



**City Council Agenda
Monday, August 24, 2020
7:00 P.M.
200 S. Holden
Warrensburg, MO 64093**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89764963223?pwd=R0ZyK2tBRnpGUWJUNIR2aFcwY29ldz09>

Passcode: 197636

Or iPhone one-tap :

US: +13126266799,,89764963223#,,,,,0#,,197636# or
+16465588656,,89764963223#,,,,,0#,,197636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1
669 900 9128 or +1 253 215 8782

Webinar ID: 897 6496 3223

Passcode: 197636

International numbers available: <https://us02web.zoom.us/j/89764963223?pwd=R0ZyK2tBRnpGUWJUNIR2aFcwY29ldz09>

*In person attendance is limited to appropriate social distancing capacity of the room.

**Anyone in the Municipal Center is required to wear a mask in accordance with the JCCHS Public Health Order

1. 7:00 P.M. Call To Order Regular City Council Meeting

2. Roll Call

3. Approval Of City Council Minutes

3.1. City Council Minutes 8/10, 8/12/2020

Documents:

[2020_08_20_17_12_42.CITY.COUNCIL.MINUTES.8.10.8.12.2020.PDF](#)

4. Adoption Of Agenda

5. Presentation

5.I. FY 2020/21 Budget Presentations

Historical Budget History, Presented by Harold Stewart, City Manager
FY 2020/21 Budget Presentation Marcella McCoy, Finance Director

Documents:

[CITY OF WARRENSBURG BUDGETING HISTORY AUG 2020 PRESENTATION.PDF](#)
[08.24.20 - FISCAL YEAR 2021 PROPOSED BUDGET.PDF](#)
[BUDGET WORKSHEET DOCUMENT 8.24.20.PDF](#)

5.II. Animal Control Options For FY 2020/21

Presented by Rich Lockhart, Police Chief

Documents:

[ANIMAL CONTROL OPERATIONS.PDF](#)

6. Public Hearing

6.I. 2020 Property Tax Levy Public Hearing

Documents:

[CC LTR PROPERTY TAX LEVY HEARING 8-24-20.PDF](#)
[CITY OF WARRENSBURG AMENDED PROFORMA.PDF](#)
[PUBLIC NOTICE.PDF](#)
[CITY OF BURG PROOF 3.PDF](#)

6.II. Public Hearing For General Budget Comments

7. 1st Reading Only Ordinance

7.I. Ordinance Adopting Annual Operating Budget For Fiscal Year Beginning October 1, 2020

An ordinance adopting the Annual Operating Budget for the Fiscal Year beginning October 1, 2020 for the City of Warrensburg, Missouri.

Presented by Marcella McCoy, Finance Director

Documents:

[FY21 BUDGET ORDINANCE.PDF](#)

7.II. Ordinance Amending Section 12-27, Composition, Terms, Appointments Of The Code Of Ordinances Of The City Of Warrensburg

An ordinance amending Section 12-27 Composition of the Diversity and Inclusion Commission, of the Code of Ordinances of the City of Warrensburg, Missouri.

and

An ordinance amending Section 2-420, Warrensburg Energy and Sustainability Task Force, of the Code of Ordinances of the City of Warrensburg, Missouri.

Presented by Harold Stewart, City Manager

Documents:

[ORDINANCE AMENDING SECTION 2-420 WARRENSBURG ENERGY SUSTAINABILITY TASK FORCE.PDF](#)
[ORDINANCE AMENDING SECTION 12-27 COMPOSITION OF DIVERSITY INCLUSION COMMISSION.PDF](#)

- 7.III. Acceptance Of Public Improvements Christ Church Christian School
An ordinance accepting the public improvements associated with a development agreement between the City of Warrensburg and Warrensburg Christian Church including curb, sidewalk and stormwater improvements for maintenance by the City of Warrensburg, Missouri.

Presented by Danielle Dulin, Assistant City Manager

Documents:

[WARRENSBURGCHRISTIANSCHOOLIMPROVEMENTS.PDF](#)

8. 2nd Reading Of Ordinance

- 8.I. Second Reading Of Energy Sustainability Task Force Recommendation
An Ordinance authorizing the City Manager and City Clerk to execute an agreement with Kansas City Power & Light Company to participate in the Renewable Energies Direct Program.

Presented by Scott Holmberg, Council Member

Documents:

[RENEWABLESDIRECTCOUNCILLETTER.PDF](#)
[RENEWABLESDIRECTORDINANCE.PDF](#)
[RENEWABLESDIRECTAGREEMENT.PDF](#)
[RENEWABLE-ENERGY-RIDER-120618.PDF](#)

9. 1st/2nd Reading Ordinance

- 9.I. Ordinance Set 2020 Property Tax Levy For General Fund, Parks, And Debt Service
An ordinance fixing the Annual Rate of Levy for taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund purposes for the Year 2020 and levying said taxes.

and

An ordinance fixing the Annual Rate of Levy for taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund purposes for the Year 2020 and levying said taxes.

and

An ordinance fixing the Annual Rate of Levy for taxes by the City of Warrensburg, County of Johnson, Missouri, for Debt Service purposes for the Year 2020 and levying said taxes.

Presented by Marcella McCoy, Finance Director

Documents:

[PROP TAX LEVY ORD 8-24-20 GENERAL FUND.PDF](#)
[PROP TAX LEVY ORD 8-24-20 PARKS.PDF](#)
[PROP TAX LEVY ORD 8-24-20 DEBT SERVICE.PDF](#)

- 9.II. Addendum To School Resource Officer (SRO) Memorandum Of Understanding
An Ordinance Authorizing the City Manager and City Clerk to Execute an Addendum to the Memorandum of Understanding with the Warrensburg R-VI School District for the School Resource Officer Program for the 2020-2021 School Year

Presented by Chief Rich Lockhart

Documents:

[CC LTR FOR ADDENDUM TO THE 20 21 SRO MOU WITH SCHOOL DISTRICT.PDF](#)
[ADDENDUM TO MOU WITH SCHOOL.PDF](#)

10. Other Business

- 10.I. Annual Building Permit Fee Review
Annual Building Permit Fee Review

Presented by: Barbara Carroll AICP, Director of Community Development

Documents:

[BLDG PERMIT FEES STAFF REPORT 08-18-20.PDF](#)

- 10.II. Request For \$500 From Stevenson Fund

Documents:

[STEVENSON.FUND.REQUEST.TEACHERS.WAREHOUSE.PDF](#)

11. Appearances To The Council Not Listed On The Agenda

12. Mayoral Appointment/S

13. Miscellaneous Matters From The Mayor And/Or City Council

14. City Manager Report

Documents:

[CM REPORT BY CM AUG 21, 2020.PDF](#)
[CITY.MANAGER.REPORT.COURTS.RECEIVABLES.PDF](#)

CITY COUNCIL MEETING OF AUGUST 10, 2020

A meeting of the Warrensburg City Council was held on August 10, 2020, at 200 S. Holden and via Zoom, with Mayor Bryan Jacobs presiding. Roll was called as follows, Present were: Brooks, Holmberg, Lund, Kushner, Jacobs. Absent: none.

The minutes of the July 13, 2020, and July 15, 2020, City Council meetings were considered. Lund moved to approve the minutes of the July 13, 2020, and July 15, 2020, City Council meetings. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none.

The adoption of the agenda was considered. Kushner moved to approve the agenda. Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none.

Under Presentations, Amanda Bagwell, HDR, gave a presentation concerning the Fiscal Year 2021 Sewer Rates. Bagwell reviewed sewer rates in the past and made recommendations for the rate schedule in 2021.

Bagwell said in 2016, the City adopted a five-year plan and in 2019 some modifications to the plan were made. Bagwell said the fixed charged topped-out at \$11.50; however, in 2019 due to concerns about lower consumption amounts, the fixed rate was raised to \$13.00. She said an increase to the rate of an additional \$6.03 is recommended for residential users, and an increase of approximately \$.41 for an additional \$5.29 for commercial users.

Bagwell said there have been several goals set, and one goal was to start funding depreciation. She said this would be helpful for future capital projects, and it is best to implement if done slowly. Bagwell said this also helps with building reserves.

Bagwell said HDR looked at revenues collected and billed and said the City is on target with the number of bills. She said consumption was less than projected which means less was collected. Bagwell said this means \$160,000 less than the projected revenue was collected. She said COVID concerns and restrictions would also reduce consumption. Bagwell said revenues are around \$4.9 million for 2020 with a projected revenue in 2021 of over \$5 million.

Bagwell said in expenditures, there is about a 3 percent increase for 2020 with a total of around \$5.9 million for 2021. She said Operation and Expenses are around \$3.3 million with capital improvements and debt service on top of that figure. Bagwell said with funding depreciation, the totals would be \$7.3 million dollars annually.

Bagwell said when doing a Revenue Requirement Analysis, the annual deficient balance would be around (\$-980,000) in 2020, but there would still be a healthy cash fund balance. She said the net cash balance would be (\$-2,175,000) for 2020 and a deficit of (-\$854,900) in 2021. Bagwell said with funding depreciation, the totals would be around \$1.19 million in 2020 and \$339,000 in 2021.

Bagwell said the overall the recommendation is to continue with the rate schedule already adopted. She said the City should look at rates again and to continue to monitor consumptions, fund depreciation and look at capacity expansion.

Mayor Jacobs opened a Public Hearing on an Ordinance Approving a Conditional Use Permit for Land Use 9.400 Motor Vehicle Related Sales and Service Operation Motor Vehicle Painting and Body Work in a GB: General Business District Located at 812 E. Young Street in the City of Warrensburg, Missouri. Community Development Director Barbara Carroll said the applicants have purchased this property with the intent to move their business to 812 E. Young Street. She said there are no plans to make changes to the building, but a Conditional Use Permit is required for a body shop within the business district. Carroll said at last weeks Planning and Zoning Commission meeting, approval was recommended with the condition that City staff be allowed to approve the final site plan. She said no further changes to the plan are anticipated. Carroll said City staff has not received any additional concerns. As there was no further comment, the Public Hearing was closed.

Mayor Jacobs read an Ordinance Authorizing the City Manager and City Clerk to Execute an Agreement with Kansas City Power & Light Company to Participate in the Renewables Direct Program was read for the first time by title. Chairman Pro Tem Scott Holmberg said Phil Miller has been an advocate for clean energy, and the task force has looked at energy costs and costs of infrastructure. Holmberg said he believes this could save the City around \$17,000, and the task force recommends enrolling into a 5-year agreement.

Bill No. 8-1-20 being for an Ordinance Approving a Conditional Use Permit for Land Use 9.400 Motor Vehicle-Related Sales and Service Operation Motor Vehicle Painting and Body Work in a GB: General Business District Located at 812 E. Young Street in the City of Warrensburg, Missouri, was read for the first time by title. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Holmberg, Lund, Kushner, Jacobs. No: none. Said bill was declared duly adopted and given Ordinance No. 5595.

Bill No. 8-2-20 being for an Ordinance Approving and Accepting the Minor Plat of Stella Rae Addition-Lots 1 thru 3, a Subdivision in the City of Warrensburg, Missouri, Located at 630 & 632 Allison Avenue and 715 Spring Ridge Road was read for the first time by title. Carroll said this request has come from Mike Rich of Rich Rentals. She said this property was recently located at Rhiannon Street, but this property name was changed at the last City Council meeting to Allison Avenue. Carroll said the plat has been revised and corrected with two additional requirements added. Holmberg moved to amend the agenda. Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Holmberg moved said bill be based to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Said bill was declared duly adopted and given Ordinance No, 5596.

Bill No. 8-3-20 being for an Ordinance Authorizing Execution of a Letter Agreement with the National Railroad Passenger Corporation Regarding the Lease Between the Parties was read for the first time by title. City Manager Harold Stewart said he has spoken with Amtrak employees about remodeling at the Depot. He said the City will be reimbursed for some of the costs. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Said bill was declared duly adopted and given Ordinance No. 5597.

Bill No. 8-4-20 being for an Ordinance Adopting Section 2-1 To Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests of Certain Municipal Officials was read for the first time by title. City Clerk City Gabel said the Ethics Commission requires

the City to file a procedure to disclose possible conflicts of interest every two years. She said this was last filed two years ago and no changes have been filed since 2018. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Said bill was declared duly adopted and given Ordinance No. 5598.

In Other Business, was Discussion of the 2020 Midwest Pool Management Contract. Parks and Recreation Director Danielle Fesler said Midwest Pool Management is contracted to help with the indoor pool at the Community Center and Nassif pool. She said in March the indoor pool was closed due to COVID concerns. Fesler said the closure meant changes to the services provided by Midwest Pool Management. She said there will be some savings because of these changes. Fesler said discussions of the pool are on-going, and they are monitoring the attendance. Lund moved to approve the contract. Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Carried unanimously.

In Other Business was Discussion of a Preliminary Plat at the Pines at Hale Lake. Carroll said this item was on last month's agenda as a request for rezoning. She said this property was rezoned from GB District to R4 District. Carroll said a configuration of townhomes and 4-plexes are still in the planning stage. Carroll said a voice vote can approve this preliminary plat. Kushner moved to approve. Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Carried unanimously.

In Other Business was Discussion of City Commissions and Boards Residency Requirements. Stewart said the Diversity and Inclusion Commission and Energy and Sustainability Task Force have requested residency requirement changes for some board members. City Counselor Doug Harris said it is important to remember that boards created by state statute cannot be changed. Council member Lund suggested the boards created by the City allow members in the City of Warrensburg 64093 zip code. Lund also said allowing business owners outside the City limits should be considered if within the 64093-zip code. Harris will amend these ordinances for consideration at the next City Council meeting.

Marcella McCoy, Finance Director, gave a PowerPoint of the Fiscal Year 2020-2021 Proposed Budget. She said the Parks Fund Budget and Visitor's Fund Budgets are adopted separately. McCoy said the General Fund has a deficit of \$929,450 and this will be discussed again later in her presentation.

McCoy explained the Capital Improvement Transportation Fund and service fees collected from vehicles sales tax fees and service fees generate income for Cities. She said this money is used for street improvements and some general fund expenses. McCoy said the Capital Improvement ½ cent Sales Tax Fund is generated by the ½ cent sales tax which will expire in 2025. She said Capital Improvements are paid from this fund for equipment and computers.

McCoy said the General Obligations Bonds Fund was originally established when the General Obligation Funds were passed for some improvements. She said the debt service levy for this fund will need to be adopted at a future City Council meeting.

McCoy said the Neighborhood Improvement District and Tax Incremental Financing Fund of the Debt Service Fund are generated and held as debt service payments and money is transferred into the debt service fund and is paid out for the certificates of participation or any other lease payments. She said the Tax Increment Financing Fund is the Property Tax Revenue and

Keystone TIF is paid from this fund. This fund has the Hawthorne lot sales and the remaining debt of the Russell Street project and the Hawthorne Development.

McCoy said the Water Pollution Control (WPC), which was discussed earlier in the meeting, shows a deficient balance because of the depreciation.

McCoy said the Trust and Art Fund budgets consist of the Stevenson Trust, Brown Trust, Anderson Trust, Crissey Trust, Tricentennial, Children's Memorial, and Arts Commission and Public Art Fund. She said there is primarily interest income generated from these funds, and the interest is paid out in donations. McCoy said she has not received a budget from the Arts Commission, and there is a Public Art Fund.

According to McCoy, the goal of the Self Insurance Fund, which is health insurance for employees, is to eventually be able to have a 100% funded program. She said at this time there is not a specific timeline to achieve this goal.

McCoy said the General Fund has a projected revenue of ten million dollars and expenditures of ten million nine hundred thousand dollars. She said the goal is to eliminate as much of the deficit as possible and to propose at least five hundred thousand in service cuts. She said other funding cuts and money from the CARES Act will help with the funding.

McCoy said four options are being proposed for consideration for reduction in the General Fund, and they are as follows:

Option 1

Eliminate Animal Shelter Services
Do not fund Public Information Officer position
Reduce 1 to 2 General Fund positions
Produces \$554,800 savings

Option 2

Eliminate Animal Shelter Services
Fund Public Information Officer
Reduce 3 to 4 General Fund positions
Produces \$541,000 savings

Option 3

Keep Animal Shelter Services
Reduce 7 General Fund positions
Produces \$553,300 savings

Option 4

Keep Animal Shelter Services
Reduce 1 full-time position
Keep Public information Officer
Eliminate 7 General Fund Position
Produces \$539,000 savings

Chairman Pro Tem Holmberg asked about funding reductions, and McCoy confirmed that any funding reduction would have to come from the General Fund because other funds are dedicated dollars. Mayor Jacobs said people that know him will realize his preferences are Option 3 and Option 4. The Mayor said he would like the Acting Shelter Manager to explain the responsibilities and goals of the Animal Shelter.

Under Appearances to the Council Not Listed on the Agenda, Kayla Frank, Acting Animal Shelter Manager, said she has been serving the community with animal care the last 15 years. She is here tonight to defend the animals and her position. Frank said she is driven to find an alternate solution.

Frank said with the proposal to eliminate the animal shelter and the home of "Man's Best Friend." She said where will these animals go? Frank said the shelter has been in existence for

over 43 years and at the current location for more than 30 years. She said they are available to help abandoned, surrendered, neglected, and rabies quarantined cases. Frank said many consider the existence of the animal shelter as a necessity.

Frank said for some, animals are more than pets, they are family members. She said they strive to educate the public on proper animal care. Frank said the shelter currently has the best reviews it has had in years. She asked if others have noticed all the community support for the animal shelter. Frank said there is a volunteer program to help defray costs. She said there will always be a demand for animal care. Frank said she has worked tirelessly to restore the faith in the shelter. She asked for the fighting opportunity to help with alternative solutions.

Dr. Means said he practiced in Warrensburg for 40 years. He said when he first came to Warrensburg, there was an animal shelter at his location. Means said after 13 years it got to be too much, and some days there were as many as 100 stray animals.

Means said he is concerned about public health. He said without an animal shelter, there is a chance of the spread of rabies, many dog bites, and scratches from cuts and other diseases. Means said when he had the shelter, he spent many hours after normal working time, caring for the animals. He said an individual must know how to care for animals, and the current individuals have had training and have made the shelter an incredible place.

Tim Stanfield, Animal Control Officer for Warrensburg since 2006, said dogs will be in the streets and possibly hit by cars. He said the Police Department will have to handle the problems because no one will be around to help. Stanfield said when he began working for the City, he was dealing with vicious dogs all the time. He said it took a long time to get everything under control. Stanfield said closing the Animal Shelter will be hard on the community.

John Hartigan said he has volunteered at the Animal Shelter the past two years. He said at this time it is being run the best. Hartigan said people come with family members to look for a dog or cat to adopt.

Megan Geiger said she would like to express her support for the Old Drum Animal Shelter and the Shelter Manager, Kayla Frank, and the support staff. She said these people have transformed the shelter into what it is today. Geiger said to please support this group, and if another way for funding is possible, please find it.

Council member Lund said he is amazed at the support for the animal shelter, and these are tough decisions to make. Lund said the economic vitality of Warrensburg must be considered when making decisions. He said possibly another organization could run the shelter privately with the help of volunteers. Lund said cutting some of the current positions would be hard for the City and would impact the services provided. Mayor Jacobs said many would miss the animal shelter and it would have a huge impact on the City. Council member Kushner said it is hard to choose dogs and cats over fire, police, and public works employees. Overall, everyone agreed it was not an easy decision.

In Other Business was Discussion of Mayoral Appointments, and Mayor Jacobs said he would like to make the following recommendations:

Daniel Baldrige, Parks and Recreation Department
Don Nimmer, Planning and Zoning Commission
Dana Phelps, Warrensburg Convention and Tourism Board

Paul Shaffer, reappointment, Tree Board

Lund moved to approve the appointments. Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Carried unanimously.

Under Miscellaneous Matters from the Mayor and City Council, Chairman Pro Tem Holmberg said he saw a stranded vehicle during today's thunderstorm. He said two police officers jumped into action helping someone. Holmberg said it was good to see the City's officers in action and helping others in the community.

Lund moved to close pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.
- (2) Leasing, purchase, or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.
- (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- (12) Documents or any documents relate to a negotiated contract until a contract is executed, or all proposals are rejected.
- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Yes: Holmberg, Lund, Kushner, Jacobs. No: none. Absent: Brooks. Carried unanimously.

As there was no further business, the meeting was adjourned to the closed session.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

SPECIAL CITY COUNCIL MEETING OF AUGUST 12, 2020

A special meeting of the Warrensburg City Council and was held on August 12, 2020, at the Community Recreation Center, at 445 E. Gay, in Multipurpose Rooms A, B, and C with Mayor Bryan Jacobs presiding at 6:00 p.m. Roll was called as follows, Present were: Holmberg, Lund, Kushner, Jacobs. Absent: Brooks.

The adoption of the agenda was considered. There was a motion to adopt the agenda. Yes: Holmberg, Lund, Kushner, Jacobs. No: None. Absent: Brooks. Carried unanimously.

Lund moved to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.
- (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- (12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.
- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Yes: Holmberg, Lund, Kushner, Jacobs. No: None. Absent: Brooks.

