	0.00	132,356.30	-132,356.30	0.00%	205,843.75	911,970.46	-706,126.71	-343.04%
Expense Total:	**0.00**	**132,674.30**	**-132,674.30**	**0.00%**	**213,490.63**	**920,738.46**	**-707,247.83**	**-331.28%**
Fund 410 Surplus (Deficit):	**0.00**	**-132,674.30**	**-132,674.30**	**0.00%**	**-145,919.11**	**-337,455.66**	**-191,536.55**	**-131.26%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 430 - PARK & RECREATION								
Revenue								
	280,009.96	188,431.42	-91,578.54	-32.71%	1,502,373.49	1,372,617.20	-129,756.29	-8.64%
Revenue Total:	**280,009.96**	**188,431.42**	**-91,578.54**	**-32.71%**	**1,502,373.49**	**1,372,617.20**	**-129,756.29**	**-8.64%**
Expense								
611 - GENERAL	32,920.75	45,150.67	-12,229.92	-37.15%	479,105.95	228,410.56	250,695.39	52.33%
631 - MAINTENANCE	44,396.80	20,816.61	23,580.19	53.11%	184,873.69	157,507.31	27,366.38	14.80%
632 - RECREATION PROGRAMS	52,137.15	43,378.03	8,759.12	16.80%	283,415.38	253,685.83	29,729.55	10.49%
633 - COMMUNITY CENTER	29,746.26	27,431.96	2,314.30	7.78%	190,928.55	169,776.05	21,152.50	11.08%
810 - NON-DEPARTMENTAL	3,635.59	3,635.59	0.00	0.00%	78,974.50	75,815.25	3,159.25	4.00%
Expense Total:	**162,836.55**	**140,412.86**	**22,423.69**	**13.77%**	**1,217,298.07**	**885,195.00**	**332,103.07**	**27.28%**
Fund 430 Surplus (Deficit):	**117,173.41**	**48,018.56**	**-69,154.85**	**-59.02%**	**285,075.42**	**487,422.20**	**202,346.78**	**70.98%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 440 - TAX INCREMENTAL FINANCING								
Revenue								
	0.00	0.00	0.00	0.00%	43,431.63	146,173.32	102,741.69	236.56%
Revenue Total:	**0.00**	**0.00**	**0.00**	**0.00%**	**43,431.63**	**146,173.32**	**102,741.69**	**236.56%**
Expense								
693 - KEYSTONE TIF	0.00	139,126.61	-139,126.61	0.00%	5,647.66	141,834.63	-136,186.97	-2,411.39%
Expense Total:	**0.00**	**139,126.61**	**-139,126.61**	**0.00%**	**5,647.66**	**141,834.63**	**-136,186.97**	**-2,411.39%**
Fund 440 Surplus (Deficit):	**0.00**	**-139,126.61**	**-139,126.61**	**0.00%**	**37,783.97**	**4,338.69**	**-33,445.28**	**-88.52%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 610 - WATER POLLUTION CONTROL								
Revenue								
	496,942.49	313,216.32	-183,726.17	-36.97%	2,474,374.93	2,500,703.60	26,328.67	1.06%
Revenue Total:	**496,942.49**	**313,216.32**	**-183,726.17**	**-36.97%**	**2,474,374.93**	**2,500,703.60**	**26,328.67**	**1.06%**
Expense								
611 - GENERAL	220,535.75	266,767.38	-46,231.63	-20.96%	709,909.96	759,708.53	-49,798.57	-7.01%
612 - FINANCE	3,491.80	5,446.64	-1,954.84	-55.98%	25,098.58	31,959.21	-6,860.63	-27.33%
671 - PLANTS	77,790.25	62,586.69	15,203.56	19.54%	577,000.63	465,353.30	111,647.33	19.35%
672 - COLLECTIONS	24,102.69	19,413.53	4,689.16	19.45%	144,469.37	162,739.63	-18,270.26	-12.65%
680 - CAPITAL IMPROVEMENT	4,857.50	31,643.81	-26,786.31	-551.44%	52,473.05	571,544.14	-519,071.09	-989.21%
Expense Total:	**330,777.99**	**385,858.05**	**-55,080.06**	**-16.65%**	**1,508,951.59**	**1,991,304.81**	**-482,353.22**	**-31.97%**
Fund 610 Surplus (Deficit):	**166,164.50**	**-72,641.73**	**-238,806.23**	**-143.72%**	**965,423.34**	**509,398.79**	**-456,024.55**	**-47.24%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 710 - STEVENSON								
Revenue								
	335.09	0.00	-335.09	-100.00%	1,914.68	970.05	-944.63	-49.34%
Revenue Total:	**335.09**	**0.00**	**-335.09**	**-100.00%**	**1,914.68**	**970.05**	**-944.63**	**-49.34%**
Expense								
611 - GENERAL	1,000.00	0.00	1,000.00	100.00%	1,600.00	1,600.00	0.00	0.00%
Expense Total:	**1,000.00**	**0.00**	**1,000.00**	**100.00%**	**1,600.00**	**1,600.00**	**0.00**	**0.00%**
