



**City Council Agenda
Monday, September 14, 2020
7:00 P.M.
200 S. Holden
Warrensburg, MO 64093**

Please click the link below to join the webinar:

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1. 6:00 P.M. Closed Session

The City Council will meet in the Community Development Conference Room, at 102 S Holden Street, Warrensburg, for Closed Session.

Vote to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any

confidential or privileged communication between the City and its representatives and its attorneys.

(2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.

(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

(12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment

2. 7:00 P.M. Call To Order Regular City Council Meeting

3. Roll Call

4. Approval Of City Council Minutes

4.I. City Council Minutes 8/24/2020

Documents:

[CITY.COUNCIL.MEETING.AUGUST.24.2020.PDF](#)

5. Adoption Of Agenda

6. Presentation

6.I. Proclamation For Big Brothers Big Sisters

Documents:

[BIG.BROTHERS.BIG.SISTERS.PROC.2020.PDF](#)

7. Public Hearing

7.I. Public Hearing For General Budget Comments

7.II. Public Hearing On Ordinance Amending Sign Ordinance Relating To Visual Art *A Public Hearing on An Ordinance Amending Chapter 27-503(b) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Not Requiring Permits*

Presented by: Barbara Carroll AICP, Director of Community Development

Documents:

[SIGN ORD AMENDMENT_ART CC DOCUMENTS.PDF](#)

7.III. Public Hearing On Ordinance Amending The Sign Ordinance Relating To Signs In RMH Districts

A Public Hearing on An Ordinance Amending Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg, Missouri Regarding Signs Requiring

Permits

Presented by: Barbara Carroll AICP, Director of Community Development

Documents:

[SIGN ORD AMENDMENT_RMh CC DOCUMENTS.PDF](#)

8. 1st Reading Only Ordinance

- 8.I. First Reading Of An Ordinance Amending The Sign Ordinance Relating To Signs In RMH Districts

An Ordinance Amending Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg, Missouri Regarding Signs Requiring Permits

Presented by: Barbara Carroll AICP, Director of Community Development

Documents:

[SIGNS IN RMH ORDINANCE.PDF](#)

- 8.II. First Reading Of An Ordinance Approving An Agreement With Tyler Technologies
An Ordinance Authorizing the City Manager and City Clerk to Execute a Software as a Service Agreement with Tyler Technologies, Inc.

Presented by: Barbara Carroll AICP, Director of Community Development

Documents:

[TYLER AGREEMENT CC DOCUMENTS.PDF](#)

- 8.III. 1st Reading Ordinance Amending Fiscal Year 2020 Budget
An ordinance amending Ordinance 5543 adopting the Annual Operating Budget beginning October 1, 2019 for the City of Warrensburg, Missouri.

Presented by Marcella McCoy, Finance Director

Documents:

[CC LTR FY20 BUDGET AMENDMENT.PDF](#)
[FY20 BUDGET AMENDMENT ORDINANCE.PDF](#)
[COUNCIL REPORT BUDGET WORKSHEET.PDF](#)

9. 2nd Reading Of Ordinance

- 9.I. 2nd Reading Of An Ordinance On Diversity And Inclusion Commission Residency Requirements

An ordinance amending Section 12-27 Composition of the Diversity and Inclusion Commission, of the Code of Ordinances of the City of Warrensburg, Missouri.

Documents:

[ORDINANCE AMENDING SECTION 12-27 COMPOSITION OF DIVERSITY INCLUSION COMMISSION.PDF](#)

- 9.II. 2nd Reading Of An Ordinance On Energy And Sustainability Task Force Residency Requirements

An ordinance amending Section 2-420, Warrensburg Energy and Sustainability Task Force, of the Code of Ordinances of the City of Warrensburg, Missouri.

Documents:

[ORDINANCE AMENDING SECTION 2-420 WARRENSBURG ENERGY SUSTAINABILITY TASK FORCE.PDF](#)

- 9.III. 2nd Reading Of An Ordinance Accepting Public Improvements Associated With A Development Agreement Between The City And Warrensburg Christian School Including Street And Curb For Maintenance

An ordinance accepting the public improvements associated with a development agreement between the City of Warrensburg and Warrensburg Christian Church including curb, sidewalk and stormwater improvements for maintenance by the City of Warrensburg, Missouri.

Documents:

[WARRENSBURGCHRISTIANSCHOOLIMPROVEMENTS SECOND READING.PDF](#)

- 9.IV. 2nd Reading Ordinance Adopting Fiscal Year 2021 Budget

An ordinance adopting the Annual Operating Budget for the Fiscal Year beginning October 1, 2020 for the City of Warrensburg, Missouri.

Documents:

[FY21 BUDGET ORDINANCE.PDF](#)

10. 1st/2nd Reading Ordinance

- 10.I. First And Second Reading Of An Ordinance Amending Sign Ordinance Relating To Visual Art

An Ordinance Amending Chapter 27-503(b) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Not Requiring Permits

Presented by: Barbara Carroll AICP, Director of Community Development

Documents:

[VISUAL ART ORDINANCE.PDF](#)

- 10.II. 1st And 2nd Reading Of An Ordinance Accepting Easements At 725 Spring Ridge Road
An Ordinance Accepting Storm Drainage and Utility Easement Dedication from Thomas E. Patterson and Cheryl A. Patterson, in Warrensburg, Missouri

Presented by Danielle Dulin, Assistant City Manager

Documents:

[PATTERSON STORM DRAINAGE AND UTILITY EASEMENT.PDF](#)
[SIGNED EASEMENT.PDF](#)

11. Other Business

- 11.I. Animal Control And Animal Shelter Services Discussion

12. Appearances To The Council Not Listed On The Agenda

13. Mayoral Appointment/S

14. Miscellaneous Matters From The Mayor And/Or City Council

15. City Manager Report

Documents:

[CM REPORT BY CM SEPT 11, 2020.PDF](#)

16. Director Of Finance Report

Documents:

[DOF REPORT 09-14-20.PDF](#)

17. Closed Session After Regular Session

The City Council will meet in the Community Development Conference Room, at 102 South Holden, Warrensburg, for Executive Session

Vote to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.**
- (2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.**
- (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.**
- (12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.**
- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment**

CITY COUNCIL MEETING OF AUGUST 24, 2020

A meeting of the Warrensburg City Council was held on August 24, 2020, at 200 S. Holden and via Zoom, with Mayor Bryan Jacobs presiding. Roll was called as follows, Present were: Brooks, Holmberg, Lund, Kushner, Jacobs. Absent: none.

The minutes of the August 10, 2020, and August 12, 2020, City Council meetings were considered. Holmberg moved to approve the minutes of the August 10, 2020, and August 12, 2020, City Council meetings. Yes: Holmberg, Lund, Kushner, Jacobs. Abstained: Brooks. No: none.

The adoption of the agenda was considered. Lund moved to adopt the agenda. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none.

The first item was a Historical Budget Presentation by City Manager Harold Stewart. Stewart said he is making this presentation to provide facts and information concerning the budget process.

Stewart explained the budget fiscal year begins the 1st of October each year and ends September 30 of the following year. He said during January through March, City staff begins discussion of what projects will be considered, equipment/vehicle needs and staffing needs, and begins putting together cost estimates to the Finance Department.

In April, the new City Council takes office and discussions begin for the upcoming fiscal year. The last few years there has been a City Council Tour of departments and description of the services offered. At that time, department heads provide information of what has been accomplished, what is currently being done, and future needs for the next fiscal year. Stewart said the City looks at the revenues and balances according to the money received.

Stewart said following this process, there is a Strategic Planning Session, and the City Council discusses the upcoming budget and makes recommendations. He said the City Manager meets with the Department heads and they review the budget by each line item. Stewart said trends and history are both identified and discussed. Since there is almost always a deficit, Stewart says the Department Heads and City Manager begin to eliminate expenditures. He said prior to late July, City staff presents the budget to the City Council in open session. Stewart said most years there is a recommended balanced budget. He said the last few years, City staff has had difficulty balancing the budget, and there has been more of a need to make cuts.

Stewart said typically in August the preparation for approval of the budget begins. In September, the documents are finalized, and the budget is approved and is accessible on the City's website. Stewart said there was a delay in this process this year due to COVID.

Stewart gave examples of Budget Versus Actual and why it is important in the budgeting process. He said 2013-2014 was the last year a surplus was budgeted. Stewart said if an employee leaves, a position becomes vacant and there can be cost savings. He said in FY 2016 the City had put a lot of money into reserves, and there were one-time projects that needed to be completed. Stewart said those expenses were to be paid out of the reserves.

Stewart said because of COVID, many cost saving measures were put in place including

furloughs of employees. Stewart said direct responders, sewer employees and IT staff were not furloughed because of public safety needs. Stewart said it is advisable to have up to six months of operating costs available.

Chairman Pro Tem Holmberg asked if the City has an idea of the amount of revenue lost because of on-line sales tax. Finance Director Marcella McCoy said the estimated amount is around \$300,000. Stewart said Missouri is one of two states that does not charge on-line sales tax. He said on-line sales tax could be beneficial for infrastructure for communities.

Stewart said the City pays around \$26,000 for an audit each year. He said all financial statements are available on the City's website. He said the public has access to all meeting agendas and minutes. Stewart said meeting videos are also available and Zoom meetings allow the public to participate.

Under Presentations, McCoy said the budget is the City's financial planning tool for guidance for the fiscal year. McCoy said the City adopts a budget each year for all funds. She said in FY 2021 there are no salary increases and the Public Information Officer has been taken from the proposed budget and animal shelter services are not included, along with the elimination of a department director and some staff changes. She said with some retirement plans for several employees, there will be an additional reduction of \$143,000.

McCoy said the Capital Improvement Transportation is revenue on fuel throughout the state and is distributed based on Warrensburg's last census population. She said this funding is to be used for road maintenance.

McCoy explained the Capital Improvement ½ Cent Sales Tax was approved by the voters of Warrensburg. She said this tax sunsets in 2025 with debt payments extending until 2029, and this will need to go back to the voters. McCoy said this tax provides capital needs such as infrastructure and equipment.

McCoy said the General Obligations Bond Funds were issued to provide funding for the Fire Truck and Street Construction/Improvements. She said there were two initiatives with this funding. She said the fire department equipment and the other major street improvements on Veterans Road.

McCoy said the Debt Service Funds which are the Neighborhood Improvement District (NID) and Tax Increment Financing (TIF) Fund have funds provided by separate sources. She said the Debt Service Fund holds the Certificates of Participation that are paid with the ½ cent Capital Improvement Sales Tax. McCoy said the TIF and the NID are paid with sales and property taxes and special property tax assessments.

McCoy said the Parks and Recreation Fund includes property taxes, sales tax, and use taxes. She said with this revenue, there is enough money to maintain the parks and operate programs, the community center, and the aquatic centers.

McCoy said the Water Pollution Fund is an Enterprise Fund and its sole funding is from sewer service charges. She said there will a future public hearing concerning sewer rates.

McCoy said there are several Trust and Art Funds. She said money has been entrusted with the City for scholarships and the Children's Memorial Fund. The Arts Commission has fundraising activities. She said the trust funds have regulations of how the money can be spent.

McCoy said the WCVB Tourism Bureau Fund basically operates on its own, and the City manages the collections. She said there is a 5% Tourism Tax collected for those staying in motels/hotels in Warrensburg.

McCoy said the City is working toward fully self-insuring employees. She said the Self-Insurance Premium Fund does not have a specific timeline now.

In summary, McCoy said the City of Warrensburg Proposed Budget for Fiscal Year 2021 will be \$25,804,515 in revenue and \$29,142,855 in expenses.

Under Presentations was Discussion of Animal Control Options for FY 2020/21. Police Chief Rich Lockhart said there are generally around 1,000 calls per year. He said often there is a need to pick up dog(s) after evictions, deaths, and/or arrests. Lockhart said multiple calls generally yields multiple dogs. Lockhart said there are also animal bite calls, an average of 22 per year. He said the shelter is used for the 10-day quarantine, and an alternative location will be needed. Lockhart said if quarantining is refused, a ticket can be issued. Lockhart said dead animals are picked up from the roadside by the animal control officer.

Lockhart said animal control service is available Monday through Friday from 7:00 a.m. through 3:00 p.m. He said after those hours the services are limited to vicious dog calls and other emergency situations.

Lockhart said he researched several options to continue animal control service.

- Provide limited animal control service using current City employees.

- Provide limited animal control service with a part time Animal Control Officer.

- Provide a response to animal bites only and do nothing with stray dogs.

Lockhart said the City could contract with other municipalities for stray and abandoned animal handling.

- Would most likely need to transport the animals which would require a vehicle.

- Contract with an organization that would take stray animals.

- Create a volunteer foster program for stray animals.

- Downsize the current shelter.

Lockhart suggested several options for seized and abandoned animals.

- Utilize a jail cell at the police station for temporary holding.

- Utilize one of the options listed for stray animals.

Lockhart said several issues would need to be reviewed and the ordinance concerning animals should be revised. He said the length of time for quarantining should be reviewed too.

Mayor Jacobs opened a Public Hearing Fixing the Annual Rate of Levy of Taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund Purposes for the Year 2020 and Levying Said Taxes. McCoy said with this levy approximately \$809,989 will be generated. As there was no further comment, the Public Hearing was closed.

Mayor Jacobs opened a Public Hearing Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund Purposes for the Year 2020 and Levying Said Taxes. Mc Coy said \$440,016 will be generated for the Park Fund. As there was no further comment, the Public Hearing was closed.

Mayor Jacobs opened a Public Hearing Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for the Debt Service Fund. McCoy said \$1,073,833 will be generated but this money must be on the books for one year before distributed. As there was no further comment, the Public Hearing was closed.

Under the Public Hearing for General Budget Comments, Karen Strohmeyer, said she has been a resident of the county for 28 years, but not a resident of the City although she has conducted a lot of business in the City. Strohmeyer said she owns a business north of Warrensburg and she, along with others, have questions about the Animal Shelter. She said Marcella has answered several questions concerning the options and the budget. Strohmeyer asked about the Assistant City Manager position added to the budget during a tight budget year. Council member Lund explained that was a cost-saving move which combined two positions. She also asked about the Assistant Human Resources position, and Lund explained that was due to workload. Mayor Jacobs pointed out a portion of the Assistant Human Resources position is paid by the Parks Department.

Strohmeyer said if the Animal Shelter is closed, what will happen with the money spent previously. Stewart explained the City would continue to pay the outstanding debt payment. Strohmeyer asked if dog licenses would still be sold, and the answer was yes--to help control the spread of rabies around the City.

Council member Lund said the City does not want to close the Animal Shelter. He encouraged citizens to donate to Save Our Shelter (SOS). Council member Brooks asked about a ballot issue, and there was discussion of asking for citizen input.

There were several questions via Zoom. Alisha Cunningham asked about the number of jobs that would be lost if the Animal Shelter was closed, and she was told three full-time and three part-time positions. Laura called in and proposed raising sales tax, not property taxes for the Animal Shelter.

Mary Ragland said she is feeling a little better after hearing tonight's comments. She said it is sad no one was given an opportunity to speak earlier about this. Ragland said people were blindsided. As there was no further comment, the Public Hearing was closed.

Mayor Jacobs read an Ordinance Adopting the Annual Operating Budget for the Fiscal Year Beginning October 1, 2020, for the City of Warrensburg, Missouri for the first time by title. Stewart said the budget has been discussed the last few weeks. He said this is for first reading.

Mayor Jacobs read an Ordinance Amending Section 12-27, Composition of the Diversity and Inclusion Commission, of the Code of Ordinances of the City of Warrensburg, Missouri, for the first time by title. This will be considered again at the next meeting.

Mayor Jacobs read an Ordinance Amending Section 2-420, Warrensburg Energy and Sustainability Task Force, of the Code of Ordinances of the City of Warrensburg for the first time by title. This will be considered again at the next meeting.

Mayor Jacobs read an Ordinance Accepting the Public Improvements Associated with a Development Agreement Between the City of Warrensburg, Missouri and Warrensburg Christian Church Including Curb, Sidewalk, and Stormwater Improvements for Maintenance by the City of Warrensburg for the first time by title. Assistant City Manager Danielle Dulin said this is for improvements at the Christian School. This will be considered again at the next meeting.

Bill No. 8-5-20 being for an Ordinance Authorizing the City Manager and City Clerk to Execute An Agreement with Kansas City Power & Light Company to Participate in the Renewable Energies Direct Program was read for the second time by title. Dulin said this agreement is with Kansas City Power & Light Company although they are now called Evergy. Dulin said this is a renewable program for energy already in place. She said they contacted the City about participating in the Renewable Energies Direct Program. Dulin said there is a little bit of a risk with participating with this program, she believes there is a new and continued interest in this type of energy. Dulin said the Energy and Sustainability Task Force is proposing the City agree to the program for a 5-year term for a 50 percent annual offset. Lund moved to approve. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5599.

Bill No. 8-6-20 being for an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund Purposes for the Year 2020, and levying said taxes was read for the first time by title. Holmberg moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5600.

Bill No. 8-7-20 being for an Ordinance Fixing the Annual Rate of levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund Purposes for the Year 2020 and Levying said Taxes was read for the first time by title. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5601.

Bill No. 8-8-20 being for an Ordinance Fixing the Annual Rate of Levy for Taxes for Debt Service purposes for the Year 2020 and Levy Said taxes was read for the first time by title. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5602.

Bill No. 8-9-20 being for an Ordinance Authorizing the City Manager and City Clerk to Execute an Addendum to the Memorandum of Understanding with the Warrensburg R-VI School District for the School Resource Officer Program for the 2020-2021 School Year was read for the first time by title. Police Chief Rich Lockhart said when preparing the Memorandum of

Understanding for the School Resource Officer (SRO), it was noticed there was nothing included for officers who are not SRO and have worked overtime for school related activities. Brooks moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Carried unanimously and given Ordinance No. 5603.

In Other Business was Discussion of the Annual Building Permit Fee Schedule. Community Development Director Barbara Carroll said this is an annual review of building permit fees. Carroll said the recovery rate in 2019 increased because expenses were down, City staff does not recommend changing the building permit fee modifier or increasing building permit fees.

In Other Business was a Request for \$500 from the Stevenson Fund. City Clerk Cindy Gabel said this is an annual request from the Teachers Warehouse. She said the money is used to purchase supplies for teacher's classrooms. Lund moved to approve. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Carried unanimously.

In Other Business was Mayoral Appointments. Mayor Jacobs said he would like to make the following recommendation: Lyle Kreisel, reappointment, Energy and Sustainability Task Force. Lund moved to approve. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Carried unanimously.

As there was no further business, the meeting was adjourned.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk



Proclamation

Big Brothers Big Sisters

WHEREAS, Big Brothers Big Sisters of Johnson County, Missouri, enables life-changing mentoring relationships to ignite the power and promise of youth in our community; and

WHEREAS, investing in young people's futures pay off, with a social return on investment of \$18-to-1 through improved economic, health, and social outcomes for young people with mentors; and

WHEREAS, by changing the course of young lives, we shape our community's social and economic future; and

WHEREAS, Big Brothers Big Sisters of Johnson County currently supports 25 matches by partnering with parents/guardians, volunteers and others in the community to help youth achieve: higher aspirations, greater confidence, and better relationships, avoidance of risky behavior and educational success; and

WHEREAS, the agency's goal is to recruit more volunteers based on the needs of young people in our community.

NOW THEREFORE, I, Bryan Jacobs, Mayor of the City of Warrensburg, Missouri, along with the other members of the Warrensburg City Council, do hereby proclaim September 2020 as Big Brothers Big Sisters Month. I encourage everyone to volunteer or donate by visiting www.bbbsjoco.org and learn more about how you can get involved in igniting the potential of youth in our community.

Bryan Jacobs, Mayor
Scott Holmberg, Chairman Pro Tem
Casey Lund, Council Member
Nolan Brooks, Council Member
Jim Kushner, Council Member

Cindy Gabel, City Clerk

**CITY OF WARRENSBURG
COMMUNITY DEVELOPMENT**

September 9, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: A Public Hearing on An Ordinance Amending Chapter 27-503(b) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Not Requiring Permits

BACKGROUND:

In recent years, there have been multiple occasions where murals, aka works of visual art, have been installed/painted on the exterior of buildings in the downtown area. Some of these have been required to get sign permits and treated as signs while others were overseen by the City's Arts Commission or Main Street and did not get sign permits. Staff would like to have consistency in this area and not require murals to get a sign permit. It is often difficult to meet the sign requirement that the mural be cover less than 30% of the wall to which it is attached. Furthermore, murals add to the character and attractiveness of the community and serve as a public benefit to all.

Staff has prepared the attached ordinance which adds the language below to existing ordinance Section 27-503 (b).

- (8) Works of visual art, when not displayed in conjunction with a commercial enterprise (nor which display a commercial message).

All the other existing language of Section 27-503 (b) remains the same and is typed into the ordinance for clarity and understanding.

If approved, the City will not require a sign permit for murals and works of visual art that do not contain or promote a commercial activity. If the mural is in conjunction with a commercial enterprise or message, then it will be treated as a sign and require a sign permit.

ISSUE: To consider an ordinance that would exempt murals from requiring sign permits.

STRATEGIC PLAN:

This ordinance is consistent with Strategic Plan Focus II Objective 4 *Identify and promote projects that enhance the quality of life in Warrensburg.*

FISCAL IMPACT:

N/A

ECONOMIC BENEFITS/IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the ordinance. At their September 8, 2020 meeting, the Planning and Zoning Commission recommended approval of the ordinance. Their written finding and recommendation is attached.

Sincerely,

Barbara Carroll
Director of Community Development

Attachment:

1. Proposed ordinance
2. PZ Finding & Recommendations
3. Existing Section 27-503

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 27-503 (b) OF THE CODE OF CITY ORDINANCES OF THE CITY OF WARRENSBURG, MISSOURI REGARDING SIGNS NOT REQUIRING PERMITS

WHEREAS, the Planning and Zoning Commission of the City of Warrensburg held a public meeting regarding residential driveways on September 8, 2020 and recommended approval of the ordinance to the City Council, and

WHEREAS, public notice of the hearing before City Council of the City of Warrensburg was published in the Daily Star Journal on August 28, 2020,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:

Section 1. That Section 27-503 (b) of the Code of City Ordinances of the City of Warrensburg is hereby amended as follows. All other portions of Section 27-503 are to remain intact unaltered except as provided in this amendment.

- (b) Except as otherwise provided herein, the following types of signs shall be excluded from the permit requirements of this article:
 - (1) Incidental signs less than two (2) square feet in surface display area;
 - (2) Flags;
 - (3) Legal notices, identification, directional, traffic control, or other signs by any governmental body;
 - (4) Sandwich boards having dimensions less than four (4) feet by three (3) feet in overall size for each sign face shall be allowed at one (1) per each premises. Sandwich boards shall not interfere with pedestrian or vehicular circulation and/or safety and must be placed within fifteen (15) feet of the entry to the advertised premises;
 - (5) Signs installed adjacent to a drive-thru lane and intended to be viewed from vehicles using the drive-thru of a business. Drive-thru signs shall not be installed in such a manner as to attract customers or be intentionally legible from the public right-of-way;
 - (6) Yard signs, banners, portable signs, and other temporary signs.
 - a. Temporary signs are allowed up to thirty (30) days per premises per calendar year, except as detailed below:
 - i. *Construction sites.* A property under active construction or with an active building permit shall be allowed temporary signs for up to thirty (30) days after construction ceases or a final certificate of occupancy has been issued.

- ii. *Properties for sale.* A property advertised for sale, lease or rent shall be allowed temporary signs to be removed within thirty (30) days of the sale, rental, or lease.
- iii. *Election cycle.* A property shall be allowed temporary signs for up to ninety (90) days before and fifteen (15) days after an election is held that citizens of the City of Warrensburg are eligible to participate in.
 - 1. Temporary signs during an election cycle in residential zoning districts shall not exceed four (4) square feet in surface display area.
 - 2. Temporary signs during an election cycle in non-residential zoning districts shall not exceed thirty-two (32) square feet in surface display area.

(7) Address identification for premises not to exceed two hundred (200) percent of the minimum address size as required by Chapter 6, Buildings and Building Regulations.

(8) Works of visual art, when not displayed in conjunction with a commercial enterprise (nor which display a commercial message).

Section 2. If any section, subsection, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby, but shall remain in full force and effect.

Section 3. It is intended that Section 1 of this ordinance be incorporated into the Code of Ordinances of the City of Warrensburg and it may be renumbered to accomplish that purpose.

Section 4. This ordinance shall be in full force and effect from and after passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

**PLANNING AND ZONING COMMISSION
FINDINGS AND RECOMMENDATION**

Request to consider An Ordinance Amending Chapter 27-503(b) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Not Requiring Permits

The Planning and Zoning Commission has considered the ordinance at an open public meeting and makes the following findings and recommendations based upon the evidence presented with respect to these matters:

1. On September 8, 2020, the Planning & Zoning Commission considered An Ordinance Amending Chapter 27-503(b) of the Code of City Ordinances of the City of Warrensburg, Missouri, Regarding Signs Not Requiring Permits.
2. The proposed ordinance ~~_____~~ will _____ will not further the goals and objectives of the City's Comprehensive Plan.
3. The proposed ordinance will _____ will not contribute to and promote the welfare and convenience of the public if the ordinance is passed.
4. The proposed ordinance _____ will will not cause substantial injury to the value of property in the community.
5. Additional Comments: NONE

Concerning the proposed ordinance, the Planning and Zoning Commission:

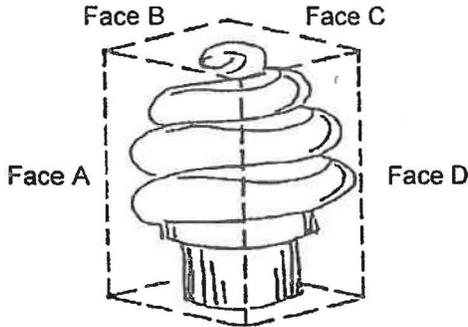
Recommends Approval

Disapproves _____

Passed by the Planning & Zoning Commission this 8 day of September, 2020.


Chair

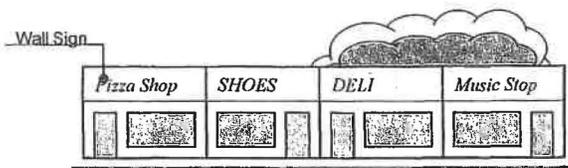
only the four (4) vertical sides of the smallest four-sided polyhedron that will encompass the surface display area.



- (e) The structural supports for a sign, whether they are columns, pylons, or a building, or part thereof, shall not be included in the surface display area, provided that there are no graphics, symbols, and/or written copy on such structural supports.

Temporary signs. A sign not constructed or intended for long-term use.

Wall sign. Any sign painted on, attached to, or erected against the wall with the exposed face of the sign in a plane parallel to the plane of said wall, including signs installed inside a window and intended to be viewed from the outside.



Yard sign. A sign erected by poles or stakes affixed to the ground not to exceed four (4) square feet in surface display area and three (3) feet in overall height.
(Ord. No. 3624, § 1, 5-14-01; Ord. No. 5121, § 1, 6-8-15; Ord. No. 5306, § 1, 1-23-17)

Sec. 27-502. Signs prohibited.

The following types of signs are prohibited in the City of Warrensburg:

- (a) Signs which have flashing, blinking, or beacon-type light sources, whether emitting from illuminated signs, or from lamps designed for purposes of attracting attention only.
- (b) Signs which contain or are an imitation of an official traffic sign or signal.
- (c) Signs causing odor or sound emission.
- (d) Animated signs.
(Ord. No. 3624, § 1, 5-14-01; Ord. No. 5121, § 1, 6-8-15; Ord. No. 5306, § 1, 1-23-17)

Sec. 27-503. Signs not requiring permits.

(a) The following standards and restrictions shall apply to signs not requiring a permit:

- (1) *Sight triangle.* No sign shall be located within the sight triangle of any corner lot (see section 27-231).
- (2) *Emission of light.* All space lighting and signs shall be so oriented, positioned, and shielded such that only reflected or diffused light beams may reach a residence structure in a residential district, and so as not to create a traffic hazard to operators of motor vehicles or pedestrians on public thoroughfares in any district.

(b) Except as otherwise provided herein, the following types of signs shall be excluded from the permit requirements of this article:

- (1) Incidental signs less than two (2) square feet in surface display area;
- (2) Flags;
- (3) Legal notices, identification, directional, traffic control, or other signs by any governmental body;
- (4) Sandwich boards having dimensions less than four (4) feet by three (3) feet in overall size for each sign face shall be allowed at one (1) per each premises. Sandwich boards shall not interfere with pedestrian or vehicular circulation and/or

safety and must be placed within fifteen (15) feet of the entry to the advertised premises;

shall not exceed thirty-two (32) square feet in surface display area.

- (5) Signs installed adjacent to a drive-thru lane and intended to be viewed from vehicles using the drive-thru of a business. Drive-thru signs shall not be installed in such a manner as to attract customers or be intentionally legible from the public right-of-way;
- (6) Yard signs, banners, portable signs, and other temporary signs.

- (7) Address identification for premises not to exceed two hundred (200) percent of the minimum address size as required by Chapter 6, Buildings and Building Regulations.

(Ord. No. 3624, § 1, 5-14-01; Ord. No. 5121, § 1, 6-8-15; Ord. No. 5306, § 1, 1-23-17)

Sec. 27-504. Signs requiring permits.

The following standards and restrictions shall apply to all signs requiring a permit:

- a. Temporary signs are allowed up to thirty (30) days per premises per calendar year, except as detailed below:
 - i. *Construction sites.* A property under active construction or with an active building permit shall be allowed temporary signs for up to thirty (30) days after construction ceases or a final certificate of occupancy has been issued.
 - ii. *Properties for sale.* A property advertised for sale, lease or rent shall be allowed temporary signs to be removed within thirty (30) days of the sale, rental, or lease.
 - iii. *Election cycle.* A property shall be allowed temporary signs for up to ninety (90) days before and fifteen (15) days after an election is held that citizens of the City of Warrensburg are eligible to participate in.
 - 1. Temporary signs during an election cycle in residential zoning districts shall not exceed four (4) square feet in surface display area.
 - 2. Temporary signs during an election cycle in non-residential zoning districts

- (a) *Sight triangle.* No sign shall be located within the sight triangle of any corner lot (see section 27-231).
- (b) *Emission of light.* All space lighting and signs shall be so oriented, positioned, and shielded such that only reflected or diffused light beams may reach a residence structure in a residential district, and so as not to create a traffic hazard to operators of motor vehicles or pedestrians on public thoroughfares in any district.

(c) Signs in residential districts:

- (1) In R1: Single-Family Residence districts and R2: One- and Two-Family Residence districts, either one (1) yard sign or one (1) wall sign limited to four (4) square feet in surface display area shall be allowed per premises. Such signs shall be non-illuminated.
- (2) In R3: Low-Density Multi-Family Residence districts and R4: Medium-Density Residence districts, signs are allowed as follows:
 - a. Either one (1) yard sign or one (1) wall sign limited to four (4) square feet in surface display area shall be allowed per premises.

- b. A multi-family complex is allowed:
 - i. One (1) illuminated or non-illuminated, ground mounted sign not to exceed fifty (50) square feet per entrance to the multi-family complex; or
 - ii. One (1) illuminated or non-illuminated wall sign not to exceed thirty (30) percent of the aggregate square footage of the wall area upon which it is installed.
- (3) Signs for non-residential uses allowed or granted with a conditional use permit by section 27-200, Table of Permissible Uses, shall be permitted in accordance with the height, location, size, and number restrictions located within section 27-504 (d), Signs in central business district, except that at least a ten (10) feet setback is required from any lot line.
- (4) Signs are permitted on a tract, lot or common space identified for the erection of a sign on a recorded plat as follows:
- a. *Type.* Ground-mounted signs shall be allowed in accordance with the clearance, height, and location restrictions located in section 27-504 (d), Signs in central business district.
 - b. *Size.* Signs shall not exceed one-hundred twenty (120) square feet in overall size.
 - c. *Ownership.* The owner of the tract, lot, or common space upon which the sign is located, shall be responsible for the repair and maintenance of the sign in accordance with section 27-506 of this chapter.
 - d. *Number.* Two (2) signs are allowed at each entrance to a subdivision from a collector or arterial street.
- (d) *Signs in central business district.*
- (1) Driveway signs shall not intrude into any public right-of-way and all structures, supports, and sign faces shall be at least five (5) feet from any lot line.
 - (2) Ground mounted signs.
 - a. *Clearance.* Ground mounted signs shall have between zero (0) and twenty-four (24) inches of clearance above the existing finish grade level.
 - b. *Height.* Ground mounted signs may not exceed ten (10) feet in height above the existing finish grade level.
 - c. *Location.* No ground mounted sign shall intrude into any public right-of-way or interfered with pedestrian circulation, and all structures, supports, and sign faces shall be at least five (5) feet from any lot line.
 - d. *Number.* One (1) ground mounted sign is allowed per premises in addition to other signs allowed in the central business district.
- (3) Projecting signs.
- a. *Clearance.* Projecting signs shall maintain a minimum clearance of ten (10) feet over pedestrian areas, and fourteen (14) feet over vehicular ways. Awnings utilized as projecting signs shall maintain a minimum clearance of seven (7) feet over pedestrian areas.
 - b. *Projection.* Projecting signs may not project over six (6) feet from the edge of the building or structure to which it is attached.

