



Warrensburg Arts Commission Meeting Agenda
September 18, 2023
5:00-6:00pm
Arts & Craft Room
Warrensburg Community Center, 445 E. Gay St.
Warrensburg, MO 64093
Zoom option available

Join Zoom Meeting

<https://us02web.zoom.us/j/81532489744?pwd=ODFJNHR4ZEZLZ3IHSE40MXJHcWo5dz09>

Meeting ID: 815 3248 9744

Passcode: 819900

Dial by your location +1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 646 558 8656 US (New York) +1 646 931 3860 US +1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 689 278 1000 US • +1 719 359 4580 US +1 253 205 0468 US

Meeting ID: 815 3248 9744

Passcode: 819900

Find your local number: <https://us02web.zoom.us/j/81532489744>

1. Call to Order
2. Roll Call
3. Establish Quorum
4. Approval of Agenda (Motion/Discussion)
5. Approval of Minutes (Motion/Discussion)
6. Introduction of Guests/Visitors
7. Updates
 - a. City (Marcella/Eddie)
 - b. Chair (Allison)
8. Old Business
 - a. Art Walk for September
 - b. Community Theater Fundraiser
 - i. Ticket Sales Update
 - ii. Marketing and Promotion Update
 - iii. Rise Update
 - iv. Community Theater Update
 - v. Senior Center Update
 - vi. Community Center Update
 - vii. Coordinating Volunteers
 - viii. Week of Show Needs
9. Next Meeting - October 16, 5:00-6:00pm
 - a. Agenda items
10. Adjournment

Custodian of Records:
Jodi Schneider, City Clerk

660-747-9131

[Contact Form](#)



Warrensburg Arts Commission Meeting

Minutes

August 21, 2023

5:00-6:00 pm

Southeast Conference Room

City Hall

102 S Holden St.

Warrensburg, MO 64093

Zoom option available

The meeting was **called to order at 5:03 pm**. Quorum was established.

Roll Call

All commissioners present: Allison Robbins (via phone), Sarah Chamberlin, Steve Carter, Cindy Bechtol (via Zoom), Maya Kucij, Sue Kraus.

City Liaison/Ex-Officio: Marcella McCoy, present. Eddie Osborne, absent.

Guest: Ellsbeth Gladfelter, UCM Poli-Sci student.

Approval of Agenda

Sarah motioned to approve, and Maya seconded. The motion passed unanimously.

Approval of Minutes

Sue motioned to approve, and Maya seconded. The motion passed unanimously.

Introduction of Guests/Visitors

Ellsbeth Gladfelter introduced herself as a UCM Poli-Sci student and attended for observation only.

Updates

Marcella informed the commissioners she would be presenting the new FY24 budget to the commissioners for the first reading at the August 28 City Council meeting. The second reading will be held at the September 11 City Council meeting.

Allison announced that Main Street has acquired what was once known as the Star Bar, which could have future positive ramifications for arts in Warrensburg.

Old Business

Art Walk Planning for September

Survey of artists: Maya and Jamie DeBacker of Main Street would like to survey participants and businesses to gather information for planning of the FY24 events. Commissioners agreed that this is needed. Allison will create a draft of the survey and share with Maya and Jamie for final edits.

Table activities: Commissioners discussed interactive activities at their Commission table. Allison

will create Google Doc for commissioners to brainstorm ideas for the 2024 season.

Community Theater Fundraiser Updates

Audition Updates

Cindy reported the one challenge for the upcoming production is locating a stage, given that Main Street no longer has the one Community Theater has used in the past. Ideally, a 20-inch stage is needed. Commissioners suggested that she speak with Eddie. Arts Commission and Community Theater would need to find a place to store such a stage should the commission purchase the items needed to build the stage.

Senior Center and RISE Updates

Sue reported that she is in the process of contacting Cindy Price regarding RISE participation at the matinees. Allison noted that she will be meeting Bettina at the Senior Center in the next two weeks to discuss dinner theater meals.

Ticket Sales Planning

The Commission discussed several issues regarding ticket sales, including pricing, number of tickets, dinner tickets vs. show tickets, and sales process. The Chamber can help with ticket sales, and a commissioner will reach out to see if it is cash only sales or if they have the ability to accept cards. Sarah, Maya, and Allison will continue to work on these issues before the next meeting, with input from the Senior Center and Community Center.

Needed Purchases

Cindy noted that purchases would need to be made fairly quickly and that each director was creating a list. Allison suggested keeping open communication with her and the City to complete purchases. Marcella noted that the City has an account at Lowes. Sarah noted that the Charity Garage Sale might have items needed for the production. Cindy will provide a list of items still needed. Cindy noted that the projector at the Community Center might be a cost-savings to the event as it could be used to create background scenery and cut down the number of items needed for sets.

Warrensburg Coloring Book Update

Allison reported that a meeting with Marcy, Steve, and Maya went well. The project is on hold until after October, to allow the Visitors Center to move to their new location and the Commission to complete the October fundraiser.

New Business

Purchase of Tent Pop-Up

Commission tabled this purchase for a future discussion, as Steve brought up concerns that the Commission may want a professional or heavier duty tent given the weather and environment that could possibly wear down a tent quickly.

Movie Nights

Sarah suggested tabling this idea for a future meeting. Allison noted this might also play into the building Main Street acquired. All agreed.

Next Meeting - September 18, 5:00-6:00 pm

Sarah suggested holding a meeting at the Community Center to accommodate the October Fundraiser planning. Commissioners agreed, and the monthly meeting will be held at the Community Center, room

location TBD. Commissioners will also discuss any remaining advertising that may be needed for the performances

The meeting was **adjourned at 5:58pm**

Custodian of Records:
Jodi Schneider, City Clerk
660-747-9131
[Contact Form](#)