Fund 710 Surplus (Deficit):	**-664.91**	**0.00**	**664.91**	**100.00%**	**314.68**	**-629.95**	**-944.63**	**-300.19%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 720 - BROWN								
Revenue								
	63.54	0.00	-63.54	-100.00%	363.84	260.15	-103.69	-28.50%
Revenue Total:	**63.54**	**0.00**	**-63.54**	**-100.00%**	**363.84**	**260.15**	**-103.69**	**-28.50%**
Fund 720 Total:	**63.54**	**0.00**	**-63.54**	**-100.00%**	**363.84**	**260.15**	**-103.69**	**-28.50%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 730 - ANDERSON								
Revenue								
	46.29	0.00	-46.29	-100.00%	265.03	188.74	-76.29	-28.79%
Revenue Total:	**46.29**	**0.00**	**-46.29**	**-100.00%**	**265.03**	**188.74**	**-76.29**	**-28.79%**
Expense								
611 - GENERAL	0.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	100.00%
Expense Total:	**0.00**	**0.00**	**0.00**	**0.00%**	**1,000.00**	**0.00**	**1,000.00**	**100.00%**
Fund 730 Surplus (Deficit):	**46.29**	**0.00**	**-46.29**	**-100.00%**	**-734.97**	**188.74**	**923.71**	**125.68%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 740 - CRISSEY								
Revenue								
	52.99	0.00	-52.99	-100.00%	303.30	216.82	-86.48	-28.51%
Revenue Total:	**52.99**	**0.00**	**-52.99**	**-100.00%**	**303.30**	**216.82**	**-86.48**	**-28.51%**
Fund 740 Total:	**52.99**	**0.00**	**-52.99**	**-100.00%**	**303.30**	**216.82**	**-86.48**	**-28.51%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 750 - TRICENTENNIAL								
Revenue								
	35.73	0.00	-35.73	-100.00%	204.52	146.17	-58.35	-28.53%
Revenue Total:	**35.73**	**0.00**	**-35.73**	**-100.00%**	**204.52**	**146.17**	**-58.35**	**-28.53%**
Fund 750 Total:	**35.73**	**0.00**	**-35.73**	**-100.00%**	**204.52**	**146.17**	**-58.35**	**-28.53%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 810 - CHILDREN'S MEMORIAL								
Revenue								
	74.36	0.00	-74.36	-100.00%	430.96	447.18	16.22	3.76%
Revenue Total:	**74.36**	**0.00**	**-74.36**	**-100.00%**	**430.96**	**447.18**	**16.22**	**3.76%**
Expense								
611 - GENERAL	448.94	8.36	440.58	98.14%	1,526.40	7,332.85	-5,806.45	-380.40%
Expense Total:	**448.94**	**8.36**	**440.58**	**98.14%**	**1,526.40**	**7,332.85**	**-5,806.45**	**-380.40%**
Fund 810 Surplus (Deficit):	**-374.58**	**-8.36**	**366.22**	**97.77%**	**-1,095.44**	**-6,885.67**	**-5,790.23**	**-528.58%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 820 - ARTS COMMISSION								
Revenue								
	73.51	0.00	-73.51	-100.00%	929.07	177.26	-751.81	-80.92%
Revenue Total:	**73.51**	**0.00**	**-73.51**	**-100.00%**	**929.07**	**177.26**	**-751.81**	**-80.92%**
Expense								
611 - GENERAL	399.95	3.40	396.55	99.15%	3,180.23	345.23	2,835.00	89.14%
Expense Total:	**399.95**	**3.40**	**396.55**	**99.15%**	**3,180.23**	**345.23**	**2,835.00**	**89.14%**
Fund 820 Surplus (Deficit):	**-326.44**	**-3.40**	**323.04**	**98.96%**	**-2,251.16**	**-167.97**	**2,083.19**	**92.54%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 825 - PUBLIC ARTS FUND								
Revenue								
	1.73	0.00	-1.73	-100.00%	9.93	7.13	-2.80	-28.20%
Revenue Total:	**1.73**	**0.00**	**-1.73**	**-100.00%**	**9.93**	**7.13**	**-2.80**	**-28.20%**
Expense								
611 - GENERAL	0.16	0.17	-0.01	-6.25%	0.87	0.92	-0.05	-5.75%
Expense Total:	**0.16**	**0.17**	**-0.01**	**-6.25%**	**0.87**	**0.92**	**-0.05**	**-5.75%**
Fund 825 Surplus (Deficit):	**1.57**	**-0.17**	**-1.74**	**-110.83%**	**9.06**	**6.21**	**-2.85**	**-31.46%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 830 - WCVB TOURISM BUREAU								
Revenue								