CITY OF WARRENSBURG
COMMUNITY DEVELOPMENT

September 9, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: A Public Hearing on An Ordinance Amending Section 27-504 (c) (2) of
the Code of City Ordinances of the City of Warrensburg, Missouri
Regarding Signs Requiring Permits

BACKGROUND:

Currently, R3: Low-Density Multi-Family Residence Districts and R4: Medium-Density Multi-Family Residence Districts are allowed a ground-mounted sign or a wall sign subject to size limitations. However, the RMH: Manufactured Home Residence District is not allowed to have signs. Staff believes it was an oversight in the 2001 drafting of the sign regulations not to address signs in the RMH district under the heading *Signs in residential districts*.

City staff is proposing the attached ordinance amending the existing sign regulations to allow RMH: Manufactured Home Residence Districts to have the option of installing either a ground-mounted sign not to exceed 50 square feet per entrance or one wall sign no to exceed 30% of the aggregate square footage of the wall are on which it is installed.. The attached ordinance is consistent with sign requirements for R3 Districts and R4 Districts.

Approval of the ordinance would allow existing signs to be maintained or replaced in the City's RMH: Manufactured Home Residence District.

ISSUE: To consider an ordinance allowing signs in RMH districts in the same manner as they are allowed in R3 and R4 districts.

STRATEGIC PLAN:

N/A

FISCAL IMPACT:

N/A

ECONOMIC BENEFITS/IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the ordinance. At their September 8, 2020 meeting, the Planning and Zoning Commission recommended approval of the ordinance. Their written finding and recommendation is attached.

Sincerely,

Barbara Carroll
Director of Community Development

Attachment:

1. Proposed ordinance
2. PZ Finding & Recommendations
3. Existing Section 27-504

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 27-504 (c) (2) OF THE CODE OF CITY ORDINANCES OF THE CITY OF WARRENSBURG, MISSOURI REGARDING SIGNS REQUIRING PERMITS

WHEREAS, the Planning and Zoning Commission of the City of Warrensburg held a public meeting regarding residential driveways on September 8, 2020 and recommended approval of the ordinance to the City Council, and

WHEREAS, public notice of the hearing before City Council of the City of Warrensburg was published in the Daily Star Journal on August 28, 2020,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:

Section 1. That Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg is hereby amended as follows. All other portions of Section 27-504 are to remain intact unaltered except as provided in this amendment.

- (2) In R3: Low-Density Multi-Family Residence districts, R4: Medium-Density Residence districts and R-MH: Manufactured Home Residence districts, signs are allowed as follows:
- a. Either one (1) yard sign or one (1) wall sign limited to four (4) square feet in surface display area shall be allowed per premises.
 - b. A multi-family complex is allowed:
 - i. One (1) illuminated or non-illuminated, ground mounted sign not to exceed fifty (50) square feet per entrance to the multi-family complex; or
 - ii. One (1) illuminated or non-illuminated wall sign not to exceed thirty (30) percent of the aggregate square footage of the wall area upon which it is installed.

Section 2. If any section, subsection, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby, but shall remain in full force and effect.

Section 3. It is intended that Section 1 of this ordinance be incorporated into the Code of Ordinances of the City of Warrensburg and it may be renumbered to accomplish that purpose.

Section 4. This ordinance shall be in full force and effect from and after passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Attest:

Bryan Jacobs, Mayor

Cindy Gabel, City Clerk

**PLANNING AND ZONING COMMISSION
FINDINGS AND RECOMMENDATION**

Request to consider An Ordinance Amending Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg, Missouri Regarding Signs Requiring Permits

The Planning and Zoning Commission has considered the ordinance at an open public meeting and makes the following findings and recommendations based upon the evidence presented with respect to these matters:

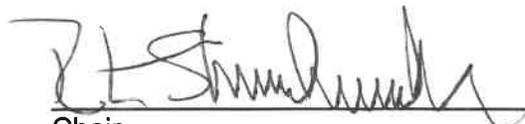
1. On September 8, 2020, the Planning & Zoning Commission considered An Ordinance Amending Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg, Missouri Regarding Signs Requiring Permits.
2. The proposed ordinance will _____ will not further the goals and objectives of the City's Comprehensive Plan.
3. The proposed ordinance will _____ will not contribute to and promote the welfare and convenience of the public if the ordinance is passed.
4. The proposed ordinance _____ will will not cause substantial injury to the value of property in the community.
5. Additional Comments: NONE

Concerning the proposed ordinance, the Planning and Zoning Commission:

Recommends Approval

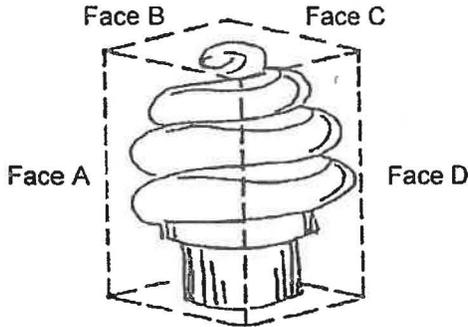
Disapproves _____

Passed by the Planning & Zoning Commission this 8 day of September, 2020.



Chair

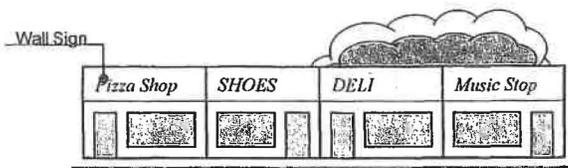
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 - c. *Ownership.* The owner of the tract, lot, or common space upon which the sign is located, shall be responsible for the repair and maintenance of the sign in accordance with section 27-506 of this chapter.
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 - b. *Projection.* Projecting signs may not project over six (6) feet from the edge of the building or structure to which it is attached.

BILL NO. _____

ORDINANCE NO. _____

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WHEREAS, public notice of the hearing before City Council of the City of Warrensburg was published in the Daily Star Journal on August 28, 2020,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:

Section 1. That Section 27-504 (c) (2) of the Code of City Ordinances of the City of Warrensburg is hereby amended as follows. All other portions of Section 27-504 are to remain intact unaltered except as provided in this amendment.

- (2) In R3: Low-Density Multi-Family Residence districts, R4: Medium-Density Residence districts and R-MH: Manufactured Home Residence districts, signs are allowed as follows:
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Section 2. If any section, subsection, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby, but shall remain in full force and effect.

Section 3. It is intended that Section 1 of this ordinance be incorporated into the Code of Ordinances of the City of Warrensburg and it may be renumbered to accomplish that purpose.

Section 4. This ordinance shall be in full force and effect from and after passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Attest:

Bryan Jacobs, Mayor

Cindy Gabel, City Clerk

CITY OF WARRENSBURG
COMMUNITY DEVELOPMENT

September 9, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Authorizing the City Manager and City Clerk to Execute a Software as a Service Agreement with Tyler Technologies, Inc.

BACKGROUND:

The City of Warrensburg began the process of updating to Incode 10 in 2017. With this came the need to update the software used for Building Permits and Nuisance Code cases to the EnerGov software product. Work on configuring the EnerGov software began in the fall of 2017 and the system went live in April 2018. During 2019 and 2020 staff has worked to configure the online portal that the public and builders will use to apply for permits, schedule inspections, etc. Several contractors have been testing the system in 2020. Within the last two weeks, the link to the portal was established on the City's website and all pdf versions of building permit applications were removed from the City's website. This is a very big step towards a paperless building permit process.

Tyler Technologies owns the EnerGov software and provides updates to the software throughout the year. When the software was purchased in 2017, it included hosting the software and databases on the City's servers in City Hall. There are currently updates to the software the City needs to do that require software upgrades to the City's servers and infrastructure in order to complete. These improvements will cost roughly \$10,000 over the next three years. Additionally, the City pays an annual maintenance fee for EnerGov that is approximately \$12,000. In discussing the updates to EnerGov with Tyler, staff felt it would be more efficient and productive to move from an internal hosted server environment to a Tyler hosted server environment. It also improves our disaster recovery times and reduces workload on IT staff. Attached is an ordinance to accomplish this.

ISSUE: To approve a contract with Tyler Technologies for Tyler hosted EnerGov.

STRATEGIC PLAN:

This item is consistent with the Strategic Plan Focus III Objective 4 *Update and implement new technologies.*

FISCAL IMPACT:

The agreement is for \$18,602. The \$12,000 annual maintenance agreement that was due in August 2020 will be credited towards the \$18,602. The remaining amount will be paid for funds that were not used in the current year IT and CD budget that will be moved to the FY21 budget.

ECONOMIC BENEFITS/IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the ordinance and agreement.

Sincerely,

Barbara Carroll
Director of Community Development

Attachment: 1. Ordinance
2. Agreement

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE A SOFTWARE AS A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES, INC.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section 1. The City Manager and City Clerk are authorized to execute on behalf of the City a Software as a Service Agreement with Tyler Technologies, Inc. in the form attached hereto.

Section 2. This ordinance shall be in full force and effect after its passage.

Read two times and passed in open session this _____ day of _____, 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **“Agreement”** means this Software as a Services Agreement.
- **“Business Travel Policy”** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **“Client”** means the City of Warrensburg, Missouri.
- **“Data”** means your data necessary to utilize the Tyler Software.
- **“Data Storage Capacity”** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **“Defect”** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **“Defined Users”** means the number of named users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary.
- **“Developer”** means a third party who owns the intellectual property rights to Third Party Software.
- **“Documentation”** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **“Effective Date”** means the date by which both your and our authorized representatives have signed the Agreement.
- **“Force Majeure”** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **“Investment Summary”** means the agreed upon cost proposal for the products and services attached as Exhibit A.
- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **“SaaS Fees”** means the fees for the SaaS Services identified in the Investment Summary.



- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as Exhibit C.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Software, as applicable.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. Rights Granted. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms and conditions of this Agreement including, without limitation, Section B(4). We will make any such software available to you for download.
2. SaaS Fees. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).

3. Ownership.

3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.

3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.

3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.

4. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party's business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement.

5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current Support Call Process.

6. SaaS Services.

6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 18. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information.

6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.

6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event any of your Data has been lost or damaged due to an act or omission of Tyler or its subcontractors or due to a defect in Tyler's software, we will use best commercial efforts to restore all the Data on servers in accordance with the architectural design's capabilities and with the goal of minimizing any Data loss as greatly as possible. In no

case shall the recovery point objective (“RPO”) exceed a maximum of twenty-four (24) hours from declaration of disaster. For purposes of this subsection, RPO represents the maximum tolerable period during which your Data may be lost, measured in relation to a disaster we declare, said declaration will not be unreasonably withheld.

- 6.4 In the event we declare a disaster, our Recovery Time Objective (“RTO”) is twenty-four (24) hours. For purposes of this subsection, RTO represents the amount of time, after we declare a disaster, within which your access to the Tyler Software must be restored.
- 6.5 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
- 6.6 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.
- 6.7 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.
- 6.8 We provide secure Data transmission paths between each of your workstations and our servers.
- 6.9 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.
- 6.10 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C –PROFESSIONAL SERVICES

1. Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in our industry standard implementation plan. We will finalize that documentation with you upon execution of this Agreement.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If travel is required, we will make all reasonable efforts to schedule travel for our personnel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.
8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or

to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

9. Maintenance and Support. For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:

9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy);

9.2 provide support during our established support hours;

9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;

9.4 make available to you all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and

9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in

accordance with our Invoicing and Payment Policy.

2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant access to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. Term. The initial term of this Agreement is three (3) years from the first day of the first month following the Effective Date, unless earlier terminated as set forth below. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the

SaaS Services will terminate at the end of this Agreement.

2. Termination. This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).
 - 2.1 Failure to Pay SaaS Fees. You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.
 - 2.2 For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).
 - 2.3 Force Majeure. Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.
 - 2.4 Lack of Appropriations. If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.
 - 2.5 Fees for Termination without Cause during Initial Term. If you terminate this Agreement during the initial term for any reason other than cause, Force Majeure, or lack of appropriations, or if we terminate this Agreement during the initial term for your failure to pay SaaS Fees, you shall pay us the following early termination fees:
 - a. if you terminate during the first year of the initial term, 100% of the SaaS Fees through the date of termination plus 20% of the SaaS Fees then due for the remainder of the initial term;
 - b. if you terminate during the second year of the initial term, 100% of the SaaS Fees through the date of termination plus 10% of the SaaS Fees then due for the remainder of the initial term; and
 - c. if you terminate after the second year of the initial term, 100% of the SaaS Fees through the date of termination plus 5% of the SaaS Fees then due for the remainder of the initial term.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 2.2 To the extent otherwise liable under Missouri law of sovereign immunity, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).
5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will

convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.

4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.

11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists. We agree to not identify you in marketing presentations and promotional materials without prior written authorization from the City Manager.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
 - (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;

- (c) a party receives from a third party who has a right to disclose it to the receiving party; or
- (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.

18. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.

19. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.

20. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.

21. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.

22. Contract Documents. This Agreement includes the following exhibits:

- Exhibit A Investment Summary
- Exhibit B Invoicing and Payment Policy
 Schedule 1: Business Travel Policy
- Exhibit C Service Level Agreement
 Schedule 1: Support Call Process

SIGNATURE PAGE FOLLOWS



IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

City of Warrensburg

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

City of Warrensburg, City Manager
102 South Holden Street
Warrensburg, MO 64093
Attention: Barbara Carroll



Exhibit A
Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

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Quoted By: Lori Dudley
 Quote Expiration: 9/16/2020
 Quote Name: City of Warrensburg - LGD - EnerGov SaaS Flip
 Quote Number: 2020-113179-2
 Quote Description:

Sales Quotation For

Barbara Carroll
 City of Warrensburg
 102 S Holden St
 Warrensburg , MO 64093-2331
 Phone: +1 (660) 747-9135
 Email: bcarroll@warrensburg-mo.com

Tyler Software and Related Services - SaaS

Description	One Time Fees			# Years	Annual Fee
	Impl. Hours	Impl. Cost	Data Conversion		
EnerGov					
EnerGov GIS Server	0	\$0	\$0		\$2,848
IG Workforce Server	0	\$0	\$0		\$1,168
iG Workforce Apps 7	0	\$0	\$0		\$750
EnerGov Code Enforcement	0	\$0	\$0		\$2,338
Citizen Self Service Business Management	0	\$0	\$0		\$1,913
Citizen Self Service Community Development	0	\$0	\$0		\$1,637
Community Development Per User	0	\$0	\$0		\$4,208
Business Management	0	\$0	\$0		\$3,740
	<i>Sub-Total:</i>		\$0		\$18,602
	TOTAL:	0	\$0	3	\$18,602

Summary

	One Time Fees	Recurring Fees
Total Tyler SaaS	\$0	\$18,602
Total Tyler Services	\$0	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
Summary Total	\$0	\$18,602
Contract Total	\$18,602	

Comments

- Travel Expenses will be billed as incurred according to Tyler's standard business travel policy.



Exhibit B Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. **SaaS Fees.** SaaS Fees are invoiced on an annual basis, beginning on the commencement of the initial term as set forth in Section F (1) of this Agreement. Your annual SaaS fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual SaaS fees will be at our then-current rates.
2. **Other Tyler Software and Services.**
 - 2.1 *VPN Device:* The fee for the VPN device will be invoiced upon installation of the VPN.
 - 2.2 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.
 - 2.3 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
 - 2.4 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
 - 2.5 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.

2.6 *Other Fixed Price Services*: Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where “Project Planning Services” are provided, payment will be due upon delivery of the Implementation Planning document.

3. Third Party Products.

3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.

3.2 *Third Party Software Maintenance*: The first year maintenance for the Third Party Software is invoiced when we make it available to you for downloading.

3.3 *Third Party Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.

3.4 *Third Party Services*: Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary.

4. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B at Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.
5. Credit for Prepaid Maintenance and Support Fees for Tyler Software. Client will receive a credit for the maintenance and support fees prepaid for the Tyler Software for the time period commencing on the first day of the SaaS Term.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee’s private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a “mid-size” or “intermediate” car. “Full” size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler’s TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

“No shows” or cancellation fees are not reimbursable if the employee does not comply with the hotel’s cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C Service Level Agreement

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Attainment: The percentage of time the Tyler Software is available during a calendar quarter, with percentages rounded to the nearest whole number.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during which the Tyler Software is not available for your use. Downtime does not include those instances in which only a Defect is present.

Service Availability: The total number of minutes in a calendar quarter that the Tyler Software is capable of receiving, processing, and responding to requests, excluding maintenance windows, Client Error Incidents and Force Majeure.

III. **Service Availability**

The Service Availability of the Tyler Software is intended to be 24/7/365. We set Service Availability goals and measures whether we have met those goals by tracking Attainment.

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support incident number.

You must document, in writing, all Downtime that you have experienced during a calendar quarter. You must deliver such documentation to us within 30 days of a quarter's end.

The documentation you provide must evidence the Downtime clearly and convincingly. It must include, for example, the support incident number(s) and the date, time and duration of the Downtime(s).

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of a Client Error Incident or Force Majeure). We will also work with you to resume normal operations.

Upon timely receipt of your Downtime report, we will compare that report to our own outage logs and support tickets to confirm that Downtime for which we were responsible indeed occurred.

We will respond to your Downtime report within 30 day(s) of receipt. To the extent we have confirmed Downtime for which we are responsible, we will provide you with the relief set forth below.

c. Client Relief

When a Service Availability goal is not met due to confirmed Downtime, we will provide you with relief that corresponds to the percentage amount by which that goal was not achieved, as set forth in the Client Relief Schedule below.

Notwithstanding the above, the total amount of all relief that would be due under this SLA per quarter will not exceed 5% of one quarter of the then-current SaaS Fee. The total credits confirmed by us in one or more quarters of a billing cycle will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Every quarter, we will compare confirmed Downtime to Service Availability. In the event actual Attainment does not meet the targeted Attainment, the following Client relief will apply, on a quarterly basis:

Targeted Attainment	Actual Attainment	Client Relief
100%	98-99%	Remedial action will be taken.
100%	95-97%	4% credit of fee for affected calendar quarter will be posted to next billing cycle
100%	<95%	5% credit of fee for affected calendar quarter will be posted to next billing cycle

You may request a report from us that documents the preceding quarter's Service Availability, Downtime, any remedial actions that have been/will be taken, and any credits that may be issued.

IV. Applicability

The commitments set forth in this SLA do not apply during maintenance windows, Client Error Incidents, and Force Majeure.

We perform maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

V. Force Majeure

You will not hold us responsible for not meeting service levels outlined in this SLA to the extent any failure to do so is caused by Force Majeure. In the event of Force Majeure, we will file with you a signed request that said failure be excused. That writing will at least include the essential details and circumstances supporting our request for relief pursuant to this Section. You will not unreasonably withhold its acceptance of such a request.



Exhibit C Schedule 1 Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

Issue Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler’s website or by calling software support directly.

Incident Priority

Each incident is assigned a priority number, which corresponds to the client’s needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain “characteristics” may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the client towards clearly understanding and communicating the importance of the issue and to describe generally expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client’s remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler’s responsibility for lost or corrupted Data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of Data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler’s responsibility for loss or corrupted Data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. For non-hosted customers, Tyler’s responsibility for lost or corrupted Data is limited to assisting the client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

Incident Escalation

Tyler Technology’s software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues
- (4) Level 4: responsible for the management of support teams for either a single product or a product group

If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client’s needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident’s priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

Remote Support Tool

Some support calls require further analysis of the client’s database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client’s desktop and view the site’s setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.

CITY OF WARRENSBURG
FINANCE DEPARTMENT

September 14, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Amending Ordinance 5543 Concerning the Adopted FY20 Annual Budget

BACKGROUND:

Budget is adopted annually as a financial plan for the fiscal year. From time to time, budget is amended (revised) to account for specific actions creating a change in the amounts needed for operations or special purposes.

Staff has identified several items across all funds to adjust before closing the financial books for Fiscal Year 2020. Staff has adjusted accounts to closely reflect the actual Fiscal Year 2020 annual revenue or expense anticipated. The attached report is a summary of Revenue and Expenditures for all funds. The columns are defined by fiscal year budget and actuals to date. The final column is the proposed amended budget requested for adoption.

Fiscal Year 2020 General Fund budget was adopted with a plan to use \$733,732 of Fund Balance (reserve). Revenue was projected at \$10,630,530 and expenditures at \$11,364,261.

The proposed General Fund amendment projects using \$629,735 of Fund Balance (reserve). Of this amount, \$520,000 was used as part of the refinancing of the NID for Hawthorne authorized by Council in December 2019. This cash was available in a restricted account designated for Hawthorne. The other \$109,735 is used to fund expenditures projected to be greater than revenue including transfers to other funds.

In the past, budget was adopted reflecting use of reserve as a negative number, the difference between revenue and expenditure. Exhibit A, General Fund page 9 shows the (\$733,732) in the column 2019-2020 Total Budget, this is the adopted budget. Column 2019-2020 20AMEND reflects a zero, balanced budget. This is the proposed budget to adopt as amended and includes the transfer from reserve noted above.

Other expenditure items to identify that were reduced, were training budgets specifically for travel purposes across divisions. Wage and medical insurance premiums were also reduced based on actual elections for insurance, furloughs, and open positions. Shows and expos were reduced with cancellations. Some revenue projections were decreased as well that includes Franchise taxes, licenses, services, and interest income.

Increases in expenditures include transfers to the Vehicle Replacement Fund for purchases, unemployment expense related to furloughs and COVID, HVAC system at the Police Building. Additional revenue includes the Cares Act Funds received in July. The City will also receive half of the unemployment paid from the Missouri Division of Employment Security.

The remaining funds have similar entries like General Fund using a transfer from reserve account to present a balanced budget as needed. Parks Fund reflects increase in Fund Balance. Water Pollution Control reflects a decrease because depreciation is budgeted. Arts Commission has not submitted any changes to the 2020 budget, so it still reflects the use of cash available.

Remember this is just a projection and actual amounts will be presented with the Audit Report upon completion of the audit for Fiscal Year 2020

RECOMMENDATION:

Staff recommends approval of the ordinance.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE 5543 ADOPTING THE ANNUAL OPERATING BUDGET BEGINNING OCTOBER 1, 2019 FOR THE CITY OF WARRENSBURG, MISSOURI

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. The Annual Budget adopted by Ordinance 5543 is hereby amended as follows:

- a) The revenue and expense category totals attached as Exhibit A are hereby adopted and incorporated into the annual budget document for Fiscal Year 2020.

Section 2. This ordinance shall be in full force and effect from and after its passage by the City Council.

Read and passed by City Council for the City of Warrensburg, Missouri this ____ day _____ of _____, 2020.

Bryan Jacobs, Mayor

ATTEST:

Cindy Gabel, City Clerk

Exhibit A



City of Warrensburg, MO

Budget Worksheet

Group Summary

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 110 - GENERAL							
Revenue							
511 - PROPERTY TAX	812,400.00	818,431.10	828,400.00	830,469.41	854,500.00	843,971.83	856,000.00
512 - SALES TAX	4,128,000.00	4,300,440.78	4,280,000.00	4,335,238.12	4,373,000.00	4,430,783.99	4,373,000.00
513 - USE TAX	250,000.00	310,798.86	270,000.00	286,579.54	301,000.00	346,077.94	350,000.00
514 - FRANCHISE TAX	2,570,000.00	2,672,389.25	2,630,000.00	2,550,153.34	2,653,000.00	2,253,221.04	2,522,000.00
519 - TAX - NON CATEGORIZED	141,000.00	160,217.43	200,000.00	202,126.42	288,000.00	231,173.18	288,000.00
521 - INTERGOVEN - FED GRANT	60,000.00	0.00	0.00	0.00	234,000.00	336,480.37	420,480.37
522 - INTERGOVEN - STATE GRANT	10,000.00	9,715.00	10,000.00	0.00	10,000.00	0.00	0.00
523 - INTERGOVEN - LOCAL GRANT	0.00	0.00	0.00	1,200.00	0.00	1,200.00	1,200.00
531 - LICENSES	105,450.00	97,498.16	105,850.00	100,735.62	109,800.00	87,316.08	102,800.00
532 - PERMITS	108,380.00	147,673.06	116,390.00	127,141.17	116,390.00	140,261.23	125,390.00
541 - FINES	354,730.00	328,568.16	352,900.00	368,424.75	332,900.00	243,287.82	332,900.00
551 - SERVICE & MERCHANDISE	271,470.00	209,798.20	286,316.30	240,163.59	338,000.00	240,564.90	296,500.00
555 - SERVICE & MERCHANDISE	846,020.28	846,020.28	904,199.00	1,111,748.16	842,519.42	631,889.55	841,668.00
561 - ASSET SALES	6,000.00	68,011.60	6,000.00	0.00	6,000.00	0.00	6,000.00
571 - INTEREST INCOME	57,017.00	88,581.04	107,020.00	163,259.62	106,420.00	72,688.48	90,570.00
591 - DONATION	29,518.48	39,706.24	-28,000.00	75,309.77	30,000.00	27,782.44	28,570.00
599 - REVENUE - NON CATEGORIZED	35,000.00	11,640.48	275,000.00	254,144.49	35,000.00	8,137.17	35,000.00
711 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	629,734.95
Revenue Total:	9,784,985.76	10,109,489.64	10,344,075.30	10,646,694.00	10,630,529.42	9,894,836.02	11,299,813.32
Expense							
Department: 601 - LEGISLATIVE							
11 - SALARIES & WAGES	1,805.00	1,805.40	1,805.00	1,805.45	1,805.00	1,805.40	1,805.00
21 - EMPLOYEE TAXES	138.46	138.20	138.46	138.22	138.46	138.20	138.46
24 - WORKERS' COMPENSATION	4.51	4.45	3.85	3.71	4.51	3.13	3.74
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	30.00	30.00
41 - PROGRAM & OTHER SUPPLIES	1,600.00	732.97	2,320.00	1,252.21	4,320.00	508.06	1,820.00
52 - OUTSIDE SERVICES	500.00	225.00	82,050.00	74,728.74	100,350.00	81,100.40	93,975.00
54 - TRAINING AND TRAVEL	5,460.00	1,343.01	7,865.00	1,933.27	7,165.00	185.00	3,595.00
55 - DUES AND MEMBERSHIPS	1,600.00	700.00	1,740.00	377.25	1,640.00	950.00	1,140.00
56 - COMMUNICATION	3,650.00	2,635.60	6,678.00	2,749.15	6,175.00	1,937.80	5,125.00
59 - SERVICE - NON CATEGORIZED	1,000.00	660.14	4,500.00	2,237.69	4,170.00	1,450.61	4,170.00
93 - COMMUNITY AGREEMENTS	0.00	0.00	3,323.00	3,322.59	1,200.00	0.00	0.00
Department: 601 - LEGISLATIVE Total:	15,757.97	8,244.77	110,423.31	88,548.28	126,967.97	88,108.60	111,802.20

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Department: 602 - CITY CLERK							
11 - SALARIES & WAGES	49,952.00	49,952.00	51,824.00	51,046.40	53,109.92	48,533.37	49,566.72
21 - EMPLOYEE TAXES	3,771.65	3,777.07	3,964.53	3,869.29	4,024.66	3,704.94	3,791.86
22 - EMPLOYEE RETIREMENT	3,097.02	3,096.92	3,368.56	3,317.94	3,261.82	3,021.55	3,073.14
23 - EMPLOYEE INSURANCE	6,718.21	6,696.06	7,122.84	6,594.48	7,142.65	6,622.13	6,885.69
24 - WORKERS' COMPENSATION	94.62	93.44	105.00	100.74	105.22	85.57	102.67
41 - PROGRAM & OTHER SUPPLIES	1,309.00	810.48	412.52	337.34	765.00	326.02	490.00
51 - UTILITIES	210.00	210.00	210.00	210.00	210.00	192.50	210.00
52 - OUTSIDE SERVICES	500.00	350.00	588.00	587.50	500.00	137.50	500.00
54 - TRAINING AND TRAVEL	1,140.00	0.00	841.00	745.10	0.00	0.00	0.00
55 - DUES AND MEMBERSHIPS	250.00	265.00	150.00	95.00	50.00	35.00	50.00
56 - COMMUNICATION	6,224.00	5,286.19	6,806.00	6,631.94	7,060.00	5,195.82	6,000.00
57 - MAINTENANCE AND REPAIR	21,000.00	20,250.00	0.00	0.00	0.00	0.00	0.00
59 - SERVICE - NON CATEGORIZED	4,560.00	4,560.00	4,050.00	350.00	4,050.00	0.00	4,050.00
62 - CAPITAL - EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
Department: 602 - CITY CLERK Total:	99,826.50	96,347.16	79,442.45	73,885.73	80,279.27	67,854.40	74,720.08
Department: 603 - CITY MANAGER							
11 - SALARIES & WAGES	153,397.60	145,322.31	165,146.73	140,570.49	169,929.76	150,456.13	167,312.66
21 - EMPLOYEE TAXES	11,509.81	10,450.89	12,592.50	10,054.17	12,961.38	11,393.97	12,281.66
22 - EMPLOYEE RETIREMENT	8,660.65	8,282.37	10,699.51	8,995.56	10,504.65	14,785.01	16,361.91
23 - EMPLOYEE INSURANCE	19,813.75	19,218.73	22,974.59	18,321.30	23,933.10	19,912.83	20,976.12
24 - WORKERS' COMPENSATION	336.96	332.76	335.00	310.20	338.86	296.69	365.95
41 - PROGRAM & OTHER SUPPLIES	1,533.99	1,901.69	3,021.79	4,050.51	3,030.00	861.29	2,447.00
51 - UTILITIES	1,320.00	900.00	900.00	595.00	900.00	1,126.50	1,251.00
52 - OUTSIDE SERVICES	13,279.00	12,941.50	2,300.00	2,300.00	2,100.00	1,600.00	2,100.00
54 - TRAINING AND TRAVEL	5,294.00	4,877.21	4,923.67	5,204.05	7,444.00	6,860.88	7,278.00
55 - DUES AND MEMBERSHIPS	1,731.00	1,750.36	1,731.00	1,850.42	1,731.00	1,961.56	1,731.00
56 - COMMUNICATION	500.00	74.25	516.00	516.00	2,000.00	2,111.25	2,200.00
59 - SERVICE - NON CATEGORIZED	1,545.40	1,545.40	0.00	-435.30	1,150.00	109.95	150.00
Department: 603 - CITY MANAGER Total:	218,922.16	207,597.47	225,140.79	192,332.40	236,022.75	211,476.06	234,455.30
Department: 604 - MUNICIPAL COURT							
11 - SALARIES & WAGES	56,931.20	55,091.47	64,454.71	57,696.38	71,735.92	58,074.76	61,964.08
21 - EMPLOYEE TAXES	4,255.88	4,082.58	4,984.34	4,292.09	5,334.80	4,114.52	5,119.25
22 - EMPLOYEE RETIREMENT	2,833.92	2,677.03	3,827.46	3,797.13	3,827.12	3,600.68	3,652.43
23 - EMPLOYEE INSURANCE	13,420.29	12,923.62	15,310.96	15,117.82	13,882.89	19,467.93	19,545.80
24 - WORKERS' COMPENSATION	102.79	101.51	102.00	96.14	445.39	87.10	106.12
41 - PROGRAM & OTHER SUPPLIES	3,850.00	684.29	2,198.00	1,119.24	1,698.00	89.25	1,698.00
52 - OUTSIDE SERVICES	68,823.71	68,135.96	73,818.71	71,501.56	72,743.71	53,244.80	67,999.96
54 - TRAINING AND TRAVEL	1,311.60	1,293.32	1,075.00	855.69	1,770.00	0.00	1,770.00
55 - DUES AND MEMBERSHIPS	170.00	170.00	170.00	170.00	170.00	200.00	200.00
56 - COMMUNICATION	150.00	-114.60	0.00	0.00	150.00	0.00	150.00