As there was no further business, the meeting was adjourned to the closed session.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk



City of Warrensburg Budgeting History

PRESENTED BY HAROLD STEWART,
CITY MANAGER

Outline

- I. Process
 - I. 2020 Process for FY 2020/21
- II. Budget vs. Actual
- III. Audits
- IV. Transparency

I. Process

- City's Fiscal Year (FY) begins October 1st of every year and ends September 30th of the following year
- January – March
 - Staff begins determining what projects will need considered in the next FY, equipment/vehicles need replaced, staffing needs, putting together cost estimates for all of them
- April
 - New Council takes office, budget discussions begin with Council.
 - The last several years this has included Council Tours of all departments and services (see what was accomplished with the last FY budget, what is being done in the current FY, and what needs consideration in the next FY budget).
 - Revenue projections are presented by Staff to Council during a Regular Council meeting.
 - A strategic planning session is held with Council and management staff. Council discusses their priorities for the upcoming budget and the community in general and communicates the directives to staff of what to include in the budget balancing/recommendation process

I. Process (Continued)

- April – Early July

- City Manager, Assistant City Manager, and Finance Staff meet with each Department Head (and other department management members if appropriate) to review each department's budget line by line
 - Staff reviews revenue and expenditure history and trends
 - Staff discusses needed adjustments (increase and decrease)
 - Staff discusses service needs, project needs, operational changes/challenges, equipment and training needs
 - Everything is added to the Budget calculations
- Council Priorities from the Strategic Planning Session are discussed, cost estimates determined, and added to the budget
- Once all input from Council and Staff is received and included in the calculations, Management compares proposed Revenues and Expenditures to each other (at this point there is almost always a deficit, meaning more expenditures than revenues)
- Management (all Department Heads and the City Manager as an entire team) begins eliminating expenses (operational, projects, equipment/vehicle replacement) to balance Expenditures to Proposed Revenues

I. Process (Continued)

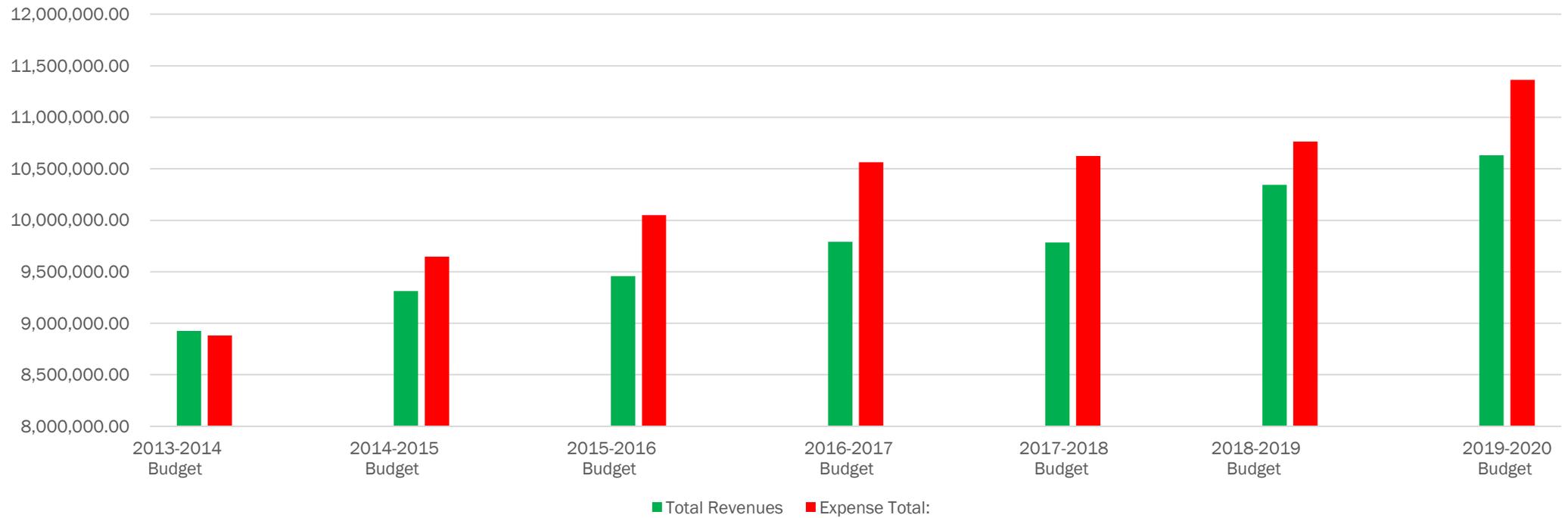
- Mid to Late July
 - Staff presents a Proposed Draft Budget to the City Council in an open Regular Council Meeting
 - Most years Staff presents a balanced budget that the Council can review and change if expectations are not met or have changed
 - Some years (including recently) Staff has difficulty balancing the budget and seeks further direction from Council on what to consider to balance the budget (service reduction, operational/staff reduction, potential revenue increases, etc.)
- Late July – End of August
 - Council begins and completes the formal process of approving the budget (public hearings and ordinance approvals)
- September All necessary budget documentation is created, submitted to the State, and made available to the public

I. Process I. 2020 Process for FY 2020/21

- Due to COVID the 2020 Council Election was postponed until June 4th
- New Council Members sworn in on June 15th
- June 22nd Revenue projections presented to Council, Community Funding presentations made to Council
- June 24th Virtual Council Tour of all Departments
- June 25th Strategic Planning Session held with Council and Management
- July 13th Council Discusses Budget and Community Funding Changes
- August 10th Sewer Rate Presentation and Staff Presents 4 Options for elimination of \$500,000 in expenditures

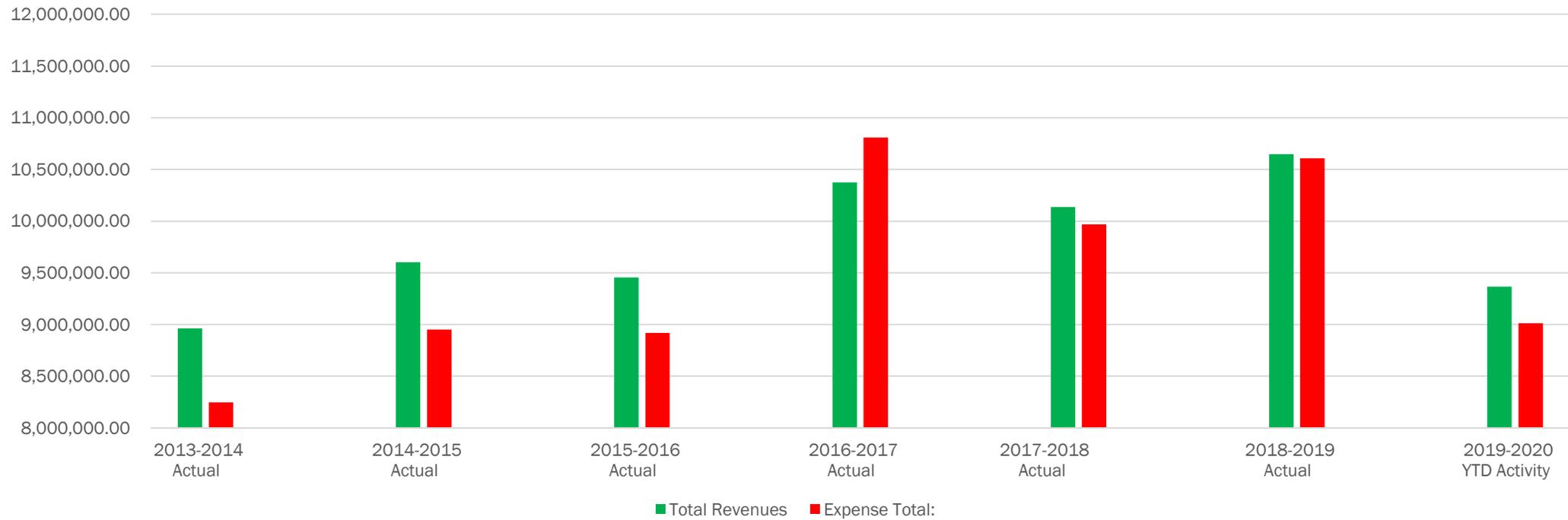
II. Budget vs. Actual

Approved Budget History

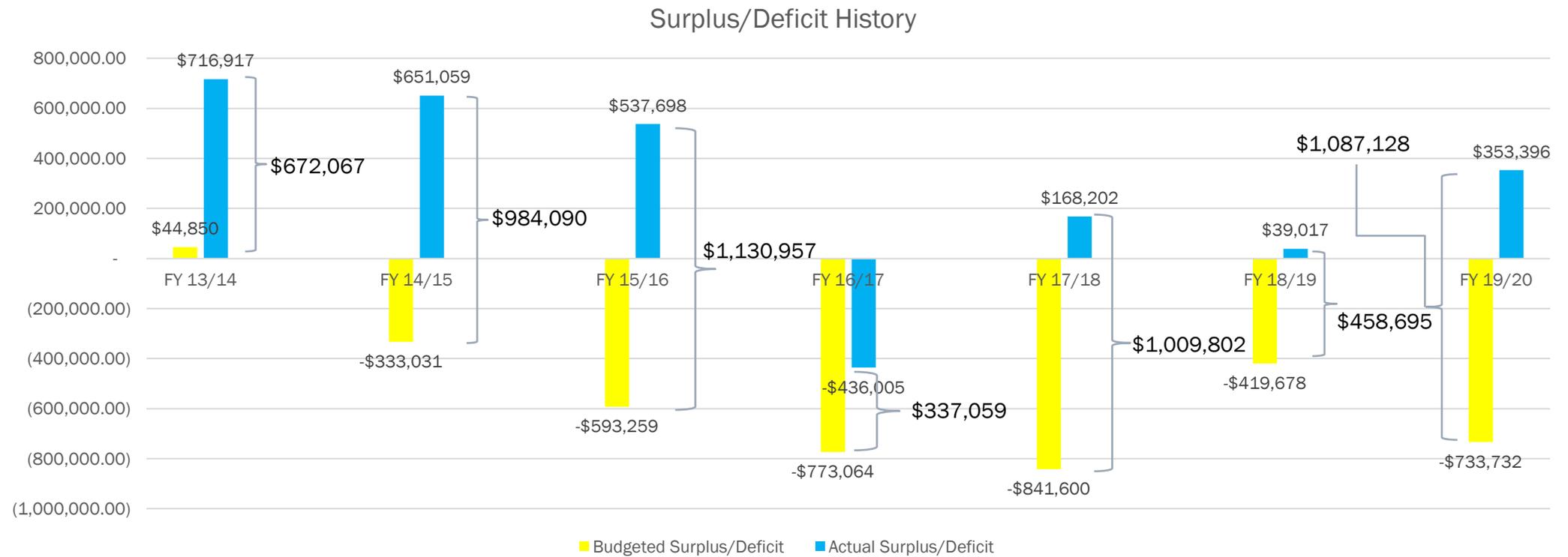


II. Budget vs. Actual continued

Actual Budget History



II. Budget vs. Actual continued

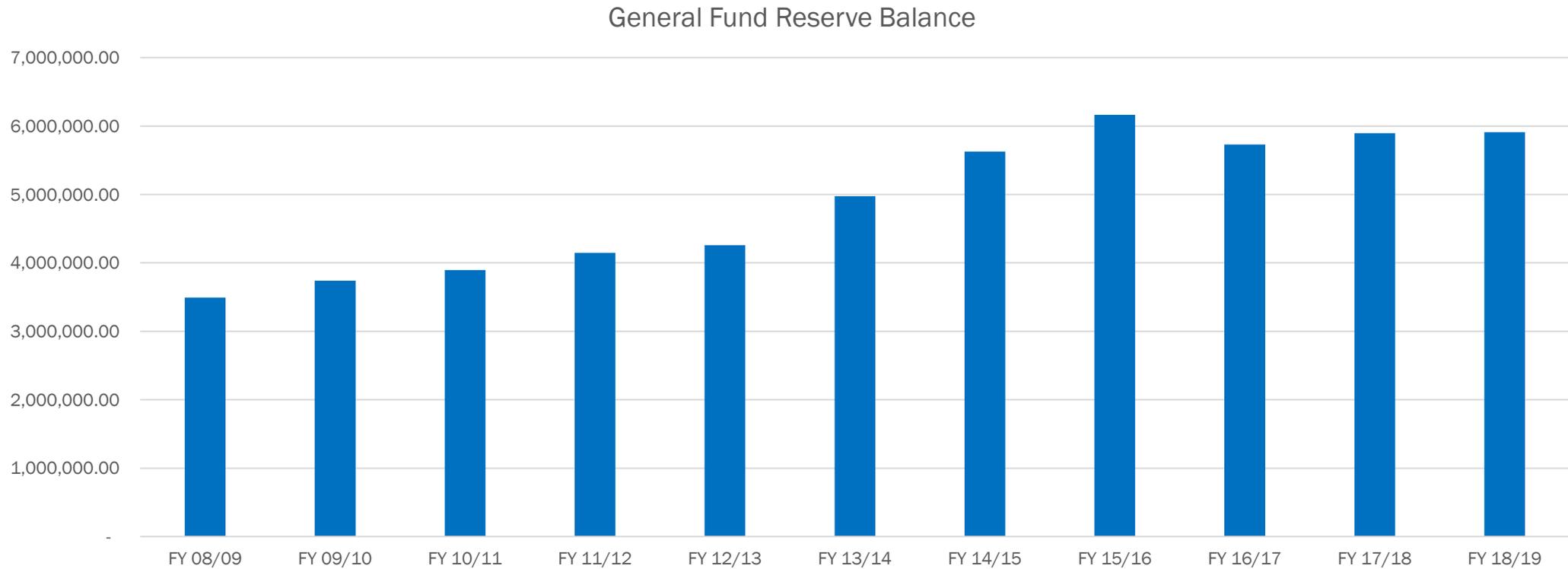


II. Budget vs. Actual Continued

Why the difference between Budget and Actual?

- Employee turnover- each position is funded for the entire year, if a position becomes vacant there is a cost savings
- Project costs- while a cost estimate is prepared and budgeted, staff looks for any opportunity to reduce the cost of projects
- Lower/higher operational costs- prices of some things fluctuate (utility cost/usage, gas prices, insurance costs, etc.)
- Cost Cutting- towards the end of each FY staff generally looks for any way to reduce spending and budgeted items/projects get cut or postponed
 - In FY 19/20 specifically, staff cut more than \$500k in spending. This was achieved by furloughing of employees (hourly FT staff – 12 days; salaried staff - 15 days), and cutting operational expenses in several departments

II. Budget vs. Actual continued



II. Budget vs. Actual continued

- Recommended standard for City Reserves is to have a minimum of 6 Months Operational Cost in Reserve.
 - FY 19/20 Budgeted \$11,364,261 in expenses, divided by 12 is \$947,022/month
 - Current GF Reserve Balance is \$5,909,519
 - $\$5,909,519 / \$947,022 = 6.22$ months of operational capacity in reserve
 - Many communities that have needed to use reserves after an emergency wish they had 9-12 months in reserve
 - With the City having met the minimum 6-month reserve balance, Staff has been more focused on putting taxpayer dollars to work for the community rather than adding to reserve balance since FY 15/16

III. Audit

- City has a Third Party Audit done every year. Usually begins in the Fall after the FY has ended and is presented to Council in January/February. Cost of the audit is \$26,000
- Cost of an audit by the State Auditor's Office is approximately \$80,000
- All audit reports/financial statements are available in the Council Packet of the meeting the findings are presented, and on the City Website (<https://www.warrensburg-mo.com/204/Financial-Statements>)
- The last several years the City has received a “clean audit” with no major findings or management issues identified

IV. Transparency

- The City has taken several steps to increase transparency and engagement with the public over the last several years
- Website
 - All budget documents are available on the site (<https://www.warrensburg-mo.com/203/Budget-Reports>)
 - Agendas/Minutes of all meetings are available on the site. The packets on the site are the same information the Council receives from Staff to prepare for the meeting. (<https://www.warrensburg-mo.com/agendacenter>)
 - Citizens can sign up to receive a text or email with a link to any agenda posted on the website, as well as other website features (<https://www.warrensburg-mo.com/list.aspx>)
- Video of Council meetings
 - Recordings of Council meetings are available on YouTube (<https://www.youtube.com/channel/UCjsAGFHVRHqVKq3EFHYOzww>)

IV. Transparency Continued

- Zoom

- Since the beginning of COVID-19 all public meetings have allowed for the public to participate via Zoom. Citizens can interact with the Council, or a Board/Commission, through Zoom from anywhere.

- Social Media

- The City has a general Facebook account where information is posted, as well as several specific department accounts (Police, Fire, WCVB, Parks and Recreation)

Fiscal Year 2021 Proposed Budget

Presented by Marcella McCoy, Director of
Finance



Let's Compare

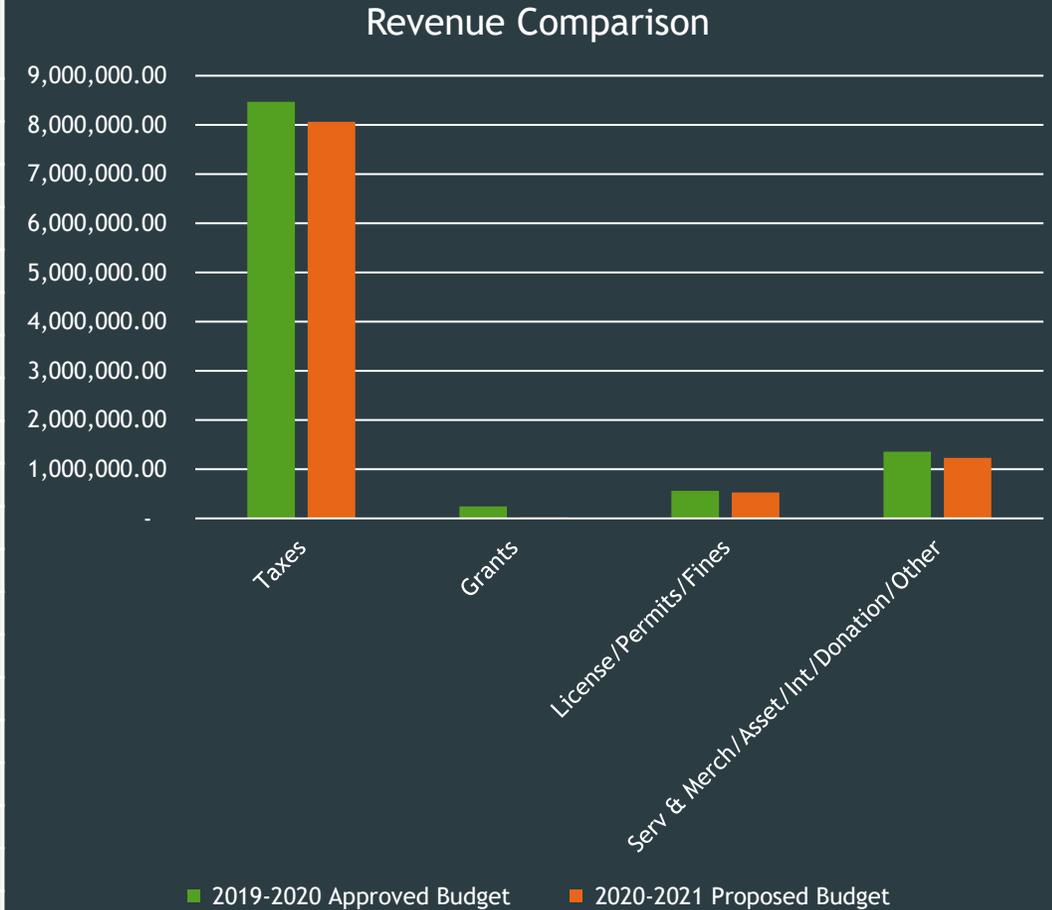
Fiscal Year 2020 Budget to Fiscal
Year

2021 Proposed Budget

Budget Comparison FY 2020 to FY 2021

Revenue Projections Decrease nearly \$800,000

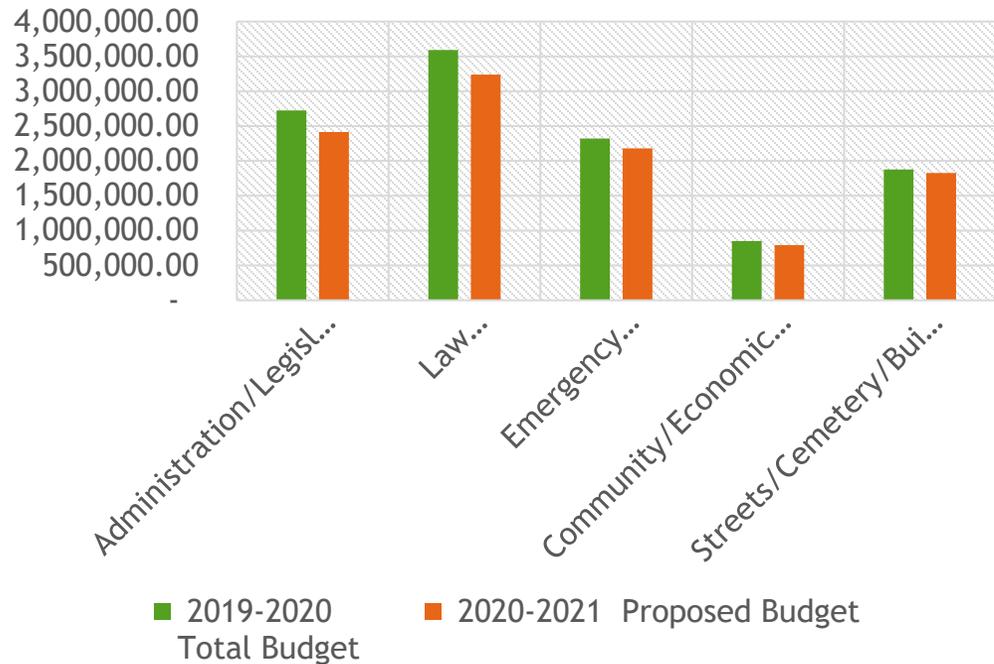
Fund: 110 - GENERAL	2019-2020 Approved Budget	2020-2021 Proposed Budget	Increase (Decrease)
Revenue			
PROPERTY TAX	854,500.00	855,500.00	1,000.00
SALES TAX	4,373,000.00	4,152,750.00	(220,250.00)
USE TAX	301,000.00	332,500.00	31,500.00
FRANCHISE TAX	2,653,000.00	2,507,000.00	(146,000.00)
TAX - NON CATEGORIZED	288,000.00	215,000.00	(73,000.00)
INTERGOVEN - FED GRANT	234,000.00	-	(234,000.00)
INTERGOVEN - STATE GRANT	10,000.00	10,000.00	-
INTERGOVEN - LOCAL GRANT	-	11,700.00	11,700.00
LICENSES	109,800.00	102,800.00	(7,000.00)
PERMITS	116,390.00	91,390.00	(25,000.00)
FINES	332,900.00	332,900.00	-
SERVICE & MERCHANDISE	338,000.00	275,100.00	(62,900.00)
SERVICE & MERCHANDISE	842,519.42	842,520.00	0.58
ASSET SALES	6,000.00	6,000.00	-
INTEREST INCOME	106,420.00	56,470.00	(49,950.00)
DONATION	30,000.00	15,000.00	(15,000.00)
REVENUE - NON CATEGORIZED	35,000.00	35,000.00	-
Revenue Total	10,630,529.42	9,841,630.00	(788,899.42)



Budget Comparison
Expenditures
FY 2020 to FY 2021

Decrease
\$911,081

Expenditure Comparison



General Fund	2019-2020 Total Budget	2020-2021 Proposed Budget	Increase (Decrease)
Expense			
LEGISLATIVE	126,967.97	107,730.00	(19,237.97)
CITY CLERK	80,279.27	81,330.00	1,050.73
CITY MANAGER	236,022.75	283,320.00	47,297.25
MUNICIPAL COURT	176,312.83	180,230.00	3,917.17
LEGAL	15,000.00	15,000.00	-
HUMAN RESOURCES	181,142.29	188,980.00	7,837.71
GENERAL	574,283.88	499,160.00	(75,123.88)
FINANCE	518,227.46	532,200.00	13,972.54
INFORMATION TECHNOLOGY	670,027.48	591,670.00	(78,357.48)
BUILDINGS & GROUNDS	238,341.36	199,450.00	(38,891.36)
EMERGENCY MANAGEMENT	16,050.00	16,490.00	440.00
FIRE PROTECTION	2,304,475.92	2,162,740.00	(141,735.92)
LAW ENFORCEMENT	3,080,376.01	2,936,230.00	(144,146.01)
ANIMAL CONTROL	335,478.21	122,880.00	(212,598.21)
ANIMAL CONTROL DONATION	500.00	-	(500.00)
GRAPHIC INFORMATION SYSTEMS	73,570.87	82,960.00	9,389.13
COMMUNITY DEVELOPMENT	518,301.95	519,730.00	1,428.05
ECONOMIC DEVELOPMENT	258,206.00	186,760.00	(71,446.00)
STREET MAINTENANCE	1,476,627.31	1,503,940.00	27,312.69
CEMETERY	160,946.33	121,930.00	(39,016.33)
CEMETERY - DONATION	1,500.00	1,500.00	-
NON-DEPARTMENTAL	321,623.06	114,520.00	(207,103.06)
Expense	11,364,260.95	10,448,750.00	(915,510.95)

City of Warrensburg Proposed Budget Fiscal Year 2021

Fund	Revenue	Expense	Difference
General Fund	9,841,630	10,448,750	(607,120)
Capital Improvement Transportation	643,500	643,500	-
Capital Improvement 1/2 Cent Sales Tax	1,796,500	1,796,500	-
General Obligation Bonds Fund	1,117,600	1,117,600	-
Debt Service Funds	3,149,120	3,149,120	-
Park & Recreation	2,583,605	2,583,605	-
Water Pollution Control	5,072,640	7,803,860	(2,731,220)
Trust and Art Funds	19,010	19,010	-
WCVB Tourism Bureau	239,870	239,870	-
Self Insurance Funds	1,341,040	1,341,040	-
Total Funds	25,804,515	29,142,855	(3,338,340)

General Fund Budget FY 2021

▶ General Fund budget proposed for Fiscal Year 2021

Based upon direction from the Council at the August 10th meeting, General Fund currently reflects spending \$607,120 more than revenue projected.