	12,037.73	22,581.62	10,543.89	87.59%	80,511.71	172,386.09	91,874.38	114.11%
Revenue Total:	**12,037.73**	**22,581.62**	**10,543.89**	**87.59%**	**80,511.71**	**172,386.09**	**91,874.38**	**114.11%**
Expense								
611 - GENERAL	8,734.07	8,435.25	298.82	3.42%	53,051.95	85,161.47	-32,109.52	-60.52%
Expense Total:	**8,734.07**	**8,435.25**	**298.82**	**3.42%**	**53,051.95**	**85,161.47**	**-32,109.52**	**-60.52%**
Fund 830 Surplus (Deficit):	**3,303.66**	**14,146.37**	**10,842.71**	**328.20%**	**27,459.76**	**87,224.62**	**59,764.86**	**217.65%**

Departmen…	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 900 - SELF INSURED								
Revenue								
	45,369.73	102,602.95	57,233.22	126.15%	550,466.97	588,272.75	37,805.78	6.87%
Revenue Total:	**45,369.73**	**102,602.95**	**57,233.22**	**126.15%**	**550,466.97**	**588,272.75**	**37,805.78**	**6.87%**
Expense								
611 - GENERAL	174.33	5,038.31	-4,863.98	-2,790.10%	14,819.83	21,818.91	-6,999.08	-47.23%
699 - SELF INSURANCE PREMIUM	69,980.68	0.00	69,980.68	100.00%	523,951.06	412,103.38	111,847.68	21.35%
Expense Total:	**70,155.01**	**5,038.31**	**65,116.70**	**92.82%**	**538,770.89**	**433,922.29**	**104,848.60**	**19.46%**
Fund 900 Surplus (Deficit):	**-24,785.28**	**97,564.64**	**122,349.92**	**493.64%**	**11,696.08**	**154,350.46**	**142,654.38**	**1,219.68%**
Total Surplus (Deficit):	**501,573.22**	**240,926.25**	**-260,646.97**	**-51.97%**	**713,199.87**	**557,004.53**	**-156,195.34**	**-21.90%**

Fund Summary

Fund	2018-2019 March Activity	2019-2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
110 - GENERAL	72,478.32	213,037.02	140,558.70	193.93%	-461,964.38	-162,544.54	299,419.84	64.81%
210 - CAPITAL IMPROVEMENT ...	54,825.95	54,265.26	-560.69	-1.02%	514,096.70	332,787.52	-181,309.18	-35.27%
215 - CAPITAL IMPROVEMENT ...	113,010.65	157,183.38	44,172.73	39.09%	190,250.12	-126,908.86	-317,158.98	-166.71%
225 - GENERAL OBLIGATION B...	-19,517.40	2,020.59	21,537.99	110.35%	-750,786.84	-309,507.20	441,279.64	58.78%
250 - VEHICLE AND EQUIPME...	375.01	-855.00	-1,230.01	-327.99%	23,260.77	-75,235.99	-98,496.76	-423.45%
310 - DEBT SERVICE	19,710.21	0.00	-19,710.21	-100.00%	19,710.21	0.00	-19,710.21	-100.00%
410 - NEIGHBORHOOD IMPRO...	0.00	-132,674.30	-132,674.30	0.00%	-145,919.11	-337,455.66	-191,536.55	-131.26%
430 - PARK & RECREATION	117,173.41	48,018.56	-69,154.85	-59.02%	285,075.42	487,422.20	202,346.78	70.98%
440 - TAX INCREMENTAL FINA...	0.00	-139,126.61	-139,126.61	0.00%	37,783.97	4,338.69	-33,445.28	-88.52%
610 - WATER POLLUTION CON...	166,164.50	-72,641.73	-238,806.23	-143.72%	965,423.34	509,398.79	-456,024.55	-47.24%
710 - STEVENSON	-664.91	0.00	664.91	100.00%	314.68	-629.95	-944.63	-300.19%
720 - BROWN	63.54	0.00	-63.54	-100.00%	363.84	260.15	-103.69	-28.50%
730 - ANDERSON	46.29	0.00	-46.29	-100.00%	-734.97	188.74	923.71	125.68%
740 - CRISSEY	52.99	0.00	-52.99	-100.00%	303.30	216.82	-86.48	-28.51%
750 - TRICENTENNIAL	35.73	0.00	-35.73	-100.00%	204.52	146.17	-58.35	-28.53%
810 - CHILDREN'S MEMORIAL	-374.58	-8.36	366.22	97.77%	-1,095.44	-6,885.67	-5,790.23	-528.58%
820 - ARTS COMMISSION	-326.44	-3.40	323.04	98.96%	-2,251.16	-167.97	2,083.19	92.54%
825 - PUBLIC ARTS FUND	1.57	-0.17	-1.74	-110.83%	9.06	6.21	-2.85	-31.46%
830 - WCVB TOURISM BUREAU	3,303.66	14,146.37	10,842.71	328.20%	27,459.76	87,224.62	59,764.86	217.65%
900 - SELF INSURED	-24,785.28	97,564.64	122,349.92	493.64%	11,696.08	154,350.46	142,654.38	1,219.68%
Total Surplus (Deficit):	**501,573.22**	**240,926.25**	**-260,646.97**	**-51.97%**	**713,199.87**	**557,004.53**	**-156,195.34**	**-21.90%**