Budget Worksheet

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RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
57 - MAINTENANCE AND REPAIR	1,375.00	1,375.00	4,200.00	1,375.00	4,200.00	1,443.75	4,200.00
59 - SERVICE - NON CATEGORIZED	1,053.00	378.22	240.00	240.00	355.00	240.00	355.00
Department: 604 - MUNICIPAL COURT Total:	154,277.39	146,798.40	170,381.18	156,261.05	176,312.83	140,562.79	166,760.64
Department: 605 - LEGAL							
24 - WORKERS' COMPENSATION	0.00	0.00	130.00	128.36	0.00	0.00	0.00
52 - OUTSIDE SERVICES	28,390.00	30,791.48	9,870.00	9,095.00	15,000.00	5,631.25	10,000.00
Department: 605 - LEGAL Total:	28,390.00	30,791.48	10,000.00	9,223.36	15,000.00	5,631.25	10,000.00
Department: 606 - PUBLIC INFORM & MARKETING							
41 - PROGRAM & OTHER SUPPLIES	1,949.00	153.87	0.00	0.00	0.00	0.00	0.00
52 - OUTSIDE SERVICES	100.00	0.00	0.00	0.00	0.00	0.00	0.00
54 - TRAINING AND TRAVEL	1,750.00	825.75	0.00	0.00	0.00	0.00	0.00
55 - DUES AND MEMBERSHIPS	400.00	325.00	0.00	0.00	0.00	0.00	0.00
56 - COMMUNICATION	3,100.00	900.00	0.00	0.00	0.00	0.00	0.00
59 - SERVICE - NON CATEGORIZED	500.00	53.23	0.00	0.00	0.00	0.00	0.00
Department: 606 - PUBLIC INFORM & MARKETING Total:	7,799.00	2,257.85	0.00	0.00	0.00	0.00	0.00
Department: 610 - HUMAN RESOURCES							
11 - SALARIES & WAGES	84,886.34	82,570.13	113,844.05	92,942.34	120,896.00	109,625.10	112,390.12
21 - EMPLOYEE TAXES	6,490.29	5,989.08	8,776.27	6,734.89	9,019.04	7,573.82	8,533.20
22 - EMPLOYEE RETIREMENT	5,430.95	5,158.81	7,456.96	5,587.19	7,309.55	6,415.38	6,915.80
23 - EMPLOYEE INSURANCE	13,809.66	13,332.36	20,197.78	15,325.95	20,234.34	25,332.18	26,297.91
24 - WORKERS' COMPENSATION	183.47	181.19	175.00	165.00	252.36	141.33	169.95
26 - EMPLOYER PROVIDED SER OT	0.00	0.00	1,000.00	390.00	1,000.00	390.00	390.00
41 - PROGRAM & OTHER SUPPLIES	5,511.00	4,133.34	11,387.38	10,604.01	4,900.00	11,273.49	10,993.14
51 - UTILITIES	420.00	420.00	420.00	245.00	420.00	385.00	420.00
52 - OUTSIDE SERVICES	42,370.00	41,510.61	9,960.00	9,583.52	11,394.00	7,846.57	8,344.00
54 - TRAINING AND TRAVEL	2,150.00	987.34	2,650.00	100.00	2,650.00	250.96	355.00
55 - DUES AND MEMBERSHIPS	400.00	0.00	370.00	398.00	400.00	0.00	400.00
56 - COMMUNICATION	575.00	46.90	0.00	0.00	500.00	0.00	0.00
59 - SERVICE - NON CATEGORIZED	1,950.00	1,783.00	2,318.50	2,090.55	2,167.00	869.50	2,167.00
Department: 610 - HUMAN RESOURCES Total:	164,176.71	156,112.76	178,555.94	144,166.45	181,142.29	170,103.33	177,376.12
Department: 611 - GENERAL							
11 - SALARIES & WAGES	70,410.99	39,797.57	61,552.40	70,269.20	62,563.08	54,970.11	57,300.69
21 - EMPLOYEE TAXES	3,622.81	3,722.05	4,708.76	4,379.96	4,786.07	4,246.34	4,540.62
22 - EMPLOYEE RETIREMENT	2,976.40	3,052.46	3,286.37	3,321.19	3,181.80	3,181.34	3,273.80
23 - EMPLOYEE INSURANCE	11,127.38	7,197.36	32,125.41	7,254.90	32,132.64	7,154.39	7,404.44
24 - WORKERS' COMPENSATION	100.81	99.55	135.00	133.86	125.13	196.21	245.75
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	17,598.38	17,598.38
26 - EMPLOYER PROVIDED SER OT	1,685.00	1,685.00	0.00	0.00	0.00	0.00	0.00
41 - PROGRAM & OTHER SUPPLIES	3,730.19	3,412.17	1,778.34	1,777.57	3,170.00	8,680.68	11,001.27
51 - UTILITIES	0.00	0.00	0.00	0.00	0.00	480.00	540.00

Budget Worksheet

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RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
52 - OUTSIDE SERVICES	27,563.84	27,638.27	26,528.17	30,709.45	27,563.84	23,178.74	27,563.84
53 - INSURANCE	200,000.00	187,589.34	214,465.00	189,025.89	215,400.00	190,235.48	228,060.73
55 - DUES AND MEMBERSHIPS	2,700.00	2,283.80	2,360.00	2,358.80	2,300.00	2,283.80	2,300.00
56 - COMMUNICATION	60,850.00	35,754.68	50,928.00	50,590.37	12,850.00	27.00	12,850.00
59 - SERVICE - NON CATEGORIZED	36.55	78.05	61.00	96.00	0.00	48.36	0.00
63 - CAPITAL - SOFTWARE	2,625.00	2,625.00	0.00	0.00	0.00	0.00	0.00
93 - COMMUNITY AGREEMENTS	82,718.77	77,187.89	100,955.88	147,034.89	210,211.32	135,339.65	214,694.70
94 - OVER (SHORT)	15.00	13.40	0.00	-11.17	0.00	1.40	1.40
Department: 611 - GENERAL Total:	470,162.74	392,136.59	498,884.33	506,940.91	574,283.88	447,621.88	587,375.62
Department: 612 - FINANCE							
11 - SALARIES & WAGES	313,529.67	311,345.15	332,459.77	332,443.04	352,428.96	318,188.70	333,423.67
21 - EMPLOYEE TAXES	23,519.81	22,571.80	23,709.31	23,703.22	26,463.57	22,844.20	25,024.97
22 - EMPLOYEE RETIREMENT	18,922.84	19,084.04	21,956.16	21,952.99	21,447.60	20,124.96	20,281.67
23 - EMPLOYEE INSURANCE	70,620.55	70,612.77	77,207.67	77,310.30	76,905.02	71,136.81	74,729.67
24 - WORKERS' COMPENSATION	580.40	573.17	1,192.88	1,192.88	1,627.31	838.37	953.44
26 - EMPLOYER PROVIDED SER OT	0.00	0.00	0.00	0.00	0.00	4.50	4.50
41 - PROGRAM & OTHER SUPPLIES	4,892.94	2,765.25	5,871.85	6,206.21	3,995.00	2,924.44	3,673.48
51 - UTILITIES	1,696.00	1,655.07	1,140.04	1,140.04	1,520.00	1,034.05	1,559.99
52 - OUTSIDE SERVICES	20,480.00	18,680.00	19,150.26	19,149.79	24,500.00	16,088.35	16,620.00
54 - TRAINING AND TRAVEL	5,059.00	2,617.49	3,589.63	3,167.30	6,950.00	1,892.66	2,093.50
55 - DUES AND MEMBERSHIPS	1,265.00	895.00	540.00	870.00	1,315.00	867.25	1,000.00
56 - COMMUNICATION	499.00	232.60	151.20	151.20	150.00	644.00	420.00
57 - MAINTENANCE AND REPAIR	1,200.00	911.62	42.33	42.33	800.00	1,107.11	1,233.00
59 - SERVICE - NON CATEGORIZED	0.00	0.00	0.00	42.75	125.00	98.77	99.00
Department: 612 - FINANCE Total:	462,265.21	451,943.96	487,011.10	487,372.05	518,227.46	457,794.17	481,116.89
Department: 613 - INFORMATION TECHNOLOGY							
11 - SALARIES & WAGES	86,570.87	84,576.81	91,262.20	91,219.33	97,143.04	90,692.13	96,889.54
21 - EMPLOYEE TAXES	6,523.31	6,547.55	7,138.14	7,138.00	7,278.44	6,966.48	7,278.44
22 - EMPLOYEE RETIREMENT	5,367.40	5,370.25	6,124.15	6,122.80	5,898.87	5,689.81	5,898.87
23 - EMPLOYEE INSURANCE	9,992.62	9,846.66	8,284.32	8,271.87	14,121.84	8,323.61	8,581.08
24 - WORKERS' COMPENSATION	151.85	149.96	180.00	169.64	190.29	144.02	172.76
41 - PROGRAM & OTHER SUPPLIES	23,283.25	23,111.31	27,880.00	29,692.67	59,780.00	29,422.69	33,714.95
51 - UTILITIES	92,570.00	88,891.61	91,335.00	91,254.67	97,060.00	86,369.80	94,898.91
52 - OUTSIDE SERVICES	34,946.00	12,410.75	133,390.52	126,808.55	138,120.00	63,147.36	118,304.47
54 - TRAINING AND TRAVEL	4,834.73	4,234.73	5,785.56	4,214.44	5,300.00	0.00	1,000.00
55 - DUES AND MEMBERSHIPS	350.00	0.00	239.88	239.88	960.00	438.88	438.88
56 - COMMUNICATION	700.00	346.64	371.47	272.67	700.00	252.00	700.00
57 - MAINTENANCE AND REPAIR	205,080.00	191,941.40	220,122.63	224,499.86	232,975.00	211,147.65	236,261.41
62 - CAPITAL - EQUIPMENT	22,200.00	20,699.52	0.00	0.00	10,500.00	17,076.38	17,076.38
Department: 613 - INFORMATION TECHNOLOGY Total:	492,570.03	448,127.19	592,113.87	589,904.38	670,027.48	519,670.81	621,215.69

Budget Worksheet

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RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Department: 614 - BUILDINGS & GROUNDS							
11 - SALARIES & WAGES	36,508.00	36,610.50	38,862.49	38,861.19	38,874.24	37,467.19	38,316.14
21 - EMPLOYEE TAXES	2,743.19	2,764.91	2,871.61	2,871.34	2,935.63	2,751.72	2,801.68
22 - EMPLOYEE RETIREMENT	2,263.50	2,274.63	2,532.30	2,532.00	2,379.20	2,322.95	2,270.64
23 - EMPLOYEE INSURANCE	7,009.31	6,689.33	6,987.66	6,987.57	6,999.20	7,016.15	7,271.00
24 - WORKERS' COMPENSATION	1,252.61	1,237.02	2,020.79	2,020.79	1,650.09	1,626.36	1,924.34
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	30.00	0.00
41 - PROGRAM & OTHER SUPPLIES	13,135.00	8,153.13	9,769.26	8,697.83	13,150.00	7,705.52	13,150.00
51 - UTILITIES	52,125.40	55,597.69	40,464.00	40,012.03	52,154.00	42,007.36	52,154.00
52 - OUTSIDE SERVICES	149,219.00	127,075.74	173,964.00	174,474.00	71,869.00	49,078.06	67,631.50
56 - COMMUNICATION	1,610.40	1,346.40	306.60	306.60	600.00	0.00	0.00
57 - MAINTENANCE AND REPAIR	12,760.00	3,572.70	9,941.81	10,589.49	21,850.00	12,353.46	16,850.00
59 - SERVICE - NON CATEGORIZED	880.00	525.00	600.00	550.00	25,880.00	699.40	880.00
62 - CAPITAL - EQUIPMENT	0.00	6,910.00	15,500.00	15,500.00	0.00	0.00	0.00
Department: 614 - BUILDINGS & GROUNDS Total:	279,506.41	252,757.05	303,820.52	303,402.84	238,341.36	163,058.17	203,249.30
Department: 620 - EMERGENCY MANAGEMENT							
41 - PROGRAM & OTHER SUPPLIES	2,415.00	1,860.48	23.28	15.52	1,800.00	531.50	1,500.00
52 - OUTSIDE SERVICES	50.00	0.00	0.00	0.00	50.00	112.50	50.00
54 - TRAINING AND TRAVEL	0.00	0.00	0.00	0.00	500.00	0.00	0.00
55 - DUES AND MEMBERSHIPS	0.00	0.00	60.00	40.00	100.00	80.00	80.00
57 - MAINTENANCE AND REPAIR	13,735.00	13,735.00	13,500.00	13,198.82	13,600.00	13,254.00	13,600.00
59 - SERVICE - NON CATEGORIZED	0.00	0.00	0.00	0.00	0.00	2,919.45	2,919.45
Department: 620 - EMERGENCY MANAGEMENT Total:	16,200.00	15,595.48	13,583.28	13,254.34	16,050.00	16,897.45	18,149.45
Department: 621 - FIRE PROTECTION							
11 - SALARIES & WAGES	1,452,002.77	1,439,916.78	1,529,888.98	1,529,252.21	1,527,858.96	1,376,965.01	1,453,034.92
21 - EMPLOYEE TAXES	113,624.70	105,839.20	112,909.45	112,909.32	114,203.71	100,967.70	109,445.28
22 - EMPLOYEE RETIREMENT	23,878.74	23,857.18	39,756.86	39,751.01	33,596.62	30,435.29	33,819.00
23 - EMPLOYEE INSURANCE	235,186.93	234,799.16	229,512.83	229,472.89	238,391.94	256,861.09	268,507.00
24 - WORKERS' COMPENSATION	77,353.58	76,391.00	91,500.00	91,443.38	97,483.69	81,261.14	86,394.62
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	90.00	60.00
41 - PROGRAM & OTHER SUPPLIES	91,326.57	82,996.90	33,384.76	32,099.34	58,250.00	27,499.44	56,770.00
51 - UTILITIES	45,235.00	36,038.16	42,650.00	42,958.90	43,150.00	28,308.24	39,150.00
52 - OUTSIDE SERVICES	1,200.00	1,447.70	27,678.00	27,677.25	1,200.00	538.05	1,200.00
54 - TRAINING AND TRAVEL	19,750.00	17,372.84	12,646.40	12,790.74	19,700.00	10,273.52	16,700.00
55 - DUES AND MEMBERSHIPS	1,600.00	1,460.00	1,935.00	1,935.00	1,600.00	1,296.00	1,600.00
56 - COMMUNICATION	1,300.00	268.85	342.80	325.38	500.00	164.54	200.00
57 - MAINTENANCE AND REPAIR	43,075.00	41,639.88	26,048.09	26,011.23	63,800.00	30,643.58	53,800.00
59 - SERVICE - NON CATEGORIZED	24,290.00	15,621.16	10,566.84	11,346.51	13,840.00	16,384.10	21,070.30
61 - CAPITAL - BUILDINGS	0.00	0.00	0.00	0.00	2,900.00	0.00	0.00
62 - CAPITAL - EQUIPMENT	8,000.00	7,275.03	0.00	0.00	88,001.00	0.00	88,000.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
65 - CAPITAL - VEHICLES	43,661.91	43,661.91	0.00	0.00	0.00	0.00	0.00
Department: 621 - FIRE PROTECTION Total:	2,181,485.20	2,128,585.75	2,158,820.01	2,157,973.16	2,304,475.92	1,961,687.70	2,229,751.12
Department: 622 - LAW ENFORCEMENT							
11 - SALARIES & WAGES	1,936,865.71	1,799,443.17	1,840,063.47	1,839,924.91	1,962,120.80	1,728,687.21	1,907,608.66
21 - EMPLOYEE TAXES	146,526.85	132,494.23	135,942.40	135,878.78	145,512.24	128,590.74	139,655.66
22 - EMPLOYEE RETIREMENT	72,342.53	70,254.72	91,671.42	91,664.22	80,504.15	70,251.67	77,100.95
23 - EMPLOYEE INSURANCE	321,020.02	316,333.25	322,885.17	322,852.55	358,185.18	299,053.04	322,213.75
24 - WORKERS' COMPENSATION	60,356.23	59,605.15	68,500.00	68,466.14	68,426.64	59,899.20	72,393.36
26 - EMPLOYER PROVIDED SER OT	0.00	0.00	0.00	45.00	0.00	9.00	0.00
41 - PROGRAM & OTHER SUPPLIES	56,950.00	50,060.51	56,798.29	57,608.32	56,150.00	48,616.54	52,815.21
51 - UTILITIES	104,500.00	106,090.93	98,820.00	95,459.85	110,290.00	68,291.97	95,290.00
52 - OUTSIDE SERVICES	77,747.00	82,226.08	76,457.56	76,517.24	76,157.00	66,483.15	74,657.00
53 - INSURANCE	0.00	0.00	0.00	0.00	0.00	1,117.51	1,117.51
54 - TRAINING AND TRAVEL	28,343.50	25,014.87	21,791.60	23,041.25	25,000.00	15,084.33	19,000.00
55 - DUES AND MEMBERSHIPS	1,800.00	1,758.05	2,000.00	1,970.55	2,000.00	2,652.30	2,335.00
56 - COMMUNICATION	3,500.00	885.06	3,746.80	3,640.43	3,500.00	-499.20	500.00
57 - MAINTENANCE AND REPAIR	43,660.00	44,738.00	40,320.35	45,005.49	31,940.00	41,667.14	48,104.72
59 - SERVICE - NON CATEGORIZED	8,340.00	9,879.32	7,117.50	7,909.47	45,390.00	5,215.25	16,390.00
62 - CAPITAL - EQUIPMENT	72,000.00	5,000.00	32,500.00	130,811.18	115,200.00	15,212.92	110,200.00
63 - CAPITAL - SOFTWARE	74,311.80	74,311.80	0.00	0.00	0.00	0.00	0.00
65 - CAPITAL - VEHICLES	33,950.00	33,900.00	0.00	0.00	0.00	122.75	0.00
Department: 622 - LAW ENFORCEMENT Total:	3,042,213.64	2,811,995.14	2,798,614.56	2,900,795.38	3,080,376.01	2,550,455.52	2,939,381.82
Department: 623 - ANIMAL CONTROL							
11 - SALARIES & WAGES	120,064.66	112,499.67	147,661.41	147,617.82	163,041.87	133,089.72	143,340.66
21 - EMPLOYEE TAXES	10,623.28	8,514.60	11,179.41	11,179.20	12,390.18	9,849.73	10,771.81
22 - EMPLOYEE RETIREMENT	5,390.25	5,142.84	5,946.39	5,946.08	7,485.89	5,054.70	5,648.76
23 - EMPLOYEE INSURANCE	16,197.08	14,158.83	14,568.11	14,563.78	21,061.25	23,862.52	24,770.32
24 - WORKERS' COMPENSATION	2,381.85	2,352.21	2,263.00	2,262.19	2,996.32	1,932.65	2,322.23
41 - PROGRAM & OTHER SUPPLIES	36,384.15	30,718.38	36,701.87	50,431.87	30,025.00	13,132.20	23,550.00
51 - UTILITIES	18,336.00	17,083.01	15,317.00	15,180.43	18,086.00	11,748.37	17,646.00
52 - OUTSIDE SERVICES	36,250.00	33,653.14	15,059.00	14,946.95	53,220.40	37,688.52	53,220.40
54 - TRAINING AND TRAVEL	1,302.00	1,381.00	456.14	456.14	2,500.00	21.38	1,000.00
55 - DUES AND MEMBERSHIPS	280.00	260.00	0.00	0.00	600.00	0.00	300.00
56 - COMMUNICATION	450.00	245.85	0.00	0.00	1,050.00	729.43	1,079.43
57 - MAINTENANCE AND REPAIR	17,350.00	9,691.91	13,058.12	13,043.75	12,150.00	973.34	11,500.00
59 - SERVICE - NON CATEGORIZED	750.00	547.44	3,692.00	3,656.28	10,871.30	4,558.35	6,007.14
Department: 623 - ANIMAL CONTROL Total:	265,759.27	236,248.88	265,902.45	279,284.49	335,478.21	242,640.91	301,156.75
Department: 624 - ANIMAL CONTROL DONATION							
31 - COST OF GOODS SOLD	0.00	0.00	500.00	17.25	500.00	0.00	500.00
41 - PROGRAM & OTHER SUPPLIES	1,000.00	802.49	0.00	0.00	0.00	0.00	0.00
57 - MAINTENANCE AND REPAIR	0.00	0.00	6,500.00	0.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
61 - CAPITAL - BUILDINGS	0.00	0.00	14,915.89	14,915.89	0.00	0.00	0.00
62 - CAPITAL - EQUIPMENT	0.00	0.00	0.00	6,175.00	0.00	0.00	0.00
65 - CAPITAL - VEHICLES	0.00	0.00	12,644.00	12,644.00	0.00	0.00	0.00
Department: 624 - ANIMAL CONTROL DONATION Total:	1,000.00	802.49	34,559.89	33,752.14	500.00	0.00	500.00
Department: 640 - GRAPHIC INFORMATION SYSTEMS							
11 - SALARIES & WAGES	0.00	0.00	0.00	0.00	52,307.52	40,982.07	45,305.44
21 - EMPLOYEE TAXES	0.00	0.00	0.00	0.00	4,001.53	3,100.14	3,843.78
22 - EMPLOYEE RETIREMENT	0.00	0.00	0.00	0.00	3,243.07	2,542.47	3,115.22
23 - EMPLOYEE INSURANCE	0.00	0.00	0.00	0.00	7,494.07	7,078.63	7,765.87
24 - WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	2,327.68	0.00	2,327.68
41 - PROGRAM & OTHER SUPPLIES	0.00	0.00	0.00	0.00	1,722.00	182.00	722.00
51 - UTILITIES	0.00	0.00	0.00	0.00	0.00	192.50	210.00
54 - TRAINING AND TRAVEL	0.00	0.00	0.00	0.00	1,475.00	0.00	0.00
59 - SERVICE - NON CATEGORIZED	0.00	0.00	0.00	0.00	1,000.00	9,225.00	10,100.00
Department: 640 - GRAPHIC INFORMATION SYSTEMS Total:	0.00	0.00	0.00	0.00	73,570.87	63,302.81	73,389.99
Department: 641 - COMMUNITY DEVELOPMENT							
11 - SALARIES & WAGES	345,728.03	331,740.49	371,756.01	351,009.72	363,216.64	308,208.09	345,055.93
21 - EMPLOYEE TAXES	26,244.27	24,648.47	28,311.67	26,256.67	27,633.07	22,873.48	26,317.67
22 - EMPLOYEE RETIREMENT	20,207.56	20,648.49	24,055.67	22,865.01	22,395.43	18,380.03	21,329.35
23 - EMPLOYEE INSURANCE	54,401.59	52,395.88	45,608.88	43,861.44	49,933.68	48,764.01	51,000.33
24 - WORKERS' COMPENSATION	7,172.06	7,082.81	9,000.00	8,287.26	8,656.61	7,169.51	8,641.41
41 - PROGRAM & OTHER SUPPLIES	12,997.48	8,768.53	5,607.73	4,837.20	6,458.52	1,991.85	6,536.52
51 - UTILITIES	6,480.00	4,416.84	4,180.00	2,777.14	6,270.00	2,022.34	3,270.00
52 - OUTSIDE SERVICES	10,300.00	4,175.00	5,300.00	4,275.00	19,000.00	2,862.50	10,700.00
54 - TRAINING AND TRAVEL	8,369.00	6,406.61	5,306.00	3,955.92	8,751.50	227.56	2,743.32
55 - DUES AND MEMBERSHIPS	1,354.00	975.00	1,311.00	1,311.00	1,384.00	1,427.00	1,884.00
56 - COMMUNICATION	1,530.00	714.25	270.00	187.35	1,652.50	439.13	1,352.50
57 - MAINTENANCE AND REPAIR	750.00	726.76	900.00	728.27	1,450.00	113.39	1,450.00
59 - SERVICE - NON CATEGORIZED	3,166.00	2,690.25	400.00	250.00	1,500.00	290.27	540.27
62 - CAPITAL - EQUIPMENT	5,445.00	5,432.80	0.00	0.00	0.00	0.00	0.00
Department: 641 - COMMUNITY DEVELOPMENT Total:	504,144.99	470,822.18	502,006.96	470,601.98	518,301.95	414,769.16	480,821.30
Department: 642 - ECONOMIC DEVELOPMENT							
24 - WORKERS' COMPENSATION	0.00	0.00	217.00	216.47	0.00	110.38	110.38
41 - PROGRAM & OTHER SUPPLIES	820.00	82.70	50.00	0.00	50.00	0.00	50.00
52 - OUTSIDE SERVICES	38,000.00	30,453.40	18,650.00	18,587.50	19,250.00	20,300.00	21,000.00
54 - TRAINING AND TRAVEL	3,664.00	1,716.95	9,775.00	8,543.43	12,580.00	3,546.11	3,546.37
55 - DUES AND MEMBERSHIPS	5,540.00	5,015.00	5,500.00	5,000.00	5,500.00	5,000.00	5,500.00
56 - COMMUNICATION	5,310.60	3,380.55	7,750.00	6,793.21	7,000.00	991.47	1,000.00
93 - COMMUNITY AGREEMENTS	213,801.00	198,987.02	216,589.00	198,499.04	213,826.00	166,494.51	214,606.00
Department: 642 - ECONOMIC DEVELOPMENT Total:	267,135.60	239,635.62	258,531.00	237,639.65	258,206.00	196,442.47	245,812.75