Reduction in expenditures include reduced funding for the Public Information Officer, Animal Shelter, and 6 months of Fire Chief and staff changes.

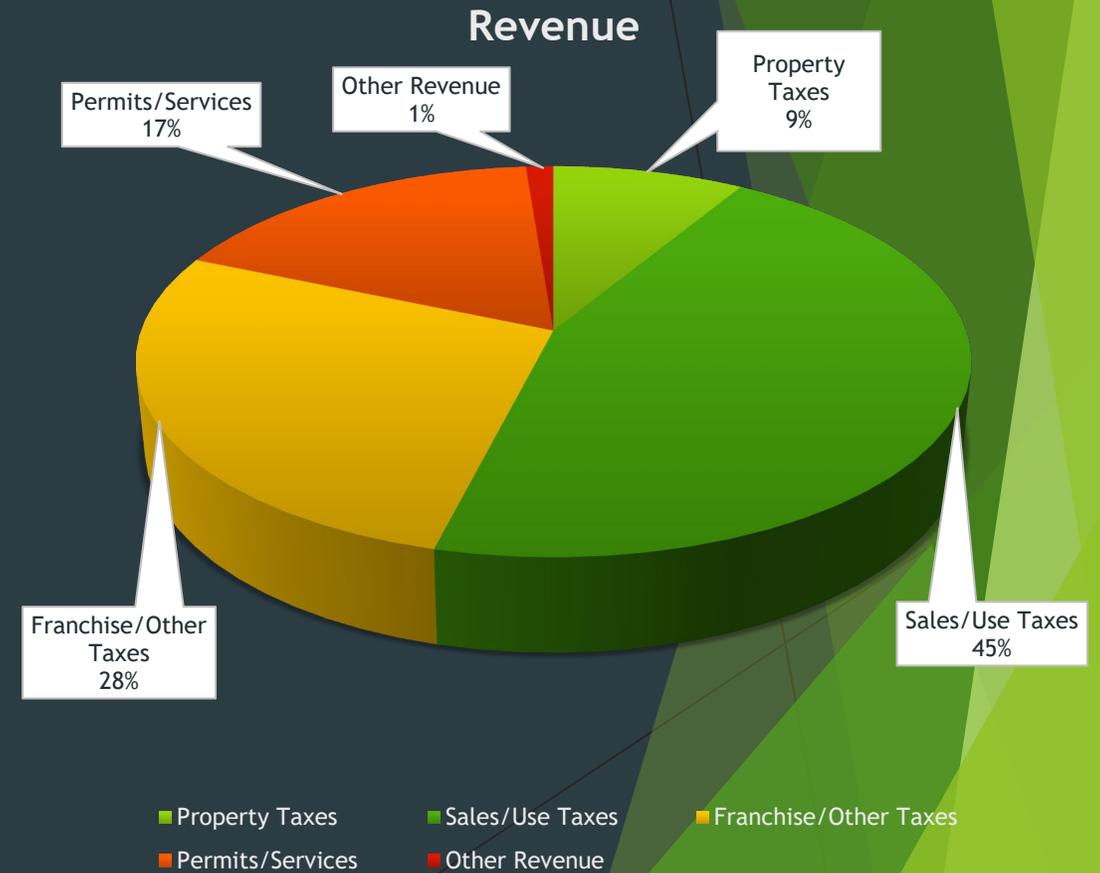
Additional savings of \$143,900 for potential retirees, open Police positions for Oct to Dec, remainder of the year for Fire Chief, and Ancillary Insurance premiums brings the difference to about \$463,220

▶ Revenue	\$9,841,630	Expenditures	\$10,448,750
▶ Property Taxes	\$ 855,500	Administrative/Legislation	\$ 2,413,910
▶ Sales/Use Taxes	\$ 4,485,250	Emergency Services	\$ 2,179,230
▶ Franchise/Other Taxes	\$ 2,722,000	Law Enforcement/Court/Animal Shelter	\$ 3,239,340
▶ Intergovernmental/Grants	\$ 21,700	Community/Economic Development	\$ 789,450
▶ Permits/Services	\$ 1,644,710	Street/Cemetery	\$ 1,826,820
▶ Other Revenue	\$ 112,470		

General Fund Revenue

General Fund Revenue is reduced by a Federal Grant received in 2020 instead of 2021 and projected Animal Shelter Income

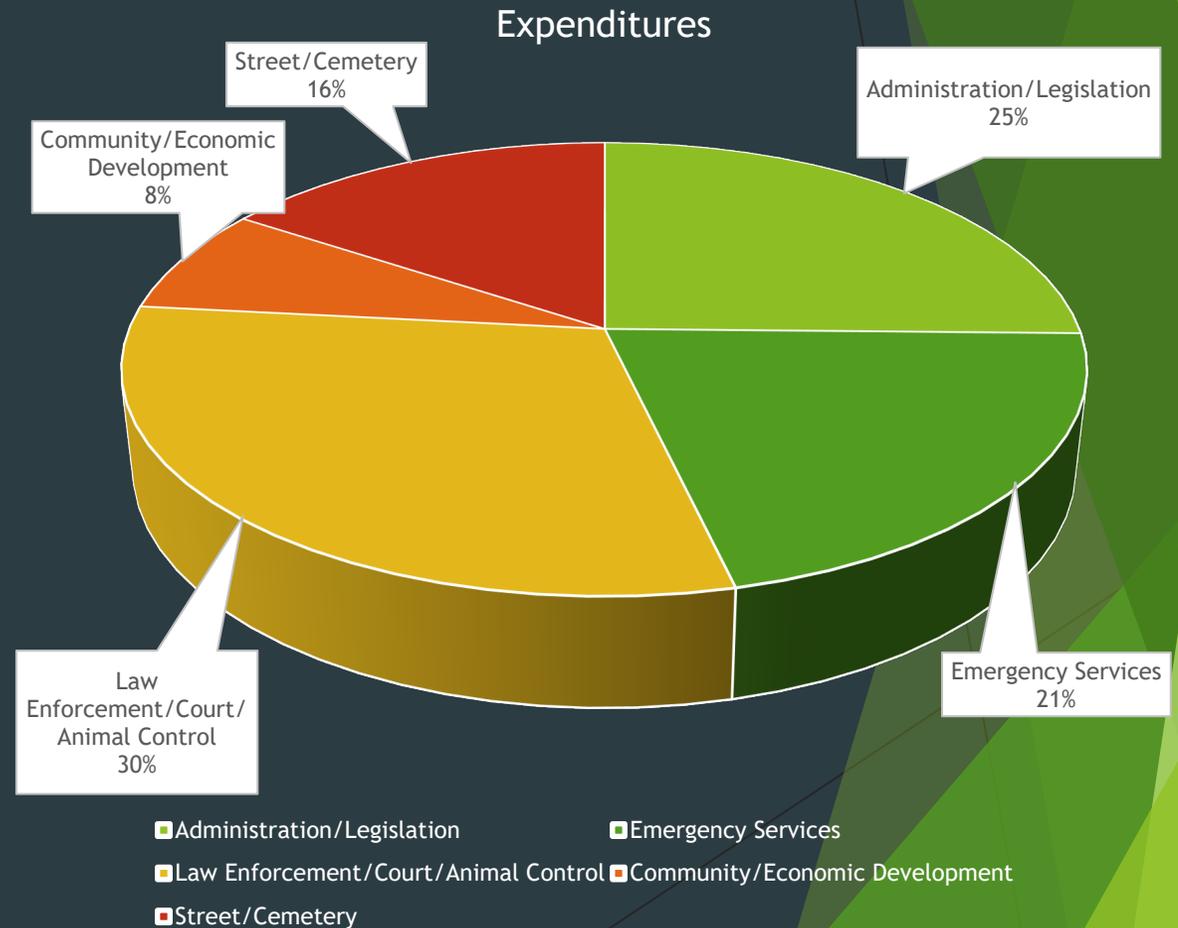
PROPERTY TAX	855,500
SALES TAX	4,152,750
USE TAX	332,500
FRANCHISE TAX	2,507,000
TAX NON CATEGORIZED	215,000
INTERGOVEN FED GRANT	-0-
INTERGOVEN STATE GRANT	10,000
INTERGOVEN LOCAL GRANT	11,700
LICENSES	102,800
PERMITS	91,390
FINES	332,900
SERVICE & MERCHANDISE	275,100
SERVICE & MERCHANDISE	842,520
ASSET SALES	6,000
INTEREST INCOME	56,470
DONATION	15,000
REVENUE NON CATEGORIZED	35,000
Revenue Total	9,841,630



General Fund Expenditures

General Fund Expenditures have been reduced based on the direction of the Council on August 10th.

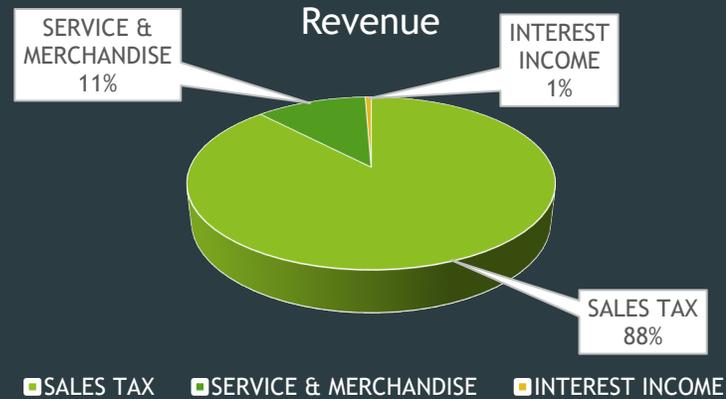
LEGISLATIVE	107,730
CITY CLERK	81,330
CITY MANAGER	283,320
MUNICIPAL COURT	180,230
LEGAL	15,000
HUMAN RESOURCES	188,980
GENERAL	499,160
FINANCE	532,200
INFORMATION TECHNOLOGY	591,670
BUILDINGS & GROUNDS	199,450
EMERGENCY MANAGEMENT	16,490
FIRE PROTECTION	2,162,740
LAW ENFORCEMENT	2,936,230
ANIMAL CONTROL	122,880
ANIMAL CONTROL DONATION	-
GRAPHIC INFORMATION SYSTEMS	82,960
COMMUNITY DEVELOPMENT	519,730
ECONOMIC DEVELOPMENT	186,760
STREET MAINTENANCE	1,503,940
CEMETERY	121,930
CEMETERY DONATION	1,500
NON DEPARTMENTAL	114,520
Expense	10,488,750



Capital Improvement Transportation

Revenue provided with Fuel Tax, Vehicle Sales Tax and Vehicle License Fees
 Fuel Tax is based upon total fuel purchase throughout the State and distributed based on the last Census Population.

	Revenue	
SALES TAX		565,000.00
SERVICE & MERCHANDISE		74,500.00
INTEREST INCOME		4,000.00
Revenue Total:		643,500.00



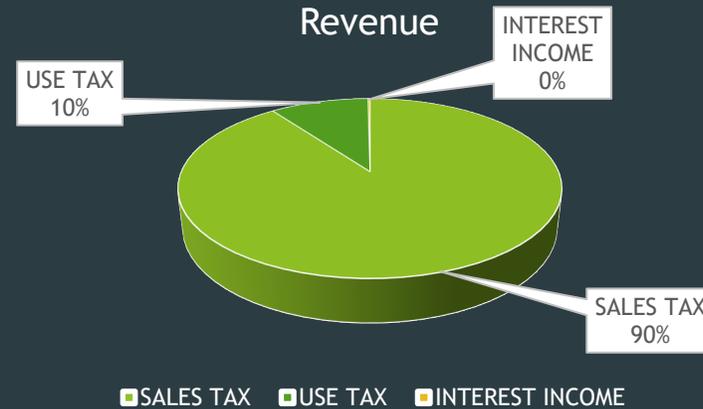
	Expense	
GENERAL		3,150.00
CAPITAL IMPROVEMENT		640,350.00
Expense Total:		643,500.00



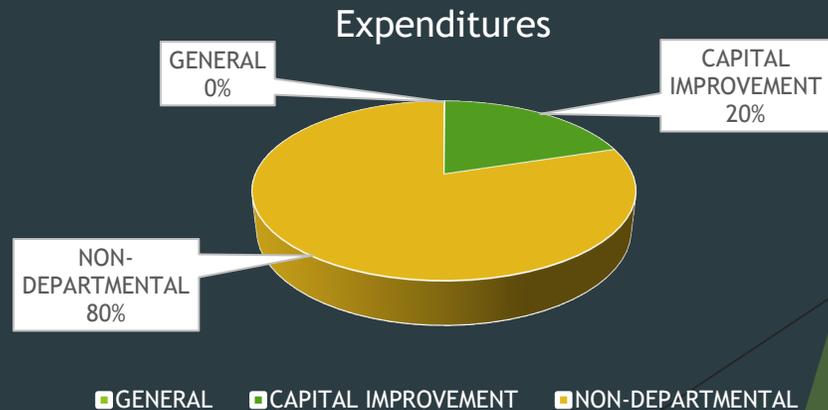
Capital Improvement ½ Cent Sales Tax

This tax sunsets in 2025 with debt payments extending until 2029. The tax provides for capital needs such as infrastructure and equipment.

	Revenue	
SALES TAX		1,615,000.00
USE TAX		178,000.00
INTEREST INCOME		3,500.00
Revenue Total:		1,796,500.00



	Expense	
GENERAL		1,400.00
CAPITAL IMPROVEMENT		360,865.61
NON-DEPARTMENTAL / DEBT PAYMENTS		1,434,234.39
Expense Total:		1,796,500.00



General Obligation Bonds Fund

General Obligation Bonds were issued in 2017 to provide funding for Fire Trucks and Street Construction/Improvements.

A Property Tax Levy of \$0.59 on Real Estate provides the debt payments.

Fire Debt issued for ten years - pays in March 2027

Street Debt issued for five years - pays in March 2022

Fund: 225 - GENERAL OBLIGATION BONDS		
	Revenue	
PROPERTY TAX		1,114,300.00
INTEREST INCOME		3,300.00
Revenue Total:		1,117,600.00
	Expense	
NON-DEPARTMENTAL		1,003,700.00
Expense Total:		1,003,700.00
Fund: 225 - GENERAL OBLIGATION BONDS Surplus (Deficit):		113,900.00

Debt Service Fund Neighborhood Improvement District Tax Incremental Financing

These Debt payments are provided by several sources. The Debt Service Fund holds the Certificates of Participation that are paid with the ½ Cent Capital Improvement Sales Tax. The TIF and NID are paid with sales and property tax increments and special property tax assessments. Russell Avenue pays in full in FY 2021

DEBT SERVICE		
	Revenue	
OTHER FINANCING SOURCES		2,827,512.70
	Expense	
GENERAL		2,827,512.70

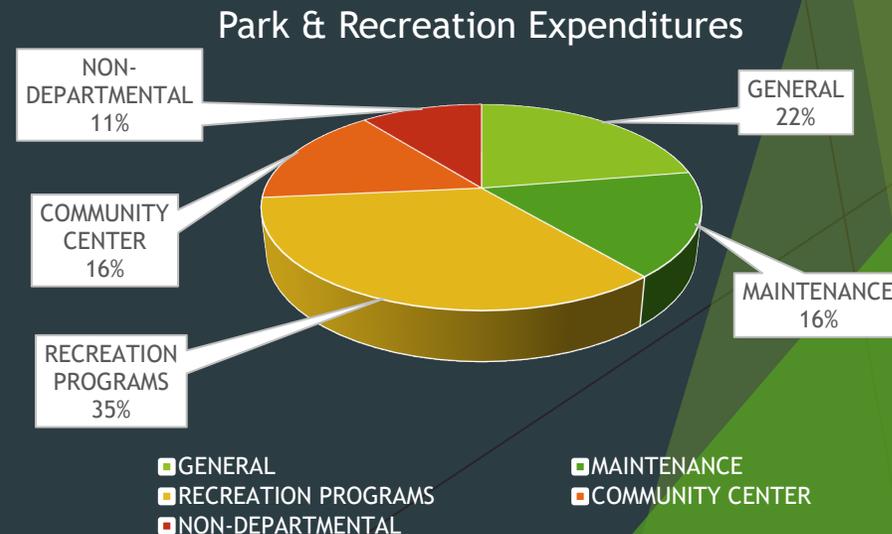
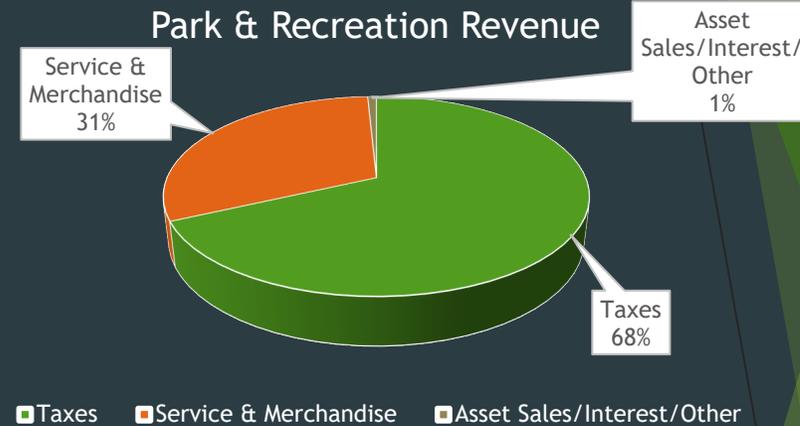
TAX INCREMENTAL FINANCING		
	Revenue	
PROPERTY TAX		140,600.00
SALES TAX		9,500.00
Revenue Total:		150,100.00
	Expense	
KEYSTONE TIF		150,100.00
Expense Total:		150,100.00

NEIGHBORHOOD IMPROVEMENT		
	Revenue	
PROPERTY TAX		69,000.00
ASSET SALES		100,000.00
OTHER FINANCING SOURCES		2,201.50
Revenue Total:		171,201.50
	Expense	
RUSSELL AVENUE		8,543.00
HAWTHORNE DEVELOPMENT		162,658.50
Expense Total:		171,201.50

Park & Recreation Fund

	Revenue
PROPERTY TAX	465,780.00
SALES TAX	1,163,750.00
USE TAX	131,000.00
SERVICE & MERCHANDISE	802,415.00
ASSET SALES	200.00
INTEREST INCOME	15,960.00
DONATION	2,000.00
REVENUE - NON CATEGORIZED	2,500.00
Revenue	2,583,605.00

	Expense
GENERAL	579,115.49
MAINTENANCE	424,307.55
RECREATION PROGRAMS	896,271.67
COMMUNITY CENTER	408,845.95
NON-DEPARTMENTAL	275,064.34
Expense	2,583,605.00



Water Pollution Control

Water Pollution Control is the sewer treatment services. The August 10th meeting provided rate history and recommendation for rate changes based on consumption, costs of service, and capital requirements needed to meet the everchanging regulations. A public hearing for the rate recommendation is scheduled for September 28th.