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Department: 643 - STREET MAINTENANCE							
11 - SALARIES & WAGES	589,340.84	553,144.96	616,792.08	616,755.93	637,062.56	547,937.76	599,160.24
21 - EMPLOYEE TAXES	44,339.33	41,643.26	46,312.54	46,224.98	47,893.79	41,074.14	45,852.60
22 - EMPLOYEE RETIREMENT	34,779.97	32,989.98	39,094.08	39,093.42	37,970.82	33,133.74	36,916.52
23 - EMPLOYEE INSURANCE	92,621.73	90,108.25	98,900.22	98,886.74	99,496.34	99,665.28	101,895.33
24 - WORKERS' COMPENSATION	32,115.55	31,715.90	34,600.00	34,569.90	40,008.40	31,171.71	37,943.97
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	90.00	0.00
41 - PROGRAM & OTHER SUPPLIES	104,593.15	95,326.94	104,956.35	105,054.76	104,075.00	91,639.98	95,975.00
51 - UTILITIES	389,370.00	381,218.63	400,945.00	400,893.73	403,340.00	318,658.39	403,732.00
52 - OUTSIDE SERVICES	16,486.00	7,195.15	8,386.00	8,247.24	18,986.00	6,128.42	15,186.00
54 - TRAINING AND TRAVEL	6,400.00	4,305.02	2,454.16	2,009.24	8,150.00	849.45	2,400.70
55 - DUES AND MEMBERSHIPS	865.00	795.00	725.00	650.00	865.00	725.00	865.00
56 - COMMUNICATION	1,200.00	328.03	0.00	0.00	500.00	16.88	100.00
57 - MAINTENANCE AND REPAIR	92,830.00	82,047.55	65,783.35	68,714.65	74,000.00	36,920.64	74,000.00
59 - SERVICE - NON CATEGORIZED	1,029.40	677.21	1,182.84	1,100.14	1,279.40	366.15	735.40
61 - CAPITAL - BUILDINGS	40,000.00	34,617.26	0.00	0.00	0.00	0.00	0.00
62 - CAPITAL - EQUIPMENT	55,033.00	55,032.84	0.00	0.00	3,000.00	0.00	0.00
64 - CAPITAL - INFRASTRUCTURE	165,120.00	140,254.37	0.00	0.00	0.00	0.00	0.00
65 - CAPITAL - VEHICLES	95,000.00	70,953.94	373,637.07	373,550.57	0.00	0.00	0.00
Department: 643 - STREET MAINTENANCE Total:	1,761,123.97	1,622,354.29	1,793,768.69	1,795,751.30	1,476,627.31	1,208,377.54	1,414,762.76
Department: 644 - CEMETERY							
11 - SALARIES & WAGES	35,605.91	35,505.75	35,844.45	35,717.85	37,762.72	34,482.99	36,554.32
21 - EMPLOYEE TAXES	2,669.51	2,652.28	2,742.10	2,676.97	2,850.60	2,596.04	2,720.54
22 - EMPLOYEE RETIREMENT	2,203.78	2,201.40	2,329.89	2,321.70	2,310.29	2,137.94	2,204.88
23 - EMPLOYEE INSURANCE	7,056.57	7,035.43	6,977.31	6,977.67	6,991.48	7,003.59	7,263.28
24 - WORKERS' COMPENSATION	1,923.48	1,899.55	2,000.00	2,098.27	2,161.24	1,780.63	2,135.99
32 - COGS - PRO SHOP	0.00	55.52	0.00	55.52	0.00	0.00	0.00
41 - PROGRAM & OTHER SUPPLIES	3,765.00	1,959.45	2,286.98	1,548.60	4,840.00	1,133.26	3,740.00
51 - UTILITIES	5,455.00	5,238.01	4,515.81	4,477.34	4,880.00	4,317.27	4,880.00
52 - OUTSIDE SERVICES	99,700.00	80,163.28	99,500.00	43,742.36	91,600.00	31,884.89	52,500.00
54 - TRAINING AND TRAVEL	120.00	0.00	0.00	0.00	0.00	0.00	0.00
56 - COMMUNICATION	175.00	140.70	175.00	126.00	175.00	134.40	175.00
57 - MAINTENANCE AND REPAIR	4,050.00	2,976.95	1,721.81	1,662.17	2,200.00	744.67	1,800.00
59 - SERVICE - NON CATEGORIZED	0.00	0.00	0.00	0.00	175.00	0.00	75.00
64 - CAPITAL - INFRASTRUCTURE	0.00	0.00	1,326.33	884.22	5,000.00	0.00	0.00
Department: 644 - CEMETERY Total:	162,724.25	139,828.32	159,419.68	102,288.67	160,946.33	86,215.68	114,049.01
Department: 645 - CEMETERY - DONATION							
59 - SERVICE - NON CATEGORIZED	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00
64 - CAPITAL - INFRASTRUCTURE	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00
Department: 645 - CEMETERY - DONATION Total:	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	109,298.48	109,298.48	122,773.48	64,298.48	321,623.06	636,033.07	812,466.53
Department: 810 - NON-DEPARTMENTAL Total:	109,298.48	109,298.48	122,773.48	64,298.48	321,623.06	636,033.07	812,466.53
Expense Total:	10,706,239.52	9,968,281.31	10,763,753.49	10,607,677.04	11,364,260.95	9,648,703.77	11,299,813.32
Fund: 110 - GENERAL Surplus (Deficit):	-921,253.76	141,208.33	-419,678.19	39,016.96	-733,731.53	246,132.25	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 210 - CAPITAL IMPROVEMENT TRAN							
Revenue							
512 - SALES TAX	680,000.00	679,670.19	760,000.00	677,267.00	760,000.00	596,300.46	620,000.00
522 - INTERGOVEN - STATE GRANT	346,248.00	280,459.47	344,142.00	85,241.02	0.00	0.00	0.00
551 - SERVICE & MERCHANDISE	85,000.00	87,086.65	87,000.00	89,801.14	87,000.00	76,380.47	77,000.00
571 - INTEREST INCOME	5,050.00	9,634.50	13,000.00	10,686.30	13,000.00	5,837.99	6,700.00
599 - REVENUE - NON CATEGORIZED	0.00	0.00	0.00	1,321.41	0.00	0.00	0.00
711 - OTHER FINANCING SOURCES	45,000.00	45,000.00	0.00	0.00	0.00	0.00	82,800.00
Revenue Total:	1,161,298.00	1,101,850.81	1,204,142.00	864,316.87	860,000.00	678,518.92	786,500.00
Expense							
Department: 611 - GENERAL							
52 - OUTSIDE SERVICES	3,150.00	1,598.04	3,150.00	762.96	3,150.00	847.64	3,150.00
Department: 611 - GENERAL Total:	3,150.00	1,598.04	3,150.00	762.96	3,150.00	847.64	3,150.00
Department: 680 - CAPITAL IMPROVEMENT							
52 - OUTSIDE SERVICES	5,300.00	659.50	300.00	112.50	450.00	175.80	450.00
56 - COMMUNICATION	2,000.00	684.60	1,000.00	787.50	1,300.00	201.60	1,300.00
57 - MAINTENANCE AND REPAIR	532,671.00	502,223.64	775,029.00	629,847.83	663,850.00	66,282.87	663,850.00
59 - SERVICE - NON CATEGORIZED	114,440.00	11,216.37	18,833.00	29,362.33	75,000.00	10,000.00	20,000.00
62 - CAPITAL - EQUIPMENT	0.00	0.00	0.00	0.00	70,000.00	18,400.00	18,400.00
64 - CAPITAL - INFRASTRUCTURE	728,336.00	678,902.53	656,443.00	218,434.25	129,350.00	64,376.85	79,350.00
Department: 680 - CAPITAL IMPROVEMENT Total:	1,382,747.00	1,193,686.64	1,451,605.00	878,544.41	939,950.00	159,437.12	783,350.00
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	31,498.32	31,498.32	0.00	0.00	0.00	0.00	0.00
Department: 810 - NON-DEPARTMENTAL Total:	31,498.32	31,498.32	0.00	0.00	0.00	0.00	0.00
Expense Total:	1,417,395.32	1,226,783.00	1,454,755.00	879,307.37	943,100.00	160,284.76	786,500.00
Fund: 210 - CAPITAL IMPROVEMENT TRAN Surplus (Deficit):	-256,097.32	-124,932.19	-250,613.00	-14,990.50	-83,100.00	518,234.16	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 215 - CAPITAL IMPROVEMENT 1/2 C							
Revenue							
512 - SALES TAX	1,600,000.00	1,702,153.80	1,680,000.00	1,719,542.28	1,700,000.00	1,791,445.83	1,700,000.00
513 - USE TAX	133,050.00	155,415.08	140,000.00	143,316.64	149,000.00	173,071.43	178,000.00
521 - INTERGOVEN - FED GRANT	380,000.00	0.00	0.00	0.00	0.00	0.00	0.00
571 - INTEREST INCOME	9,050.00	8,346.28	17,000.00	14,673.96	17,000.00	5,175.10	6,022.00
599 - REVENUE - NON CATEGORIZED	0.00	0.00	0.00	0.00	0.00	347.87	0.00
711 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	164,942.79
Revenue Total:	2,122,100.00	1,865,915.16	1,837,000.00	1,877,532.88	1,866,000.00	1,970,040.23	2,048,964.79
Expense							
Department: 611 - GENERAL							
52 - OUTSIDE SERVICES	218,318.00	216,690.20	218,318.00	216,452.59	3,112.00	836.12	1,400.00
Department: 611 - GENERAL Total:	218,318.00	216,690.20	218,318.00	216,452.59	3,112.00	836.12	1,400.00
Department: 680 - CAPITAL IMPROVEMENT							
41 - PROGRAM & OTHER SUPPLIES	0.00	281.25	0.00	0.00	0.00	0.00	0.00
52 - OUTSIDE SERVICES	500.00	87.50	1,000.00	212.50	1,000.00	149.00	1,000.00
56 - COMMUNICATION	500.00	0.00	1,000.00	260.40	1,000.00	0.00	1,000.00
59 - SERVICE - NON CATEGORIZED	128,366.00	78,367.84	88,240.00	87,527.42	127,260.00	3,360.00	108,360.00
61 - CAPITAL - BUILDINGS	30,000.00	19,475.81	0.00	0.00	0.00	0.00	0.00
62 - CAPITAL - EQUIPMENT	322,000.00	164,473.77	81,150.00	81,149.17	146,425.00	136,575.00	136,575.00
63 - CAPITAL - SOFTWARE	137,625.00	120,341.40	0.00	187.50	0.00	0.00	0.00
64 - CAPITAL - INFRASTRUCTURE	130,000.00	7,142.90	2,832.35	2,832.35	397,167.65	330,600.54	397,167.65
Department: 680 - CAPITAL IMPROVEMENT Total:	748,991.00	390,170.47	174,222.35	172,169.34	672,852.65	470,684.54	644,102.65
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	1,340,226.53	1,339,920.29	1,374,622.39	1,370,730.58	1,402,243.64	1,402,989.80	1,403,462.14
Department: 810 - NON-DEPARTMENTAL Total:	1,340,226.53	1,339,920.29	1,374,622.39	1,370,730.58	1,402,243.64	1,402,989.80	1,403,462.14
Expense Total:	2,307,535.53	1,946,780.96	1,767,162.74	1,759,352.51	2,078,208.29	1,874,510.46	2,048,964.79
Fund: 215 - CAPITAL IMPROVEMENT 1/2 C Surplus (Deficit):	-185,435.53	-80,865.80	69,837.26	118,180.37	-212,208.29	95,529.77	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 225 - GENERAL OBLIGATION BONDS							
Revenue							
511 - PROPERTY TAX	1,200,000.00	1,011,373.69	1,050,000.00	1,041,307.15	1,075,000.00	1,047,156.63	1,093,300.00
555 - SERVICE & MERCHANDISE	0.00	0.00	0.00	-224,423.83	0.00	0.00	0.00
571 - INTEREST INCOME	0.00	57,243.61	15,000.00	34,338.26	6,000.00	7,329.68	8,200.00
Revenue Total:	1,200,000.00	1,068,617.30	1,065,000.00	851,221.58	1,081,000.00	1,054,486.31	1,101,500.00
Expense							
Department: 611 - GENERAL							
52 - OUTSIDE SERVICES	0.00	0.00	0.00	0.00	0.00	33.95	0.00
Department: 611 - GENERAL Total:	0.00	0.00	0.00	0.00	0.00	33.95	0.00
Department: 680 - CAPITAL IMPROVEMENT							
52 - OUTSIDE SERVICES	2,250.00	884.50	0.00	50.00	0.00	0.00	0.00
56 - COMMUNICATION	750.00	735.52	0.00	0.00	0.00	0.00	0.00
59 - SERVICE - NON CATEGORIZED	461,389.52	370,857.89	145,214.00	41,352.96	0.00	0.00	0.00
64 - CAPITAL - INFRASTRUCTURE	2,929,115.00	1,786,403.35	1,570,997.00	1,025,835.59	620,000.00	7,251.16	7,251.16
65 - CAPITAL - VEHICLES	306,206.76	1,979,695.59	0.00	127,655.16	0.00	4,719.18	4,719.18
Department: 680 - CAPITAL IMPROVEMENT Total:	3,699,711.28	4,138,576.85	1,716,211.00	1,194,893.71	620,000.00	11,970.34	11,970.34
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	943,899.72	943,899.72	983,575.00	983,575.00	995,000.00	995,000.00	1,089,529.66
Department: 810 - NON-DEPARTMENTAL Total:	943,899.72	943,899.72	983,575.00	983,575.00	995,000.00	995,000.00	1,089,529.66
Expense Total:	4,643,611.00	5,082,476.57	2,699,786.00	2,178,468.71	1,615,000.00	1,007,004.29	1,101,500.00
Fund: 225 - GENERAL OBLIGATION BONDS Surplus (Deficit):	-3,443,611.00	-4,013,859.27	-1,634,786.00	-1,327,247.13	-534,000.00	47,482.02	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Total Budget	Total Activity	Defined Budgets				
			2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 250 - VEHICLE AND EQUIPMENT REPLACEMENT							
Revenue							
561 - ASSET SALES	0.00	0.00	0.00	62,067.69	0.00	2,250.00	2,250.00
571 - INTEREST INCOME	0.00	0.00	0.00	950.44	0.00	405.29	406.68
599 - REVENUE - NON CATEGORIZED	0.00	0.00	0.00	3,847.39	0.00	0.00	0.00
711 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	149,229.51
Revenue Total:	0.00	0.00	0.00	66,865.52	0.00	2,655.29	151,886.19
Expense							
Department: 611 - GENERAL							
52 - OUTSIDE SERVICES	0.00	0.00	0.00	66.70	0.00	62.00	62.00
Department: 611 - GENERAL Total:	0.00	0.00	0.00	66.70	0.00	62.00	62.00
Department: 622 - LAW ENFORCEMENT							
65 - CAPITAL - VEHICLES	0.00	0.00	0.00	0.00	80,000.00	75,653.55	76,824.19
Department: 622 - LAW ENFORCEMENT Total:	0.00	0.00	0.00	0.00	80,000.00	75,653.55	76,824.19
Department: 643 - STREET MAINTENANCE							
65 - CAPITAL - VEHICLES	0.00	0.00	0.00	0.00	75,000.00	74,153.65	75,000.00
Department: 643 - STREET MAINTENANCE Total:	0.00	0.00	0.00	0.00	75,000.00	74,153.65	75,000.00
Expense Total:	0.00	0.00	0.00	66.70	155,000.00	149,869.20	151,886.19
Fund: 250 - VEHICLE AND EQUIPMENT REPLACEMENT Surplus (Deficit):	0.00	0.00	0.00	66,798.82	-155,000.00	-147,213.91	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 310 - DEBT SERVICE							
Revenue							
571 - INTEREST INCOME	0.00	342,235.75	0.00	802.10	0.00	613.15	441.28
599 - REVENUE - NON CATEGORIZED	0.00	7,700,000.00	0.00	0.00	0.00	0.00	0.00
711 - OTHER FINANCING SOURCES	2,668,579.03	2,665,736.10	2,753,558.61	2,697,174.78	2,787,981.34	2,788,975.64	2,789,704.76
Revenue Total:	2,668,579.03	10,707,971.85	2,753,558.61	2,697,976.88	2,787,981.34	2,789,588.79	2,790,146.04
Expense							
Department: 611 - GENERAL							
71 - DEBT PRIMCIPAL	2,094,749.09	10,099,749.09	2,175,043.44	2,125,043.44	2,289,942.08	2,289,942.11	2,289,942.08
72 - DEBT INTEREST	565,123.94	1,047,648.84	569,756.17	561,281.44	490,256.26	490,256.26	489,814.98
73 - DEBT FEES	8,706.00	269,185.36	8,759.00	11,652.00	7,783.00	9,390.42	9,506.42
Department: 611 - GENERAL Total:	2,668,579.03	11,416,583.29	2,753,558.61	2,697,976.88	2,787,981.34	2,789,588.79	2,789,263.48
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	882.56
Department: 810 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00	882.56
Expense Total:	2,668,579.03	11,416,583.29	2,753,558.61	2,697,976.88	2,787,981.34	2,789,588.79	2,790,146.04
Fund: 310 - DEBT SERVICE Surplus (Deficit):	0.00	-708,611.44	0.00	0.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 410 - NEIGHBORHOOD IMPROVEMENT							
Revenue							
511 - PROPERTY TAX	67,220.00	68,568.95	69,000.00	76,321.98	69,000.00	63,282.80	63,282.80
551 - SERVICE & MERCHANDISE	5,610.00	0.00	5,610.00	0.00	0.00	0.00	0.00
561 - ASSET SALES	500,000.00	2,500.00	200,000.00	440,875.00	100,000.00	0.00	0.00
711 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	520,000.00	874,715.16
Revenue Total:	572,830.00	71,068.95	274,610.00	517,196.98	169,000.00	583,282.80	937,997.96
Expense							
Department: 691 - RUSSELL AVENUE							
71 - DEBT PRIMCIPAL	7,000.00	7,000.00	7,000.00	7,000.00	8,000.00	8,000.00	8,000.00
72 - DEBT INTEREST	1,490.63	1,490.63	1,096.88	1,096.88	675.00	675.00	675.00
73 - DEBT FEES	325.00	318.00	325.00	318.00	318.00	318.00	318.00
Department: 691 - RUSSELL AVENUE Total:	8,815.63	8,808.63	8,421.88	8,414.88	8,993.00	8,993.00	8,993.00
Department: 692 - HAWTHORNE DEVELOPMENT							
52 - OUTSIDE SERVICES	0.00	37.50	0.00	0.00	0.00	0.00	0.00
56 - COMMUNICATION	0.00	210.70	0.00	0.00	0.00	0.00	0.00
59 - SERVICE - NON CATEGORIZED	40,000.00	1,100.00	0.00	100.00	0.00	0.00	0.00
64 - CAPITAL - INFRASTRUCTURE	0.00	493.68	0.00	0.00	0.00	0.00	0.00
69 - CAPITAL - NON CATEGORY	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
71 - DEBT PRIMCIPAL	150,000.00	150,000.00	155,000.00	155,000.00	160,000.00	860,476.66	860,476.66
72 - DEBT INTEREST	103,462.50	103,462.50	98,693.75	98,693.75	93,575.00	24,390.80	24,390.80
73 - DEBT FEES	250.00	275.00	250.00	275.00	275.00	44,137.50	44,137.50
Department: 692 - HAWTHORNE DEVELOPMENT Total:	298,712.50	255,579.38	253,943.75	254,068.75	253,850.00	929,004.96	929,004.96
Expense Total:	307,528.13	264,388.01	262,365.63	262,483.63	262,843.00	937,997.96	937,997.96
Fund: 410 - NEIGHBORHOOD IMPROVEMENT Surplus (Deficit):	265,301.87	-193,319.06	12,244.37	254,713.35	-93,843.00	-354,715.16	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 430 - PARK & RECREATION							
Revenue							
511 - PROPERTY TAX	433,500.00	436,099.39	452,700.00	458,444.50	467,200.00	456,619.78	465,780.00
512 - SALES TAX	1,177,000.00	1,224,075.20	1,220,000.00	1,242,164.98	1,225,000.00	1,294,582.53	1,225,000.00
513 - USE TAX	97,000.00	116,546.73	103,000.00	107,474.07	114,000.00	129,787.35	131,000.00
522 - INTERGOVEN - STATE GRANT	120,000.00	68,838.56	90,000.00	81,161.44	0.00	0.00	0.00
551 - SERVICE & MERCHANDISE	877,050.00	734,374.27	794,550.00	836,911.50	882,485.00	378,550.69	479,115.65
561 - ASSET SALES	200.00	478.95	200.00	4,400.00	200.00	9,150.00	9,150.00
571 - INTEREST INCOME	10,000.00	20,238.31	31,000.00	32,470.43	30,000.00	18,796.93	22,550.00
591 - DONATION	196,541.00	206,324.57	123,500.00	112,278.39	3,000.00	470.53	500.00
599 - REVENUE - NON CATEGORIZED	8,000.00	6,360.99	8,000.00	1,482.40	5,000.00	7,923.35	7,923.35
Revenue Total:	2,919,291.00	2,813,336.97	2,822,950.00	2,876,787.71	2,726,885.00	2,295,881.16	2,341,019.00
Expense							
Department: 611 - GENERAL							
11 - SALARIES & WAGES	261,278.00	243,656.61	256,521.00	256,373.66	313,199.14	233,561.48	250,949.14
21 - EMPLOYEE TAXES	20,610.00	18,607.52	19,624.00	19,198.55	22,937.67	17,671.66	18,232.92
22 - EMPLOYEE RETIREMENT	10,981.00	6,317.42	9,907.00	7,668.01	9,861.38	7,343.05	9,861.38
23 - EMPLOYEE INSURANCE	28,129.00	21,236.95	21,374.00	20,396.07	21,436.97	20,310.21	21,436.97
24 - WORKERS' COMPENSATION	1,829.00	1,806.24	1,533.00	3,138.37	3,383.87	3,319.29	4,017.35
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	30.00	0.00
26 - EMPLOYER PROVIDED SER OT	4,311.46	4,311.46	6,600.00	6,929.79	0.00	0.00	0.00
41 - PROGRAM & OTHER SUPPLIES	23,800.00	23,821.15	12,650.00	13,569.08	21,850.00	16,185.14	14,950.00
51 - UTILITIES	7,500.00	7,744.84	8,915.00	8,095.20	8,070.00	8,070.75	9,420.00
52 - OUTSIDE SERVICES	35,700.00	37,179.15	66,993.00	45,470.74	66,479.42	42,662.84	58,479.42
53 - INSURANCE	40,000.00	37,173.26	40,000.00	38,533.69	45,000.00	40,970.49	50,289.19
54 - TRAINING AND TRAVEL	6,000.00	5,511.46	6,975.00	6,866.75	10,650.00	1,908.43	1,908.43
55 - DUES AND MEMBERSHIPS	2,000.00	1,955.00	2,000.00	1,930.00	2,000.00	1,815.00	1,815.00
56 - COMMUNICATION	26,000.00	26,256.41	26,000.00	25,228.64	31,000.01	16,292.58	20,833.34
57 - MAINTENANCE AND REPAIR	2,000.00	1,213.88	2,000.00	1,144.69	3,088.00	1,313.88	588.00
59 - SERVICE - NON CATEGORIZED	37.31	588.48	4,000.00	427.50	4,000.00	342.04	2,250.00
64 - CAPITAL - INFRASTRUCTURE	248,360.37	84,575.18	200,000.00	248,243.56	0.00	0.00	0.00
94 - OVER (SHORT)	100.00	-95.54	100.00	105.01	100.00	-32.55	100.00
Department: 611 - GENERAL Total:	718,636.14	521,859.47	685,192.00	703,319.31	563,056.46	411,764.29	465,131.14
Department: 631 - MAINTENANCE							
11 - SALARIES & WAGES	160,629.00	165,004.61	175,112.00	166,252.66	183,802.24	141,960.92	160,423.08
21 - EMPLOYEE TAXES	11,580.00	12,399.42	13,014.00	12,296.42	13,816.07	10,622.18	12,056.57
22 - EMPLOYEE RETIREMENT	7,911.00	8,089.00	9,173.00	8,900.23	9,127.23	7,594.86	9,127.23
23 - EMPLOYEE INSURANCE	29,391.00	28,016.28	33,748.00	32,521.27	33,812.08	28,574.68	33,812.08
24 - WORKERS' COMPENSATION	3,200.00	3,160.18	5,468.00	6,568.59	7,874.26	6,362.76	7,525.94
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	30.00	0.00
41 - PROGRAM & OTHER SUPPLIES	21,550.00	20,450.71	21,250.00	22,110.65	21,375.00	12,618.62	15,662.04

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
51 - UTILITIES	66,800.00	60,105.99	71,200.00	71,497.95	73,820.00	44,545.58	61,320.00
52 - OUTSIDE SERVICES	3,200.00	2,185.77	3,200.00	3,830.62	3,000.00	279.19	1,200.00
57 - MAINTENANCE AND REPAIR	17,200.00	13,467.26	17,000.00	17,760.73	19,000.00	11,538.31	15,000.00
59 - SERVICE - NON CATEGORIZED	0.00	358.58	0.00	107.45	0.00	98.75	0.00
61 - CAPITAL - BUILDINGS	15,000.00	10,639.87	6,000.00	3,334.43	6,000.00	2,226.96	4,500.00
62 - CAPITAL - EQUIPMENT	13,000.00	13,624.00	14,000.00	28,931.00	16,000.00	16,478.00	16,478.00
64 - CAPITAL - INFRASTRUCTURE	71,900.00	60,379.22	75,000.00	47,189.16	75,000.00	45,865.96	45,000.00
Department: 631 - MAINTENANCE Total:	421,361.00	397,880.89	444,165.00	421,301.16	462,626.88	328,796.77	382,104.94
Department: 632 - RECREATION PROGRAMS							
11 - SALARIES & WAGES	340,740.00	375,728.98	384,446.00	340,223.50	386,177.64	239,075.25	311,754.64
21 - EMPLOYEE TAXES	25,759.00	28,203.85	29,410.00	25,783.58	27,522.99	18,307.19	22,222.99
22 - EMPLOYEE RETIREMENT	8,785.00	8,429.93	9,760.00	6,897.27	9,041.38	6,058.69	9,041.38
23 - EMPLOYEE INSURANCE	29,487.00	32,184.74	38,590.00	21,403.83	38,550.09	18,722.59	38,550.09
24 - WORKERS' COMPENSATION	5,000.00	4,937.78	12,405.00	12,871.76	15,686.31	12,492.82	14,784.39
25 - UNEMPLOYMENT	0.00	0.00	0.00	2,641.30	0.00	241.13	0.00
31 - COST OF GOODS SOLD	31,000.00	32,064.59	30,000.00	26,962.38	27,000.00	3,474.76	10,000.00
32 - COGS - PRO SHOP	300.00	0.00	0.00	0.00	0.00	0.00	0.00
41 - PROGRAM & OTHER SUPPLIES	82,100.00	65,571.12	82,600.00	127,955.98	81,250.00	19,425.16	42,360.00
51 - UTILITIES	500.00	630.00	500.00	175.00	500.00	507.50	500.00
52 - OUTSIDE SERVICES	395,869.17	374,627.93	328,000.00	316,098.80	341,000.00	184,591.68	320,317.38
54 - TRAINING AND TRAVEL	2,000.00	925.00	2,000.00	1,449.65	2,000.00	1,751.86	1,751.76
57 - MAINTENANCE AND REPAIR	1,500.00	0.00	1,500.00	140.00	1,500.00	0.00	0.00
59 - SERVICE - NON CATEGORIZED	5,662.69	5,934.04	1,700.00	4,565.15	2,000.00	1,167.40	1,000.00
62 - CAPITAL - EQUIPMENT	10,927.76	5,836.15	9,500.00	6,936.19	7,500.00	5,600.00	5,600.00
92 - THIRD PARTY TICKET SALES	100.00	0.00	100.00	120.00	0.00	0.00	0.00
Department: 632 - RECREATION PROGRAMS Total:	939,730.62	935,074.11	930,511.00	894,224.39	939,728.41	511,416.03	777,882.63
Department: 633 - COMMUNITY CENTER							
11 - SALARIES & WAGES	61,888.00	35,009.32	61,316.00	60,034.80	66,301.68	46,093.07	51,489.07
21 - EMPLOYEE TAXES	4,658.00	2,653.05	4,691.00	4,538.96	5,072.08	3,498.29	3,924.58
22 - EMPLOYEE RETIREMENT	1,915.00	687.54	2,036.00	1,969.58	2,024.60	1,925.48	2,024.60
23 - EMPLOYEE INSURANCE	7,317.00	3,826.95	6,946.00	6,104.57	6,945.29	6,501.66	6,945.29
24 - WORKERS' COMPENSATION	2,200.00	2,172.62	1,975.00	660.67	769.10	977.18	1,262.80
25 - UNEMPLOYMENT	0.00	19.90	0.00	19.98	0.00	0.00	0.00
41 - PROGRAM & OTHER SUPPLIES	32,200.00	31,992.44	30,600.00	30,235.34	28,600.00	24,489.54	26,116.00
51 - UTILITIES	203,622.24	202,230.59	226,000.00	206,514.61	229,560.00	148,016.59	197,060.00
52 - OUTSIDE SERVICES	8,000.00	7,766.76	11,700.00	11,479.54	25,000.00	11,645.12	12,414.82
57 - MAINTENANCE AND REPAIR	43,000.00	36,541.39	51,000.00	54,419.89	67,000.00	42,212.17	61,600.00
59 - SERVICE - NON CATEGORIZED	0.00	447.45	0.00	0.00	0.00	85.50	0.00
61 - CAPITAL - BUILDINGS	322,029.25	322,029.25	80,000.00	77,279.84	40,000.00	5,333.26	5,350.00
62 - CAPITAL - EQUIPMENT	20,000.00	9,209.94	13,000.00	14,357.00	12,000.00	2,017.62	2,000.00
Department: 633 - COMMUNITY CENTER Total:	706,829.49	654,587.20	489,264.00	467,614.78	483,272.75	292,795.48	370,187.16

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018	2017-2018	2018-2019	2018-2019	2019-2020	2019-2020	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	287,867.24	286,119.29	272,587.74	278,570.72	274,704.64	274,952.77	275,209.56
Department: 810 - NON-DEPARTMENTAL Total:	287,867.24	286,119.29	272,587.74	278,570.72	274,704.64	274,952.77	275,209.56
Expense Total:	3,074,424.49	2,795,520.96	2,821,719.74	2,765,030.36	2,723,389.14	1,819,725.34	2,270,515.43
Fund: 430 - PARK & RECREATION Surplus (Deficit):	-155,133.49	17,816.01	1,230.26	111,757.35	3,495.86	476,155.82	70,503.57

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 440 - TAX INCREMENTAL FINANCING							
Revenue							
511 - PROPERTY TAX	60,000.00	27,277.06	60,000.00	140,386.35	140,000.00	140,620.06	140,000.00
512 - SALES TAX	12,000.00	12,281.07	12,000.00	9,022.34	10,000.00	9,516.12	10,000.00
Revenue Total:	72,000.00	39,558.13	72,000.00	149,408.69	150,000.00	150,136.18	150,000.00
Expense							
Department: 693 - KEYSTONE TIF							
73 - DEBT FEES	0.00	0.00	0.00	0.00	0.00	8,792.44	0.00
93 - COMMUNITY AGREEMENTS	72,000.00	39,685.75	50,000.00	145,077.21	150,000.00	145,675.22	150,000.00
Department: 693 - KEYSTONE TIF Total:	72,000.00	39,685.75	50,000.00	145,077.21	150,000.00	154,467.66	150,000.00
Expense Total:	72,000.00	39,685.75	50,000.00	145,077.21	150,000.00	154,467.66	150,000.00
Fund: 440 - TAX INCREMENTAL FINANCING Surplus (Deficit):	0.00	-127.62	22,000.00	4,331.48	0.00	-4,331.48	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 610 - WATER POLLUTION CONTROL							
Revenue							
532 - PERMITS	500.00	150.00	500.00	300.00	500.00	300.00	500.00
551 - SERVICE & MERCHANDISE	4,256,500.00	4,542,307.21	4,511,500.00	4,599,373.08	4,784,600.00	4,525,411.33	4,784,600.00
571 - INTEREST INCOME	270,100.00	314,404.67	270,190.00	339,965.45	287,540.00	236,053.44	287,540.00
599 - REVENUE - NON CATEGORIZED	0.00	0.00	0.00	0.00	0.00	14,695.30	0.00
Revenue Total:	4,527,100.00	4,856,861.88	4,782,190.00	4,939,638.53	5,072,640.00	4,776,460.07	5,072,640.00
Expense							
Department: 611 - GENERAL							
11 - SALARIES & WAGES	71,168.32	62,045.60	62,875.66	66,635.72	69,266.88	72,402.12	69,266.88
21 - EMPLOYEE TAXES	5,410.43	4,698.67	4,809.99	5,063.26	5,298.91	5,540.42	5,298.91
22 - EMPLOYEE RETIREMENT	4,384.93	10,110.04	4,086.91	6,194.35	4,054.63	3,427.32	4,054.63
23 - EMPLOYEE INSURANCE	7,321.98	7,100.29	42,240.69	7,243.24	42,264.49	6,422.47	42,264.49
24 - WORKERS' COMPENSATION	263.39	260.11	182.34	215.28	223.83	199.20	224.96
41 - PROGRAM & OTHER SUPPLIES	1,250.00	788.29	1,850.00	1,692.16	1,500.00	644.98	1,500.00
51 - UTILITIES	210.00	0.00	210.00	70.00	210.00	168.00	210.00
52 - OUTSIDE SERVICES	652,834.28	648,130.51	681,070.00	680,835.82	834,070.00	630,372.78	834,070.00
53 - INSURANCE	60,000.00	59,781.32	60,000.00	60,400.25	60,000.00	50,831.71	58,789.83
54 - TRAINING AND TRAVEL	0.00	0.00	500.00	0.00	500.00	0.00	500.00
55 - DUES AND MEMBERSHIPS	3,362.00	3,362.00	3,450.00	3,366.00	3,500.00	3,044.00	3,500.00
56 - COMMUNICATION	100.00	33.60	100.00	33.60	48,100.00	50,491.50	48,100.00
59 - SERVICE - NON CATEGORIZED	35,520.00	25,526.96	30,855.00	9,802.75	30,855.00	9,917.51	30,855.00
72 - DEBT INTEREST	453,994.00	453,847.15	447,867.00	418,914.55	377,005.00	343,304.27	377,005.00
73 - DEBT FEES	91,210.00	77,725.11	83,499.00	71,337.90	75,674.00	64,851.80	75,674.00
96 - DEPRECIATION	1,450,000.00	1,498,608.90	1,400,000.00	1,488,967.88	1,450,000.00	0.00	1,450,000.00
Department: 611 - GENERAL Total:	2,837,029.33	2,852,018.55	2,823,596.59	2,820,772.76	3,002,522.74	1,241,618.08	3,001,313.70
Department: 612 - FINANCE							
41 - PROGRAM & OTHER SUPPLIES	20,500.00	15,129.67	20,500.00	7,139.78	20,500.00	6,506.22	20,500.00
51 - UTILITIES	500.00	480.24	540.00	480.18	540.00	399.96	540.00
52 - OUTSIDE SERVICES	45,439.00	43,959.47	43,009.00	42,025.49	41,665.00	37,979.56	41,665.00
57 - MAINTENANCE AND REPAIR	8,813.00	0.00	8,813.00	5,522.50	8,813.00	33,381.90	8,813.00
62 - CAPITAL - EQUIPMENT	0.00	0.00	850.00	0.00	1,600.00	1,397.30	1,600.00
95 - BAD DEBT	15,000.00	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00
Department: 612 - FINANCE Total:	90,252.00	59,569.38	88,712.00	55,167.95	88,118.00	79,664.94	88,118.00
Department: 671 - PLANTS							
11 - SALARIES & WAGES	334,096.34	277,852.74	324,824.34	312,593.05	330,223.98	308,891.18	330,223.98
21 - EMPLOYEE TAXES	25,553.78	21,443.82	24,849.06	22,441.52	24,879.63	23,351.39	24,879.63
22 - EMPLOYEE RETIREMENT	20,710.25	43,413.88	21,113.58	25,840.10	20,163.89	18,112.21	20,163.89
23 - EMPLOYEE INSURANCE	53,316.26	51,795.39	49,342.19	54,447.12	55,950.15	49,839.22	55,950.15
24 - WORKERS' COMPENSATION	9,938.39	3,305.60	10,300.00	5,603.60	11,317.79	10,563.30	12,423.80
26 - EMPLOYER PROVIDED SER OT	0.00	0.00	0.00	11.25	0.00	4.50	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
41 - PROGRAM & OTHER SUPPLIES	38,496.25	26,696.59	46,600.00	41,290.26	53,975.00	32,398.63	53,975.00
51 - UTILITIES	360,353.86	334,284.95	328,487.00	315,034.22	352,907.00	311,488.39	352,907.00
52 - OUTSIDE SERVICES	79,038.00	53,468.62	79,525.00	41,971.80	79,345.00	35,085.78	79,345.00
54 - TRAINING AND TRAVEL	2,300.00	825.31	2,800.00	1,343.04	2,800.00	1,807.04	2,800.00
55 - DUES AND MEMBERSHIPS	1,500.00	698.00	1,500.00	1,142.50	1,500.00	846.25	1,500.00
56 - COMMUNICATION	346.00	246.26	550.00	127.84	550.00	2,100.45	550.00
57 - MAINTENANCE AND REPAIR	157,300.00	127,220.48	175,000.00	154,383.15	217,400.00	120,886.44	217,400.00
59 - SERVICE - NON CATEGORIZED	2,100.00	1,068.04	47,275.00	294.10	46,015.00	387.96	46,015.00
62 - CAPITAL - EQUIPMENT	8,939.53	8,939.53	117,310.00	2,156.58	46,600.00	10,357.92	46,600.00
Department: 671 - PLANTS Total:	1,093,988.66	951,259.21	1,229,476.17	978,680.13	1,243,627.44	926,120.66	1,244,733.45
Department: 672 - COLLECTIONS							
11 - SALARIES & WAGES	183,976.90	164,011.11	184,439.58	179,428.11	205,971.70	174,927.37	205,971.70
21 - EMPLOYEE TAXES	14,083.41	12,488.47	14,109.63	13,622.88	15,527.34	13,279.53	15,527.34
22 - EMPLOYEE RETIREMENT	11,414.01	23,886.10	11,988.57	15,030.88	12,584.25	10,571.41	12,584.25
23 - EMPLOYEE INSURANCE	25,983.87	22,697.15	34,837.24	21,252.90	34,978.30	26,191.66	34,978.30
24 - WORKERS' COMPENSATION	9,814.71	9,814.71	7,800.00	5,673.26	7,929.12	5,935.53	7,087.95
25 - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	30.00	0.00
41 - PROGRAM & OTHER SUPPLIES	9,575.00	8,715.00	9,050.00	8,127.94	10,750.00	9,687.51	10,750.00
51 - UTILITIES	34,147.28	39,510.12	30,627.28	24,027.08	30,727.28	21,179.72	30,727.28
52 - OUTSIDE SERVICES	9,170.00	5,108.79	10,025.00	5,933.46	11,525.00	5,511.41	11,525.00
54 - TRAINING AND TRAVEL	2,300.00	946.64	2,400.00	1,141.17	2,900.00	1,791.04	2,900.00
55 - DUES AND MEMBERSHIPS	625.00	395.00	625.00	240.00	625.00	442.00	625.00
56 - COMMUNICATION	500.00	145.33	650.00	42.67	650.00	0.00	650.00
57 - MAINTENANCE AND REPAIR	61,580.00	25,063.87	62,300.00	46,707.92	61,700.00	53,222.20	61,700.00
59 - SERVICE - NON CATEGORIZED	731.91	696.91	620.00	1,072.00	620.00	252.75	620.00
62 - CAPITAL - EQUIPMENT	0.00	0.00	8,400.00	2,777.99	2,500.00	0.00	2,500.00
65 - CAPITAL - VEHICLES	27,221.89	2,250.89	40,000.00	0.00	0.00	0.00	0.00
Department: 672 - COLLECTIONS Total:	391,123.98	315,730.09	417,872.30	325,078.26	398,987.99	323,022.13	398,146.82
Department: 680 - CAPITAL IMPROVEMENT							
52 - OUTSIDE SERVICES	1,000.00	175.00	1,300.00	191.50	1,600.00	300.00	1,600.00
56 - COMMUNICATION	1,000.00	126.00	1,150.00	324.81	1,600.00	457.80	1,600.00
59 - SERVICE - NON CATEGORIZED	147,631.05	147,631.05	211,198.72	46,501.84	287,917.63	150,971.72	287,917.63
62 - CAPITAL - EQUIPMENT	0.00	0.00	0.00	0.00	700,000.00	56,728.05	700,000.00
63 - CAPITAL - SOFTWARE	6,362.50	6,362.50	0.00	0.00	0.00	0.00	0.00
64 - CAPITAL - INFRASTRUCTURE	101,403.47	101,403.47	199,550.00	-128.10	0.00	0.00	0.00
67 - UNDEFINED	0.00	-24,964.24	0.00	0.00	0.00	0.00	0.00
69 - CAPITAL - NON CATEGORY	0.00	0.00	300,000.00	0.00	875,000.00	545,036.10	875,000.00
Department: 680 - CAPITAL IMPROVEMENT Total:	257,397.02	230,733.78	713,198.72	46,890.05	1,866,117.63	753,493.67	1,866,117.63
Expense Total:	4,669,790.99	4,409,311.01	5,272,855.78	4,226,589.15	6,599,373.80	3,323,919.48	6,598,429.60
Fund: 610 - WATER POLLUTION CONTROL Surplus (Deficit):	-142,690.99	447,550.87	-490,665.78	713,049.38	-1,526,733.80	1,452,540.59	-1,525,789.60