	Revenue	
PERMITS		500.00
SERVICE & MERCHANDISE		4,784,600.00
INTEREST INCOME		287,540.00
Revenue Total:		5,072,640.00
	Expense	
GENERAL		4,176,626.18
FINANCE		88,406.00
PLANTS		1,824,487.91
COLLECTIONS		459,134.60
CAPITAL IMPROVEMENT		1,255,000.00
Expense Total:		7,803,654.69
WATER POLLUTION CONTROL Surplus (Deficit):		(2,731,014.69)

Trust and Art Funds

▶ STEVENSON TRUST

- ▶ INTEREST INCOME \$917
- ▶ DONATIONS EXPENSE \$917

▶ BROWN TRUST

- ▶ INTEREST INCOME \$261

▶ ANDERSON TRUST

- ▶ INTEREST INCOME & DONATIONS \$1,190
- ▶ DONATIONS EXPENSE \$1,000

▶ CRISSEY TRUST

- ▶ INTEREST INCOME \$225
- ▶ DONATIONS EXPENSE \$225

▶ TRICENTENNIAL

- ▶ INTEREST INCOME \$75

CHILDREN'S MEMORIAL

- INTEREST INCOME & DONATIONS \$15,930
- GENERAL EXPENSE \$15,930

ARTS COMMISSION AND PUBLIC ART FUND

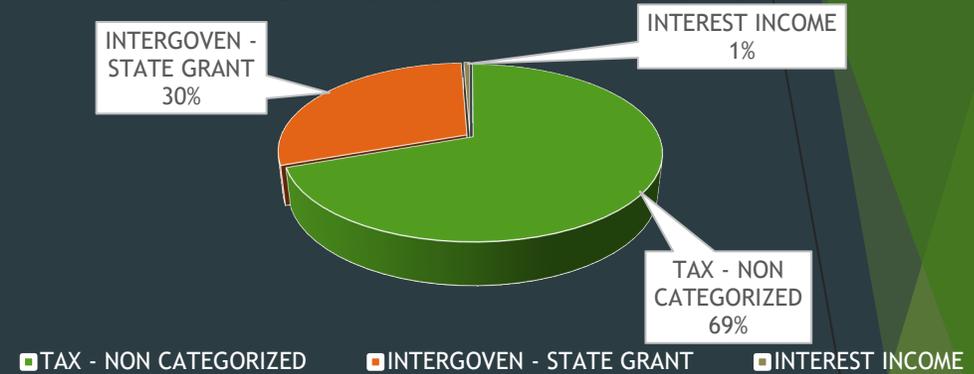
- INTEREST INCOME \$16.00

WCVB Tourism Bureau Fund

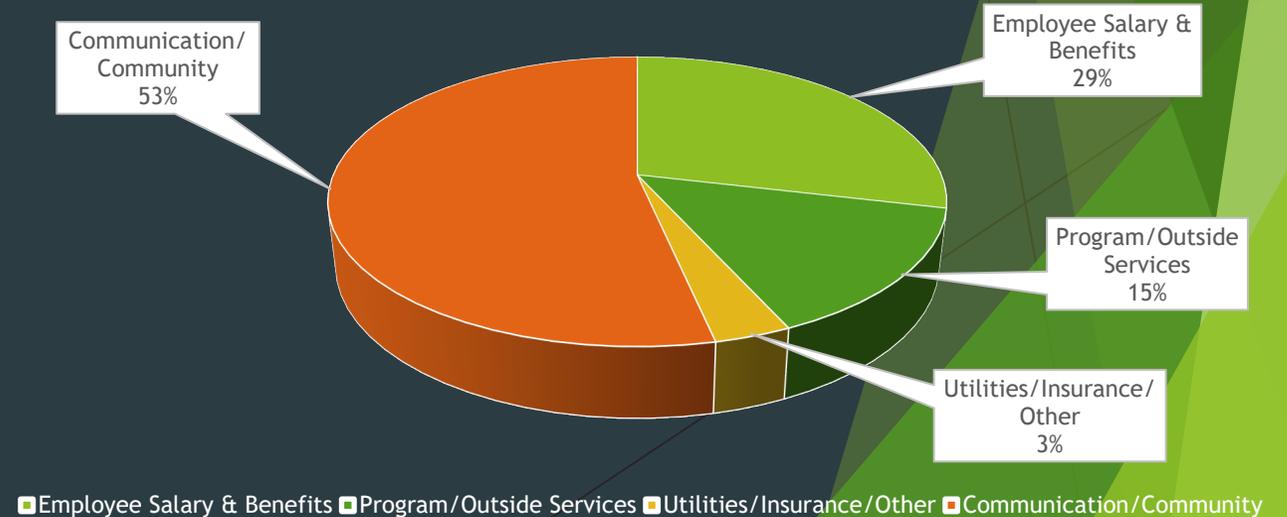
TAX - NON CATEGORIZED	166,773.00
INTERGOVEN - STATE GRANT	71,600.00
INTEREST INCOME	1,500.00
Revenue	239,873.00

Employee Salary & Benefits	68,770.00
Program/Outside Services	34,896.00
Utilities/Insurance/Other	8,157.00
Communication/Community	128,050.00
Expense	239,873.00

WCVB Tourism Bureau Revenue



WCVB Tourism Bureau Expenditures



SELF INSURANCE PREMIUM FUND

	Revenue	
PREMIUMS		1,334,032.00
INTEREST INCOME		7,000.00
Revenue Total:		1,341,040.00
	Expense	
GENERAL		61,150.00
SELF INSURANCE PREMIUM		1,071,770.00
NON-DEPARTMENTAL – TRANSFER TO RESERVE		280,120.00
Expense Total:		1,341,040.00
SELF INSURED Surplus (Deficit):		-

City of Warrensburg Proposed Budget Fiscal Year 2021

Fund	Revenue	Expense	Difference
General Fund	9,841,630	10,448,750	(607,120)
Capital Improvement Transportation	643,500	643,500	-
Capital Improvement 1/2 Cent Sales Tax	1,796,500	1,796,500	-
General Obligation Bonds Fund	1,117,600	1,117,600	-
Debt Service Funds	3,149,120	3,149,120	-
Park & Recreation	2,583,605	2,583,605	-
Water Pollution Control	5,072,640	7,803,860	(2,731,220)
Trust and Art Funds	19,010	19,010	-
WCVB Tourism Bureau	239,870	239,870	-
Self Insurance Funds	1,341,040	1,341,040	-
Total Funds	25,804,515	29,142,855	(3,338,340)

DISCUSSION

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 110 - GENERAL					
Revenue					
511 - PROPERTY TAX	818,431.10	830,469.41	854,500.00	843,971.83	855,500.00
512 - SALES TAX	4,300,440.78	4,335,238.12	4,373,000.00	4,065,020.44	4,152,750.00
513 - USE TAX	310,798.86	286,579.54	301,000.00	315,889.49	332,500.00
514 - FRANCHISE TAX	2,672,389.25	2,550,153.34	2,653,000.00	2,199,135.77	2,507,000.00
519 - TAX - NON CATEGORIZED	160,217.43	202,126.42	288,000.00	212,304.54	215,000.00
521 - INTERGOVEN - FED GRANT	-	-	234,000.00	336,480.37	-
522 - INTERGOVEN - STATE GRANT	9,715.00	-	10,000.00	-	10,000.00
523 - INTERGOVEN - LOCAL GRANT	-	1,200.00	-	1,200.00	11,700.00
531 - LICENSES	97,498.16	100,735.62	109,800.00	83,390.82	102,800.00
532 - PERMITS	147,673.06	127,141.17	116,390.00	118,619.65	91,390.00
541 - FINES	328,568.16	368,424.75	332,900.00	229,320.50	332,900.00
551 - SERVICE & MERCHANDISE	209,798.20	240,163.59	338,000.00	239,301.40	275,100.00
555 - SERVICE & MERCHANDISE	846,020.28	1,111,748.16	842,519.42	631,889.55	842,520.00
561 - ASSET SALES	68,011.60	-	6,000.00	-	6,000.00
571 - INTEREST INCOME	88,581.04	163,259.62	106,420.00	72,682.22	56,470.00
591 - DONATION	39,706.24	75,309.77	30,000.00	27,656.44	15,000.00
599 - REVENUE - NON CATEGORIZED	11,640.48	254,144.49	35,000.00	8,137.17	35,000.00
Revenue	10,109,489.64	10,646,694.00	10,630,529.42	9,385,000.19	9,841,630.00

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 601 - LEGISLATIVE					
11 - SALARIES & WAGES	1,805.40	1,805.45	1,805.00	1,355.40	1,810.00
21 - EMPLOYEE TAXES	138.20	138.22	138.46	103.75	140.00
24 - WORKERS' COMPENSATION	4.45	3.71	4.51	2.82	10.00
25 - UNEMPLOYMENT	-	-	-	30.00	-
41 - PROGRAM & OTHER SUPPLIES	732.97	1,252.21	4,320.00	508.06	2,380.00
52 - OUTSIDE SERVICES	225.00	74,728.74	100,350.00	81,050.40	87,850.00
54 - TRAINING AND TRAVEL	1,343.01	1,933.27	7,165.00	185.00	7,550.00
55 - DUES AND MEMBERSHIPS	700.00	377.25	1,640.00	950.00	1,340.00
56 - COMMUNICATION	2,635.60	2,749.15	6,175.00	1,698.40	3,980.00
59 - SERVICE - NON CATEGORIZED	660.14	2,237.69	4,170.00	1,450.61	2,670.00
93 - COMMUNITY AGREEMENTS	-	3,322.59	1,200.00	-	-
Department: 601 - LEGISLATIVE Total:	8,244.77	88,548.28	126,967.97	87,334.44	107,730.00
Department: 602 - CITY CLERK					
11 - SALARIES & WAGES	49,952.00	51,046.40	53,109.92	44,475.77	53,230.00
21 - EMPLOYEE TAXES	3,777.07	3,869.29	4,024.66	3,396.62	4,080.00
22 - EMPLOYEE RETIREMENT	3,096.92	3,317.94	3,261.82	2,769.97	3,360.00
23 - EMPLOYEE INSURANCE	6,696.06	6,594.48	7,142.65	6,041.02	8,230.00
24 - WORKERS' COMPENSATION	93.44	100.74	105.22	77.02	110.00
41 - PROGRAM & OTHER SUPPLIES	810.48	337.34	765.00	326.02	510.00
51 - UTILITIES	210.00	210.00	210.00	175.00	210.00
52 - OUTSIDE SERVICES	350.00	587.50	500.00	125.00	500.00
54 - TRAINING AND TRAVEL	-	745.10	-	-	-
55 - DUES AND MEMBERSHIPS	265.00	95.00	50.00	35.00	50.00
56 - COMMUNICATION	5,286.19	6,631.94	7,060.00	5,195.82	7,000.00
57 - MAINTENANCE AND REPAIR	20,250.00	-	-	-	-
59 - SERVICE - NON CATEGORIZED	4,560.00	350.00	4,050.00	-	4,050.00
62 - CAPITAL - EQUIPMENT	1,000.00	-	-	-	-
Department: 602 - CITY CLERK Total:	96,347.16	73,885.73	80,279.27	62,617.24	81,330.00
Department: 603 - CITY MANAGER					
11 - SALARIES & WAGES	145,322.31	140,570.49	169,929.76	135,379.73	203,930.00
21 - EMPLOYEE TAXES	10,450.89	10,054.17	12,961.38	10,246.89	15,940.00
22 - EMPLOYEE RETIREMENT	8,282.37	8,995.56	10,504.65	13,244.23	22,470.00
23 - EMPLOYEE INSURANCE	19,218.73	18,321.30	23,933.10	17,718.96	29,500.00
24 - WORKERS' COMPENSATION	332.76	310.20	338.86	262.06	430.00
41 - PROGRAM & OTHER SUPPLIES	1,901.69	4,050.51	3,030.00	861.29	2,400.00
51 - UTILITIES	900.00	595.00	900.00	1,002.00	1,500.00
52 - OUTSIDE SERVICES	12,941.50	2,300.00	2,100.00	1,225.00	2,000.00
54 - TRAINING AND TRAVEL	4,877.21	5,204.05	7,444.00	6,860.88	3,520.00
55 - DUES AND MEMBERSHIPS	1,750.36	1,850.42	1,731.00	755.05	880.00
56 - COMMUNICATION	74.25	516.00	2,000.00	2,111.25	750.00
59 - SERVICE - NON CATEGORIZED	1,545.40	(435.30)	1,150.00	109.95	-
Department: 603 - CITY MANAGER Total:	207,597.47	192,332.40	236,022.75	189,777.29	283,320.00

Budget Worksheet

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 604 - MUNICIPAL COURT					
11 - SALARIES & WAGES	55,091.47	57,696.38	71,735.92	53,848.36	70,830.00
21 - EMPLOYEE TAXES	4,082.58	4,292.09	5,334.80	3,818.18	5,420.00
22 - EMPLOYEE RETIREMENT	2,677.03	3,797.13	3,827.12	3,338.63	3,960.00
23 - EMPLOYEE INSURANCE	12,923.62	15,117.82	13,882.89	17,827.76	21,670.00
24 - WORKERS' COMPENSATION	101.51	96.14	445.39	77.58	490.00
41 - PROGRAM & OTHER SUPPLIES	684.29	1,119.24	1,698.00	89.25	1,100.00
52 - OUTSIDE SERVICES	68,135.96	71,501.56	72,743.71	50,530.97	72,750.00
54 - TRAINING AND TRAVEL	1,293.32	855.69	1,770.00	-	1,780.00
55 - DUES AND MEMBERSHIPS	170.00	170.00	170.00	200.00	200.00
56 - COMMUNICATION	(114.60)	-	150.00	-	150.00
57 - MAINTENANCE AND REPAIR	1,375.00	1,375.00	4,200.00	1,443.75	1,520.00
59 - SERVICE - NON CATEGORIZED	378.22	240.00	355.00	220.00	360.00
Department: 604 - MUNICIPAL COURT Total:	146,798.40	156,261.05	176,312.83	131,394.48	180,230.00
Department: 605 - LEGAL					
24 - WORKERS' COMPENSATION	-	128.36	-	-	-
52 - OUTSIDE SERVICES	30,791.48	9,095.00	15,000.00	5,112.50	15,000.00
Department: 605 - LEGAL Total:	30,791.48	9,223.36	15,000.00	5,112.50	15,000.00
Department: 610 - HUMAN RESOURCES					
11 - SALARIES & WAGES	82,570.13	92,942.34	120,896.00	100,917.03	118,950.00
21 - EMPLOYEE TAXES	5,989.08	6,734.89	9,019.04	6,985.25	9,100.00
22 - EMPLOYEE RETIREMENT	5,158.81	5,587.19	7,309.55	5,875.48	7,500.00
23 - EMPLOYEE INSURANCE	13,332.36	15,325.95	20,234.34	23,111.62	29,120.00
24 - WORKERS' COMPENSATION	181.19	165.00	252.36	127.03	260.00
26 - EMPLOYER PROVIDED SER OT	-	390.00	1,000.00	390.00	390.00
41 - PROGRAM & OTHER SUPPLIES	4,133.34	10,604.01	4,900.00	11,273.49	11,530.00
51 - UTILITIES	420.00	245.00	420.00	350.00	420.00
52 - OUTSIDE SERVICES	41,510.61	9,583.52	11,394.00	7,690.32	8,100.00
54 - TRAINING AND TRAVEL	987.34	100.00	2,650.00	250.96	650.00
55 - DUES AND MEMBERSHIPS	-	398.00	400.00	-	400.00
56 - COMMUNICATION	46.90	-	500.00	-	-
59 - SERVICE - NON CATEGORIZED	1,783.00	2,090.55	2,167.00	869.50	2,560.00
Department: 610 - HUMAN RESOURCES Total:	156,112.76	144,166.45	181,142.29	157,840.68	188,980.00

Budget Worksheet

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 611 - GENERAL					
11 - SALARIES & WAGES	39,797.57	70,269.20	62,563.08	50,915.71	52,910.00
21 - EMPLOYEE TAXES	3,722.05	4,379.96	4,786.07	3,938.26	4,050.00
22 - EMPLOYEE RETIREMENT	3,052.46	3,321.19	3,181.80	2,930.15	3,340.00
23 - EMPLOYEE INSURANCE	7,197.36	7,254.90	32,132.64	6,528.70	8,230.00
24 - WORKERS' COMPENSATION	99.55	133.86	125.13	171.43	110.00
25 - UNEMPLOYMENT	-	-	-	570.00	-
26 - EMPLOYER PROVIDED SER OT	1,685.00	-	-	-	-
41 - PROGRAM & OTHER SUPPLIES	3,412.17	1,777.57	3,170.00	8,675.71	3,170.00
51 - UTILITIES	-	-	-	420.00	-
52 - OUTSIDE SERVICES	27,638.27	30,709.45	27,563.84	22,151.23	27,580.00
53 - INSURANCE	187,589.34	189,025.89	215,400.00	171,647.85	239,470.00
55 - DUES AND MEMBERSHIPS	2,283.80	2,358.80	2,300.00	2,283.80	2,300.00
56 - COMMUNICATION	35,754.68	50,590.37	12,850.00	27.00	12,850.00
57 - MAINTENANCE AND REPAIR	-	-	-	-	-
59 - SERVICE - NON CATEGORIZED	78.05	96.00	-	48.36	-
63 - CAPITAL - SOFTWARE	2,625.00	-	-	-	-
93 - COMMUNITY AGREEMENTS	77,187.89	147,034.89	210,211.32	135,339.65	145,150.00
94 - OVER (SHORT)	13.40	(11.17)	-	1.40	-
Department: 611 - GENERAL Total:	392,136.59	506,940.91	574,283.88	405,649.25	499,160.00
Department: 612 - FINANCE					
11 - SALARIES & WAGES	311,345.15	332,443.04	352,428.96	295,238.48	355,970.00
21 - EMPLOYEE TAXES	22,571.80	23,703.22	26,463.57	21,253.33	27,240.00
22 - EMPLOYEE RETIREMENT	19,084.04	21,952.99	21,447.60	18,702.03	22,430.00
23 - EMPLOYEE INSURANCE	70,612.77	77,310.30	76,905.02	64,951.14	89,760.00
24 - WORKERS' COMPENSATION	573.17	1,192.88	1,627.31	780.84	1,880.00
26 - EMPLOYER PROVIDED SER OT	-	-	-	4.50	-
41 - PROGRAM & OTHER SUPPLIES	2,765.25	6,206.21	3,995.00	2,924.44	3,300.00
51 - UTILITIES	1,655.07	1,140.04	1,520.00	974.05	1,520.00
52 - OUTSIDE SERVICES	18,680.00	19,149.79	24,500.00	16,050.85	24,500.00
54 - TRAINING AND TRAVEL	2,617.49	3,167.30	6,950.00	1,892.66	3,050.00
55 - DUES AND MEMBERSHIPS	895.00	870.00	1,315.00	867.25	870.00
56 - COMMUNICATION	232.60	151.20	150.00	420.00	150.00
57 - MAINTENANCE AND REPAIR	911.62	42.33	800.00	1,107.11	1,400.00
59 - SERVICE - NON CATEGORIZED	-	42.75	125.00	98.77	130.00
Department: 612 - FINANCE Total:	451,943.96	487,372.05	518,227.46	425,265.45	532,200.00

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 613 - INFORMATION TECHNOLOGY					
11 - SALARIES & WAGES	84,576.81	91,219.33	97,143.04	83,906.53	97,600.00
21 - EMPLOYEE TAXES	6,547.55	7,138.00	7,278.44	6,452.15	7,470.00
22 - EMPLOYEE RETIREMENT	5,370.25	6,122.80	5,898.87	5,269.11	6,150.00
23 - EMPLOYEE INSURANCE	9,846.66	8,271.87	14,121.84	7,600.48	16,270.00
24 - WORKERS' COMPENSATION	149.96	169.64	190.29	129.64	190.00
41 - PROGRAM & OTHER SUPPLIES	23,111.31	29,692.67	59,780.00	28,794.69	29,420.00
51 - UTILITIES	88,891.61	91,254.67	97,060.00	80,292.44	99,990.00
52 - OUTSIDE SERVICES	12,410.75	126,808.55	138,120.00	60,599.01	102,120.00
54 - TRAINING AND TRAVEL	4,234.73	4,214.44	5,300.00	-	-
55 - DUES AND MEMBERSHIPS	-	239.88	960.00	438.88	960.00
56 - COMMUNICATION	346.64	272.67	700.00	252.00	700.00
57 - MAINTENANCE AND REPAIR	191,941.40	224,499.86	232,975.00	199,990.35	230,800.00
62 - CAPITAL - EQUIPMENT	20,699.52	-	10,500.00	17,076.38	-
Department: 613 - INFORMATION TECHNOLOGY Total:	448,127.19	589,904.38	670,027.48	490,801.66	591,670.00
Department: 614 - BUILDINGS & GROUNDS					
11 - SALARIES & WAGES	36,610.50	38,861.19	38,874.24	34,694.71	40,180.00
21 - EMPLOYEE TAXES	2,764.91	2,871.34	2,935.63	2,548.93	3,020.00
22 - EMPLOYEE RETIREMENT	2,274.63	2,532.00	2,379.20	2,151.06	2,490.00
23 - EMPLOYEE INSURANCE	6,689.33	6,987.57	6,999.20	6,402.19	8,080.00
24 - WORKERS' COMPENSATION	1,237.02	2,020.79	1,650.09	1,477.37	1,810.00
25 - UNEMPLOYMENT	-	-	-	30.00	-
41 - PROGRAM & OTHER SUPPLIES	8,153.13	8,697.83	13,150.00	7,705.52	13,150.00
51 - UTILITIES	55,597.69	40,012.03	52,154.00	41,184.47	52,160.00
52 - OUTSIDE SERVICES	127,075.74	174,474.00	71,869.00	49,078.06	71,730.00
56 - COMMUNICATION	1,346.40	306.60	600.00	-	100.00
57 - MAINTENANCE AND REPAIR	3,572.70	10,589.49	21,850.00	12,353.46	5,850.00
59 - SERVICE - NON CATEGORIZED	525.00	550.00	25,880.00	699.40	880.00
62 - CAPITAL - EQUIPMENT	6,910.00	15,500.00	-	-	-
Department: 614 - BUILDINGS & GROUNDS Total:	252,757.05	303,402.84	238,341.36	158,325.17	199,450.00
Department: 620 - EMERGENCY MANAGEMENT					
41 - PROGRAM & OTHER SUPPLIES	1,860.48	15.52	1,800.00	531.50	490.00
52 - OUTSIDE SERVICES	-	-	50.00	112.50	-
54 - TRAINING AND TRAVEL	-	-	500.00	-	-
55 - DUES AND MEMBERSHIPS	-	40.00	100.00	80.00	-
57 - MAINTENANCE AND REPAIR	13,735.00	13,198.82	13,600.00	13,254.00	13,000.00
59 - SERVICE - NON CATEGORIZED	-	-	-	2,919.45	3,000.00
Department: 620 - EMERGENCY MANAGEMENT Total:	15,595.48	13,254.34	16,050.00	16,897.45	16,490.00

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 621 - FIRE PROTECTION					
11 - SALARIES & WAGES	1,439,916.78	1,529,252.21	1,527,858.96	1,262,475.20	1,465,150.00
21 - EMPLOYEE TAXES	105,839.20	112,909.32	114,203.71	92,646.34	112,160.00
22 - EMPLOYEE RETIREMENT	23,857.18	39,751.01	33,596.62	27,925.22	33,950.00
23 - EMPLOYEE INSURANCE	234,799.16	229,472.89	238,391.94	235,497.62	315,250.00
24 - WORKERS' COMPENSATION	76,391.00	91,443.38	97,483.69	72,602.60	100,390.00
25 - UNEMPLOYMENT	-	-	-	90.00	-
41 - PROGRAM & OTHER SUPPLIES	82,996.90	32,099.34	58,250.00	26,434.39	51,950.00
51 - UTILITIES	36,038.16	42,958.90	43,150.00	26,739.20	33,980.00
52 - OUTSIDE SERVICES	1,447.70	27,677.25	1,200.00	538.05	1,200.00
54 - TRAINING AND TRAVEL	17,372.84	12,790.74	19,700.00	10,178.52	3,800.00
55 - DUES AND MEMBERSHIPS	1,460.00	1,935.00	1,600.00	1,296.00	1,600.00
56 - COMMUNICATION	268.85	325.38	500.00	164.54	400.00
57 - MAINTENANCE AND REPAIR	41,639.88	26,011.23	63,800.00	25,297.67	34,570.00
59 - SERVICE - NON CATEGORIZED	15,621.16	11,346.51	13,840.00	16,369.10	8,340.00
61 - CAPITAL - BUILDINGS	-	-	2,900.00	-	-
62 - CAPITAL - EQUIPMENT	7,275.03	-	88,001.00	-	-
65 - CAPITAL - VEHICLES	43,661.91	-	-	-	-
Department: 621 - FIRE PROTECTION Total:	2,128,585.75	2,157,973.16	2,304,475.92	1,798,254.45	2,162,740.00
Department: 622 - LAW ENFORCEMENT					
11 - SALARIES & WAGES	1,799,443.17	1,839,924.91	1,962,120.80	1,617,675.22	1,892,850.00
21 - EMPLOYEE TAXES	132,494.23	135,878.78	145,512.24	120,207.98	144,810.00
22 - EMPLOYEE RETIREMENT	70,254.72	91,664.22	80,504.15	65,563.22	87,130.00
23 - EMPLOYEE INSURANCE	316,333.25	322,852.55	358,185.18	282,350.17	391,150.00
24 - WORKERS' COMPENSATION	59,605.15	68,466.14	68,426.64	53,652.12	75,270.00
26 - EMPLOYER PROVIDED SER OT	-	45.00	-	9.00	-
41 - PROGRAM & OTHER SUPPLIES	50,060.51	57,608.32	56,150.00	48,215.16	63,900.00
51 - UTILITIES	106,090.93	95,459.85	110,290.00	64,627.92	102,790.00
52 - OUTSIDE SERVICES	82,226.08	76,517.24	76,157.00	61,643.98	73,370.00
53 - INSURANCE	-	-	-	1,917.51	-
54 - TRAINING AND TRAVEL	25,014.87	23,041.25	25,000.00	15,084.33	20,000.00
55 - DUES AND MEMBERSHIPS	1,758.05	1,970.55	2,000.00	2,652.30	1,600.00
56 - COMMUNICATION	885.06	3,640.43	3,500.00	(499.20)	2,500.00
57 - MAINTENANCE AND REPAIR	44,738.00	45,005.49	31,940.00	22,917.97	35,800.00
59 - SERVICE - NON CATEGORIZED	9,879.32	7,909.47	45,390.00	5,120.25	42,060.00
62 - CAPITAL - EQUIPMENT	5,000.00	130,811.18	115,200.00	15,212.92	3,000.00
63 - CAPITAL - SOFTWARE	74,311.80	-	-	-	-
65 - CAPITAL - VEHICLES	33,900.00	-	-	122.75	-
Department: 622 - LAW ENFORCEMENT Total:	2,811,995.14	2,900,795.38	3,080,376.01	2,376,473.60	2,936,230.00

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 623 - ANIMAL CONTROL					
11 - SALARIES & WAGES	112,499.67	147,617.82	163,041.87	123,037.30	18,410.00
21 - EMPLOYEE TAXES	8,514.60	11,179.20	12,390.18	9,106.28	1,400.00
22 - EMPLOYEE RETIREMENT	5,142.84	5,946.08	7,485.89	4,581.52	1,160.00
23 - EMPLOYEE INSURANCE	14,158.83	14,563.78	21,061.25	22,220.75	1,750.00
24 - WORKERS' COMPENSATION	2,352.21	2,262.19	2,996.32	1,737.86	160.00
41 - PROGRAM & OTHER SUPPLIES	30,718.38	50,431.87	30,025.00	13,132.20	-
51 - UTILITIES	17,083.01	15,180.43	18,086.00	11,476.66	-
52 - OUTSIDE SERVICES	33,653.14	14,946.95	53,220.40	35,782.74	100,000.00
54 - TRAINING AND TRAVEL	1,381.00	456.14	2,500.00	21.38	-
55 - DUES AND MEMBERSHIPS	260.00	-	600.00	-	-
56 - COMMUNICATION	245.85	-	1,050.00	729.43	-
57 - MAINTENANCE AND REPAIR	9,691.91	13,043.75	12,150.00	872.76	-
59 - SERVICE - NON CATEGORIZED	547.44	3,656.28	10,871.30	4,558.35	-
Department: 623 - ANIMAL CONTROL Total:	236,248.88	279,284.49	335,478.21	227,257.23	122,880.00
Department: 624 - ANIMAL CONTROL DONATION					
31 - COST OF GOODS SOLD	-	17.25	500.00	-	-
41 - PROGRAM & OTHER SUPPLIES	802.49	-	-	-	-
57 - MAINTENANCE AND REPAIR	-	-	-	-	-
61 - CAPITAL - BUILDINGS	-	14,915.89	-	-	-
62 - CAPITAL - EQUIPMENT	-	6,175.00	-	-	-
65 - CAPITAL - VEHICLES	-	12,644.00	-	-	-
Department: 624 - ANIMAL CONTROL DONATION Total:	802.49	33,752.14	500.00	-	-
Department: 640 - GRAPHIC INFORMATION SYSTEMS					
11 - SALARIES & WAGES	-	-	52,307.52	37,888.95	44,920.00
21 - EMPLOYEE TAXES	-	-	4,001.53	2,865.60	3,440.00
22 - EMPLOYEE RETIREMENT	-	-	3,243.07	2,350.69	2,830.00
23 - EMPLOYEE INSURANCE	-	-	7,494.07	6,459.32	8,070.00
24 - WORKERS' COMPENSATION	-	-	2,327.68	-	2,240.00
41 - PROGRAM & OTHER SUPPLIES	-	-	1,722.00	182.00	11,250.00
51 - UTILITIES	-	-	-	175.00	210.00
54 - TRAINING AND TRAVEL	-	-	1,475.00	-	-
59 - SERVICE - NON CATEGORIZED	-	-	1,000.00	9,100.00	10,000.00
Department: 640 - GRAPHIC INFORMATION SYSTEMS Total:	-	-	73,570.87	59,021.56	82,960.00

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 641 - COMMUNITY DEVELOPMENT					
11 - SALARIES & WAGES	331,740.49	351,009.72	363,216.64	285,265.85	354,410.00
21 - EMPLOYEE TAXES	24,648.47	26,256.67	27,633.07	21,181.39	27,120.00
22 - EMPLOYEE RETIREMENT	20,648.49	22,865.01	22,395.43	17,096.08	22,330.00
23 - EMPLOYEE INSURANCE	52,395.88	43,861.44	49,933.68	44,580.11	69,750.00
24 - WORKERS' COMPENSATION	7,082.81	8,287.26	8,656.61	6,433.55	9,150.00
41 - PROGRAM & OTHER SUPPLIES	8,768.53	4,837.20	6,458.52	1,674.24	6,520.00
51 - UTILITIES	4,416.84	2,777.14	6,270.00	1,899.84	5,670.00
52 - OUTSIDE SERVICES	4,175.00	4,275.00	19,000.00	2,337.50	18,000.00
54 - TRAINING AND TRAVEL	6,406.61	3,955.92	8,751.50	227.56	1,900.00
55 - DUES AND MEMBERSHIPS	975.00	1,311.00	1,384.00	1,427.00	1,490.00
56 - COMMUNICATION	714.25	187.35	1,652.50	418.10	640.00
57 - MAINTENANCE AND REPAIR	726.76	728.27	1,450.00	47.69	2,250.00
59 - SERVICE - NON CATEGORIZED	2,690.25	250.00	1,500.00	240.27	500.00
62 - CAPITAL - EQUIPMENT	5,432.80	-	-	-	-
Department: 641 - COMMUNITY DEVELOPMENT					
Total:	470,822.18	470,601.98	518,301.95	382,829.18	519,730.00
Department: 642 - ECONOMIC DEVELOPMENT					
24 - WORKERS' COMPENSATION	-	216.47	-	110.38	-
41 - PROGRAM & OTHER SUPPLIES	82.70	-	50.00	-	50.00
52 - OUTSIDE SERVICES	30,453.40	18,587.50	19,250.00	20,300.00	18,500.00
54 - TRAINING AND TRAVEL	1,716.95	8,543.43	12,580.00	3,546.11	5,325.00
55 - DUES AND MEMBERSHIPS	5,015.00	5,000.00	5,500.00	5,000.00	5,500.00
56 - COMMUNICATION	3,380.55	6,793.21	7,000.00	991.47	7,000.00
93 - COMMUNITY AGREEMENTS	198,987.02	198,499.04	213,826.00	144,552.85	150,385.00
Department: 642 - ECONOMIC DEVELOPMENT					
Total:	239,635.62	237,639.65	258,206.00	174,500.81	186,760.00
Department: 643 - STREET MAINTENANCE					
11 - SALARIES & WAGES	553,144.96	616,755.93	637,062.56	508,318.03	633,830.00
21 - EMPLOYEE TAXES	41,643.26	46,224.98	47,893.79	38,198.69	48,490.00
22 - EMPLOYEE RETIREMENT	32,989.98	39,093.42	37,970.82	30,720.24	39,080.00
23 - EMPLOYEE INSURANCE	90,108.25	98,886.74	99,496.34	88,823.92	124,950.00
24 - WORKERS' COMPENSATION	31,715.90	34,569.90	40,008.40	27,785.58	44,330.00
25 - UNEMPLOYMENT	-	-	-	90.00	-
41 - PROGRAM & OTHER SUPPLIES	95,326.94	105,054.76	104,075.00	90,551.69	101,040.00
51 - UTILITIES	381,218.63	400,893.73	403,340.00	316,200.44	397,540.00
52 - OUTSIDE SERVICES	7,195.15	8,247.24	18,986.00	6,028.42	18,830.00
54 - TRAINING AND TRAVEL	4,305.02	2,009.24	8,150.00	849.45	5,650.00
55 - DUES AND MEMBERSHIPS	795.00	650.00	865.00	725.00	1,130.00
56 - COMMUNICATION	328.03	-	500.00	16.88	-
57 - MAINTENANCE AND REPAIR	82,047.55	68,714.65	74,000.00	35,962.28	88,000.00
59 - SERVICE - NON CATEGORIZED	677.21	1,100.14	1,279.40	366.15	1,070.00
61 - CAPITAL - BUILDINGS	34,617.26	-	-	-	-
62 - CAPITAL - EQUIPMENT	55,032.84	-	3,000.00	-	-
64 - CAPITAL - INFRASTRUCTURE	140,254.37	-	-	-	-
65 - CAPITAL - VEHICLES	70,953.94	373,550.57	-	-	-
Department: 643 - STREET MAINTENANCE					
Total:	1,622,354.29	1,795,751.30	1,476,627.31	1,144,636.77	1,503,940.00

Budget Worksheet

GENERAL FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 644 - CEMETERY					
11 - SALARIES & WAGES	35,505.75	35,717.85	37,762.72	32,216.11	38,540.00
21 - EMPLOYEE TAXES	2,652.28	2,676.97	2,850.60	2,426.34	2,950.00
22 - EMPLOYEE RETIREMENT	2,201.40	2,321.70	2,310.29	1,997.40	2,430.00
23 - EMPLOYEE INSURANCE	7,035.43	6,977.67	6,991.48	6,390.50	8,080.00
24 - WORKERS' COMPENSATION	1,899.55	2,098.27	2,161.24	1,602.95	2,140.00
32 - COGS - PRO SHOP	55.52	55.52	-	-	-
41 - PROGRAM & OTHER SUPPLIES	1,959.45	1,548.60	4,840.00	1,092.31	3,750.00
51 - UTILITIES	5,238.01	4,477.34	4,880.00	4,031.09	4,880.00
52 - OUTSIDE SERVICES	80,163.28	43,742.36	91,600.00	31,834.89	56,600.00
54 - TRAINING AND TRAVEL	-	-	-	-	-
56 - COMMUNICATION	140.70	126.00	175.00	134.40	180.00
57 - MAINTENANCE AND REPAIR	2,976.95	1,662.17	2,200.00	744.67	2,200.00
59 - SERVICE - NON CATEGORIZED	-	-	175.00	-	180.00
64 - CAPITAL - INFRASTRUCTURE	-	884.22	5,000.00	-	-
Department: 644 - CEMETERY Total:	139,828.32	102,288.67	160,946.33	82,470.66	121,930.00
Department: 645 - CEMETERY - DONATION					
59 - SERVICE - NON CATEGORIZED	-	-	1,500.00	-	-
64 - CAPITAL - INFRASTRUCTURE	-	-	-	-	1,500.00
Department: 645 - CEMETERY - DONATION Total:	-	-	1,500.00	-	1,500.00
Department: 810 - NON-DEPARTMENTAL					
81 - TRANSFERS	109,298.48	64,298.48	321,623.06	636,033.07	114,520.00
Department: 810 - NON-DEPARTMENTAL Total:	109,298.48	64,298.48	321,623.06	636,033.07	114,520.00
Expense Total:	9,968,281.31	10,607,677.04	11,364,260.95	9,012,492.94	10,448,750.00
Total Revenues	10,109,489.64	10,646,694.00	10,630,529.42	9,385,000.19	9,841,630.00
Fund: 110 - GENERAL Surplus (Deficit):	141,208.33	39,016.96	(733,731.53)	372,507.25	(607,120.00)

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 210 - CAPITAL IMPROVEMENT TRAN					
Revenue					
512 - SALES TAX	679,670.19	677,267.00	760,000.00	596,300.46	565,000.00
522 - INTERGOVEN - STATE GRANT	280,459.47	85,241.02	-	-	-
551 - SERVICE & MERCHANDISE	87,086.65	89,801.14	87,000.00	76,380.47	74,500.00
571 - INTEREST INCOME	9,634.50	10,686.30	13,000.00	5,837.99	4,000.00
599 - REVENUE - NON CATEGORIZED	-	1,321.41	-	-	-
711 - OTHER FINANCING SOURCES	45,000.00	-	-	-	-
Revenue Total:	1,101,850.81	864,316.87	860,000.00	678,518.92	643,500.00
Expense					
Department: 611 - GENERAL					
52 - OUTSIDE SERVICES	1,598.04	762.96	3,150.00	684.43	3,150.00
Department: 611 - GENERAL Total:	1,598.04	762.96	3,150.00	684.43	3,150.00
Department: 680 - CAPITAL IMPROVEMENT					
52 - OUTSIDE SERVICES	659.50	112.50	450.00	175.80	300.00
56 - COMMUNICATION	684.60	787.50	1,300.00	201.60	1,000.00
57 - MAINTENANCE AND REPAIR	502,223.64	629,847.83	663,850.00	59,354.40	519,700.00
59 - SERVICE - NON CATEGORIZED	11,216.37	29,362.33	75,000.00	10,000.00	20,000.00
62 - CAPITAL - EQUIPMENT	-	-	70,000.00	18,400.00	20,000.00
64 - CAPITAL - INFRASTRUCTURE	678,902.53	218,434.25	129,350.00	44,583.90	79,350.00
Department: 680 - CAPITAL IMPROVEMENT Total:	1,193,686.64	878,544.41	939,950.00	132,715.70	640,350.00
Department: 810 - NON-DEPARTMENTAL					
81 - TRANSFERS	31,498.32	-	-	-	-
Department: 810 - NON-DEPARTMENTAL Total:	31,498.32	-	-	-	-
Expense Total:	1,226,783.00	879,307.37	943,100.00	133,400.13	643,500.00
Total Revenues	1,101,850.81	864,316.87	860,000.00	678,518.92	643,500.00
Fund: 210 - CAPITAL IMPROVEMENT TRAN Surplus (Deficit):	(124,932.19)	(14,990.50)	(83,100.00)	545,118.79	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 215 - CAPITAL IMPROVEMENT 1/2 C					
Revenue					
512 - SALES TAX	1,702,153.80	1,719,542.28	1,700,000.00	1,609,175.19	1,615,000.00
513 - USE TAX	155,415.08	143,316.64	149,000.00	157,974.37	178,000.00
521 - INTERGOVEN - FED GRANT	-	-	-	-	-
571 - INTEREST INCOME	8,346.28	14,673.96	17,000.00	5,175.10	3,500.00
599 - REVENUE - NON CATEGORIZED	-	-	-	347.87	-
Revenue	1,865,915.16	1,877,532.88	1,866,000.00	1,772,672.53	1,796,500.00
Expense					
Department: 611 - GENERAL					
52 - OUTSIDE SERVICES	216,690.20	216,452.59	3,112.00	677.50	1,400.00
Department: 611 - GENERAL Total	216,690.20	216,452.59	3,112.00	677.50	1,400.00
Department: 680 - CAPITAL IMPROVEMENT					
41 - PROGRAM & OTHER SUPPLIES	281.25	-	-	-	-
52 - OUTSIDE SERVICES	87.50	212.50	1,000.00	149.00	-
56 - COMMUNICATION	-	260.40	1,000.00	-	-
59 - SERVICE - NON CATEGORIZED	78,367.84	87,527.42	127,260.00	3,360.00	750.00
61 - CAPITAL - BUILDINGS	19,475.81	-	-	-	-
62 - CAPITAL - EQUIPMENT	164,473.77	81,149.17	146,425.00	136,575.00	140,000.00
63 - CAPITAL - SOFTWARE	120,341.40	187.50	-	-	-
64 - CAPITAL - INFRASTRUCTURE	7,142.90	2,832.35	397,167.65	330,600.54	-
Department: 680 - CAPITAL IMPROVEMENT Total:	390,170.47	172,169.34	672,852.65	470,684.54	140,750.00
Department: 810 - NON-DEPARTMENTAL					
81 - TRANSFERS	1,339,920.29	1,370,730.58	1,402,243.64	614,932.94	1,654,350.00
Department: 810 - NON-DEPARTMENTAL Total	1,339,920.29	1,370,730.58	1,402,243.64	614,932.94	1,654,350.00
Expense Total:	1,946,780.96	1,759,352.51	2,078,208.29	1,086,294.98	1,796,500.00
Total Revenues	1,865,915.16	1,877,532.88	1,866,000.00	1,772,672.53	1,796,500.00
Fund: 215 - CAPITAL IMPROVEMENT 1/2 C Surplus (Deficit):	(80,865.80)	118,180.37	(212,208.29)	686,377.55	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 225 - GENERAL OBLIGATION BONDS					
Revenue					
511 - PROPERTY TAX	1,011,373.69	1,041,307.15	1,075,000.00	1,047,156.63	1,114,300.00
555 - SERVICE & MERCHANDISE	-	(224,423.83)	-	-	-
571 - INTEREST INCOME	57,243.61	34,338.26	6,000.00	7,329.68	3,300.00
Revenue Total:	1,068,617.30	851,221.58	1,081,000.00	1,054,486.31	1,117,600.00
Expense					
Department: 680 - CAPITAL IMPROVEMENT					
52 - OUTSIDE SERVICES	884.50	50.00	-	-	-
56 - COMMUNICATION	735.52	-	-	-	-
59 - SERVICE - NON CATEGORIZED	370,857.89	41,352.96	-	-	-
64 - CAPITAL - INFRASTRUCTURE	1,786,403.35	1,025,835.59	620,000.00	7,251.16	-
65 - CAPITAL - VEHICLES	1,979,695.59	127,655.16	-	4,719.18	-
Department: 680 - CAPITAL IMPROVEMENT Total:	4,138,576.85	1,194,893.71	620,000.00	11,970.34	-
Department: 810 - NON-DEPARTMENTAL					
81 - TRANSFERS	943,899.72	983,575.00	995,000.00	948,850.00	1,117,600.00
Department: 810 - NON-DEPARTMENTAL Total:	943,899.72	983,575.00	995,000.00	948,850.00	1,117,600.00
Expense Total:	5,082,476.57	2,178,468.71	1,615,000.00	960,820.34	1,117,600.00
Total Revenues	1,068,617.30	851,221.58	1,081,000.00	1,054,486.31	1,117,600.00
Fund: 225 - GENERAL OBLIGATION BONDS Surplus (Deficit):	(4,013,859.27)	(1,327,247.13)	(534,000.00)	93,665.97	-

Budget Worksheet

2017-2018 Total Activity 2018-2019 Total Activity 2019-2020 Total Budget 2019-2020 YTD Activity 2020-2021 Proposed Budget

Fund: 250 - VEHICLE AND EQUIPMENT REPLACEMENT

Revenue

561 - ASSET SALES	-	62,067.69	-	2,250.00	-
571 - INTEREST INCOME	-	950.44	-	405.29	-
599 - REVENUE - NON CATEGORIZED	-	3,847.39	-	-	-
Revenue Total:	-	66,865.52	-	2,655.29	-

Expense

Department: 611 - GENERAL

52 - OUTSIDE SERVICES	-	66.70	-	62.00	-
Department: 611 - GENERAL Total:	-	66.70	-	62.00	-

Department: 622 - LAW ENFORCEMENT

65 - CAPITAL - VEHICLES	-	-	80,000.00	75,653.55	-
Department: 622 - LAW ENFORCEMENT Total:	-	-	80,000.00	75,653.55	-

Department: 643 - STREET MAINTENANCE

65 - CAPITAL - VEHICLES	-	-	75,000.00	74,028.65	-
Department: 643 - STREET MAINTENANCE Total:	-	-	75,000.00	74,028.65	-

Expense Total:

	-	66.70	155,000.00	149,744.20	-
--	----------	--------------	-------------------	-------------------	----------