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 710 - STEVENSON							
Revenue							
571 - INTEREST INCOME	841.00	2,547.30	1,510.00	3,393.10	2,780.00	1,430.89	2,780.00
Revenue Total:	841.00	2,547.30	1,510.00	3,393.10	2,780.00	1,430.89	2,780.00
Expense							
Department: 611 - GENERAL							
97 - DONATIONS	2,000.00	2,600.00	2,000.00	42,600.00	2,000.00	1,600.00	2,000.00
Department: 611 - GENERAL Total:	2,000.00	2,600.00	2,000.00	42,600.00	2,000.00	1,600.00	2,000.00
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	780.00
Department: 810 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00	780.00
Expense Total:	2,000.00	2,600.00	2,000.00	42,600.00	2,000.00	1,600.00	2,780.00
Fund: 710 - STEVENSON Surplus (Deficit):	-1,159.00	-52.70	-490.00	-39,206.90	780.00	-169.11	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 720 - BROWN							
Revenue							
571 - INTEREST INCOME	216.00	474.13	450.00	766.26	450.00	382.97	450.00
Revenue Total:	216.00	474.13	450.00	766.26	450.00	382.97	450.00
Expense							
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	450.00
Department: 810 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00	450.00
Expense Total:	0.00	0.00	0.00	0.00	0.00	0.00	450.00
Fund: 720 - BROWN Surplus (Deficit):	216.00	474.13	450.00	766.26	450.00	382.97	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 730 - ANDERSON							
Revenue							
571 - INTEREST INCOME	114.00	347.35	400.00	558.13	400.00	278.12	400.00
591 - DONATION	1,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
Revenue Total:	1,114.00	1,347.35	1,400.00	558.13	1,400.00	278.12	1,400.00
Expense							
Department: 611 - GENERAL							
97 - DONATIONS	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
Department: 611 - GENERAL Total:	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	400.00
Department: 810 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00	400.00
Expense Total:	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	1,400.00
Fund: 730 - ANDERSON Surplus (Deficit):	114.00	1,347.35	400.00	-441.87	400.00	278.12	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 740 - CRISSEY							
Revenue							
571 - INTEREST INCOME	124.00	395.13	470.00	638.75	470.00	319.13	470.00
711 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	130.00
Revenue Total:	124.00	395.13	470.00	638.75	470.00	319.13	600.00
Expense							
Department: 611 - GENERAL							
97 - DONATIONS	600.00	0.00	600.00	0.00	600.00	0.00	600.00
Department: 611 - GENERAL Total:	600.00	0.00	600.00	0.00	600.00	0.00	600.00
Expense Total:	600.00	0.00	600.00	0.00	600.00	0.00	600.00
Fund: 740 - CRISSEY Surplus (Deficit):	-476.00	395.13	-130.00	638.75	-130.00	319.13	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 750 - TRICENTENNIAL							
Revenue							
571 - INTEREST INCOME	84.00	266.45	155.00	430.71	155.00	215.16	155.00
Revenue Total:	84.00	266.45	155.00	430.71	155.00	215.16	155.00
Expense							
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	155.00
Department: 810 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00	155.00
Expense Total:	0.00	0.00	0.00	0.00	0.00	0.00	155.00
Fund: 750 - TRICENTENNIAL Surplus (Deficit):	84.00	266.45	155.00	430.71	155.00	215.16	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 810 - CHILDREN'S MEMORIAL							
Revenue							
571 - INTEREST INCOME	140.00	455.93	675.00	1,072.57	789.00	503.70	789.00
591 - DONATION	8,000.00	15,124.66	10,000.00	14,818.00	15,600.00	740.00	15,600.00
Revenue Total:	8,140.00	15,580.59	10,675.00	15,890.57	16,389.00	1,243.70	16,389.00
Expense							
Department: 611 - GENERAL							
41 - PROGRAM & OTHER SUPPLIES	0.00	520.73	0.00	0.00	0.00	0.00	0.00
52 - OUTSIDE SERVICES	3,000.00	3,068.74	3,000.00	1,784.38	2,078.00	326.72	2,078.00
56 - COMMUNICATION	1,000.00	288.00	1,200.00	442.00	1,600.00	201.60	1,600.00
59 - SERVICE - NON CATEGORIZED	2,000.00	0.00	5,800.00	4,535.00	12,000.00	7,086.20	12,000.00
Department: 611 - GENERAL Total:	6,000.00	3,877.47	10,000.00	6,761.38	15,678.00	7,614.52	15,678.00
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	711.00
Department: 810 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00	711.00
Expense Total:	6,000.00	3,877.47	10,000.00	6,761.38	15,678.00	7,614.52	16,389.00
Fund: 810 - CHILDREN'S MEMORIAL Surplus (Deficit):	2,140.00	11,703.12	675.00	9,129.19	711.00	-6,370.82	0.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 820 - ARTS COMMISSION							
Revenue							
523 - INTERGOVEN - LOCAL GRANT	10,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00
551 - SERVICE & MERCHANDISE	0.00	6,255.00	0.00	793.25	0.00	0.00	0.00
571 - INTEREST INCOME	0.00	616.29	760.00	844.46	760.00	262.29	310.29
591 - DONATION	0.00	0.00	0.00	900.00	0.00	0.00	0.00
Revenue Total:	10,000.00	16,871.29	760.00	2,537.71	760.00	262.29	310.29
Expense							
Department: 611 - GENERAL							
24 - WORKERS' COMPENSATION	0.00	0.00	0.00	43.05	0.00	0.00	0.00
41 - PROGRAM & OTHER SUPPLIES	2,500.00	3,156.86	2,500.00	845.58	2,500.00	125.00	2,500.00
52 - OUTSIDE SERVICES	8,000.00	1,393.59	8,000.00	3,163.08	12,000.00	36.31	12,000.00
54 - TRAINING AND TRAVEL	1,500.00	736.60	1,500.00	314.66	1,500.00	0.00	1,500.00
55 - DUES AND MEMBERSHIPS	0.00	0.00	0.00	50.00	0.00	0.00	0.00
56 - COMMUNICATION	1,000.00	400.00	1,000.00	560.00	1,000.00	320.00	1,000.00
93 - COMMUNITY AGREEMENTS	3,000.00	0.00	4,500.00	5,193.14	2,000.00	0.00	2,000.00
98 - GRANTS	1,000.00	750.00	1,500.00	5,400.00	3,000.00	0.00	3,000.00
Department: 611 - GENERAL Total:	17,000.00	6,437.05	19,000.00	15,569.51	22,000.00	481.31	22,000.00
Expense Total:	17,000.00	6,437.05	19,000.00	15,569.51	22,000.00	481.31	22,000.00
Fund: 820 - ARTS COMMISSION Surplus (Deficit):	-7,000.00	10,434.24	-18,240.00	-13,031.80	-21,240.00	-219.02	-21,689.71

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 825 - PUBLIC ARTS FUND							
Revenue							
571 - INTEREST INCOME	0.00	12.98	16.00	20.99	16.00	10.46	16.00
Revenue Total:	0.00	12.98	16.00	20.99	16.00	10.46	16.00
Expense							
Department: 611 - GENERAL							
52 - OUTSIDE SERVICES	0.00	2.17	0.00	1.79	0.00	1.61	0.00
Department: 611 - GENERAL Total:	0.00	2.17	0.00	1.79	0.00	1.61	0.00
Expense Total:	0.00	2.17	0.00	1.79	0.00	1.61	0.00
Fund: 825 - PUBLIC ARTS FUND Surplus (Deficit):	0.00	10.81	16.00	19.20	16.00	8.85	16.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	Defined Budgets						
	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2019-2020 20AMEND
Fund: 830 - WCVB TOURISM BUREAU							
Revenue							
519 - TAX - NON CATEGORIZED	116,000.00	145,777.09	135,000.00	171,700.57	241,107.00	222,077.71	288,000.00
522 - INTERGOVEN - STATE GRANT	4,823.00	4,823.00	7,161.00	6,043.00	55,933.00	21,218.50	29,375.00
551 - SERVICE & MERCHANDISE	0.00	-151.00	750.00	20.00	30.00	30.00	150.00
571 - INTEREST INCOME	0.00	17.53	3,960.00	5,540.19	4,000.00	4,511.20	6,000.00
599 - REVENUE - NON CATEGORIZED	0.00	18.15	0.00	0.00	-319.66	319.96	0.00
Revenue Total:	120,823.00	150,484.77	146,871.00	183,303.76	300,750.34	248,157.37	323,525.00
Expense							
Department: 611 - GENERAL							
11 - SALARIES & WAGES	48,000.00	50,524.08	59,240.00	55,957.07	57,736.00	48,495.20	62,564.00
21 - EMPLOYEE TAXES	3,672.00	3,861.00	4,533.00	4,306.82	4,417.07	3,754.40	4,786.07
22 - EMPLOYEE RETIREMENT	2,976.00	3,135.73	3,377.00	3,273.06	2,980.00	2,741.10	3,182.00
23 - EMPLOYEE INSURANCE	7,843.00	7,226.58	7,469.00	7,117.24	7,145.00	6,128.10	7,145.00
24 - WORKERS' COMPENSATION	130.00	93.70	125.00	96.54	125.00	92.40	125.00
31 - COST OF GOODS SOLD	0.00	0.00	2,000.00	220.00	108.00	108.00	1,000.00
41 - PROGRAM & OTHER SUPPLIES	1,950.00	1,759.73	10,132.00	22,478.03	17,444.45	5,420.47	25,600.00
51 - UTILITIES	1,380.00	631.58	720.00	2,257.72	5,930.00	4,465.32	6,600.00
52 - OUTSIDE SERVICES	1,100.00	146.25	600.00	6,838.50	27,166.00	26,879.76	27,216.00
53 - INSURANCE	1,578.00	1,603.00	1,700.00	1,603.00	1,800.00	1,799.00	2,000.00
54 - TRAINING AND TRAVEL	9,155.00	2,734.91	8,135.00	4,985.70	1,809.00	1,098.20	11,050.00
55 - DUES AND MEMBERSHIPS	2,146.00	674.80	2,347.00	982.90	3,702.00	1,473.93	3,702.00
56 - COMMUNICATION	33,613.00	29,570.83	29,193.00	47,099.14	89,382.93	33,449.14	99,454.93
59 - SERVICE - NON CATEGORIZED	280.00	40.34	5,300.00	6,983.04	11,000.00	0.00	17,100.00
93 - COMMUNITY AGREEMENTS	7,000.00	6,688.92	12,000.00	3,750.00	5,000.00	845.18	12,000.00
Department: 611 - GENERAL Total:	120,823.00	108,691.45	146,871.00	167,948.76	235,745.45	136,750.20	283,525.00
Expense Total:	120,823.00	108,691.45	146,871.00	167,948.76	235,745.45	136,750.20	283,525.00
Fund: 830 - WCVB TOURISM BUREAU Surplus (Deficit):	0.00	41,793.32	0.00	15,355.00	65,004.89	111,407.17	40,000.00

Budget Worksheet

For Fiscal: 2019-2020 Period Ending: 09/30/2020

RevCategory;ExpCategor...	2017-2018		2018-2019		2019-2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND
Fund: 900 - SELF INSURED							
Revenue							
500 - PREMIUMS	0.00	1,041,856.11	1,035,000.00	1,062,449.10	1,191,100.00	1,109,024.35	1,191,100.00
571 - INTEREST INCOME	0.00	10,795.35	12,000.00	20,993.83	13,000.00	11,149.41	11,500.00
599 - REVENUE - NON CATEGORIZED	0.00	0.00	0.00	0.00	0.00	36,594.91	0.00
Revenue Total:	0.00	1,052,651.46	1,047,000.00	1,083,442.93	1,204,100.00	1,156,768.67	1,202,600.00
Expense							
Department: 611 - GENERAL							
52 - OUTSIDE SERVICES	0.00	1,678.22	1,700.00	1,820.72	1,700.00	1,765.70	2,150.00
59 - SERVICE - NON CATEGORIZED	0.00	1,040.00	2,500.00	35,522.00	59,000.00	40,358.77	59,000.00
Department: 611 - GENERAL Total:	0.00	2,718.22	4,200.00	37,342.72	60,700.00	42,124.47	61,150.00
Department: 699 - SELF INSURANCE PREMIUM							
23 - EMPLOYEE INSURANCE	0.00	835,357.60	820,000.00	990,102.31	1,032,000.00	893,593.95	1,032,000.00
Department: 699 - SELF INSURANCE PREMIUM Total:	0.00	835,357.60	820,000.00	990,102.31	1,032,000.00	893,593.95	1,032,000.00
Department: 810 - NON-DEPARTMENTAL							
81 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	109,450.00
Department: 810 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00	109,450.00
Expense Total:	0.00	838,075.82	824,200.00	1,027,445.03	1,092,700.00	935,718.42	1,202,600.00
Fund: 900 - SELF INSURED Surplus (Deficit):	0.00	214,575.64	222,800.00	55,997.90	111,400.00	221,050.25	0.00
Report Surplus (Deficit):	-4,845,001.22	-4,234,192.68	-2,484,795.08	-4,733.48	-3,177,573.87	2,656,716.76	-1,436,959.74

Fund Summary

Fund	2017-2018		2018-2019		2019-2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2019-2020 20AMEND	
110 - GENERAL	-921,253.76	141,208.33	-419,678.19	39,016.96	-733,731.53	246,132.25	0.00	
210 - CAPITAL IMPROVEMENT TRAN	-256,097.32	-124,932.19	-250,613.00	-14,990.50	-83,100.00	518,234.16	0.00	
215 - CAPITAL IMPROVEMENT 1/2 C	-185,435.53	-80,865.80	69,837.26	118,180.37	-212,208.29	95,529.77	0.00	
225 - GENERAL OBLIGATION BONDS	-3,443,611.00	-4,013,859.27	-1,634,786.00	-1,327,247.13	-534,000.00	47,482.02	0.00	
250 - VEHICLE AND EQUIPMENT REPLACEMENT	0.00	0.00	0.00	66,798.82	-155,000.00	-147,213.91	0.00	
310 - DEBT SERVICE	0.00	-708,611.44	0.00	0.00	0.00	0.00	0.00	
410 - NEIGHBORHOOD IMPROVEMENT	265,301.87	-193,319.06	12,244.37	254,713.35	-93,843.00	-354,715.16	0.00	
430 - PARK & RECREATION	-155,133.49	17,816.01	1,230.26	111,757.35	3,495.86	476,155.82	70,503.57	
440 - TAX INCREMENTAL FINANCING	0.00	-127.62	22,000.00	4,331.48	0.00	-4,331.48	0.00	
610 - WATER POLLUTION CONTROL	-142,690.99	447,550.87	-490,665.78	713,049.38	-1,526,733.80	1,452,540.59	-1,525,789.60	
710 - STEVENSON	-1,159.00	-52.70	-490.00	-39,206.90	780.00	-169.11	0.00	
720 - BROWN	216.00	474.13	450.00	766.26	450.00	382.97	0.00	
730 - ANDERSON	114.00	1,347.35	400.00	-441.87	400.00	278.12	0.00	
740 - CRISSEY	-476.00	395.13	-130.00	638.75	-130.00	319.13	0.00	
750 - TRICENTENNIAL	84.00	266.45	155.00	430.71	155.00	215.16	0.00	
810 - CHILDREN'S MEMORIAL	2,140.00	11,703.12	675.00	9,129.19	711.00	-6,370.82	0.00	
820 - ARTS COMMISSION	-7,000.00	10,434.24	-18,240.00	-13,031.80	-21,240.00	-219.02	-21,689.71	
825 - PUBLIC ARTS FUND	0.00	10.81	16.00	19.20	16.00	8.85	16.00	
830 - WCVB TOURISM BUREAU	0.00	41,793.32	0.00	15,355.00	65,004.89	111,407.17	40,000.00	
900 - SELF INSURED	0.00	214,575.64	222,800.00	55,997.90	111,400.00	221,050.25	0.00	
Report Surplus (Deficit):	-4,845,001.22	-4,234,192.68	-2,484,795.08	-4,733.48	-3,177,573.87	2,656,716.76	-1,436,959.74	

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 12-27 COMPOSITION OF THE DIVERSITY AND INCLUSION COMMISSION, OF THE CODE OF ORDINANCES OF THE CITY OF WARRENSBURG, MISSOURI.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section One. Section 12-27 is hereby amended to read as follows:

Sec 12-27. Composition; terms; appointments.

The Diversity and Inclusion Task Force shall consist of eleven (11) members appointed by the city council broadly representative of the racial ethnic, and religious groups in the community. Four (4) members will be designated as non-voting members of the task force and must represent local armed forces, commercial, industrial, and/or educational segments of the community. One (1) of the city council members will be appointed to serve as an ex-officio member of the task force, and will also be a non-voting member. Seven (7) additional members will be appointed as voting members who are residents or business owners within the Warrensburg postal code area. Members of the task force shall be appointed by the mayor with the approval of the city council. The term of appointment shall be for two (2) years. No individual shall serve more than two (2) full consecutive terms on the commission.

Section 2. The provisions of Section One of this Ordinance shall be incorporated into the Code of Ordinances.

Section 3. This ordinance shall be in full force and effect from and after its passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2-420, WARRENSBURG ENERGY AND SUSTAINABILITY TASK FORCE, OF THE CODE OF ORDINANCES OF THE CITY OF WARRENSBURG, MISSOURI.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section One. Section 2-420 of the Code of Ordinances is hereby amended to read as follows:

Sec 2-420. Warrensburg Energy and Sustainability Task Force.

- (a) There is established an Energy and Sustainability Task Force composed of five (5) members. Three (3) members shall constitute a quorum for purposes of doing business.
- (b) It shall be the duty of the Energy and Sustainability Task Force to suggest to the city council and the Warrensburg community ideas and methods for energy efficiency, resource conservation, and renewable energy solutions, and to encourage adoption of measures to achieve these goals.
- (c) The task force shall report to the city council annually, or more frequently as they may choose or as is requested, on their activities, and upon recommendations to the city for energy efficiencies resource conservation, and renewable energy solutions for the city.
- (d) Membership will consist of one (1) member of the city council to be appointed annually by the mayor and four (4) other residents or business owners within the Warrensburg postal code area with relevant background or experience. Two (2) of the members shall serve for an initial term of two (2) years. Thereafter, members shall serve for terms of two (2) years. Members shall serve without compensation.
- (e) The committee shall elect from its members a chair and vice-chair. The chair shall preside at meetings. If the chair is absent or unable to preside, the vice-chair shall preside. Three (3) members constitute a quorum. The city manager shall provide the group with staff and information needed for the group to make informed recommendation to the city staff and city council.

- (f) The committee shall have the authority to appoint additional non-voting members in such numbers and for such terms as it deems advisable from time to time. Each member shall have the authority to nominate members, who shall be appointed by majority vote of a quorum of the committee. Non-voting members shall not alter the required quorum of three (3) voting members to conduct business.

Section 2. The provisions of Section One of this Ordinance shall be incorporated into the Code of Ordinances.

Section 3. This ordinance shall be in full force and effect from and after its passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

CITY OF WARRENSBURG
PUBLIC WORKS

Council Letter No.

August 24, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Accepting the Public Improvements Associated with a Development Agreement between the City of Warrensburg and Warrensburg Christian School including Street and Curb for Maintenance by the City of Warrensburg, Missouri

BACKGROUND:

The curb and sidewalk and stormwater improvements have been made per the Development Agreement dated March 17, 2020 between the City and Warrensburg Christian School. The improvements are ready for acceptance by the City.

ISSUES:

Consideration of the acceptance for maintenance of improvements associated with Warrensburg Christian School.

STRATEGIC PLAN:

This supports the Strategic Plan by implementing the Comprehensive City Plan recommendations and positioning the City for future growth.

FISCAL IMPACT:

There is no impact on the budget.

ECONOMIC BENEFITS/IMPACT:

This area will increase property tax revenues.

RECOMMENDATION:

Staff recommends approval as submitted.

Sincerely,

Danielle Dulin
Assistant City Manager

cc: City Manager

Attachments: Ordinance

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS ASSOCIATED WITH A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WARRENSBURG AND WARRENSBURG CHRISTIAN CHURCH INCLUDING CURB, SIDEWALK AND STORMWATER IMPROVEMENTS FOR MAINTENANCE BY THE CITY OF WARRENSBURG, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section 1. That the curb, sidewalk and stormwater improvements associated with Warrensburg Christian School are hereby accepted for maintenance by the City of Warrensburg.

Section 2. That this ordinance shall be in full force and effect after its passage by the City Council.

Read two (2) times and passed by title this _____ day of _____, 2020.

Mayor

Attest:

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 FOR THE CITY OF WARRENSBURG, MISSOURI

WHEREAS, the City Manager's Office has submitted a proposed budget to the City Council in accordance with Section 2-122 (7) of the Code of City Ordinances; and

WHEREAS, the proposed budget provides a complete financial plan of all City Funds and activities for the fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:

Section 1. The City Council hereby adopts the Annual Operating Budget for the fiscal year of October 1, 2020 through September 30, 2021. A copy of this document is on file in the Office of the City Clerk.

Section 2. This ordinance shall be in full force and effect from and after its passage by the City Council.

Read and passed by the City Council for the City of Warrensburg, Missouri, this ____ day of _____, 2020.

ATTEST:

Bryan Jacobs, Mayor

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 27-503 (b) OF THE CODE OF CITY ORDINANCES OF THE CITY OF WARRENSBURG, MISSOURI REGARDING SIGNS NOT REQUIRING PERMITS

WHEREAS, the Planning and Zoning Commission of the City of Warrensburg held a public meeting regarding residential driveways on September 8, 2020 and recommended approval of the ordinance to the City Council, and

WHEREAS, public notice of the hearing before City Council of the City of Warrensburg was published in the Daily Star Journal on August 28, 2020,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:

Section 1. That Section 27-503 (b) of the Code of City Ordinances of the City of Warrensburg is hereby amended as follows. All other portions of Section 27-503 are to remain intact unaltered except as provided in this amendment.

- (b) Except as otherwise provided herein, the following types of signs shall be excluded from the permit requirements of this article:
 - (1) Incidental signs less than two (2) square feet in surface display area;
 - (2) Flags;
 - (3) Legal notices, identification, directional, traffic control, or other signs by any governmental body;
 - (4) Sandwich boards having dimensions less than four (4) feet by three (3) feet in overall size for each sign face shall be allowed at one (1) per each premises. Sandwich boards shall not interfere with pedestrian or vehicular circulation and/or safety and must be placed within fifteen (15) feet of the entry to the advertised premises;
 - (5) Signs installed adjacent to a drive-thru lane and intended to be viewed from vehicles using the drive-thru of a business. Drive-thru signs shall not be installed in such a manner as to attract customers or be intentionally legible from the public right-of-way;
 - (6) Yard signs, banners, portable signs, and other temporary signs.
 - a. Temporary signs are allowed up to thirty (30) days per premises per calendar year, except as detailed below:
 - i. *Construction sites.* A property under active construction or with an active building permit shall be allowed temporary signs for up to thirty (30) days after construction ceases or a final certificate of occupancy has been issued.

- ii. *Properties for sale.* A property advertised for sale, lease or rent shall be allowed temporary signs to be removed within thirty (30) days of the sale, rental, or lease.
 - iii. *Election cycle.* A property shall be allowed temporary signs for up to ninety (90) days before and fifteen (15) days after an election is held that citizens of the City of Warrensburg are eligible to participate in.
 - 1. Temporary signs during an election cycle in residential zoning districts shall not exceed four (4) square feet in surface display area.
 - 2. Temporary signs during an election cycle in non-residential zoning districts shall not exceed thirty-two (32) square feet in surface display area.
- (7) Address identification for premises not to exceed two hundred (200) percent of the minimum address size as required by Chapter 6, Buildings and Building Regulations.
- (8) Works of visual art, when not displayed in conjunction with a commercial enterprise (nor which display a commercial message).

Section 2. If any section, subsection, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby, but shall remain in full force and effect.

Section 3. It is intended that Section 1 of this ordinance be incorporated into the Code of Ordinances of the City of Warrensburg and it may be renumbered to accomplish that purpose.

Section 4. This ordinance shall be in full force and effect from and after passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

CITY OF WARRENSBURG
PUBLIC WORKS

Council Letter No.

August 25, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Accepting Storm Drainage and Utility Easement Dedication
from Thomas E. Patterson and Cheryl A. Patterson, in Warrensburg, Missouri

BACKGROUND:

Thomas and Cheryl Patterson are developing a lot off Spring Ridge Road as specified on the attached easement exhibit in order to construct a home at this location. They are working with the Stella Rae Addition developer located north of their lot to extend the sanitary sewer, water main, stormwater upgrades and make necessary street improvements along Spring Ridge Road. The permanent storm drainage & utility easement will be required in order to allow for these improvements and to provide necessary utilities to both developments.

ISSUE:

Approval of the acceptance of the dedicated easement

STRATEGIC PLAN:

Focus I: Investment in infrastructure

FISCAL IMPACT:

There is no fiscal impact with this action on the budget.

ECONOMIC BENEFITS/IMPACT:

The project will promote economic growth within the community.

RECOMMENDATION:

Staff requests approval of dedicated easement as presented.

Sincerely,

Danielle Dulin
Assistant City Manager

cc: City Manager

Attachments: Storm Drainage and Utility Easement

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING STORM DRAINAGE AND UTILITY EASEMENT DEDICATION FROM THOMAS E. PATTERSON AND CHERYL A. PATTERSON, IN WARRENSBURG, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. The easement dedication reflected in the attached Storm Drainage and Utility Easement are accepted and the City Clerk is directed to record the same.

Section 2. This Ordinance shall be in full force and effect from and after its passage.

Passed in open session this 14th day of September, 2020.

Mayor

Attest:

Cindy Gabel, City Clerk

STORM DRAINAGE AND UTILITY EASEMENT

This easement is made on _____ day of _____, 2020, by and between Thomas E. Patterson and Cheryl A. Patterson ["Grantors"], and the City of Warrensburg, Missouri a municipal corporation organized and existing under The Laws of the State of Missouri, its successors and assigns, ["Grantee"] whose mailing address is 102A S. Holden, Warrensburg, Missouri 64093.

The Grantors, in consideration of the sum of Ten Dollars and other valuable consideration, to them in hand paid by the Grantee, the receipt and sufficiency of which is acknowledged do grant, convey, remise, release and quitclaim unto the Grantee a permanent easement for the construction, maintenance, repair and operation of Storm Sewer and Public Utilities, and access associated with the same, over across, under and through the following described property lying within Johnson County, Missouri:

Legal Description Easement A:

All that part of the Southeast quarter of the Northwest quarter of Section 26, Township 46, Range 26, in the City of Warrensburg, Johnson County, Missouri, more particularly described as;

Commencing at the Southwest corner of the East 33-1/3 acres of said quarter quarter section, said point also being the Southwest corner of Lot 48, Oakmont, a subdivision in said city; thence North 86 degrees 58 minutes 33 seconds West, along the South line of said quarter quarter section, a distance of 194.79 feet, to the Point of Beginning; thence North 86 degrees 58 minutes 33 seconds West, along the South line of said quarter quarter section, a distance of 13.96 feet, to a point on the Easterly Right-of-Way line of Spring Ridge Road, as now established; thence North 03 degrees 15 minutes 17 seconds East, along said Right-of-Way line, a distance of 34.41 feet; thence South 74 degrees 44 minutes 01 seconds East, a distance of 20.14 feet; thence South 14 degrees 01 minutes 17 seconds West, a distance of 30.71 feet, to the Point of Beginning. Containing 549.34 square feet.

Legal Description Easement B:

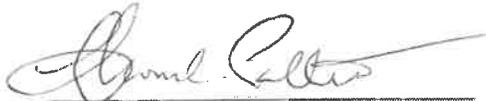
All that part of the Southeast quarter of the Northwest quarter of Section 26, Township 46, Range 26, in the City of Warrensburg, Johnson County, Missouri, more particularly described as;

Commencing at the Southwest corner of the East 33-1/3 acres of said quarter quarter section, said point also being the Southwest corner of Lot 48, Oakmont, a subdivision in said city; thence North 86 degrees 58 minutes 33 seconds West, along the South line of said quarter quarter section, a distance of 208.75 feet, to a point on the Easterly Right-of-Way line of Spring Ridge Road, as now established; thence in a Northerly direction the following 2 courses, along said Easterly Right-of-Way line; thence North 03 degrees 15 minutes 17 seconds East, a distance of 84.99 feet; thence along a curve to the left, (said curve having an Initial Tangent Bearing of North 33 degrees 06 minutes 56 seconds East, a Radius of 227.96 feet), an arc length of 0.55 feet, to the Point of Beginning; thence along a curve to the left, (said curve having a Radius of 227.96 feet), an arc length of 129.24 feet to the Southwest corner of Lot 3, Stella Rae Addition, a subdivision in said city; thence South 86 degrees 46 minutes 59 seconds East, along the South line of said Lot 3, a distance of 23.79 feet; thence South 14 degrees 01 minutes 17 seconds West, a distance of 132.47 feet; thence North 74 degrees 44 minutes 01 seconds West, a distance of 29.41 feet, to the Point of Beginning. Containing 2,645.40 square feet.

The Easement Access are depicted on Exhibit A.

To have and to hold the same with all rights, immunities, privileges and appurtenances thereto belonging or appertaining unto the Grantee, its successors and assigns, forever.

In witness whereof, the Grantors has placed the signature by its authorized agent the year and day first above written.



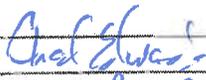
Thomas E. Patterson



Cheryl A. Patterson

Acknowledged and accepted:

Quarry City Savings and Loan

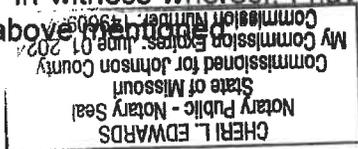
By 
Its Vice President

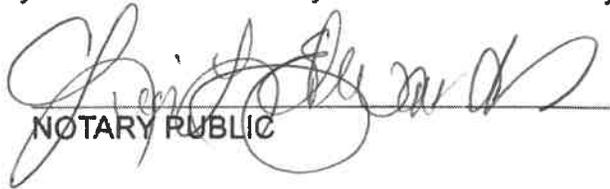
Date: 8/20/2020

STATE OF MISSOURI)
)SS.
COUNTY OF JOHNSON)

On the 20 day of August 2020, before me personally appeared Thomas E. Patterson and Cheryl A. Patterson, husband and wife, known to me to be the persons who executed the within easement and acknowledged to me that they executed the same for the purposes therein stated as their free act and deed.

In witness whereof, I have set my hand and affixed my notarial seal the day and year above mentioned.