Total Revenues

	-	66,865.52	-	2,655.29	-
--	---	-----------	---	----------	---

Fund: 250 - VEHICLE AND EQUIPMENT REPLACEMENT Surplus (Deficit):

	-	66,798.82	(155,000.00)	(147,088.91)	-
--	----------	------------------	---------------------	---------------------	----------

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 310 - DEBT SERVICE					
Revenue					
571 - INTEREST INCOME	342,235.75	802.10	-	613.15	-
599 - REVENUE - NON CATEGORIZED	7,700,000.00	-	-	-	-
711 - OTHER FINANCING SOURCES	2,665,736.10	2,697,174.78	2,787,981.34	1,759,266.85	2,827,530.00
Revenue Total:	10,707,971.85	2,697,976.88	2,787,981.34	1,759,880.00	2,827,530.00
Expense					
Department: 611 - GENERAL					
71 - DEBT PRINCIPAL	10,099,749.09	2,125,043.44	2,289,942.08	2,289,942.11	2,411,540.00
72 - DEBT INTEREST	1,047,648.84	561,281.44	490,256.26	490,256.26	408,730.00
73 - DEBT FEES	269,185.36	11,652.00	7,783.00	9,390.42	7,260.00
Department: 611 - GENERAL Total:	11,416,583.29	2,697,976.88	2,787,981.34	2,789,588.79	2,827,530.00
Expense Total:	11,416,583.29	2,697,976.88	2,787,981.34	2,789,588.79	2,827,530.00
Total Revenues	10,707,971.85	2,697,976.88	2,787,981.34	1,759,880.00	2,827,530.00
Fund: 310 - DEBT SERVICE Surplus (Deficit):	(708,611.44)	-	-	(1,029,708.79)	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 410 - NEIGHBORHOOD IMPROVEMENT					
Revenue					
511 - PROPERTY TAX	68,568.95	76,321.98	69,000.00	63,282.80	69,000.00
551 - SERVICE & MERCHANDISE	-	-	-	-	-
561 - ASSET SALES	2,500.00	440,875.00	100,000.00	-	100,000.00
711 - OTHER FINANCING SOURCES	-	-	-	520,000.00	2,490.00
Revenue Total:	71,068.95	517,196.98	169,000.00	583,282.80	171,490.00
Expense					
Department: 691 - RUSSELL AVENUE					
71 - DEBT PRINCIPAL	7,000.00	7,000.00	8,000.00	8,000.00	8,000.00
72 - DEBT INTEREST	1,490.63	1,096.88	675.00	675.00	230.00
73 - DEBT FEES	318.00	318.00	318.00	318.00	320.00
Department: 691 - RUSSELL AVENUE Total:	8,808.63	8,414.88	8,993.00	8,993.00	8,550.00
Department: 692 - HAWTHORNE DEVELOPMENT					
52 - OUTSIDE SERVICES	37.50	-	-	-	-
56 - COMMUNICATION	210.70	-	-	-	-
59 - SERVICE - NON CATEGORIZED	1,100.00	100.00	-	-	-
64 - CAPITAL - INFRASTRUCTURE	493.68	-	-	-	-
69 - CAPITAL - NON CATEGORY	-	-	-	-	-
71 - DEBT PRINCIPAL	150,000.00	155,000.00	160,000.00	860,476.66	130,000.00
72 - DEBT INTEREST	103,462.50	98,693.75	93,575.00	24,390.80	32,660.00
73 - DEBT FEES	275.00	275.00	275.00	44,137.50	280.00
Department: 692 - HAWTHORNE DEVELOPMENT Total:	255,579.38	254,068.75	253,850.00	929,004.96	162,940.00
Expense Total:	264,388.01	262,483.63	262,843.00	937,997.96	171,490.00
Total Revenues	71,068.95	517,196.98	169,000.00	583,282.80	171,490.00
Fund: 410 - NEIGHBORHOOD IMPROVEMENT Surplus (Deficit):	(193,319.06)	254,713.35	(93,843.00)	(354,715.16)	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 430 - PARK & RECREATION					
511 - PROPERTY TAX	436,099.39	458,444.50	467,200.00	456,619.78	465,780.00
512 - SALES TAX	1,224,075.20	1,242,164.98	1,225,000.00	1,165,688.38	1,163,750.00
513 - USE TAX	116,546.73	107,474.07	114,000.00	118,465.97	131,000.00
522 - INTERGOVEN - STATE GRANT	68,838.56	81,161.44	-	-	-
551 - SERVICE & MERCHANDISE	734,374.27	836,911.50	882,485.00	354,232.69	802,415.00
561 - ASSET SALES	478.95	4,400.00	200.00	9,150.00	200.00
571 - INTEREST INCOME	20,238.31	32,470.43	30,000.00	18,796.93	15,960.00
591 - DONATION	206,324.57	112,278.39	3,000.00	470.53	2,000.00
599 - REVENUE - NON CATEGORIZED	6,360.99	1,482.40	5,000.00	7,923.35	2,500.00
Revenue Total:	2,813,336.97	2,876,787.71	2,726,885.00	2,131,347.63	2,583,605.00

PARK AND RECREATION FUND EXPENDITURES

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 611 - GENERAL					
11 - SALARIES & WAGES	243,656.61	256,373.66	313,199.14	211,391.93	327,556.48
21 - EMPLOYEE TAXES	18,607.52	19,198.55	22,937.67	16,003.77	25,396.59
22 - EMPLOYEE RETIREMENT	6,317.42	7,668.01	9,861.38	6,761.45	10,020.88
23 - EMPLOYEE INSURANCE	21,236.95	20,396.07	21,436.97	18,865.42	24,608.29
24 - WORKERS' COMPENSATION	1,806.24	3,138.37	3,383.87	2,970.25	4,263.04
25 - UNEMPLOYMENT	-	-	-	30.00	-
26 - EMPLOYER PROVIDED SER OT	4,311.46	6,929.79	-	-	-
41 - PROGRAM & OTHER SUPPLIES	23,821.15	13,569.08	21,850.00	16,096.90	23,250.00
51 - UTILITIES	7,744.84	8,095.20	8,070.00	7,341.54	14,130.00
52 - OUTSIDE SERVICES	37,179.15	45,470.74	66,479.42	40,554.71	71,879.42
53 - INSURANCE	37,173.26	38,533.69	45,000.00	36,311.14	52,803.65
54 - TRAINING AND TRAVEL	5,511.46	6,866.75	10,650.00	1,908.43	760.00
55 - DUES AND MEMBERSHIPS	1,955.00	1,930.00	2,000.00	1,815.00	2,000.00
56 - COMMUNICATION	26,256.41	25,228.64	31,000.01	16,280.59	6,000.00
57 - MAINTENANCE AND REPAIR	1,213.88	1,144.69	3,088.00	1,313.88	11,347.14
59 - SERVICE - NON CATEGORIZED	588.48	427.50	4,000.00	342.04	5,000.00
64 - CAPITAL - INFRASTRUCTURE	84,575.18	248,243.56	-	-	-
94 - OVER (SHORT)	(95.54)	105.01	100.00	(42.80)	100.00
Department: 611 - GENERAL Total:	521,859.47	703,319.31	563,056.46	377,944.25	579,115.49

Department: 631 - MAINTENANCE

11 - SALARIES & WAGES	165,004.61	166,252.66	183,802.24	130,111.12	180,670.44
21 - EMPLOYEE TAXES	12,399.42	12,296.42	13,816.07	9,741.41	14,182.75
22 - EMPLOYEE RETIREMENT	8,089.00	8,900.23	9,127.23	6,910.18	9,527.55
23 - EMPLOYEE INSURANCE	28,016.28	32,521.27	33,812.08	26,284.20	37,835.89
24 - WORKERS' COMPENSATION	3,160.18	6,568.59	7,874.26	5,781.17	8,615.92
25 - UNEMPLOYMENT	-	-	-	30.00	-
41 - PROGRAM & OTHER SUPPLIES	20,450.71	22,110.65	21,375.00	12,618.62	16,425.00
51 - UTILITIES	60,105.99	71,497.95	73,820.00	39,536.56	73,100.00
52 - OUTSIDE SERVICES	2,185.77	3,830.62	3,000.00	279.19	2,500.00
57 - MAINTENANCE AND REPAIR	13,467.26	17,760.73	19,000.00	10,333.96	17,950.00
59 - SERVICE - NON CATEGORIZED	358.58	107.45	-	98.75	-
61 - CAPITAL - BUILDINGS	10,639.87	3,334.43	6,000.00	2,226.96	6,000.00
62 - CAPITAL - EQUIPMENT	13,624.00	28,931.00	16,000.00	16,478.00	16,500.00
64 - CAPITAL - INFRASTRUCTURE	60,379.22	47,189.16	75,000.00	45,865.96	41,000.00
Department: 631 - MAINTENANCE Total:	397,880.89	421,301.16	462,626.88	306,296.08	424,307.55

Department: 632 - RECREATION PROGRAMS

11 - SALARIES & WAGES	375,728.98	340,223.50	386,177.64	214,749.56	367,034.62
21 - EMPLOYEE TAXES	28,203.85	25,783.58	27,522.99	16,458.21	28,078.16
22 - EMPLOYEE RETIREMENT	8,429.93	6,897.27	9,041.38	5,395.53	9,064.73
23 - EMPLOYEE INSURANCE	32,184.74	21,403.83	38,550.09	16,982.85	32,132.98
24 - WORKERS' COMPENSATION	4,937.78	12,871.76	15,686.31	11,347.04	20,950.38
25 - UNEMPLOYMENT	-	2,641.30	-	241.13	-
31 - COST OF GOODS SOLD	32,064.59	26,962.38	27,000.00	2,672.55	10,000.00
32 - COGS - PRO SHOP	-	-	-	-	-
41 - PROGRAM & OTHER SUPPLIES	65,571.12	127,955.98	81,250.00	19,425.16	76,920.80
51 - UTILITIES	630.00	175.00	500.00	437.50	840.00
52 - OUTSIDE SERVICES	374,627.93	316,098.80	341,000.00	79,504.37	351,000.00
54 - TRAINING AND TRAVEL	925.00	1,449.65	2,000.00	1,751.86	-
57 - MAINTENANCE AND REPAIR	-	140.00	1,500.00	-	250.00
59 - SERVICE - NON CATEGORIZED	5,934.04	4,565.15	2,000.00	1,167.40	-
62 - CAPITAL - EQUIPMENT	5,836.15	6,936.19	7,500.00	5,600.00	-
92 - THIRD PARTY TICKET SALES	-	120.00	-	-	-
Department: 632 - RECREATION PROGRAMS Total:	935,074.11	894,224.39	939,728.41	375,733.16	896,271.67

Department: 633 - COMMUNITY CENTER

11 - SALARIES & WAGES	35,009.32	60,034.80	66,301.68	42,840.81	61,661.31
21 - EMPLOYEE TAXES	2,653.05	4,538.96	5,072.08	3,251.98	4,870.09
22 - EMPLOYEE RETIREMENT	687.54	1,969.58	2,024.60	1,775.98	2,045.37
23 - EMPLOYEE INSURANCE	3,826.95	6,104.57	6,945.29	5,933.68	7,910.56
24 - WORKERS' COMPENSATION	2,172.62	660.67	769.10	834.38	2,989.70
25 - UNEMPLOYMENT	19.90	19.98	-	-	-
41 - PROGRAM & OTHER SUPPLIES	31,992.44	30,235.34	28,600.00	24,136.21	28,950.00
51 - UTILITIES	202,230.59	206,514.61	229,560.00	129,126.22	206,350.00
52 - OUTSIDE SERVICES	7,766.76	11,479.54	25,000.00	11,166.12	20,600.00
57 - MAINTENANCE AND REPAIR	36,541.39	54,419.89	67,000.00	39,590.07	39,000.00
59 - SERVICE - NON CATEGORIZED	447.45	-	-	85.50	-
61 - CAPITAL - BUILDINGS	322,029.25	77,279.84	40,000.00	5,333.26	22,468.92
62 - CAPITAL - EQUIPMENT	9,209.94	14,357.00	12,000.00	2,017.62	12,000.00
Department: 633 - COMMUNITY CENTER Total:	654,587.20	467,614.78	483,272.75	266,091.83	408,845.95

Department: 810 - NON-DEPARTMENTAL

81 - TRANSFERS	286,119.29	278,570.72	274,704.64	79,450.84	275,064.34
Department: 810 - NON-DEPARTMENTAL Total:	286,119.29	278,570.72	274,704.64	79,450.84	275,064.34

Expense Total:	2,795,520.96	2,765,030.36	2,723,389.14	1,405,516.16	2,583,605.00
-----------------------	---------------------	---------------------	---------------------	---------------------	---------------------

Total Revenues	2,813,336.97	2,876,787.71	2,726,885.00	2,131,347.63	2,583,605.00
----------------	--------------	--------------	--------------	--------------	--------------

Fund: 430 - PARK & RECREATION Surplus (Deficit):	17,816.01	111,757.35	3,495.86	725,831.47	-
---	------------------	-------------------	-----------------	-------------------	----------

Budget Worksheet

	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Total Activity	Total Activity	Total Budget	YTD Activity	Proposed Budget

Fund: 440 - TAX INCREMENTAL FINANCING

Revenue

511 - PROPERTY TAX	27,277.06	140,386.35	140,000.00	140,620.06	140,600.00
512 - SALES TAX	12,281.07	9,022.34	10,000.00	9,516.12	9,500.00
Revenue Total:	39,558.13	149,408.69	150,000.00	150,136.18	150,100.00

Expense

Department: 693 - KEYSTONE TIF

73 - DEBT FEES	-	-	-	8,792.44	4,600.00
93 - COMMUNITY AGREEMENTS	39,685.75	145,077.21	150,000.00	145,675.22	145,500.00
Department: 693 - KEYSTONE TIF Total:	39,685.75	145,077.21	150,000.00	154,467.66	150,100.00

Expense Total:	39,685.75	145,077.21	150,000.00	154,467.66	150,100.00
Total Revenues	39,558.13	149,408.69	150,000.00	150,136.18	150,100.00
Fund: 440 - TAX INCREMENTAL FINANCING Surplus (Deficit):	(127.62)	4,331.48	-	(4,331.48)	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 610 - WATER POLLUTION CONTROL					
Revenue					
PERMITS	150.00	300.00	500.00	300.00	500.00
SERVICE & MERCHANDISE	4,542,307.21	4,599,373.08	4,784,600.00	4,255,923.28	4,784,600.00
INTEREST INCOME	314,404.67	339,965.45	287,540.00	219,870.49	287,540.00
REVENUE - NON CATEGORIZED	-	-	-	14,695.30	-
Revenue Total:	4,856,861.88	4,939,638.53	5,072,640.00	4,490,789.07	5,072,640.00

Fund: 610 - WATER POLLUTION CONTROL

Expense					
Department: 611 - GENERAL					
11 - SALARIES & WAGES	62,045.60	66,635.72	69,266.88	68,786.57	59,470.00
21 - EMPLOYEE TAXES	4,698.67	5,063.26	5,298.91	5,265.50	4,550.00
22 - EMPLOYEE RETIREMENT	10,110.04	6,194.35	4,054.63	3,246.07	3,750.00
23 - EMPLOYEE INSURANCE	7,100.29	7,243.24	42,264.49	5,873.65	7,400.00
24 - WORKERS' COMPENSATION	260.11	215.28	223.83	183.57	210.00
41 - PROGRAM & OTHER SUPPLIES	788.29	1,692.16	1,500.00	591.38	1,500.00
51 - UTILITIES	-	70.00	210.00	154.00	210.00
52 - OUTSIDE SERVICES	648,130.51	680,835.82	834,070.00	629,754.30	834,070.00
53 - INSURANCE	59,781.32	60,400.25	60,000.00	46,852.65	61,730.00
54 - TRAINING AND TRAVEL	-	-	500.00	-	500.00
55 - DUES AND MEMBERSHIPS	3,362.00	3,366.00	3,500.00	3,044.00	3,500.00
56 - COMMUNICATION	33.60	33.60	48,100.00	45,491.50	48,100.00
59 - SERVICE - NON CATEGORIZED	25,526.96	9,802.75	30,855.00	9,917.51	30,860.00
71 - DEBT PRINCIPAL	-	-	-	-	1,268,000.00
72 - DEBT INTEREST	453,847.15	418,914.55	377,005.00	301,859.93	335,130.00
73 - DEBT FEES	77,725.11	71,337.90	75,674.00	64,851.80	67,700.00
96 - DEPRECIATION	1,498,608.90	1,488,967.88	1,450,000.00	-	1,450,000.00
Department: 611 - GENERAL Total:	2,852,018.55	2,820,772.76	3,002,522.74	1,185,872.43	4,176,680.00
Department: 612 - FINANCE					
41 - PROGRAM & OTHER SUPPLIES	15,129.67	7,139.78	20,500.00	6,396.60	20,500.00
51 - UTILITIES	480.24	480.18	540.00	359.97	530.00
52 - OUTSIDE SERVICES	43,959.47	42,025.49	41,665.00	37,727.37	41,970.00
57 - MAINTENANCE AND REPAIR	-	5,522.50	8,813.00	33,381.90	8,820.00
62 - CAPITAL - EQUIPMENT	-	-	1,600.00	1,397.30	1,600.00
95 - BAD DEBT	-	-	15,000.00	-	15,000.00
Department: 612 - FINANCE Total:	59,569.38	55,167.95	88,118.00	79,263.14	88,420.00

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Department: 671 - PLANTS					
11 - SALARIES & WAGES	277,852.74	312,593.05	330,223.98	286,889.27	320,550.00
21 - EMPLOYEE TAXES	21,443.82	22,441.52	24,879.63	21,719.60	24,530.00
22 - EMPLOYEE RETIREMENT	43,413.88	25,840.10	20,163.89	16,816.79	20,200.00
23 - EMPLOYEE INSURANCE	51,795.39	54,447.12	55,950.15	45,497.81	69,060.00
24 - WORKERS' COMPENSATION	3,305.60	5,603.60	11,317.79	9,633.05	12,130.00
26 - EMPLOYER PROVIDED SER OT	-	11.25	-	4.50	-
41 - PROGRAM & OTHER SUPPLIES	26,696.59	41,290.26	53,975.00	30,481.49	59,260.00
51 - UTILITIES	334,284.95	315,034.22	352,907.00	287,320.71	332,050.00
52 - OUTSIDE SERVICES	53,468.62	41,971.80	79,345.00	32,987.67	75,610.00
54 - TRAINING AND TRAVEL	825.31	1,343.04	2,800.00	1,807.04	3,850.00
55 - DUES AND MEMBERSHIPS	698.00	1,142.50	1,500.00	846.25	1,500.00
56 - COMMUNICATION	246.26	127.84	550.00	1,999.16	1,300.00
57 - MAINTENANCE AND REPAIR	127,220.48	154,383.15	217,400.00	93,531.95	159,150.00
59 - SERVICE - NON CATEGORIZED	1,068.04	294.10	46,015.00	387.96	85,680.00
62 - CAPITAL - EQUIPMENT	8,939.53	2,156.58	46,600.00	10,357.92	507,680.00
65 - CAPITAL - VEHICLES	-	-	-	-	152,000.00
Department: 671 - PLANTS Total:	951,259.21	978,680.13	1,243,627.44	840,281.17	1,824,550.00
Department: 672 - COLLECTIONS					
11 - SALARIES & WAGES	164,011.11	179,428.11	205,971.70	162,614.74	197,970.00
21 - EMPLOYEE TAXES	12,488.47	13,622.88	15,527.34	12,346.53	15,150.00
22 - EMPLOYEE RETIREMENT	23,886.10	15,030.88	12,584.25	9,808.03	12,480.00
23 - EMPLOYEE INSURANCE	22,697.15	21,252.90	34,978.30	24,294.68	40,220.00
24 - WORKERS' COMPENSATION	9,814.71	5,673.26	7,929.12	5,359.37	8,600.00
25 - UNEMPLOYMENT	-	-	-	30.00	-
41 - PROGRAM & OTHER SUPPLIES	8,715.00	8,127.94	10,750.00	9,492.21	10,050.00
51 - UTILITIES	39,510.12	24,027.08	30,727.28	20,331.92	30,740.00
52 - OUTSIDE SERVICES	5,108.79	5,933.46	11,525.00	5,091.12	11,650.00
54 - TRAINING AND TRAVEL	946.64	1,141.17	2,900.00	1,791.04	3,600.00
55 - DUES AND MEMBERSHIPS	395.00	240.00	625.00	442.00	780.00
56 - COMMUNICATION	145.33	42.67	650.00	-	650.00
57 - MAINTENANCE AND REPAIR	25,063.87	46,707.92	61,700.00	50,164.47	67,200.00
59 - SERVICE - NON CATEGORIZED	696.91	1,072.00	620.00	252.75	620.00
62 - CAPITAL - EQUIPMENT	-	2,777.99	2,500.00	-	29,500.00
65 - CAPITAL - VEHICLES	2,250.89	-	-	-	30,000.00
Department: 672 - COLLECTIONS Total:	315,730.09	325,078.26	398,987.99	302,018.86	459,210.00
Department: 680 - CAPITAL IMPROVEMENT					
41 - PROGRAM & OTHER SUPPLIES	-	-	-	-	10,000.00
52 - OUTSIDE SERVICES	175.00	191.50	1,600.00	200.00	2,000.00
56 - COMMUNICATION	126.00	324.81	1,600.00	457.80	2,000.00
59 - SERVICE - NON CATEGORIZED	147,631.05	46,501.84	287,917.63	150,971.72	234,000.00
62 - CAPITAL - EQUIPMENT	-	-	700,000.00	56,728.05	-
63 - CAPITAL - SOFTWARE	6,362.50	-	-	-	-
64 - CAPITAL - INFRASTRUCTURE	101,403.47	(128.10)	-	-	132,000.00
67 - UNDEFINED	(24,964.24)	-	-	-	-
69 - CAPITAL - NON CATEGORY	-	-	875,000.00	545,036.10	875,000.00
Department: 680 - CAPITAL IMPROVEMENT Total:	230,733.78	46,890.05	1,866,117.63	753,393.67	1,255,000.00
Expense Total:	4,409,311.01	4,226,589.15	6,599,373.80	3,160,829.27	7,803,860.00
Total Revenues	4,856,861.88	4,939,638.53	5,072,640.00	4,490,789.07	5,072,640.00
Fund: 610 - WATER POLLUTION CONTROL Surplus (Deficit):	447,550.87	713,049.38	(1,526,733.80)	1,329,959.80	(2,731,220.00)

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 710 - STEVENSON					
Revenue					
INTEREST INCOME	2,547.30	3,393.10	2,780.00	4,618.39	920.00
Revenue Total:	2,547.30	3,393.10	2,780.00	4,618.39	920.00
Expense					
Department: 611 - GENERAL					
97 - DONATIONS	2,600.00	42,600.00	2,000.00	1,600.00	920.00
Department: 611 - GENERAL Total:					
Expense Total:	2,600.00	42,600.00	2,000.00	1,600.00	920.00
Total Revenues	2,547.30	3,393.10	2,780.00	4,618.39	920.00
Fund: 710 - STEVENSON Surplus (Deficit):	(52.70)	(39,206.90)	780.00	3,018.39	-

Fund: 720 - BROWN					
Revenue					
INTEREST INCOME	474.13	766.26	450.00	382.97	270.00
Revenue Total:	474.13	766.26	450.00	382.97	270.00
Expense					
Department: 810 - NON-DEPARTMENTAL					
81 - TRANSFERS	-	-	-	-	270.00
Department: 810 - NON-DEPARTMENTAL Total:					
Expense Total:	-	-	-	-	270.00
Total Revenues	474.13	766.26	450.00	382.97	270.00
Fund: 720 - BROWN Surplus (Deficit):	474.13	766.26	450.00	382.97	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 730 - ANDERSON					
Revenue					
INTEREST INCOME	347.35	558.13	400.00	278.12	190.00
DONATION	1,000.00	-	1,000.00	-	1,000.00
Revenue Total:	1,347.35	558.13	1,400.00	278.12	1,190.00
Expense					
Department: 611 - GENERAL					
97 - DONATIONS	-	1,000.00	1,000.00	-	1,000.00
Department: 611 - GENERAL Total:					
Department: 810 - NON-DEPARTMENTAL					
81 - TRANSFERS	-	-	-	-	190.00
Department: 810 - NON-DEPARTMENTAL Total:					
Expense Total:	-	1,000.00	1,000.00	-	1,190.00
Total Revenues	1,347.35	558.13	1,400.00	278.12	1,190.00
Fund: 730 - ANDERSON Surplus (Deficit):	1,347.35	(441.87)	400.00	278.12	-

Fund: 740 - CRISSEY					
Revenue					
INTEREST INCOME	395.13	638.75	470.00	319.13	230.00
OTHER FINANCING SOURCES	-	-	-	-	370.00
Revenue Total:	395.13	638.75	470.00	319.13	600.00
Expense					
Department: 611 - GENERAL					
97 - DONATIONS	-	-	600.00	-	600.00
Department: 611 - GENERAL Total:					
Expense Total:	-	-	600.00	-	600.00
Total Revenues	395.13	638.75	470.00	319.13	600.00
Fund: 740 - CRISSEY Surplus (Deficit):	395.13	638.75	(130.00)	319.13	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 750 - TRICENTENNIAL					
Revenue					
RevCategory: 571 - INTEREST INCOME Total:	266.45	430.71	155.00	215.16	80.00
Revenue Total:	266.45	430.71	155.00	215.16	80.00
Expense					
Department: 810 - NON-DEPARTMENTAL 81 - TRANSFERS	-	-	-	-	80.00
Department: 810 - NON-DEPARTMENTAL Total:					
Expense Total:	-	-	-	-	80.00
Total Revenues	266.45	430.71	155.00	215.16	80.00
Fund: 750 - TRICENTENNIAL Surplus (Deficit):	266.45	430.71	155.00	215.16	-

Fund: 810 - CHILDREN'S MEMORIAL					
Revenue					
INTEREST INCOME	455.93	1,072.57	789.00	503.70	330.00
DONATION	15,124.66	14,818.00	15,600.00	740.00	15,600.00
Revenue Total:	15,580.59	15,890.57	16,389.00	1,243.70	15,930.00
Expense					
Department: 611 - GENERAL 41 - PROGRAM & OTHER SUPPLIES	520.73	-	-	-	-
52 - OUTSIDE SERVICES	3,068.74	1,784.38	2,078.00	318.42	2,080.00
56 - COMMUNICATION	288.00	442.00	1,600.00	201.60	1,600.00
59 - SERVICE - NON CATEGORIZED	-	4,535.00	12,000.00	7,086.20	12,000.00
Department: 611 - GENERAL Total:	3,877.47	6,761.38	15,678.00	7,606.22	15,680.00
Department: 810 - NON-DEPARTMENTAL 81 - TRANSFERS	-	-	-	-	250.00
Department: 810 - NON-DEPARTMENTAL Total:					
Expense Total:	3,877.47	6,761.38	15,678.00	7,606.22	15,930.00
Total Revenues	15,580.59	15,890.57	16,389.00	1,243.70	15,930.00
Fund: 810 - CHILDREN'S MEMORIAL Surplus (Deficit):	11,703.12	9,129.19	711.00	-6,362.52	-

Budget Worksheet

2017-2018 Total Activity 2018-2019 Total Activity 2019-2020 Total Budget 2019-2020 YTD Activity 2020-2021 Proposed Budget

Fund: 820 - ARTS COMMISSION

	Revenue				
INTERGOVEN - LOCAL GRANT	10,000.00	-	-	-	-
SERVICE & MERCHANDISE	6,255.00	793.25	-	-	-
INTEREST INCOME	616.29	844.46	760.00	262.29	-
DONATION	-	900.00	-	-	-
Revenue	16,871.29	2,537.71	760.00	262.29	-

	Expense				
Department: 611 - GENERAL					
24 - WORKERS' COMPENSATION	-	43.05	-	-	-
41 - PROGRAM & OTHER SUPPLIES	3,156.86	845.58	2,500.00	125.00	-
52 - OUTSIDE SERVICES	1,393.59	3,163.08	12,000.00	31.80	-
54 - TRAINING AND TRAVEL	736.60	314.66	1,500.00	-	-
55 - DUES AND MEMBERSHIPS	-	50.00	-	-	-
56 - COMMUNICATION	400.00	560.00	1,000.00	320.00	-
93 - COMMUNITY AGREEMENTS	-	5,193.14	2,000.00	-	-
98 - GRANTS	750.00	5,400.00	3,000.00	-	-
Department: 611 - GENERAL	6,437.05	15,569.51	22,000.00	476.80	-
Expense	6,437.05	15,569.51	22,000.00	476.80	-
Total Revenues	16,871.29	2,537.71	760.00	262.29	-
Fund: 820 - ARTS COMMISSION Surplus (Deficit):	10,434.24	(13,031.80)	(21,240.00)	(214.51)	-

Fund: 825 - PUBLIC ARTS FUND

	Revenue				
571 - INTEREST INCOME	12.98	20.99	16.00	10.46	20.00
Revenue	12.98	20.99	16.00	10.46	20.00

	Expense				
Department: 611 - GENERAL					
52 - OUTSIDE SERVICES	2.17	1.79	-	1.43	-
Department: 611 - GENERAL	2.17	1.79	-	1.43	-
Expense	2.17	1.79	-	1.43	-
Total Revenues	12.98	20.99	16.00	10.46	20.00
Fund: 825 - PUBLIC ARTS FUND Surplus (Deficit):	10.81	19.20	16.00	9.03	20.00

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 900 - SELF INSURED					
Revenue					
PREMIUMS	1,041,856.11	1,062,449.10	1,191,100.00	1,022,440.44	1,334,040.00
INTEREST INCOME	10,795.35	20,993.83	13,000.00	11,149.41	7,000.00
REVENUE - NON CATEGORIZED	-	-	-	36,594.91	-
Revenue Total:	1,052,651.46	1,083,442.93	1,204,100.00	1,070,184.76	1,341,040.00
Expense					
Department: 611 - GENERAL					
52 - OUTSIDE SERVICES	1,678.22	1,820.72	1,700.00	1,592.47	2,150.00
59 - SERVICE - NON CATEGORIZED	1,040.00	35,522.00	59,000.00	37,808.77	59,000.00
Department: 611 - GENERAL Total:	2,718.22	37,342.72	60,700.00	39,401.24	61,150.00
Department: 699 - SELF INSURANCE PREMIUM					
23 - EMPLOYEE INSURANCE	835,357.60	990,102.31	1,032,000.00	861,068.78	1,071,770.00
Department: 699 - SELF INSURANCE PREMIUM Total:	835,357.60	990,102.31	1,032,000.00	861,068.78	1,071,770.00
Department: 810 - NON-DEPARTMENTAL					
81 - TRANSFERS	-	-	-	-	208,120.00
Department: 810 - NON-DEPARTMENTAL Total:	-	-	-	-	208,120.00
Expense Total:	838,075.82	1,027,445.03	1,092,700.00	900,470.02	1,341,040.00
Total Revenues	1,052,651.46	1,083,442.93	1,204,100.00	1,070,184.76	1,341,040.00
Fund: 900 - SELF INSURED Surplus (Deficit):	214,575.64	55,997.90	111,400.00	169,714.74	-

Budget Worksheet

	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Proposed Budget
Fund: 830 - WCVB TOURISM BUREAU					
Revenue					
TAX - NON CATEGORIZED	145,777.09	171,700.57	241,107.00	222,077.71	166,773.00
INTERGOVEN - STATE GRANT	4,823.00	6,043.00	55,933.00	21,218.50	71,600.00
SERVICE & MERCHANDISE	(151.00)	20.00	30.00	30.00	-
INTEREST INCOME	17.53	5,540.19	4,000.00	4,511.20	1,500.00
REVENUE - NON CATEGORIZED	18.15	-	(319.66)	319.96	-
Revenue	150,484.77	183,303.76	300,750.34	248,157.37	239,873.00
Expense					
Department: 611 - GENERAL					
11 - SALARIES & WAGES	50,524.08	55,957.07	57,736.00	48,495.20	52,910.00
21 - EMPLOYEE TAXES	3,861.00	4,306.82	4,417.07	3,754.40	4,048.00
22 - EMPLOYEE RETIREMENT	3,135.73	3,273.06	2,980.00	2,741.10	3,333.00
23 - EMPLOYEE INSURANCE	7,226.58	7,117.24	7,145.00	6,128.10	8,378.00
24 - WORKERS' COMPENSATION	93.70	96.54	125.00	92.40	101.00
31 - COST OF GOODS SOLD	-	220.00	108.00	108.00	-
41 - PROGRAM & OTHER SUPPLIES	1,759.73	22,478.03	17,444.45	5,420.47	13,940.00
51 - UTILITIES	631.58	2,257.72	5,930.00	4,240.53	4,820.00
52 - OUTSIDE SERVICES	146.25	6,838.50	27,166.00	25,426.01	20,956.00
53 - INSURANCE	1,603.00	1,603.00	1,800.00	1,799.00	2,000.00
54 - TRAINING AND TRAVEL	2,734.91	4,985.70	1,809.00	1,098.20	500.00
55 - DUES AND MEMBERSHIPS	674.80	982.90	3,702.00	1,473.93	837.00
56 - COMMUNICATION	29,570.83	47,099.14	89,382.93	33,212.04	100,000.00
59 - SERVICE - NON CATEGORIZED	40.34	6,983.04	11,000.00	-	18,050.00
93 - COMMUNITY AGREEMENTS	6,688.92	3,750.00	5,000.00	845.18	10,000.00
Department: 611 - GENERAL	108,691.45	167,948.76	235,745.45	134,834.56	239,873.00
Expense	108,691.45	167,948.76	235,745.45	134,834.56	239,873.00
Total Revenues	150,484.77	183,303.76	300,750.34	248,157.37	239,873.00
Fund: 830 - WCVB TOURISM BUREAU Surplus (Deficit):	41,793.32	15,355.00	65,004.89	113,322.81	-

Animal Control Operations

Chief Rich Lockhart



Current Operation

- Calls for service
 - 2017 – 1125 calls
 - 2018 – 1158 calls
 - 2019 – 1220 calls
 - 2020 – 620 calls (ytd)
- We pick up dogs after evictions, owner deaths, arrests and search warrants
 - 12 animals a year
 - Most are reunited with owners, family or friends (75%)
 - Search warrants typically result in multiple dogs
 - Recent warrants had 5 dogs from 1 house and another had 3 dogs



Current Operation

- Animal Bite calls
 - 2019 – 22
 - 2020 – 11 (ytd)
 - These are typically “known” dogs and not feral or stray dogs
 - The shelter is used to quarantine dogs during the 10 day quarantine required by ordinance
- Dead animals
 - Dead animals are picked up by the animal control officer
 - This would need to be assigned to another city department. I would recommend the Street Department be responsible for this.



Current Operation

- Full service between 7am and 3pm, Monday through Friday
- Limited service all other times
 - Officers only respond to vicious dog calls
 - If a dog bites a family member, the family is responsible for securing the dog and ensuring the quarantine protocol is followed.
 - If a community member captures a stray, they would hold the dog until the animal control officer is back on duty.

Option 1 for Animal Control Service

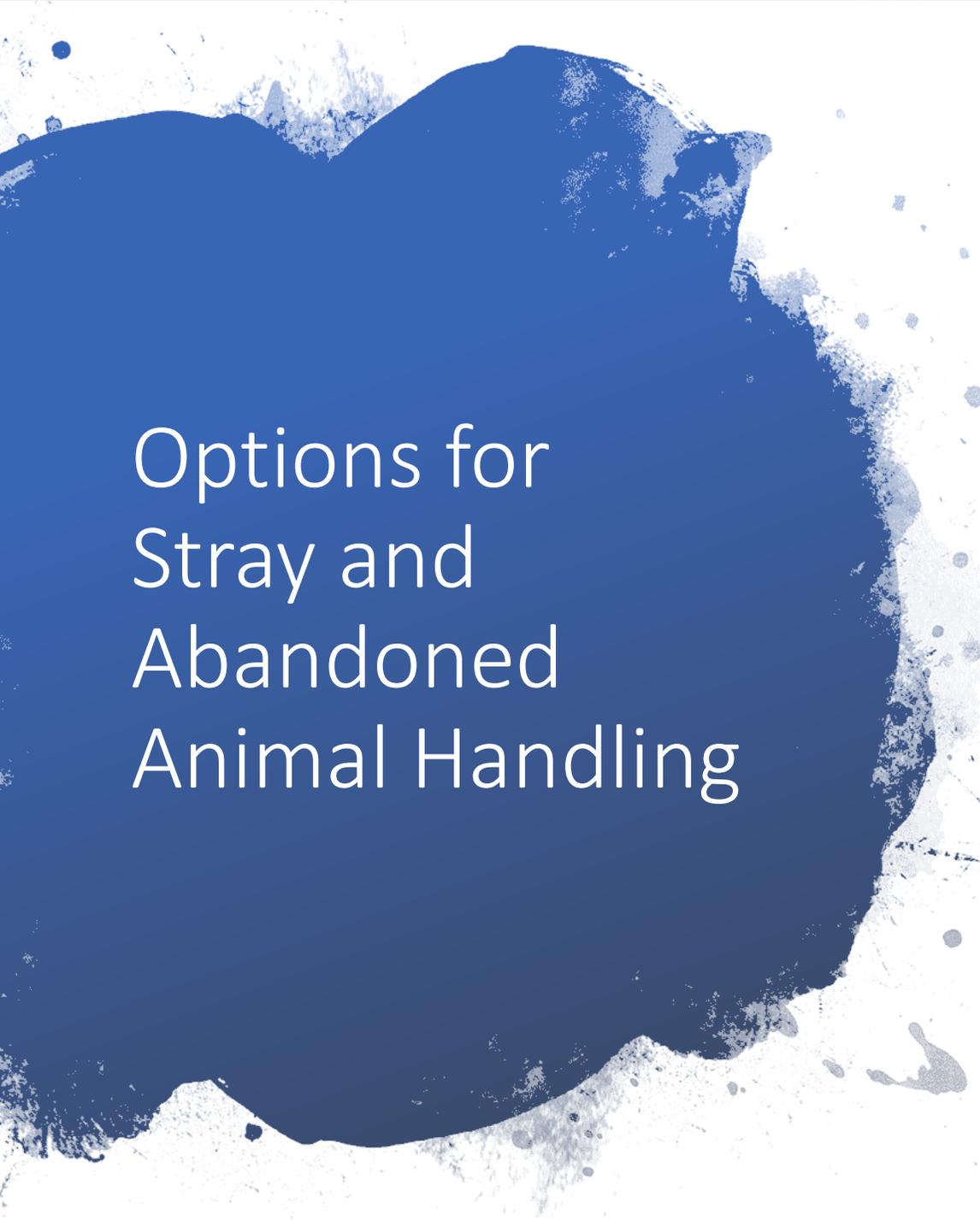
- Provide limited animal control service using current city employees
 - This option would require identifying city employees who would have animal control responsibilities added to their duties. Possible options here would include police officers, Public Works employees or the Code Enforcement Officer. This would be the most cost-effective option given that these positions are already in the budget. The downside to this option is that it adds to the workload of the selected employees whose workload is already pretty heavy. This would also require training the employees for handling dog calls. Mr. Stanfield would be available to train the selected employees prior to his retirement in December. Using this option would require changing the expectation with our community as we transition to limited animal control service. With this option, we still need to consider how we handle the seizure of stray animals.

Option 2 for Animal Control Service

- Provide limited animal control service with a part time ACO
 - At a current cost of about \$19,000 (\$12/hour for 30 hours a week) we could provide part time animal control service. This option would allow us to manage stray dogs and keep a properly trained person handling animal calls. The maintenance cost for the animal control truck is minimal and could be absorbed within the PD budget. The vehicle is still in good shape so for the next few years we could manage without concern for replacing it. Long term, we would need to think about replacing the vehicle, however, we could find a good used pickup truck that could be purchased at a reduced cost over a new vehicle.
- With this option, we need to consider what we would do with stray animals. I will discuss options for stray, abandoned, and seized dogs later.

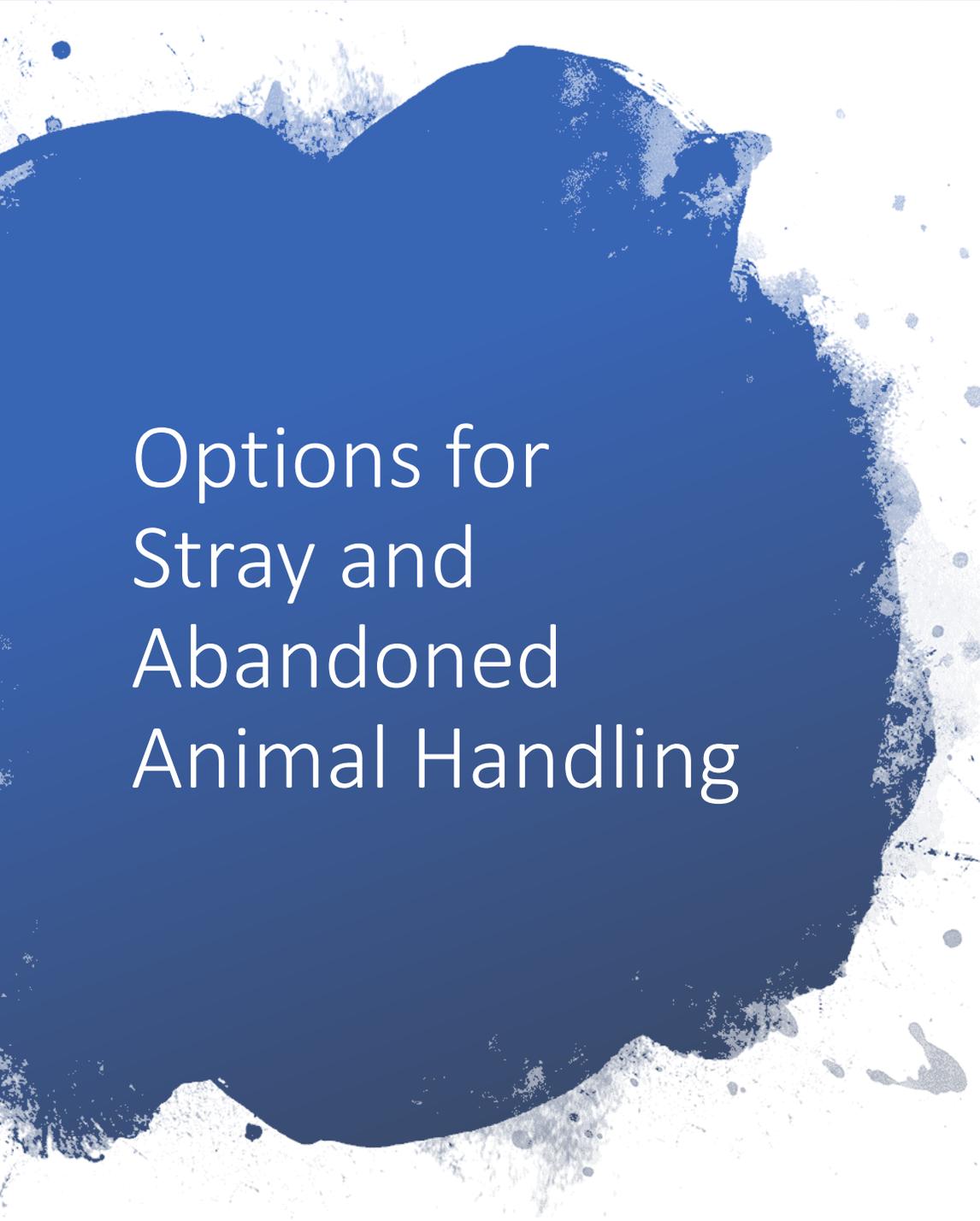
Option 3 for Animal Control Service

- Provide a response to animal bites only and do nothing with stray dogs
 - This option is the most cost-effective option and requires minimal additional workload for the city.
 - This option is likely to lead to an increase in stray and feral dogs. Should we see an increase in stray and feral dogs, we are going to see dog bite cases increase and likely lead to the possibility of increased cases of rabies. When Mr. Stanfield started his job as the ACO more than 15 years ago, he regularly recovered stray dogs. Due to his diligence, stray dogs are very rare in Warrensburg.
 - If we decide to provide this level of animal control service, we will need to prepare the public for seeing more stray dogs and potentially an increase in rabies cases.