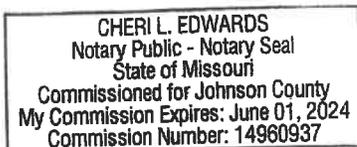



NOTARY PUBLIC

STATE OF MISSOURI)
)SS.
COUNTY OF JOHNSON)

On the 20 day of August 2020, before me personally appeared Mad Edwards of Quarry City Savings and Loan, known to me to be the person who executed the within easement and acknowledged to me that they executed the same for the purposes therein stated as the free act and deed of Quarry City Savings and Loan with authority of its board. Said Bank has no seal.

In witness whereof, I have set my hand and affixed my notarial seal the day and year above mentioned.



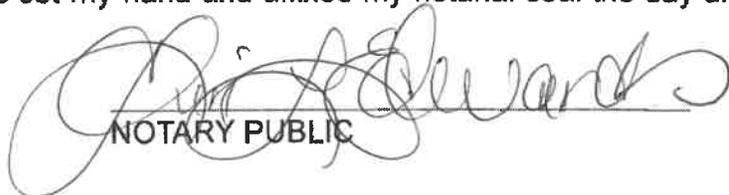
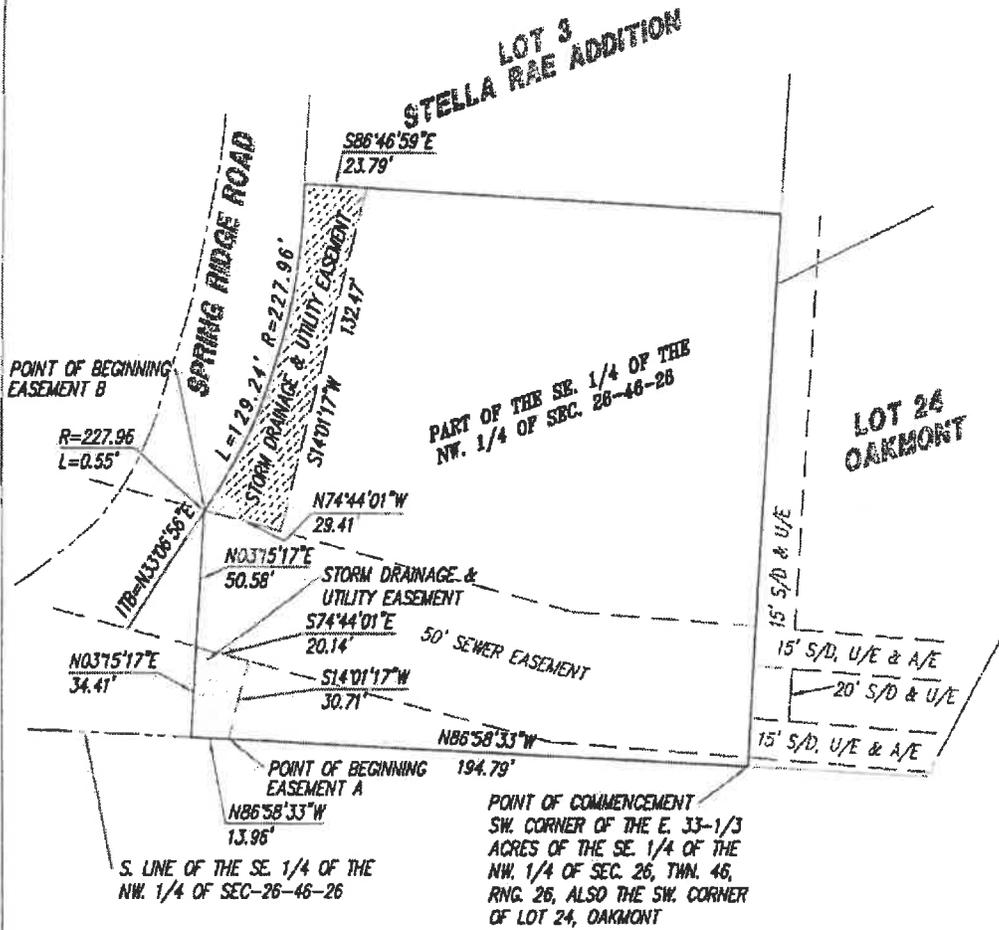
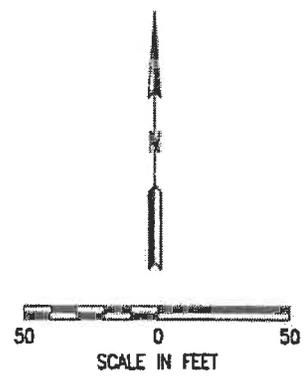

NOTARY PUBLIC

EXHIBIT "A" STORM DRAINAGE & UTILITY EASEMENT



AUGUST 13, 2020



LADWIG & ASSOCIATES, L.L.C.
 LAND SURVEYORS
 33604 E. 235th Street
 Pleasant Hill, Missouri 64080
 816-309-6621



CITY MANAGER REPORT

September 11, 2020

Honorable Mayor and Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

City Manager:

Several projects continue to make positive progress for the City:

The Racial Equity Focus Group met again. The group is working on a community survey that will be distributed in partnership with community leaders to provide feedback and measurement of future progress. Staff is hoping to have the survey ready for distribution prior to the end of September.

The process of revamping the City Website is in the beginning stages but progressing.

Management is partnering with a UCM class to review and improve the employee Wellness Program. Initial meetings and discussions have taken place.

Several meetings have occurred regarding continuing Animal Shelter operation discussions. Draft agreements between parties have been prepared and are being reviewed and negotiated.

By way of cautionary information there has been numerous resignations/retirements of employees in the Police, Fire, and Public Works departments. The Police department in particular is significantly understaffed at this point and given the current national conversation regarding this career field, finding applicants is very difficult. With COVID restrictions it has also been difficult to get some certifications completed for fire new hires also. Management is considering adaptations to remedy these challenges.

Meetings attended include: Attended community meeting on Racial Equity efforts/discussion; monthly communication meeting with JCEDC Director; monthly communication meeting with Johnson County Commissioners; Chamber Military Affairs Committee meeting; Energy and Sustainability Task Force meeting; WALC Board meeting.

City Council Meetings, Study Sessions, and Executive Sessions

Tentative future City Council agendas include the following items at this time:

1. INFRA Grant Application and Resolution of Support (Federal Funding potential for Maguire Bridge Project)
2. Animal Shelter and Animal Control discussions
3. Spring 2021 Ballot Measures

PUBLIC WORKS/INFORMATION TECHNOLOGY
Danielle Dulin, Assistant City Manager

PUBLIC WORKS

This month the street crew wishes Larry “Mac” MacKenzie all the best on his next adventure. Mac retires September 15 after 40+ years with the City of Warrensburg. Mac has performed every job in the department and touts never having missed a single snow event during his tenure. His primary responsibility these days is operating the street sweeper. Mac’s experience and dedication will be missed.



The 2020 annual street maintenance program is finished. Crews are working on the addressing stormwater issues and repairs including the new bioswale/rain garden project the Energy & Sustainability Task Force has started.

IT

The IT Department has been busy making improvements to the city’s teleworking capabilities with the elimination of the Citrix server and implementation of a Microsoft remote desktop solution the city has already purchased. Additionally, the department continues to look for ways to improve customer service and reduce ongoing maintenance costs. The most recent development is pushing Energov (Community Development’s permitting system) to the cloud.

COMMUNITY DEVELOPMENT
Director, Barbara Carroll

Variance Request

The Board of Adjustment will meet on September 29, 2020 to hear a request for a variance from the setback along Creach Drive for the construction of a fence at 606 Creach Dr.

Nuisance Properties

Staff is initially the process to have two nuisance properties mowed before the end of this mowing season. The properties are at 340 Hawthorne Blvd. and 1102 Pine Court, Apt. D. Staff has been unable to successfully contact the owners in both cases.

Request for Qualifications

This month, the Building Official Brett Penrose will issue a Request for Qualifications for the Prequalification Program for Architectural and Engineering Design Professionals. This is a program whereby the City maintains a list of firms or individuals that are prequalified to provide services to the Building Division on very short notice. This is used primarily to quickly engage structural engineers to make dangerous building assessments on an emergency basis.

Online Building Permit Portal

Within the last two weeks, the online building permit portal has been linked to the City's website and all pdf versions of the building permit application have been removed from the City's website. This is a big step towards a paperless process. While it will never be completely paperless, staff is trying to reduce the use of paper as much as feasible.

HUMAN RESOURCES **Director, Greg McCullough**

Human Resources Activities:

1. Positions
 - a. WPC Operator I Collections – This position was posted on April 1st and posting was extended until filled. This position remains in the same status as of this report.
 - b. Fire Training Officer – This position was posted on August 17th and will remain posted until August 31st. We currently have two applications for this position. We are currently going through and setting up the interview process for these two applicants and will begin the interviews shortly.
 - c. Firefighter/EMT – This position was posted on August 19th and will remain posted until September 2nd. We currently have 13 applications for this position and the Fire Department has begun reviewing the applications. Once applications have been reviewed and narrowed, we will begin the interview and testing process.
 - d. Part-Time Firefighter and Student Resident Firefighter – This position was also posted on August 19th and will remain posted until September 16th. We currently have 8 applications for this position and will begin reviewing these applications after the 16th.
 - e. Police Officer/SRO – This position was posted on August 20th and will close today. However, as of today we have no applications for this position and I anticipate that it will be extended.
 - f. Parks Full-Time Office Manager – This position was posted on September 1st and will remain posted until September 13th. We currently have 23 applications submitted for the position.
 - g. Parks Part-Time Custodian – This position was posted again on August 31st and will remain posted until September 13th. We currently have not received any applications that can move through the process.

Other Activities:

1. Completed a total of 3 employment verifications for various purposes. In addition, we have completed two wage certifications with LAGERS due to retirements coming in September and October.
2. Worked with Finance to process all EFMLA and EPSLA forms for payroll and recordkeeping purposes. Analysis of any continuing claims is done on an ongoing basis.
3. Processed LAGERS for the month of July and submitted through portal.
4. Kathy has onboarded a total of 7 new employees since 8/1/2020. This includes all I-9, Social Service checks, MACHS background screenings, and entering information into INCODE.
5. Additionally, Kathy and I met with Parks personnel regarding two applicants that we were unable to process through as employees for varying reasons.
6. Reviewed for Parks and Recreation a revision of a job description and then provided information regarding the rating of this position to review the wage range status of the position. This is the Office manager position and we have now posted this position following our pay plan processes.
7. This continues as an ongoing task for the near future. Kathy and I have been coordinating with Equifax our response to any and all unemployment claims as a result of this pandemic and closing due to the stay at home order. We really have two groups or types of unemployment claims. One group we can handle with Equifax by providing them a spreadsheet and they can complete processing for us. However, there is another group or type that either Kathy or I must get online and complete forms for the State. These take some time to complete. This process continues. We have now also submitted a second spreadsheet for all City employees required to furlough. We have also completed the analysis of our Equifax contract and paid all bills associated with the processing of the unemployment claims. We have processed an additional 7 Sides claims that are re-applications due to furloughs.
8. Processed the life insurance conversion forms for 4 employees who have either retired or left employment. Also, have completed additional paperwork to process these employees out of our systems.
9. Processed all payroll reconciliations as normal which includes: VOYA, Surency HSA, Surency FSA, Delta Dental, Madison National and several checks to distribute to various entities as it relates to the payroll process.
10. Began the process to review and make changes to our Personnel Policy manual. At this point all past changes that were approved through council have been incorporated into the manual. Recent changes have been incorporated and we are working on a few additional modifications and once completed will bring to council for approval of entire manual. Several policies are under review at present with several more being rewritten. Completed research on Standby policies recently and will incorporate into the manual. Mason Floyd will also be brought in on this project to experience how policy changes are made but also to get his assistance on posting to the intranet when finished.
11. Completed the development and revision of the General Office Safety Manual. This has been submitted to the Safety Committee for review and will be combined with the Safety Manuals from the other departments to form our City Safety Manual. Worked to complete the quarterly Safety Committee meeting which will take place on 9/3/20 by Zoom. All committee members have been notified of the meeting and we have made additional calls to make sure information was received.

12. We continue to work on our wellness program. We have begun to look at what we can do to alter our previous program options due to the recent events associated with the pandemic. We have worked on a program with UCM to provide us an intern over the Summer session to help us design, market and implement programs with our Wellness program. Lexi Overfield has begun her internship with us and has already completed and sent out a wellness survey to all employees. She will be utilizing the results along with our BCBSKC aggregate data to design programs for the next several months. We also met with Karen Doyle, Professor at UCM, to outline how her class can continue to help us with our Wellness program through the Fall and into next year. Meetings have been set up on August 24th and 26th to continue to coordinate this program with the class, Department Heads and Wage & Benefit committee. The Department Heads meeting occurred this week and the Wage & Benefit meeting will take place in the near future. Students have been making contact with the various departments they have been assigned. Kathy also sent out the September challenges to all employees, Walking challenge and blood drive challenge.
13. Completed report of injury paperwork on 3 incidents this week. Two of these were for reporting purposes only and the other did result in a claim.
14. Working on a training program for Managers/Supervisors that provides the basics of the following: hiring and hiring processes, performance evaluations, documentation, FMLA, ADA and many other human resources responsibilities for their positions. Have found an ADA video that we will use in a future Department head meeting for training. We will then evaluate for providing to other managers and supervisors.
15. Processed three exit interviews in the last two weeks.
16. Completed a report for New Directions, our EAP provider, for new year census. They have a new billing process and we will get a discount on all employees enrolled in BCBS health benefits through MYBLUEKC.
17. Processed a report for Mr. Stewart outlining individuals who still needed to complete performance reviews within the Spring 2020 review period. We would like to close this out in the very near future as the Fall 2020 will begin in October.
18. Additional time spent in our old records room in the Municipal Center, designing a plan to consolidate old personnel records to make room for adding additional records from our storage room within City Hall.
19. Continued to file all of our Personal Travel Reports as they relate to our Pandemic Virus Preparedness Plan.
20. Reported several incidents to our insurance carrier for either reporting purposes or for them to investigate using the appropriate guidelines of our policy. These are both property, casualty or possible workers compensation exposures. Did coordinate two reports of claims for Parks and Rec and Wastewater Treatment plant due to recent storm damage.
21. Completed a meeting with McInnes group regarding our renewal of our benefits for 2021. Additional information regarding renewal will be coming out in the near future.
22. Working with Mason Floyd on job descriptions and rating processes to determine wage ranges for continued learning purposes.
23. Continue to work on special projects as directed.

Upcoming Activities:

1. Continue wellness program development and implementation until meets goals of City for this program. We keep moving this forward but will require continual review for the near future.
2. Complete additional revisions to our personnel manual, take to Council for approval and publish online to our intranet for all to have access. We will also provide a form and require everyone to review manual and sign form that they have reviewed the manual.
3. Continue updating and coordinating performance evaluation system to prepare for the Spring evaluation cycle.
4. Continue to catch up on documentation on several personnel issues.
5. Continue the cleaning and reorganizing of the Human Resources file room.
6. Continue participation in the monthly LMC meetings.
7. Continue to work on revision of the City Safety Manual.

CONVENTION AND VISITORS BUREAU

Director, Marcy Bryant

Visitor Center Update

The Center is open 1-4 p.m. Monday-Friday. There is signage regarding social distancing and the mask requirement on the exterior doors and throughout the Center.

Show Me Grant

The Missouri Division of Tourism notified the WCVB the organization had been awarded \$104,400 in Show Me Strong Funds. This is a reimbursement grant. The grant will be used for reimbursement of payroll expenses, marketing, and supplies for the Visitor Center. The grant is made possible from CARES funds. All marketing and supplies must relate to Covid-19. All reimbursements must be submitted by Nov. 15, 2020. MDT has announced there will not be additional grant funds available in the spring. The two grants WCVB has utilized in the past will not be available-Marketing Matching Grant and Marketing Platform Development.

Website

As per the agreement the WCVB signed with CivicPlus in 2017, the website-VisitWarrensburg.com is eligible for a redesign at no cost. The City's site will be redesigned as well. I attended a meeting July 15 to discuss the project and timeline. This project will kick off in September. This would not be possible without the City's support by allowing us to utilize their agreement with CivicPlus. The WCVB was able to secure a redesigned website at a significantly lower cost.

The WCVB was charged the rate for a department header. This means the WCVB must follow the City's template throughout VisitWarrensburg.com. CivicPlus has provided information on the cost allowing the WCVB having more input on the design/layout of the VisitWarrensburg.com pages. This information will be presented to the board at the September WCVB Board Meeting.

Visitor Guide

The WCVB's visitor guide had to be put to the side as other priorities came forward and with the loss of our part-time communication coordinator. I am hopeful to pick up the pieces and continue with this project, so an updated guide is in distribution for early 2021.

WCVB 2020 Community Grant Program

Big Brothers Big Sisters Holiday Event-Home Tour & More: As of the report date, the event is has been altered. They are planning an event that day but have cancelled the evening part.

Blaine Whitworth Go Big or Go Home 5K has become a virtual race.

Burg Fest-cancelled

United Way Youth Basketball Event-cancelled

Face Mask Donation

At the August meeting, the WCVB Board approved an allocation of no more than \$600 for face mask donations to local nonprofits offering events open to the public through December 2020. The program is provided first-come, first-serve. The nonprofits must follow the same criteria the WCVB has for the community grant program. Each nonprofit will receive three boxes of 50 masks. Limit one donation per nonprofit. The request form can be found on VisitWarrensburg.com.

As of the report date, two nonprofits have received face masks.

Johnson County United Way-Youth Chalk Walk

Warrensburg Animal Rescue-Garage Sale

Police Department Police Chief, Rich Lockhart

We participated in a community event at Cross Fit Believe. This event was coordinated by the owners of Cross Fit Believe and Mr. Willie Taylor. It was designed to be an event to promote social justice and bring our community together. It was also a fundraiser for Shop With a Cop. The event raised \$1,000 for Shop With a Cop and created an opportunity for our officers to visit with our community.

We also participated in a parent and child bottle rocket event at Youth Excited about Sports. This event brought together members of our community and the Whiteman's Air Force Association. While it rained the entire time of the event, they were able to get the activities done during breaks in the rain.

Lastly, we will be down 11 officers as of the 16th of September. This represents 31% of our police force. We are in a situation where we have become the lowest paid police department in the area. This is affecting our ability to hire, even from our local police academy. We only received 3 applications from a class of 37 and only 2 of the 3 are going to be selected to continue in the process. This is the lowest number of applications we received in the past several years. I will be presenting a plan to Harold to create some solutions to this problem.

**Fire Department
Interim Fire Chief, Doyle Oxley**

No report this meeting.

**Parks Department
Director, Danielle Fesler**

- Unfortunately, we've been experiencing quite a bit of vandalism in the parks. Over the Labor Day weekend we had 4 park restrooms that had extensive damage. The follow park restrooms had various levels of damage: Cave Hollow, Grover Park, Shepard Park, and Marr Park. The water supply lines to the sinks were cut in several of the restrooms, a sink was taken off the wall (luckily no damage,) a sink was taken off the wall and smashed, a paper towel dispenser was broken, and toilet paper was stolen. Due to the long weekend, we are not sure how long the water lines would have been cut and running. This could cause very high water bills at those parks. Because we keep seeing vandalism, we are going to start the winterization process sooner than usual. We will get porta potties to those parks, if they don't already have them.
- Fall Sports are officially underway.
 - Flag football games were supposed to start this week, however the rain had other plans. Games will be rescheduled and hopefully begin next week.
 - Soccer games are set to start this weekend, 9/12.
 - Volleyball games start next week, 9/14.
- We've got a few jobs currently open.
 - Full-time Office Manager. This position closes on Sunday, 9/13. We have had quite a few applicants and look forward to finding the perfect candidate.
 - We have two part-time Custodian positions open. This also closes on 9/13.
- We are working with a class from UCM Construction Management again this semester. This is the third consecutive semester that we've worked with this instructor and his class to facilitate a group project. The group will be assessing the cost and materials to resurface the DD walking trail (the portion we manage from the South Rec Complex to Lake Ridge).
- At the last Park Board two projects were approved: replacing the remaining 3 flat roofs and replacing the security cameras. The flat roof project is scheduled to start the week of the 21st. We did a final walk through of the cameras and installation should begin this month. I am looking forward to having both projects completed.
- New gravel was ordered and installed this week for West Park Soccer Fields parking lot. We lost a lot of the gravel during the flooding in July.
- We also ordered more infill for the infields on the baseball fields at Cave Hollow. We needed two semi loads to fill what was lost from the flooding event in July.
- This month we started to bring back more fitness classes. With that change, we've seen more of our customers coming back and using the facility. We hope to add childcare again in October.



Director of Finance Report

September 14, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

The Director of Finance respectfully submits this report to augment your review of the financial information provided. It includes an update of processes Finance is working to complete and outlines the data included in the attached documents.

Business Licenses, Dog Licenses, Billing:

Collections staff has made courtesy calls to past due dog owners with minimal results. Renewals for the remaining 85 dog licenses will be processed next week. The City does not actively enforce dog licenses and there is no fee associated with delinquent licenses. Collections staff has gone through the outstanding business licenses and coded for not renewing the obvious out of state contractors that were on a one-time project. With the Covid process, business licenses expired September 1, 2020 and will be considered delinquent October 1, 2020 and required to pay double the original application fee. Renewals for the remaining 250 business licenses will be mailed out the last week of September. One liquor license has not been renewed and the business has been contacted that liquor sales are not allowed.

Delinquent Utility Bills:

Staff has made one sweep of disconnects through the four zones associated with the utility billing process. The process has helped with disconnects of accounts with zero water usage that the resident has moved out, but did not disconnect the service. Staff has worked with several residents that were impacted by the Covid shut down to make payments on the account to avoid disconnection.

Budget Fiscal Year 2021:

Fiscal Year 2021 Budget document will be available after adoption of the proposed budget. First reading was completed at the August 24th Council meeting along with setting the tax levy. Second reading of the budget is scheduled for the September 14th Council meeting. Budget for Fiscal Year 2021 is strictly a maintenance budget at best. It does not include an increase in salary or include any capital items. Any project or capital item included is dependent upon receipt of grant funding.

A public hearing on the revised sewer rates is scheduled for the September 28th Council meeting and upon adoption of the revised rates, the budget document will be completed after that meeting.

Another piece that is scheduled to be presented to Council is the Community Improvement Plan. This is a five-year plan of identified projects, improvements, and equipment. This is tentatively scheduled for the September 28th meeting as well.

The sales tax revenue continues to meet the Fiscal Year 2020 budget. September receipts were back up compared to last year's September receipts. So, there is still no sales tax revenue

decrease recognized at this point. Audit adjustments will be the only thing that will affect the recognized revenue for Fiscal Year 2020.

The Fiscal Year 2021 budget projections reflect a five percent (5%) decrease from 2020 budget. Surrounding communities are seeing a decrease in sales tax revenue even though Warrensburg has not. I still think this is unusual and remain thankful. August fuel tax receipts were down four and forty-three hundredths percent (-4.43%), vehicle sales tax was up thirty-one and forty-five hundredths percent (31.45%) and vehicle fees were up nineteen and eighty-two hundredths percent (19.82%) compared to last year. Year-to-date comparison for these taxes combined is down a little over one percent (-1%) compared to last year's receipts.

Fiscal Year 2020 Revenue Recap

Chart for Sales Tax Comparison to Budget

Council continues to receive revenue reports that include a chart comparing sales tax collections to budget in a column line chart for each of the sales tax collections for the Fiscal Year. Information was included back in April 2020 as to how the new chart is created. Each Sales Tax collected is reported showing the following:

“Ten Year Comparison Table” – this table is located at the top of each of the monthly sales tax reports provided. It is the actual collections by month and compares last year collections to this year, defines the amount difference and percentage difference in the last two columns.

“Actual to Budget Column Line Chart” – this is the chart that reflects the actual collections to budget amounts and the monthly difference and cumulative difference amounts. The line in the chart shows the cumulative percentage change for each month. In this example the percentages fluctuate up and down with each month's collections compared to budget. The difference and cumulative difference columns show the monthly and cumulative changes as positive and negative amounts.

“Column Chart of Actual Collections for the past 10 years” – this chart shows the actual collections each month for the past ten years. The slight variations in the collections are reflected in the size of the color blocks for each month. Overall, the chart shows sales taxes on a basic increase since 2012. The comparison of 2019 to 2020 show overall 2020 collections greater than 2019 through August.

The sales tax revenue received in August is for actual sales from June and earlier. There are several businesses that pay sales taxes at different periods throughout the year. Some pay monthly, quarterly, semi-annually, or even annually. This variation of when business pays explains some of the differences in the monthly amounts of sales tax collected compared to prior years.

The collection of sales taxes for the fiscal year through August 2020 is greater than that collected through August 2019 by nearly five percent (4.96%). August is the first month since March to reflect a decrease in tax compared to last year. Use tax continues to reflect a significant increase in collections compared to August 2019. Year to date use taxes are now over sixteen percent (16.40%) greater than year to date 2019. Collections compared to 2020 Budget is now over thirteen percent (13.65%) over budget collected through August 2019.

Revenue Comparisons:

August 2020 revenue comparisons are attached for your review. Included is the monthly comparison to August 2019, a year to date comparison for Fiscal Year 2020 compared to year to date Fiscal Year 2019, and a year to date Fiscal Year 2020 compared to Fiscal Year 2020 Budget.

The year to date comparison to budget is a recap of revenue provided in the Detail vs. Budget Report from the financial system.

Combined Franchise taxes continue to reflect a decrease across the board for August 2020 compared to August 2019. August telephone franchise reflects the largest decrease compared to August 2019 at 23.15%. Fiscal year to date combined numbers reflect a decrease of 1.62% compared to Fiscal year to date 2019. Fiscal year to date compared to budget continues to reflect total revenue collection below budget projections by nearly 9%.

August actual compared to annual budget shows revenue collections nearly meeting budget at 8.71% of budget remaining. The total Sales and Use tax reflect 5.33% budget remaining. Slightly above budget as shown on the total line in the 2020 Actual to Budget chart.

Fiscal Year 2020 Budget projected an increase of 3% over 2019 budget. Because sales tax collections are received a couple of months after the sales take place, the current revenue does not reflect any decrease in revenue because of the current COVID-19 conditions. I am still certain there will be an impact to sales tax revenue because of COVID-19, just not sure when it will happen. The September tax receipts show it has not yet appeared. The August collections are the first to show a slight decline in receipts compared to 2019 collections.

Budget Fiscal Year 2020:

Staff has taken necessary steps to cut expenditures where possible with the anticipation of drop in revenue. Furloughs continue through the end of September. It appears revenue will come in as projected for Fiscal Year 2020. This provides an opportunity to build fund balance to be available if revenue does start decline in 2021. The Fiscal Year 2020 Budget was adopted with anticipation of reducing fund balance. The September 14th Council meeting includes first reading of a budget amendment for Fiscal Year 2020.

Attachments:

Sales Tax Comparisons
Revenue Comparisons

CITY OF WARRENSBURG *1 CENT SALES TEN YEAR COMPARISON

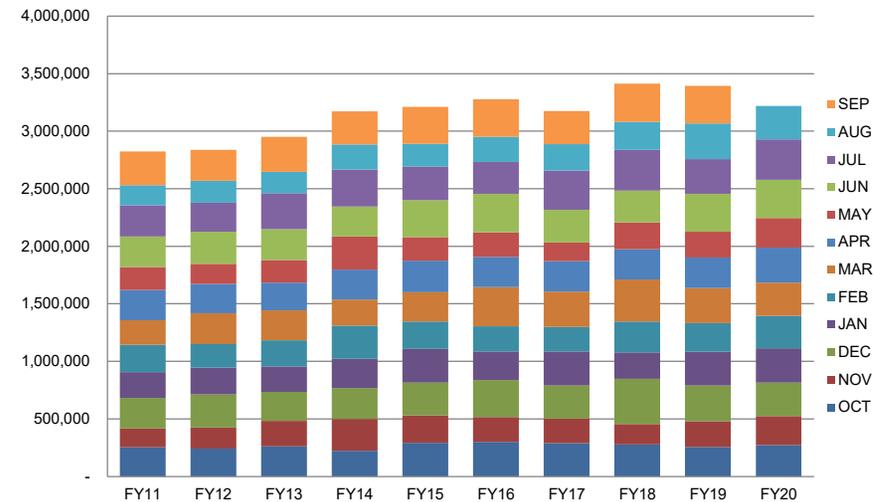


	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	\$ 254,148.70	\$ 241,663.14	\$ 262,395.96	\$ 223,965.81	\$ 291,309.52	\$ 300,352.02	\$ 290,432.91	\$ 277,035.30	\$ 255,230.99	\$ 272,805.07	\$ 17,574.08	6.89%	OCT
NOV	\$ 163,749.90	\$ 182,051.90	\$ 220,033.60	\$ 276,423.19	\$ 238,145.41	\$ 216,601.32	\$ 211,424.44	\$ 177,540.63	\$ 224,863.87	\$ 252,813.76	\$ 27,949.89	12.43%	NOV
DEC	\$ 264,186.78	\$ 289,597.56	\$ 252,544.84	\$ 267,827.30	\$ 285,374.94	\$ 319,019.14	\$ 288,310.36	\$ 394,139.78	\$ 310,872.00	\$ 289,360.40	\$ (21,511.60)	-6.92%	DEC
JAN	\$ 224,848.38	\$ 233,058.35	\$ 220,025.84	\$ 255,013.31	\$ 294,539.60	\$ 250,241.32	\$ 296,111.08	\$ 229,462.01	\$ 292,370.18	\$ 298,640.41	\$ 6,270.23	2.14%	JAN
FEB	\$ 237,079.09	\$ 203,878.27	\$ 229,347.32	\$ 285,929.58	\$ 238,250.72	\$ 219,096.17	\$ 213,215.16	\$ 269,203.71	\$ 250,206.62	\$ 283,194.65	\$ 32,988.03	13.18%	FEB
MAR	\$ 214,440.24	\$ 267,574.99	\$ 258,746.18	\$ 229,349.91	\$ 253,219.95	\$ 339,600.73	\$ 307,664.21	\$ 363,836.04	\$ 301,978.15	\$ 287,995.37	\$ (13,982.78)	-4.63%	MAR
APR	\$ 260,881.61	\$ 254,868.76	\$ 241,309.70	\$ 259,439.94	\$ 273,340.61	\$ 261,812.55	\$ 264,157.95	\$ 263,457.37	\$ 266,940.73	\$ 304,660.70	\$ 37,719.97	14.13%	APR
MAY	\$ 201,427.79	\$ 174,935.23	\$ 196,492.75	\$ 288,104.51	\$ 205,450.09	\$ 214,086.04	\$ 161,834.43	\$ 233,179.18	\$ 223,472.98	\$ 256,519.11	\$ 33,046.13	14.79%	MAY
JUN	\$ 263,698.84	\$ 279,936.42	\$ 267,505.55	\$ 258,915.52	\$ 319,728.73	\$ 334,068.59	\$ 283,382.60	\$ 275,050.27	\$ 330,656.99	\$ 332,114.88	\$ 1,457.89	0.44%	JUN
JUL	\$ 270,375.74	\$ 249,964.18	\$ 312,893.75	\$ 321,626.49	\$ 294,159.03	\$ 278,860.86	\$ 341,411.81	\$ 354,778.37	\$ 299,913.52	\$ 350,318.42	\$ 50,404.90	16.81%	JUL
AUG	\$ 175,320.92	\$ 190,637.98	\$ 186,223.91	\$ 218,005.63	\$ 195,901.22	\$ 217,673.85	\$ 228,583.89	\$ 243,192.76	\$ 309,680.96	\$ 289,925.95	\$ (19,755.01)	-6.38%	AUG
SEP	\$ 294,001.64	\$ 269,733.79	\$ 303,619.30	\$ 286,494.71	\$ 320,967.17	\$ 325,860.80	\$ 289,997.56	\$ 331,796.69	\$ 327,373.20				SEP
TOTAL	\$ 2,824,159.63	\$ 2,837,900.57	\$ 2,951,138.70	\$ 3,171,095.90	\$ 3,210,386.99	\$ 3,277,273.39	\$ 3,176,526.40	\$ 3,412,672.11	\$ 3,393,560.19	\$ 3,218,348.72	\$ 152,161.73	4.96%	TOTAL

FY 2020 Actual to Budget



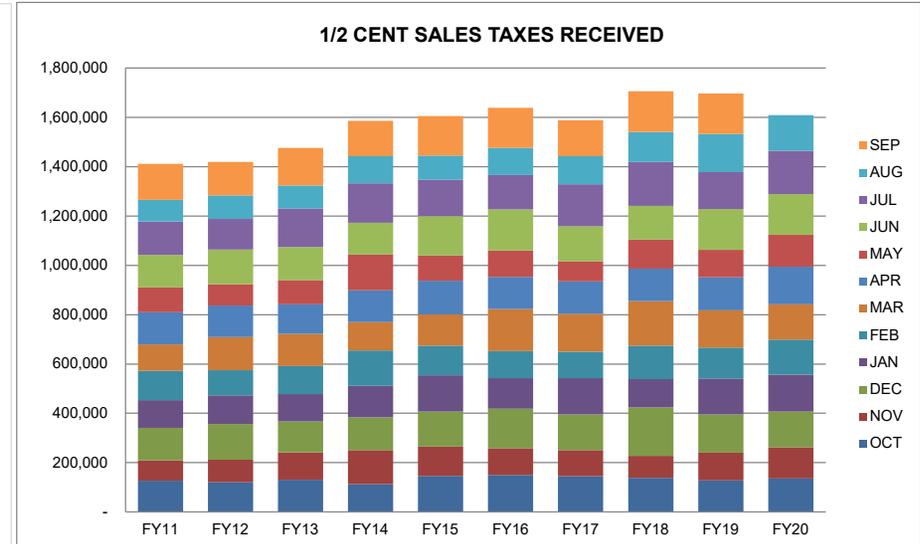
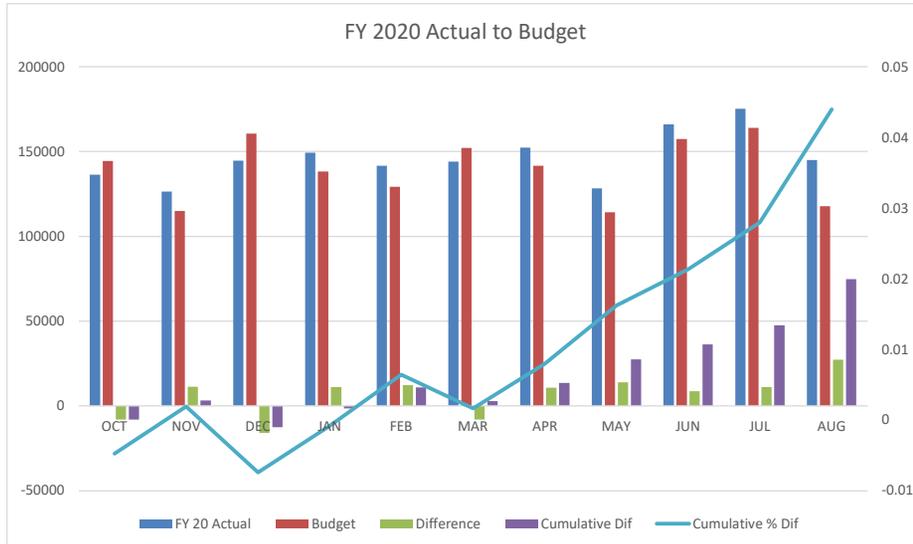
1 CENT SALES TAXES RECEIVED



CITY OF WARRENSBURG *1/2 CENT SALES TEN YEAR COMPARISON



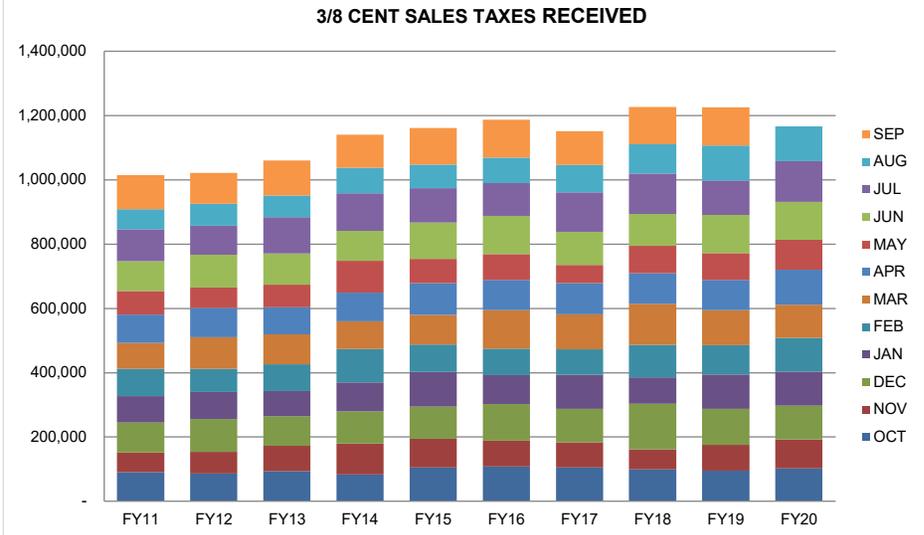
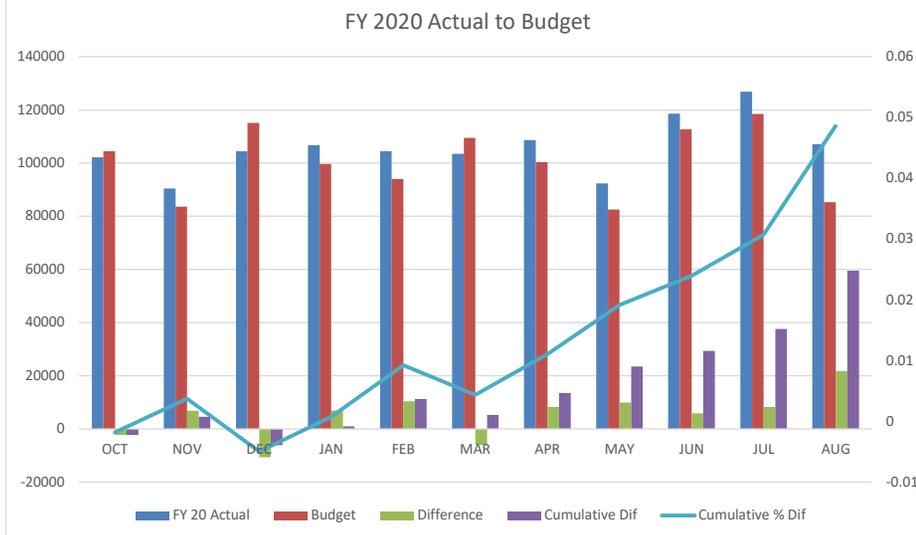
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	\$ 127,074.32	\$ 120,831.68	\$ 131,197.84	\$ 111,983.09	\$ 145,654.68	\$ 150,176.28	\$ 145,216.65	\$ 138,517.76	\$ 127,615.00	\$ 136,402.77	\$ 8,787.77	6.89%	OCT
NOV	\$ 81,875.07	\$ 91,025.98	\$ 110,016.80	\$ 138,211.48	\$ 119,072.69	\$ 108,300.84	\$ 105,712.23	\$ 88,769.99	\$ 112,432.06	\$ 126,406.61	\$ 13,974.55	12.43%	NOV
DEC	\$ 132,093.33	\$ 144,798.86	\$ 126,272.31	\$ 133,913.51	\$ 142,687.52	\$ 159,509.74	\$ 144,155.35	\$ 197,069.71	\$ 155,435.62	\$ 144,680.41	\$ (10,755.21)	-6.92%	DEC
JAN	\$ 112,424.01	\$ 116,528.87	\$ 110,013.12	\$ 127,506.60	\$ 147,270.08	\$ 125,120.62	\$ 148,055.79	\$ 114,731.10	\$ 146,185.47	\$ 149,320.16	\$ 3,134.69	2.14%	JAN
FEB	\$ 118,539.57	\$ 101,939.20	\$ 114,673.58	\$ 142,964.83	\$ 119,125.33	\$ 109,548.28	\$ 106,607.60	\$ 134,601.87	\$ 125,103.08	\$ 141,597.20	\$ 16,494.12	13.18%	FEB
MAR	\$ 107,220.13	\$ 133,791.41	\$ 129,373.00	\$ 114,669.70	\$ 126,605.69	\$ 169,800.49	\$ 153,829.54	\$ 181,918.09	\$ 150,989.42	\$ 143,997.60	\$ (6,991.82)	-4.63%	MAR
APR	\$ 130,434.75	\$ 127,424.88	\$ 120,648.44	\$ 129,717.13	\$ 136,670.24	\$ 130,906.51	\$ 132,079.16	\$ 131,728.51	\$ 133,470.43	\$ 152,330.50	\$ 18,860.07	14.13%	APR
MAY	\$ 100,714.08	\$ 87,466.47	\$ 98,246.54	\$ 144,052.54	\$ 102,725.05	\$ 107,034.41	\$ 80,917.38	\$ 116,589.61	\$ 111,736.23	\$ 128,259.80	\$ 16,523.57	14.79%	MAY
JUN	\$ 131,831.01	\$ 139,953.69	\$ 133,753.04	\$ 129,451.06	\$ 159,864.25	\$ 167,028.61	\$ 141,291.28	\$ 137,525.10	\$ 165,328.46	\$ 166,057.35	\$ 728.89	0.44%	JUN
JUL	\$ 135,187.91	\$ 124,982.01	\$ 156,445.40	\$ 160,813.34	\$ 147,079.69	\$ 139,430.42	\$ 170,695.02	\$ 177,389.18	\$ 149,956.62	\$ 175,159.33	\$ 25,202.71	16.81%	JUL
AUG	\$ 87,660.41	\$ 95,319.04	\$ 93,111.83	\$ 109,002.66	\$ 97,950.67	\$ 108,836.84	\$ 114,281.02	\$ 121,596.73	\$ 154,840.48	\$ 144,963.46	\$ (9,877.02)	-6.38%	AUG
SEP	\$ 147,000.95	\$ 134,867.11	\$ 151,804.17	\$ 143,247.57	\$ 160,483.47	\$ 162,930.65	\$ 144,998.94	\$ 165,898.45	\$ 163,687.09				SEP
TOTAL	\$ 1,412,055.54	\$ 1,418,929.20	\$ 1,475,556.07	\$ 1,585,533.51	\$ 1,605,189.36	\$ 1,638,623.69	\$ 1,587,839.96	\$ 1,706,336.10	\$ 1,696,779.96	\$ 1,609,175.19	\$ 76,082.32	4.96%	TOTAL



CITY OF WARRENSBURG *3/8 CENT SALES TEN YEAR COMPARISON



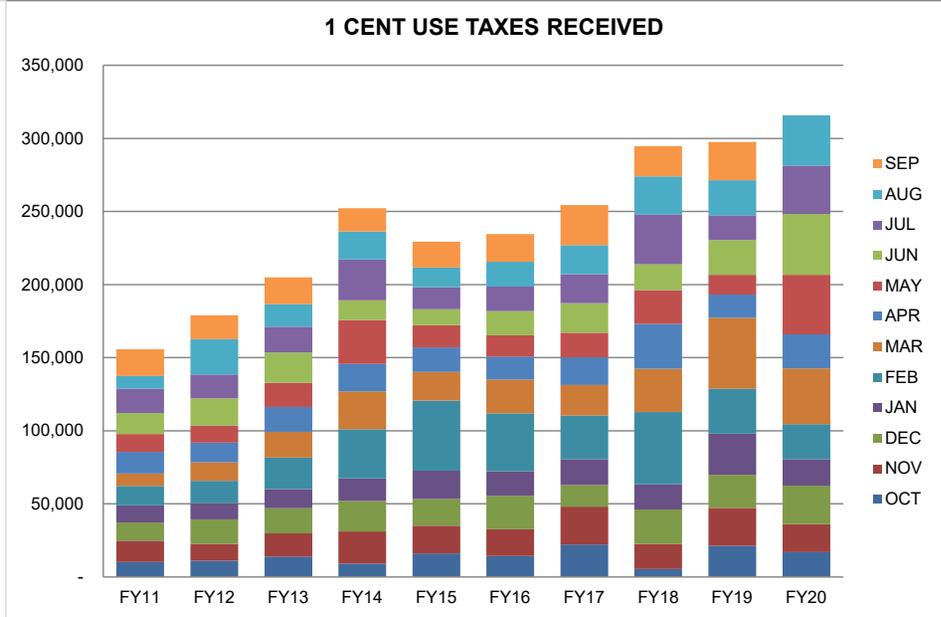
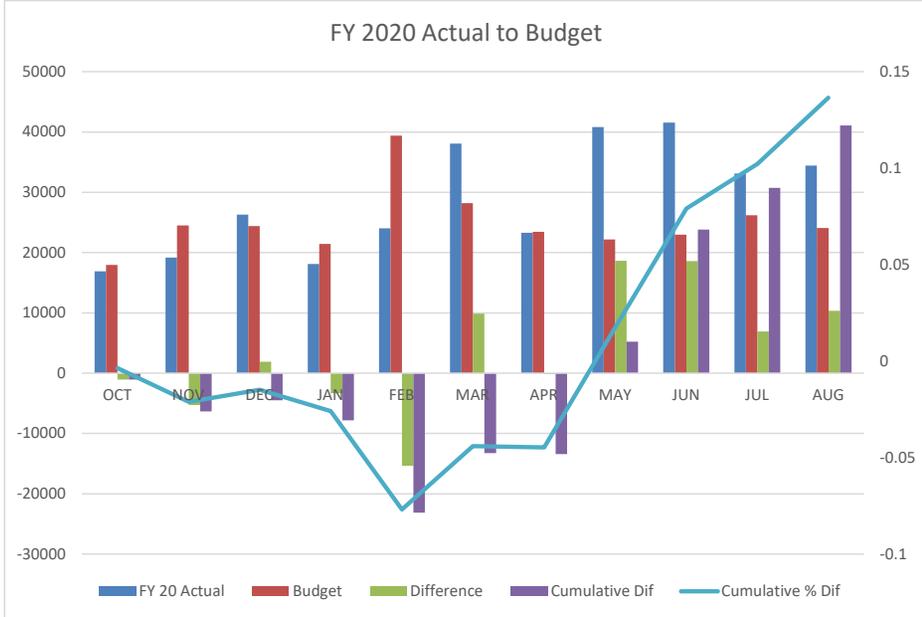
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	\$ 90,814.07	\$ 86,189.33	\$ 93,465.69	\$ 83,936.23	\$ 105,422.83	\$ 107,993.82	\$ 105,377.24	\$ 99,242.10	\$ 95,187.99	\$ 102,214.37	\$ 7,026.38	7.38%	OCT
NOV	\$ 61,217.93	\$ 67,637.85	\$ 78,992.03	\$ 95,992.27	\$ 88,737.16	\$ 80,964.79	\$ 78,354.36	\$ 62,317.52	\$ 80,365.11	\$ 90,462.83	\$ 10,097.72	12.56%	NOV
DEC	\$ 93,118.23	\$ 102,057.84	\$ 91,997.57	\$ 100,103.74	\$ 100,560.75	\$ 113,408.87	\$ 104,098.29	\$ 141,643.09	\$ 112,288.75	\$ 104,462.03	\$ (7,826.72)	-6.97%	DEC
JAN	\$ 82,384.34	\$ 84,469.04	\$ 78,689.20	\$ 90,220.18	\$ 107,726.80	\$ 90,666.80	\$ 105,762.86	\$ 82,643.20	\$ 106,763.75	\$ 106,744.46	\$ (19.29)	-0.02%	JAN
FEB	\$ 84,465.41	\$ 72,484.04	\$ 83,486.85	\$ 103,219.69	\$ 85,148.34	\$ 82,150.10	\$ 79,204.48	\$ 100,682.66	\$ 91,262.55	\$ 104,477.05	\$ 13,214.50	14.48%	FEB
MAR	\$ 80,414.64	\$ 97,609.07	\$ 92,583.73	\$ 85,991.73	\$ 91,879.55	\$ 119,713.66	\$ 108,704.25	\$ 127,429.96	\$ 108,917.98	\$ 103,563.12	\$ (5,354.86)	-4.92%	MAR
APR	\$ 87,948.83	\$ 91,179.39	\$ 84,330.44	\$ 89,923.49	\$ 99,288.84	\$ 93,822.27	\$ 97,331.52	\$ 95,571.47	\$ 93,935.98	\$ 108,681.88	\$ 14,745.90	15.70%	APR
MAY	\$ 73,916.39	\$ 63,071.14	\$ 70,707.30	\$ 98,496.17	\$ 74,867.23	\$ 80,275.00	\$ 56,525.77	\$ 84,712.82	\$ 83,571.09	\$ 92,402.04	\$ 8,830.95	10.57%	MAY
JUN	\$ 93,178.89	\$ 102,100.92	\$ 96,244.12	\$ 93,367.55	\$ 113,081.19	\$ 118,727.93	\$ 102,978.01	\$ 98,968.83	\$ 118,436.96	\$ 118,673.74	\$ 236.78	0.20%	JUN
JUL	\$ 98,612.33	\$ 90,305.51	\$ 113,223.39	\$ 116,755.95	\$ 107,530.80	\$ 102,127.07	\$ 123,032.59	\$ 126,639.46	\$ 107,033.56	\$ 126,859.66	\$ 19,826.10	18.52%	JUL
AUG	\$ 62,578.40	\$ 68,553.90	\$ 67,134.73	\$ 79,002.18	\$ 72,948.55	\$ 79,230.19	\$ 84,598.76	\$ 90,330.78	\$ 108,381.89	\$ 107,147.20	\$ (1,234.69)	-1.14%	AUG
SEP	\$ 106,112.31	\$ 96,171.11	\$ 109,587.86	\$ 103,401.28	\$ 113,775.48	\$ 117,872.86	\$ 105,337.95	\$ 115,936.67	\$ 118,895.27				SEP
TOTAL	\$ 1,014,761.77	\$ 1,021,829.14	\$ 1,060,442.91	\$ 1,140,410.46	\$ 1,160,967.52	\$ 1,186,953.36	\$ 1,151,306.08	\$ 1,226,118.56	\$ 1,225,040.88	\$ 1,165,688.38	\$ 59,542.77	5.38%	TOTAL



CITY OF WARRENSBURG 1 CENT USE TEN YEAR COMPARISON



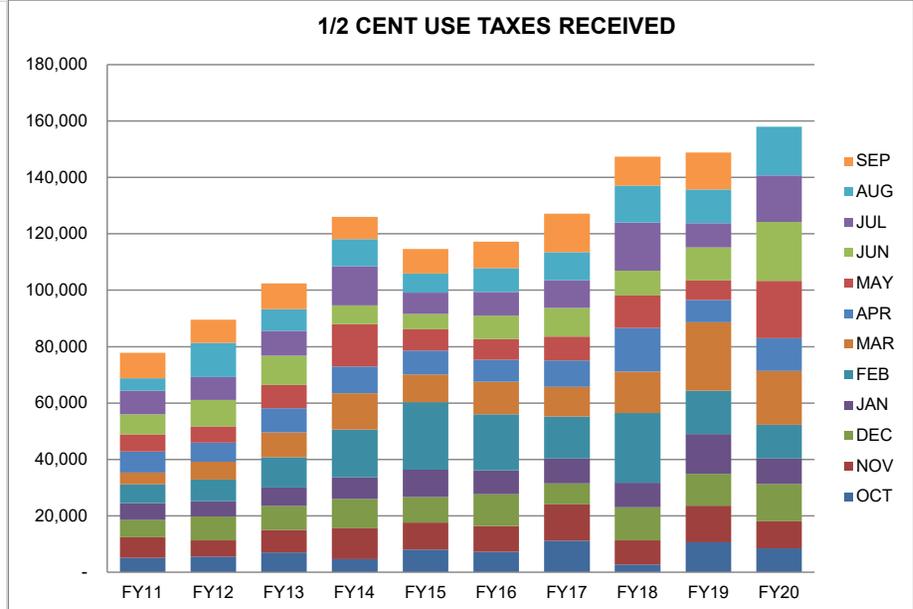
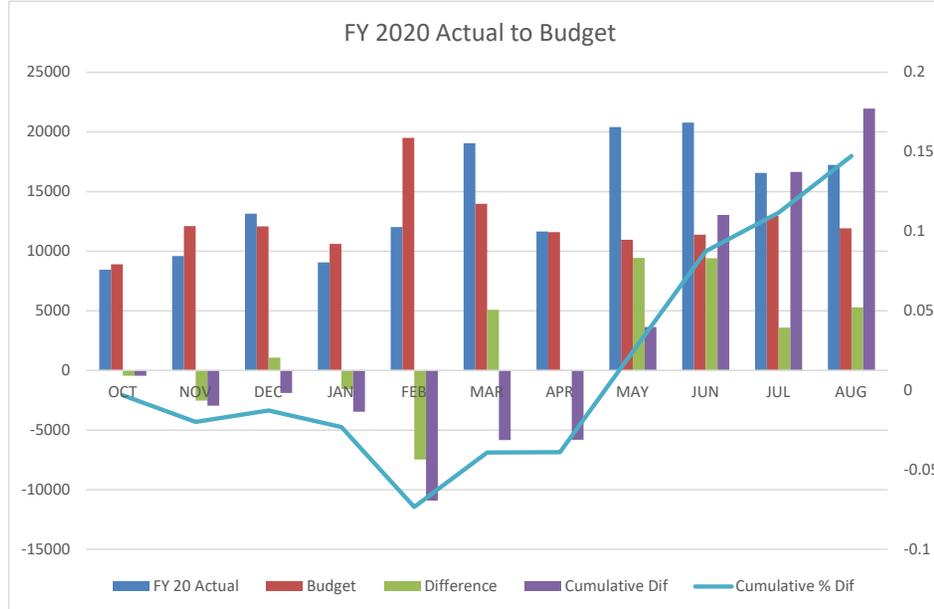
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	\$ 10,074.41	\$ 11,056.06	\$ 13,900.06	\$ 9,143.52	\$ 15,961.68	\$ 14,297.21	\$ 22,204.92	\$ 5,257.26	\$ 21,217.49	\$ 16,912.14	\$ (4,305.35)	-20.29%	OCT
NOV	\$ 14,619.51	\$ 11,525.73	\$ 15,955.74	\$ 21,934.11	\$ 19,083.78	\$ 18,292.66	\$ 25,830.18	\$ 17,327.71	\$ 25,983.82	\$ 19,195.17	\$ (6,788.65)	-26.13%	NOV
DEC	\$ 12,375.09	\$ 16,808.54	\$ 17,075.51	\$ 20,893.01	\$ 18,277.23	\$ 22,768.53	\$ 14,826.63	\$ 23,477.96	\$ 22,575.35	\$ 26,302.28	\$ 3,726.93	16.51%	DEC
JAN	\$ 11,830.11	\$ 10,964.18	\$ 13,072.57	\$ 15,384.22	\$ 19,412.67	\$ 16,908.80	\$ 17,578.20	\$ 17,230.49	\$ 28,100.11	\$ 18,103.13	\$ (9,996.98)	-35.58%	JAN
FEB	\$ 13,341.86	\$ 15,326.27	\$ 21,592.46	\$ 33,738.68	\$ 47,815.98	\$ 39,738.90	\$ 29,977.33	\$ 49,539.04	\$ 30,780.41	\$ 24,052.68	\$ (6,727.73)	-21.86%	FEB
MAR	\$ 8,503.10	\$ 12,687.35	\$ 17,579.43	\$ 25,803.07	\$ 19,731.46	\$ 23,052.54	\$ 20,953.42	\$ 29,507.54	\$ 48,533.97	\$ 38,085.61	\$ (10,448.36)	-21.53%	MAR
APR	\$ 14,813.61	\$ 13,464.09	\$ 17,199.63	\$ 18,897.80	\$ 16,811.78	\$ 15,592.06	\$ 18,874.61	\$ 30,779.50	\$ 15,976.62	\$ 23,279.45	\$ 7,302.83	45.71%	APR
MAY	\$ 12,252.52	\$ 11,539.63	\$ 16,520.19	\$ 30,031.20	\$ 15,257.19	\$ 14,694.11	\$ 16,758.71	\$ 23,208.09	\$ 13,624.85	\$ 40,807.72	\$ 27,182.87	199.51%	MAY
JUN	\$ 14,223.58	\$ 18,872.40	\$ 20,623.89	\$ 13,515.76	\$ 10,750.07	\$ 16,553.81	\$ 20,400.29	\$ 17,490.23	\$ 23,647.66	\$ 41,580.86	\$ 17,933.20	75.83%	JUN
JUL	\$ 16,727.42	\$ 16,234.34	\$ 17,766.36	\$ 27,751.05	\$ 15,201.88	\$ 16,793.68	\$ 19,675.12	\$ 34,222.43	\$ 17,019.56	\$ 33,127.28	\$ 16,107.72	94.64%	JUL
AUG	\$ 8,667.13	\$ 24,256.14	\$ 15,313.50	\$ 19,162.04	\$ 13,467.18	\$ 17,022.58	\$ 19,792.30	\$ 26,103.60	\$ 23,925.48	\$ 34,443.17	\$ 10,517.69	43.96%	AUG
SEP	\$ 18,239.91	\$ 16,342.89	\$ 18,390.66	\$ 15,902.92	\$ 17,496.69	\$ 18,779.33	\$ 27,510.52	\$ 20,514.14	\$ 26,288.22				SEP
TOTAL	\$155,668.25	\$179,077.62	\$204,990.00	\$252,157.38	\$229,267.59	\$234,494.21	\$254,382.23	\$294,657.99	\$297,673.54	\$315,889.49	\$ 44,504.17	16.40%	TOTAL



CITY OF WARRENSBURG 1/2 CENT USE TEN YEAR COMPARISON



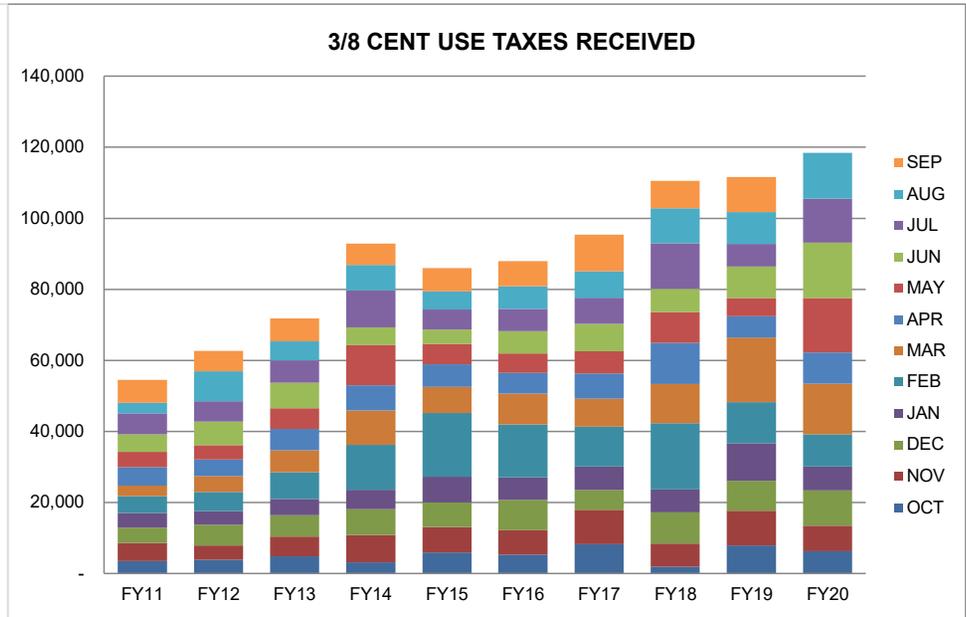
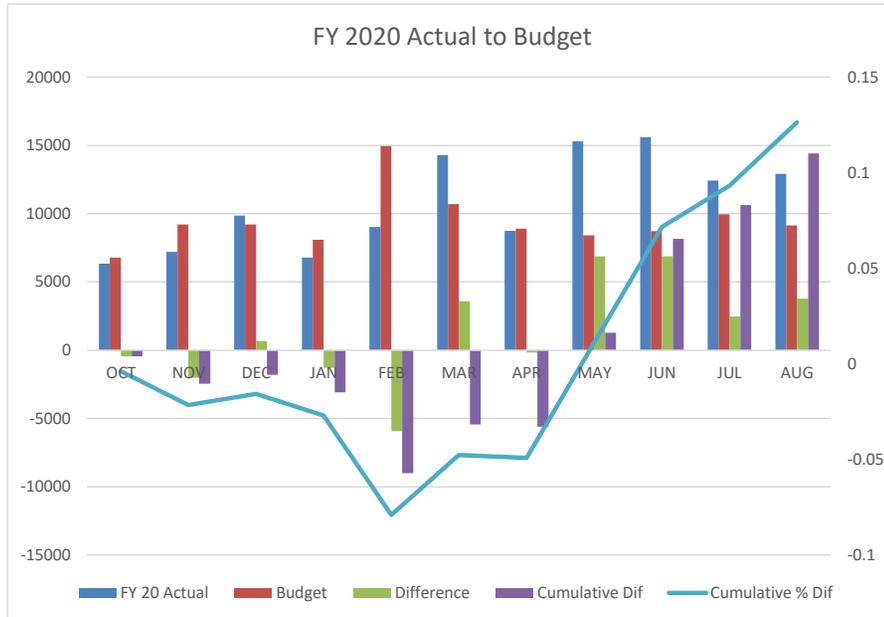
	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	\$ 5,036.27	\$ 5,527.00	\$ 6,948.75	\$ 4,570.92	\$ 7,982.34	\$ 7,149.94	\$ 11,104.54	\$ 2,629.12	\$ 10,610.74	\$ 8,457.66	\$ (2,153.08)	-20.29%	OCT
NOV	\$ 7,308.41	\$ 5,761.80	\$ 7,976.39	\$ 10,965.03	\$ 9,543.68	\$ 9,148.04	\$ 12,917.51	\$ 8,665.48	\$ 12,994.35	\$ 9,599.39	\$ (3,394.96)	-26.13%	NOV
DEC	\$ 6,186.40	\$ 8,402.72	\$ 8,536.18	\$ 10,444.57	\$ 9,140.33	\$ 11,386.40	\$ 7,414.70	\$ 11,741.19	\$ 11,289.79	\$ 13,153.60	\$ 1,863.81	16.51%	DEC
JAN	\$ 5,913.96	\$ 5,481.08	\$ 6,535.08	\$ 7,690.69	\$ 9,708.15	\$ 8,455.98	\$ 8,790.75	\$ 8,616.86	\$ 14,052.69	\$ 9,053.27	\$ (4,999.42)	-35.58%	JAN
FEB	\$ 6,669.70	\$ 7,661.71	\$ 10,794.23	\$ 16,872.50	\$ 23,912.47	\$ 19,873.18	\$ 14,991.48	\$ 24,774.16	\$ 15,393.09	\$ 12,028.59	\$ (3,364.50)	-21.86%	FEB
MAR	\$ 4,250.77	\$ 6,342.50	\$ 8,788.09	\$ 12,903.96	\$ 9,867.58	\$ 11,528.43	\$ 10,478.67	\$ 14,756.54	\$ 24,271.54	\$ 19,046.38	\$ (5,225.16)	-21.53%	MAR
APR	\$ 7,405.44	\$ 6,730.80	\$ 8,598.23	\$ 9,450.67	\$ 8,407.47	\$ 7,797.49	\$ 9,439.07	\$ 15,392.63	\$ 7,989.81	\$ 11,641.90	\$ 3,652.09	45.71%	APR
MAY	\$ 6,125.13	\$ 5,768.75	\$ 8,258.57	\$ 15,018.42	\$ 7,630.03	\$ 7,348.43	\$ 8,380.93	\$ 11,606.22	\$ 6,813.70	\$ 20,407.69	\$ 13,593.99	199.51%	MAY
JUN	\$ 7,110.47	\$ 9,434.45	\$ 10,310.04	\$ 6,759.15	\$ 5,376.05	\$ 8,278.46	\$ 10,202.06	\$ 8,746.75	\$ 11,826.04	\$ 20,794.33	\$ 8,968.29	75.84%	JUN
JUL	\$ 8,362.16	\$ 8,115.67	\$ 8,881.54	\$ 13,878.12	\$ 7,602.37	\$ 8,398.42	\$ 9,839.40	\$ 17,114.42	\$ 8,511.38	\$ 16,566.74	\$ 8,055.36	94.64%	JUL
AUG	\$ 4,332.77	\$ 12,125.82	\$ 7,655.33	\$ 9,582.82	\$ 6,734.85	\$ 8,512.89	\$ 9,898.00	\$ 13,054.25	\$ 11,964.98	\$ 17,224.82	\$ 5,259.84	43.96%	AUG
SEP	\$ 9,118.27	\$ 8,169.93	\$ 9,193.63	\$ 7,952.95	\$ 8,749.98	\$ 9,391.42	\$ 13,757.84	\$ 10,259.00	\$ 13,146.57				SEP
TOTAL	\$ 77,819.75	\$ 89,522.23	\$102,476.06	\$126,089.80	\$114,655.30	\$117,269.08	\$127,214.95	\$147,356.62	\$148,864.68	\$157,974.37	\$ 22,256.26	16.40%	TOTAL



CITY OF WARRENSBURG 3/8 CENT USE TEN YEAR COMPARISON



	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	\$ 3,528.37	\$ 3,872.18	\$ 4,868.24	\$ 3,202.35	\$ 5,986.01	\$ 5,361.79	\$ 8,327.37	\$ 1,971.59	\$ 7,957.06	\$ 6,342.45	\$ (1,614.61)	-20.29%	OCT
NOV	\$ 5,120.21	\$ 4,036.67	\$ 5,588.20	\$ 7,682.01	\$ 7,156.86	\$ 6,860.18	\$ 9,686.92	\$ 6,498.29	\$ 9,744.54	\$ 7,198.64	\$ (2,545.90)	-26.13%	NOV
DEC	\$ 4,334.14	\$ 5,886.88	\$ 5,980.38	\$ 7,317.38	\$ 6,854.39	\$ 8,538.73	\$ 5,560.33	\$ 8,804.79	\$ 8,466.29	\$ 9,863.97	\$ 1,397.68	16.51%	DEC
JAN	\$ 4,143.27	\$ 3,840.00	\$ 4,578.42	\$ 5,388.03	\$ 7,280.21	\$ 6,341.20	\$ 6,592.23	\$ 6,461.84	\$ 10,538.20	\$ 6,789.10	\$ (3,749.10)	-35.58%	JAN
FEB	\$ 4,672.74	\$ 5,367.74	\$ 7,562.35	\$ 12,652.80	\$ 17,932.11	\$ 14,903.02	\$ 11,242.20	\$ 18,578.30	\$ 11,543.38	\$ 9,020.32	\$ (2,523.06)	-21.86%	FEB
MAR	\$ 2,978.05	\$ 4,443.51	\$ 6,156.87	\$ 9,676.76	\$ 7,399.76	\$ 8,645.24	\$ 7,858.02	\$ 11,066.02	\$ 18,201.38	\$ 14,283.00	\$ (3,918.38)	-21.53%	MAR
APR	\$ 5,188.19	\$ 4,715.55	\$ 6,023.85	\$ 7,087.12	\$ 6,304.81	\$ 5,847.39	\$ 7,078.42	\$ 11,543.03	\$ 5,991.60	\$ 8,730.34	\$ 2,738.74	45.71%	APR
MAY	\$ 4,291.21	\$ 4,041.54	\$ 5,785.89	\$ 11,262.41	\$ 5,721.80	\$ 5,510.63	\$ 6,284.91	\$ 8,703.58	\$ 5,109.64	\$ 15,303.85	\$ 10,194.21	199.51%	MAY
JUN	\$ 4,981.54	\$ 6,609.71	\$ 7,223.13	\$ 5,068.72	\$ 4,031.53	\$ 6,208.07	\$ 7,650.59	\$ 6,559.25	\$ 8,868.43	\$ 15,593.79	\$ 6,725.36	75.83%	JUN
JUL	\$ 5,858.47	\$ 5,685.78	\$ 6,222.33	\$ 10,407.29	\$ 5,701.06	\$ 6,298.02	\$ 7,378.63	\$ 12,834.21	\$ 6,382.74	\$ 12,423.51	\$ 6,040.77	94.64%	JUL
AUG	\$ 3,035.50	\$ 8,495.26	\$ 5,363.27	\$ 7,186.22	\$ 5,050.51	\$ 6,383.87	\$ 7,422.58	\$ 9,789.46	\$ 8,972.62	\$ 12,917.00	\$ 3,944.38	43.96%	AUG
SEP	\$ 6,388.19	\$ 5,723.79	\$ 6,440.98	\$ 5,963.97	\$ 6,561.67	\$ 7,042.69	\$ 10,317.09	\$ 7,693.28	\$ 9,858.70				SEP
TOTAL	\$54,519.88	\$62,718.61	\$71,793.91	\$92,895.06	\$ 85,980.72	\$ 87,940.83	\$ 95,399.29	\$110,503.64	\$111,634.58	\$118,465.97	\$ 16,690.09	16.40%	TOTAL

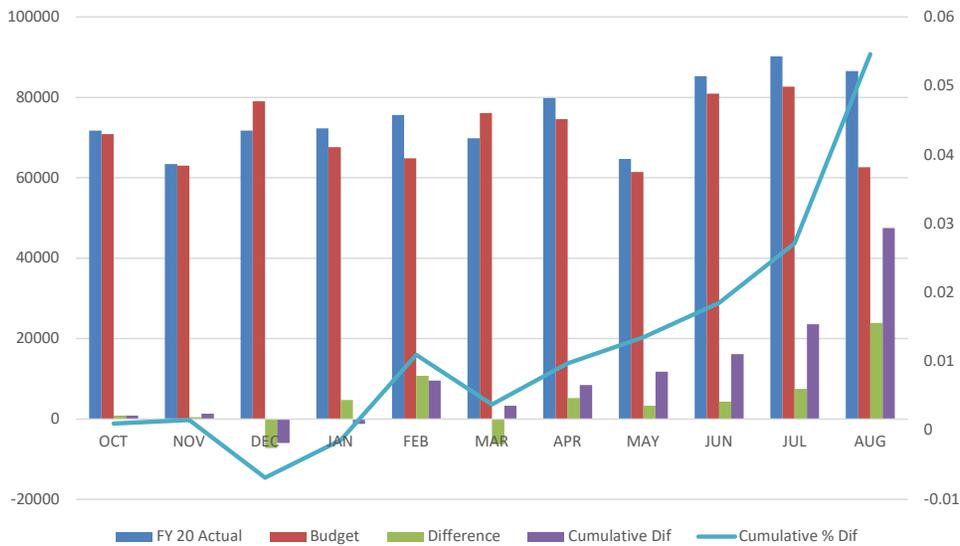


CITY OF WARRENSBURG LAW ENFORCEMENT TEN YEAR COMPARISON

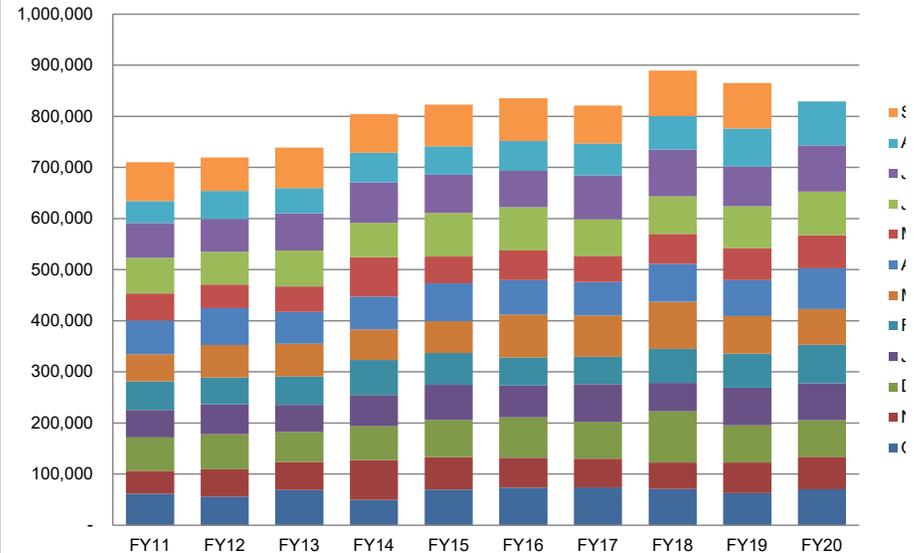


	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	CHANGE	%	
OCT	\$ 61,672.18	\$ 55,646.53	\$ 68,648.72	\$ 49,734.02	\$ 69,740.56	\$ 73,177.08	\$ 74,169.96	\$ 70,492.57	\$ 62,332.51	\$ 70,043.58	\$ 7,711.07	12.37%	OCT
NOV	\$ 44,374.74	\$ 53,633.60	\$ 55,212.92	\$ 77,887.02	\$ 63,532.50	\$ 58,894.22	\$ 55,595.27	\$ 52,280.94	\$ 59,911.16	\$ 63,444.87	\$ 3,533.71	5.90%	NOV
DEC	\$ 65,879.76	\$ 68,590.40	\$ 58,370.64	\$ 65,709.45	\$ 72,535.63	\$ 79,184.98	\$ 72,791.45	\$ 100,119.52	\$ 73,344.67	\$ 71,772.51	\$ (1,572.16)	-2.14%	DEC
JAN	\$ 53,637.12	\$ 58,621.47	\$ 53,269.01	\$ 61,204.89	\$ 68,952.60	\$ 62,138.58	\$ 73,293.44	\$ 55,325.38	\$ 73,118.12	\$ 72,310.87	\$ (807.25)	-1.10%	JAN
FEB	\$ 56,141.64	\$ 52,660.81	\$ 55,330.96	\$ 68,707.24	\$ 61,982.30	\$ 54,930.81	\$ 53,749.36	\$ 66,673.84	\$ 66,817.69	\$ 75,654.69	\$ 8,837.00	13.23%	FEB
MAR	\$ 52,714.05	\$ 63,526.08	\$ 64,281.82	\$ 59,850.51	\$ 62,673.10	\$ 83,803.95	\$ 80,502.75	\$ 92,142.87	\$ 73,811.27	\$ 69,821.52	\$ (3,989.75)	-5.41%	MAR
APR	\$ 65,714.41	\$ 72,355.32	\$ 62,409.29	\$ 64,069.15	\$ 73,651.81	\$ 67,565.62	\$ 65,452.50	\$ 74,151.28	\$ 70,352.26	\$ 79,816.54	\$ 9,464.28	13.45%	APR
MAY	\$ 53,515.81	\$ 45,732.81	\$ 49,808.18	\$ 77,051.67	\$ 52,566.73	\$ 57,599.71	\$ 51,343.45	\$ 58,958.71	\$ 61,991.69	\$ 64,713.00	\$ 2,721.31	4.39%	MAY
JUN	\$ 69,490.44	\$ 64,469.03	\$ 70,162.15	\$ 67,583.98	\$ 85,528.20	\$ 84,711.15	\$ 71,905.69	\$ 73,249.53	\$ 82,790.48	\$ 85,248.59	\$ 2,458.11	2.97%	JUN
JUL	\$ 68,118.27	\$ 63,953.45	\$ 73,007.64	\$ 78,859.70	\$ 74,596.87	\$ 71,509.19	\$ 85,628.15	\$ 91,680.94	\$ 77,897.41	\$ 90,174.20	\$ 12,276.79	15.76%	JUL
AUG	\$ 42,789.13	\$ 55,074.31	\$ 48,900.29	\$ 58,419.92	\$ 55,602.98	\$ 58,375.82	\$ 62,219.29	\$ 65,662.95	\$ 73,962.21	\$ 86,525.80	\$ 12,563.59	16.99%	AUG
SEP	\$ 76,405.13	\$ 65,179.62	\$ 79,282.17	\$ 75,385.36	\$ 81,916.16	\$ 83,389.29	\$ 74,742.70	\$ 89,108.85	\$ 89,310.51				SEP
TOTAL	\$710,452.68	\$719,443.43	\$738,683.79	\$804,462.91	\$823,279.44	\$835,280.40	\$821,394.01	\$889,847.38	\$865,639.98	\$ 829,526.17	\$ 53,196.70	6.85%	TOTAL

FY 2020 Actual to Budget



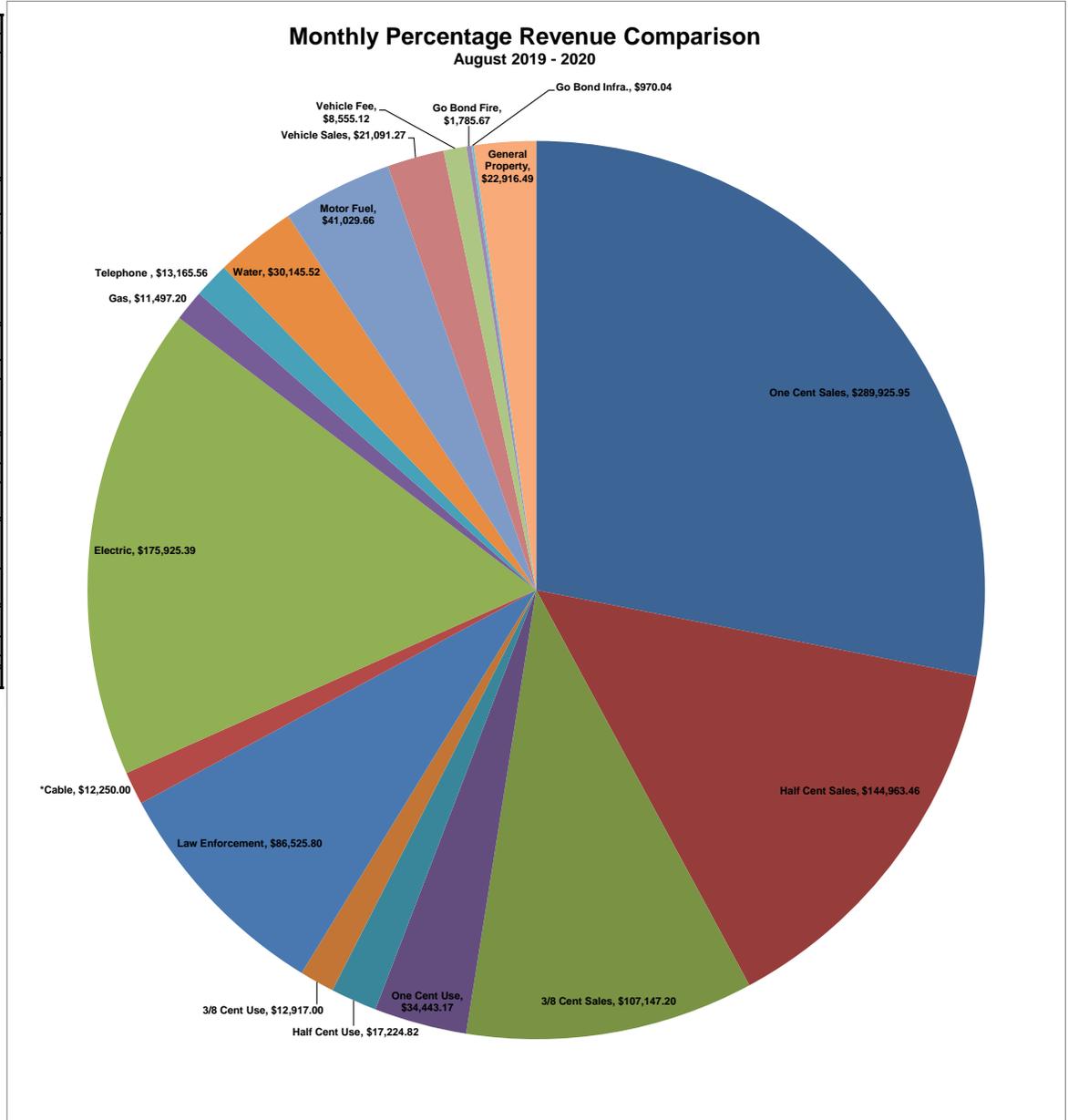
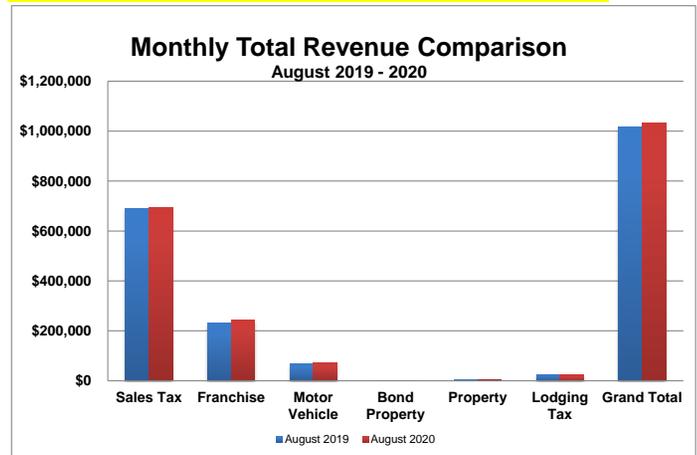
LAW ENFORCEMENT SALES TAXES RECEIVED





CITY OF WARRENSBURG MONTHLY REVENUE COMPARISON as of 09/04/2020

	August 2019	August 2020	Difference	%
Sales Tax				
One Cent Sales	\$309,680.96	\$289,925.95	(\$19,755.01)	-6.38%
Half Cent Sales	\$154,840.48	\$144,963.46	(\$9,877.02)	-6.38%
3/8 Cent Sales	\$108,381.89	\$107,147.20	(\$1,234.69)	-1.14%
One Cent Use	\$23,925.48	\$34,443.17	\$10,517.69	43.96%
Half Cent Use	\$11,964.98	\$17,224.82	\$5,259.84	43.96%
3/8 Cent Use	\$8,972.62	\$12,917.00	\$3,944.38	43.96%
Law Enforcement	\$73,962.21	\$86,525.80	\$12,563.59	16.99%
Total	\$691,728.62	\$693,147.40	\$1,418.78	0.21%
Franchise				
*Cable	\$12,842.35	\$12,250.00	(\$592.35)	-4.61%
Electric	\$164,783.14	\$175,925.39	\$11,142.25	6.76%
Gas	\$11,092.69	\$11,497.20	\$404.51	3.65%
Telephone	\$17,132.41	\$13,165.56	(\$3,966.85)	-23.15%
Water	\$25,389.61	\$30,145.52	\$4,755.91	18.73%
Total	\$231,240.20	\$242,983.67	\$11,743.47	5.08%
Motor Vehicle				
Motor Fuel	\$42,933.68	\$41,029.66	(\$1,904.02)	-4.43%
Vehicle Sales	\$16,044.54	\$21,091.27	\$5,046.73	31.45%
Vehicle Fee	\$7,140.10	\$8,555.12	\$1,415.02	19.82%
Total	\$66,118.32	\$70,676.05	\$4,557.73	6.89%
Bond Property				
Go Bond Fire	\$101.90	\$166.48	\$64.58	63.38%
Go Bond Infra.	\$327.58	\$535.12	\$207.54	63.36%
Total	\$429.48	\$701.60	\$272.12	63.36%
Property				
General Property	\$1,632.81	\$1,785.67	\$152.86	9.36%
Parks Property	\$887.00	\$970.04	\$83.04	9.36%
Total	\$2,519.81	\$2,755.71	\$235.90	9.36%
Lodging Tax	\$26,127.03	\$22,916.49	(\$3,210.54)	-12.29%
Grand Total	\$1,017,733.98	\$1,032,479.32	\$14,745.34	1.45%
*Estimated				

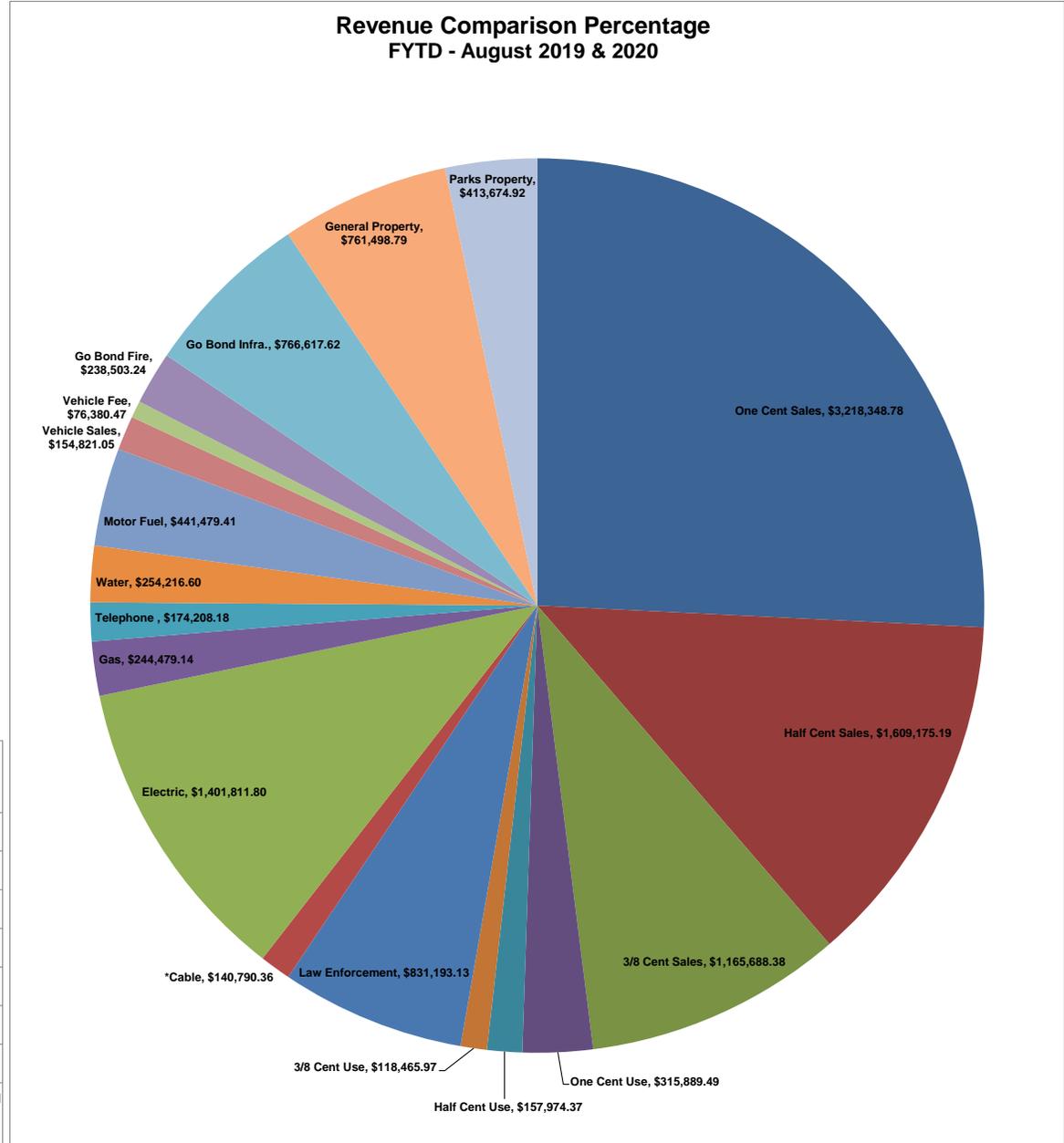
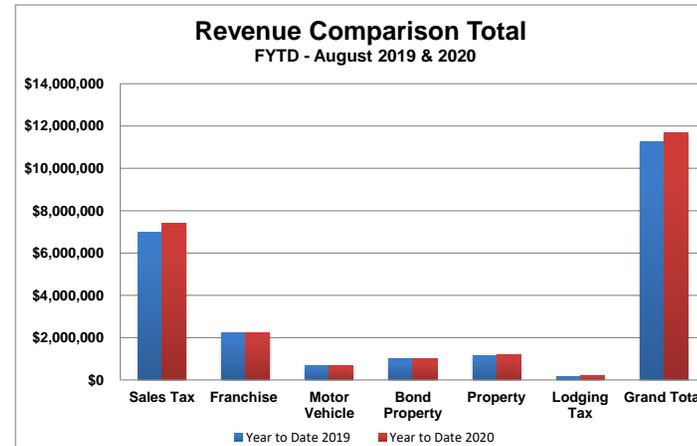




CITY OF WARRENSBURG MONTHLY REVENUE COMPARISON as of 09/04/2020

	Year to Date 2019	Year to Date 2020	Difference	%
Sales Tax				
One Cent Sales	\$3,066,186.99	\$3,218,348.78	\$152,161.79	4.96%
Half Cent Sales	\$1,533,092.87	\$1,609,175.19	\$76,082.32	4.96%
3/8 Cent Sales	\$1,106,145.61	\$1,165,688.38	\$59,542.77	5.38%
One Cent Use	\$271,385.32	\$315,889.49	\$44,504.17	16.40%
Half Cent Use	\$135,718.11	\$157,974.37	\$22,256.26	16.40%
3/8 Cent Use	\$101,775.88	\$118,465.97	\$16,690.09	16.40%
Law Enforcement	\$776,329.47	\$831,193.13	\$54,863.66	7.07%
Total	\$6,990,634.25	\$7,416,735.31	\$426,101.06	6.10%
2020 Adj. Feb.				
Franchise				
*Cable	\$144,827.54	\$140,790.36	(\$4,037.18)	-2.79%
Electric	\$1,359,254.16	\$1,401,811.80	\$42,557.64	3.13%
Gas	\$282,352.88	\$244,479.14	(\$37,873.74)	-13.41%
Telephone	\$209,481.19	\$174,208.18	(\$35,273.01)	-16.84%
Water	\$256,129.47	\$254,216.60	(\$1,912.87)	-0.75%
Total	\$2,252,045.24	\$2,215,506.08	(\$36,539.16)	-1.62%
Electric Adj Jan. 2019				
Motor Vehicle				
Motor Fuel	\$464,531.22	\$441,479.41	(\$23,051.81)	-4.96%
Vehicle Sales	\$149,345.37	\$154,821.05	\$5,475.68	3.67%
Vehicle Fee	\$76,287.56	\$76,380.47	\$92.91	0.12%
Total	\$690,164.15	\$672,680.93	(\$17,483.22)	-2.53%
Bond Property				
Go Bond Fire	\$236,057.62	\$238,503.24	\$2,445.62	1.04%
Go Bond Infra.	\$758,756.66	\$766,617.62	\$7,860.96	1.04%
Total	\$994,814.28	\$1,005,120.86	\$10,306.58	1.04%
Property				
General Property	\$756,152.53	\$761,498.79	\$5,346.26	0.71%
Parks Property	\$410,770.24	\$413,674.92	\$2,904.68	0.71%
Total	\$1,166,922.77	\$1,175,173.71	\$8,250.94	0.71%
Lodging Tax	\$160,903.86	\$224,023.35	\$63,119.49	39.23%
Grand Total	\$11,260,670.27	\$11,704,119.38	\$443,449.11	3.94%

*Estimated



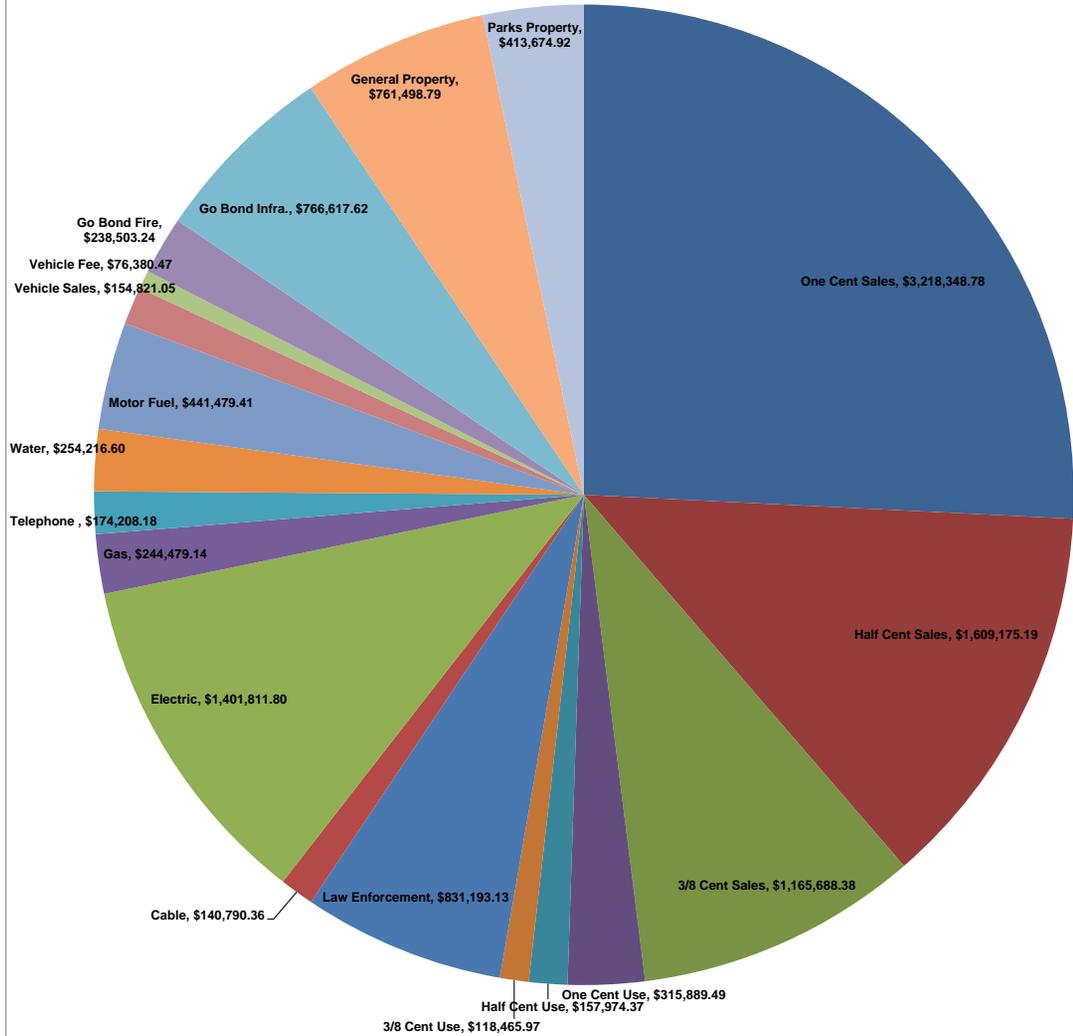


CITY OF WARRENSBURG MONTHLY REVENUE COMPARISON as of 09/04/2020

	2020 Budget	Year to Date 2020	Difference	% Remaining
Sales Tax				
One Cent Sales	\$3,475,000.00	\$3,218,348.78	(\$256,651.22)	7.39%
Half Cent Sales	\$1,700,000.00	\$1,609,175.19	(\$90,824.81)	5.34%
3/8 Cent Sales	\$1,225,000.00	\$1,165,688.38	(\$59,311.62)	4.84%
One Cent Use	\$301,000.00	\$315,889.49	\$14,889.49	-4.95%
Half Cent Use	\$149,000.00	\$157,974.37	\$8,974.37	-6.02%
3/8 Cent Use	\$114,000.00	\$118,465.97	\$4,465.97	-3.92%
Law Enforcement	\$870,000.00	\$831,193.13	(\$38,806.87)	4.46%
Total	\$7,834,000.00	\$7,416,735.31	(\$417,264.69)	5.33%
2020 Adj. Feb.				
Franchise				
Cable	\$163,000.00	\$140,790.36	(\$22,209.64)	13.63%
Electric	\$1,671,000.00	\$1,401,811.80	(\$269,188.20)	16.11%
Gas	\$267,000.00	\$244,479.14	(\$22,520.86)	8.43%
Telephone	\$276,000.00	\$174,208.18	(\$101,791.82)	36.88%
Water	\$276,000.00	\$254,216.60	(\$21,783.40)	7.89%
Total	\$2,653,000.00	\$2,215,506.08	(\$437,493.92)	16.49%
Electric Adj Jan. 2019				
Motor Vehicle				
Motor Fuel	\$580,000.00	\$441,479.41	(\$138,520.59)	23.88%
Vehicle Sales	\$180,000.00	\$154,821.05	(\$25,178.95)	13.99%
Vehicle Fee	\$86,000.00	\$76,380.47	(\$9,619.53)	11.19%
Total	\$846,000.00	\$672,680.93	(\$173,319.07)	20.49%
Bond Property				
Go Bond Fire	\$252,000.00	\$238,503.24	(\$13,496.76)	5.36%
Go Bond Infra.	\$798,000.00	\$766,617.62	(\$31,382.38)	3.93%
Total	\$1,050,000.00	\$1,005,120.86	(\$44,879.14)	4.27%
Property				
General Property	\$775,000.00	\$761,498.79	(\$13,501.21)	1.74%
Parks Property	\$425,000.00	\$413,674.92	(\$11,325.08)	2.66%
Total	\$1,200,000.00	\$1,175,173.71	(\$24,826.29)	2.07%
Lodging Tax				
	\$288,000.00	\$224,023.35	(\$63,976.65)	22.21%
Grand Total	\$12,821,000.00	\$11,704,119.38	(\$1,116,880.62)	8.71%

*Estimated

Revenue to Budget Comparison Percentage FYTD - August 2020



Revenue to Budget Comparison Total FYTD - August 2020