Options for Stray and Abandoned Animal Handling

1. Contract with another municipality for shelter service
 - Options for us would include Sedalia and Raymore but we would most likely need to transport the animal to their shelter. This option would be less expensive than operating a full shelter but would still have personnel and vehicle cost. The animal control truck is not a suitable option for transporting long distance to these locations because the cages are not climate controlled. Using the current shelter van would be the best option for transporting to another animal shelter.
2. Contract with a rescue to take strays
 - This option would be less expensive than contracting with a shelter, but it would require creating a network of rescues who would be willing to accept the dogs. If we provided funding it could entice rescues to accept the dogs, but it would add to the overall cost.



Options for Stray and Abandoned Animal Handling

3. Create a volunteer foster program for stray animals
 - The cost with this option would be minimal but would require someone to create and maintain the foster families. When we started this with the shelter, we had good success. This option comes with minimal cost and could most likely be done at no cost. Maintaining the relationships is the most important aspect of this option.
4. Downsize the current shelter
 - This option is the most expensive but would still be less expensive than the current operation. If we only kept the main building open, utility costs would be reduced. We would only take in stray, abandoned, or seized animals which would reduce the staffing requirement. This would require a robust volunteer program to assist with feeding and cleaning to maximize the cost savings. We estimate this could be accomplished with one part time or full-time employee. When Sedalia first opened their shelter, they operated with one full time employee and a very robust volunteer program to help with cleaning and feeding. Relationships with foster homes and rescues would be pivotal for the success of this option.



Options for seized and abandoned animals

1. Utilize a jail cell at the police station for temporary handling
 - Our detention area has concrete floors and secure doors. We have a cell that has a flusher built into the floor that would make clean up very easy. A water hose outside the cell can be used to wash the cell out and flush any waste out of the cell. We would need to have food and bowls on hand to feed animals we take in. We would then work on contacting family or friends of the person we take the animal from to release the animal. Additionally, we can utilize the foster program or a rescue to assist when we are unable to locate someone to pick up the animal. Since the cell is climate controlled and locks, we would not need to provide constant supervision as it would be similar to the current practice at the shelter. This option has a minimal cost.
2. Utilize one of the options listed for stray animals
 - This option comes with the conditions identified above.

Conclusion

- Elimination of the ACO would require an examination of Chapter 5 for possible revisions. For example, The City would want to consider a change to the quarantine requirement in Chapter 5. We would suggest that if an owner is able to produce current shot records, the dog could be quarantined at home. The City employee handling animal control would go back after the quarantine period to ensure the dog was not sick. If someone cannot produce shot records, the owner would be required to either home quarantine or quarantine the animal at a local veterinarian. The City employee handling animal control would then check back in 10 days to determine if the animal is sick. There are other issues that would be identified in this review as they reference the work of the ACO.
- Once options are selected, we can conduct further research to determine the feasibility and work on implementation as directed.

CITY OF WARRENSBURG
DIRECTOR OF FINANCE

August 24, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: A Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund Purposes for the Year 2020 and Levying Said Taxes

A Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund Purposes for the Year 2020 and Levying Said Taxes

A Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Debt Service Purposes for the Year 2020 and Levying Said Taxes

BACKGROUND:

In August of each year the City receives Pro-Forma Statements summarizing assessed valuations and calculations indicating the maximum allowable property tax levies from the State Auditor's office. With this information the City must indicate its tax levies and hold a public hearing to receive public input on such levies. The Council then shall set the tax levies by ordinance and certify the levies to the County Clerk by the 1st of September of each year. Staff has prepared proposed tax levies based on the pro-forma information received from the State Auditor's Office and has provided notice to the public of a public hearing on the tax levies for the August 24, 2020 regular Council meeting.

ISSUE:

The pro-forma statements received from the State Auditor's Office indicate that the maximum levy for the General Fund is 0.3608 per \$100 assessed valuation, the maximum levy for the Park Fund is 0.1960 per \$100 assessed valuation, and the levy for Debt Service is 0.5900 per \$100 assessed valuation. The total assessed valuation is \$224,497,922 which would bring \$809,989 in property tax revenues to the General Fund, \$440,016 to the Park Fund, and \$1,073,833 to Debt Service for a total of \$2,323,838. The estimated increase in revenue due to new construction is \$12,711.52 for the General Fund, \$6,905.37 for the Park Fund, and \$20,786.57 for the Debt Service for a total increase of \$40,403.46. Increased tax revenues from value reassessment accounted for .1736% of the increase, \$1,404 for General Fund, \$763 for Parks, and \$5,025 for the Debt Service which combined for a total of \$3,192. There will be no change in the current tax levy rate for 2020 assessments.

STRATEGIC PLAN:

This Tax Levy directly correlates to many objectives of the Strategic Plan, specifically Focus III: Growth and Development, 3. Focus on General Obligation Bond developments and spending transparency

FISCAL IMPACT:

This Levy has the following impact to the City:

General Fund \$809,989
Parks & Recreation Fund \$440,016
Debt Service Fund \$1,073,833

ECONOMIC BENEFITS / IMPACT:

This Levy represents a vital piece of the City's revenue, which makes the economic benefit invaluable. But no change in the property tax rate yields a relatively flat or minimal year to year economic impact.

RECOMMENDATION:

Staff recommends holding the public hearings and taking public comment on the proposed tax levies. Staff recommends approval of the ordinances as submitted.

Sincerely,

Marcella McCoy

Marcella McCoy
Director of Finance

cc: City Manager

Attachments: 1. General Fund Levy Pro-Forma
2. Park Fund Levy Pro-Forma
3. Debt Service Levy Pro-Forma
4. Publisher's Proof



NICOLE GALLOWAY, CPA
Missouri State Auditor

MEMORANDUM

August 13, 2020

TO: 09-051-0008 City of Warrensburg
RE: Setting of 2020 Property Tax Rates

The following are the tax rate computational forms that have been reviewed. Please follow the steps below to complete the process of setting your 2020 Property Tax Rate(s).

1. **Lines G - BB on the Summary Page should be completed** to show the actual tax rate(s) to levy.
2. Please **sign and date the Summary Page.**
3. Please **submit the finalized tax rate forms ready for certification to the County Clerk of each county** that your political subdivision resides in. The County Clerk must also sign the Summary Page and indicate the proposed tax rate to be entered on the tax books before submitting rate(s) to the State Auditor's Office for final review and certification.

If the attached calculation differs from the questionnaire submitted for review, please review the following line items for the reason(s) for the difference.

- **Form A, Line 2b - New Construction & Improvements - Personal Property**

Section 137.073.4, RSMo, states that the aggregate increase in valuation of personal property for the current year over that of the previous year is the equivalent of the new construction and improvements factor for personal property.

- **Form A, Line 5 - Prior Year Assessed Valuation**

If the 2020 questionnaire has a different amount on Form A, Line 5 than was previously submitted, we had to revise the 2019 calculation for this change. The revised 2019 tax rate ceiling is listed on the 2020 Summary Page, Line A. Your primary County Clerk should forward a copy of the revised 2019 calculation; please keep this form for your files.

- **(SCHOOL DISTRICTS ONLY) Form A, Line 14**

We revised the information the school district submitted on Line 14 to the amount computed by the Department of Elementary and Secondary Education (DESE).

If you have any questions about the enclosed forms, please contact the local government section at (573-751-4213.)



Summary Page

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Warrensburg	09-051-0008	General Revenue
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year)	0.3608
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18)	0.3608
C. Amount of rate increase authorized by voters for current year if same purpose, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15)	
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C)	0.3608
E. Maximum authorized levy the most recent voter approved rate	1.0000
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E)	0.3608
G1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable	
G2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)	
H. Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.	
I. Plus allowable recoument rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.	
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)	
AA. Rate to be levied for debt service , if applicable (Form C, Line 10)	
BB. Additional special purpose rate authorized by voters after the prior year tax rates were set, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15 if a different purpose)	

Certification

I, the undersigned, _____ (Office) of _____ (Political Subdivision) levying a rate in _____ (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

_____	_____	_____	_____
(Date)	(Signature)	(Print Name)	(Telephone)

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J _____ AA _____ BB _____

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

_____	_____	_____	_____
(Date)	(County Clerk's Signature)	(County)	(Telephone)



Form A

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Warrensburg 09-051-0008 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2020) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 185,313,299 (Real Estate) + (b) 42,707,771 (Personal Property) = 228,021,070 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 3,307,761 (Real Estate) + (b) 215,387 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero) = 3,523,148 (Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

224,497,922

5. (2019) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 181,616,419 (Real Estate) + (b) 42,492,384 (Personal Property) = 224,108,803 (Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

224,108,803



Form A

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Warrensburg	09-051-0008	General Revenue
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

9. Percentage increase in adjusted valuation of existing property in the current year over the prior year's assessed valuation (Line 4 - Line 8 / Line 8 x 100)	0.1736%
10. Increase in Consumer Price Index (CPI) certified by the State Tax Commission	2.3000%
11. Adjusted prior year assessed valuation (Line 8)	224,108,803
12. (2019) Tax rate ceiling from prior year (Summary Page, Line A)	0.3608
13. Maximum prior year adjusted revenue from property that existed in both years (Line 11 x Line 12 / 100)	808,585
14. Permitted reassessment revenue growth The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.	0.1736%
15. Additional revenue permitted (Line 13 x Line 14)	1,404
16. Total revenue permitted in current year * from property that existed in both years (Line 13 + Line 15)	809,989
17. Adjusted current year assessed valuation (Line 4)	224,497,922
18. Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo (Line 16 / Line 17 x 100) Round a fraction to the nearest one/one hundredth of a cent. Enter this rate on the Summary Page, Line B	0.3608

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



Summary Page

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Warrensburg 09-051-0008 Parks & Recreation
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year) 0.1960
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.1960
C. Amount of rate increase authorized by voters for current year if same purpose, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15)
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.1960
E. Maximum authorized levy the most recent voter approved rate 0.2000
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.1960
G1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable
G2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
H. Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.
I. Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)
AA. Rate to be levied for debt service, if applicable (Form C, Line 10)
BB. Additional special purpose rate authorized by voters after the prior year tax rates were set, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15 if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

Form with fields for Date, Signature, Print Name, and Telephone.

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

Form with fields for Date, County Clerk's Signature, County, and Telephone.



Form A

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Warrensburg 09-051-0008 Parks & Recreation
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2020) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 185,313,299 (Real Estate) + (b) 42,707,771 (Personal Property) = 228,021,070 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 3,307,761 (Real Estate) + (b) 215,387 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero) = 3,523,148 (Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

224,497,922

5. (2019) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 181,616,419 (Real Estate) + (b) 42,492,384 (Personal Property) = 224,108,803 (Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

224,108,803



Form A

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Warrensburg	09-051-0008	Parks & Recreation
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

9. Percentage increase in adjusted valuation of existing property in the current year over the prior year's assessed valuation (Line 4 - Line 8 / Line 8 x 100)	0.1736%
10. Increase in Consumer Price Index (CPI) certified by the State Tax Commission	2.3000%
11. Adjusted prior year assessed valuation (Line 8)	224,108,803
12. (2019) Tax rate ceiling from prior year (Summary Page, Line A)	0.1960
13. Maximum prior year adjusted revenue from property that existed in both years (Line 11 x Line 12 / 100)	439,253
14. Permitted reassessment revenue growth The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.	0.1736%
15. Additional revenue permitted (Line 13 x Line 14)	763
16. Total revenue permitted in current year * from property that existed in both years (Line 13 + Line 15)	440,016
17. Adjusted current year assessed valuation (Line 4)	224,497,922
18. Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo (Line 16 / Line 17 x 100) Round a fraction to the nearest one/one hundredth of a cent. Enter this rate on the Summary Page, Line B	0.1960

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



Form C

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Warrensburg 09-051-0008 Debt Service
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Debt Service Calculation for General Obligation Bonds Paid for with Property Taxes

The tax rate for debt service will be considered valid if, after making the payment(s) for which the tax was levied, the bonds remain outstanding, and the debt fund reserves do not exceed the following year's payments.

Since the property taxes are levied and collected on a calendar year basis (January - December), it is recommended that this levy be computed using calendar year data.

- 1. Total current year assessed valuation obtained from the county clerk or county assessor (Form A, Line 1 total) 228,021,070
2. Amount required to pay debt service requirements during the next calendar year (i.e. Assuming the current year is year 1, use January - December year 2 payments to complete the year 1 Form C) Include the principal and interest payments due on outstanding general obligation bond issues plus anticipated fees of any transfer agent or paying agent due during the next calendar year. 1,003,700
3. Estimated costs of collection and anticipated delinquencies (i.e. collector fees & commissions & assessment fund withholdings) Experience in prior years is the best guide for estimating uncollectible taxes. It is usually 2% to 10% of Line 2 above. 100,370
4. Reasonable reserve up to one year's payment (i.e. Assuming the current year is year 1, use January - December year 3 payments to complete the year 1 Form C) It is important that the debt service fund have sufficient reserves to prevent any default on the bonds. Include payments for the year following the next calendar year, accounted for on Line 2. 1,020,400
5. Total required for debt service (Line 2 + Line 3 + Line 4) 2,124,470
6. Anticipated balance at end of current calendar year Show the anticipated bank or fund balance at December 31st of this year (this will equal the current balance minus the amount of any principal or interest due before December 31st plus any estimated investment earning due before December 31st). Do not add the anticipated collections of this tax into this amount. 491,160
7. Property tax revenue required for debt service (Line 5 - Line 6) Line 6 is subtracted from Line 5 because the debt service fund is only allowed to have the payments required for the next calendar year (Line 2) and the reasonable reserve of the following year's payment (Line 4). Any current balance in the fund is already available to meet these requirements so it is deducted from the total revenues required for debt service purposes. 1,633,310
8. Computation of debt service tax rate (Line 7 / Line 1 x 100) Round a fraction to the nearest one/one hundredth of a cent. 0.7163
9. Less voluntary reduction by political subdivision
10. Actual rate to be levied for debt service purposes * (Line 8 - Line 9) Enter this rate on Line AA of the Summary Page.

* The tax rate levied may be lower than the rate computed as long as adequate funds are available to service the debt requirements.



Informational Data

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Table with 3 columns: Name of Political Subdivision, Political Subdivision Code, Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s).

Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Informational Summary Page

Table with 2 columns: Description, Value. Rows include Prior year tax rate ceiling, Current year rate computed, Amount of increase authorized by voters for current year, Rate to compare to maximum authorized levy, Maximum authorized levy, Tax rate ceiling if no voluntary reductions were taken in a prior even numbered year.

Informational Form A

Table with 2 columns: Description, Value. Rows include Percentage increase in adjusted valuation, Increase in Consumer Price Index (CPI), Adjusted prior year assessed valuation, (2019) Tax rate ceiling from prior year, Maximum prior year adjusted revenue, Permitted reassessment revenue growth, Additional reassessment revenue permitted, Total revenue permitted in current year, Adjusted current year assessed valuation, Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo.

Informational Form B

Table with 2 columns: Description, Value. Rows include Prior year tax rate ceiling to apply voter approved increase to, Voter approved increased tax rate to adjust, Adjusted prior year assessed valuation, Maximum prior year adjusted revenue, Consumer Price Index (CPI), Permitted revenue growth for CPI, Total revenue allowed from the additional voter approved increase, Adjusted current year assessed valuation, Adjusted voter approved increased tax rate, Amount of rate increase authorized by voters for the current year.



Informational Data

(2020)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Table with 3 columns: Name of Political Subdivision, Political Subdivision Code, Purpose of Levy. Values: City of Warrensburg, 09-051-0008, Parks & Recreation

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s).

Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Informational Summary Page

Table with 2 columns: Description, Value. Rows include Prior year tax rate ceiling, Current year rate computed, Amount of increase authorized by voters for current year, Rate to compare to maximum authorized levy, Maximum authorized levy, Tax rate ceiling if no voluntary reductions were taken in a prior even numbered year.

Informational Form A

Table with 2 columns: Description, Value. Rows include Percentage increase in adjusted valuation, Increase in Consumer Price Index (CPI), Adjusted prior year assessed valuation, (2019) Tax rate ceiling from prior year, Maximum prior year adjusted revenue, Permitted reassessment revenue growth, Additional reassessment revenue permitted, Total revenue permitted in current year, Adjusted current year assessed valuation, Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo.

Informational Form B

Table with 2 columns: Description, Value. Rows include Prior year tax rate ceiling to apply voter approved increase to, Voter approved increased tax rate to adjust, Adjusted prior year assessed valuation, Maximum prior year adjusted revenue, Consumer Price Index (CPI), Permitted revenue growth for CPI, Total revenue allowed from the additional voter approved increase, Adjusted current year assessed valuation, Adjusted voter approved increased tax rate, Amount of rate increase authorized by voters for the current year.

**CITY COUNCIL
PUBLIC HEARING NOTICE**

A public hearing will be held on Monday, August 24, 2020, at 7:00 p.m. at the Municipal Center, 200 S. Holden, Warrensburg, Missouri, at which time citizens may be heard on the proposed tax rates to be set by the City of Warrensburg, a political subdivision. The tax rate shall be set to produce the revenues which the budget for the fiscal year beginning October 1, 2020, shows to be required from the property tax. Each tax rate is determined by dividing the amount of revenue required by the assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation.

<u>ASSESSED VALUATION (By Category)</u>	<u>CURRENT TAX YEAR 2019</u>	<u>CURRENT TAX YEAR 2020</u>
Real Estate	\$181,616,419	\$182,005,538
Personal Property	<u>\$42,492,384</u>	<u>\$42,492,384</u>
TOTAL	\$224,108,803	\$224,497,922

<u>FUND</u>	<u>AMOUNT OF PROPERTY TAX REVENUE RECEIVABLE 2020</u>	<u>PROPERTY TAX RATES FOR 2020</u>
General	\$809,989	0.3608
Park	\$440,016	0.1960
Debt Service*	<u>\$1,073,833</u>	<u>0.5900</u>
TOTAL	\$2,323,837	1.1468

<u>FUND</u>	<u>ESTIMATED INCREASE IN ASSESSED VALUATION DUE TO NEW CONSTRUCTION</u>	<u>ESTIMATED INCREASE IN REVENUE DUE TO NEW CONSTRUCTION</u>
General	\$3,523,148	\$12,712
Park	\$3,523,148	\$6,905
Debt Service*	<u>\$3,523,148</u>	<u>\$20,787</u>
TOTAL	\$3,523,148	\$40,403

<u>FUND</u>	<u>INCREASED TAX FROM DOLLAR VALUE REASSESSMENT</u>	<u>PERCENTAGE FROM REASSESSMENT</u>
General	\$1,404	0.1736%
Park	\$763	0.1736%
Debt Service*	<u>\$1,025</u>	<u>0.0957%</u>
TOTAL	\$3,192	0.1376%

**Debt Service Property Tax Rates for 2020 will be levied on Real Estate property only*

**CITY COUNCIL
PUBLIC HEARING NOTICE**

A public hearing will be held on Monday, August 24, 2020, at 7:00 p.m. at the Municipal Center, 200 S. Holden, Warrensburg, Missouri, at which time citizens may be heard on the proposed tax rates to be set by the City of Warrensburg, a political subdivision. The tax rate shall be set to produce the revenues which the budget for the fiscal year beginning October 1, 2020, shows to be required from the property tax. Each tax rate is determined by dividing the amount of revenue required by the assessed valuation.

The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation.

<u>ASSESSED VALUATION (By Category)</u>	<u>CURRENT TAX YEAR 2019</u>	<u>CURRENT TAX YEAR 2020</u>
Real Estate	\$181,616,419	\$182,005,538
Personal Property	<u>\$42,492,384</u>	<u>\$42,492,384</u>
TOTAL	\$224,108,803	\$224,497,922

<u>FUND</u>	<u>AMOUNT OF PROPERTY TAX REVENUE RECEIVABLE 2020</u>	<u>PROPERTY TAX RATES FOR 2020</u>
General	\$809,989	0.3608
Park	\$440,016	0.1960
Debt Service*	<u>\$1,073,833</u>	<u>0.5900</u>
TOTAL	\$2,323,837	1.1468

<u>FUND</u>	<u>ESTIMATED INCREASE IN ASSESSED VALUATION DUE TO NEW CONSTRUCTION</u>	<u>ESTIMATED INCREASE IN REVENUE DUE TO NEW CONSTRUCTION</u>
General	\$3,523,148	\$12,712
Park	\$3,523,148	\$6,905
Debt Service*	<u>\$3,523,148</u>	<u>\$20,787</u>
TOTAL	\$3,523,148	\$40,403

<u>FUND</u>	<u>INCREASED TAX FROM DOLLAR VALUE REASSESSMENT</u>	<u>PERCENTAGE FROM REASSESSMENT</u>
General	\$1,404	0.1736%
Park	\$763	0.1736%
Debt Service*	<u>\$1,025</u>	<u>0.0957%</u>
TOTAL	\$3,192	0.1376%

*Debt Service Property Tax Rates for 2020 will be levied on Real Estate property only

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 FOR THE CITY OF WARRENSBURG, MISSOURI

WHEREAS, the City Manager's Office has submitted a proposed budget to the City Council in accordance with Section 2-122 (7) of the Code of City Ordinances; and

WHEREAS, the proposed budget provides a complete financial plan of all City Funds and activities for the fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:

Section 1. The City Council hereby adopts the Annual Operating Budget for the fiscal year of October 1, 2020 through September 30, 2021. A copy of this document is on file in the Office of the City Clerk.

Section 2. This ordinance shall be in full force and effect from and after its passage by the City Council.

Read and passed by the City Council for the City of Warrensburg, Missouri, this ____ day of _____, 2020.

ATTEST:

Bryan Jacobs, Mayor

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2-420, WARRENSBURG ENERGY AND SUSTAINABILITY TASK FORCE, OF THE CODE OF ORDINANCES OF THE CITY OF WARRENSBURG, MISSOURI.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section One. Section 2-420 of the Code of Ordinances is hereby amended to read as follows:

Sec 2-420. Warrensburg Energy and Sustainability Task Force.

- (a) There is established an Energy and Sustainability Task Force composed of five (5) members. Three (3) members shall constitute a quorum for purposes of doing business.
- (b) It shall be the duty of the Energy and Sustainability Task Force to suggest to the city council and the Warrensburg community ideas and methods for energy efficiency, resource conservation, and renewable energy solutions, and to encourage adoption of measures to achieve these goals.
- (c) The task force shall report to the city council annually, or more frequently as they may choose or as is requested, on their activities, and upon recommendations to the city for energy efficiencies resource conservation, and renewable energy solutions for the city.
- (d) Membership will consist of one (1) member of the city council to be appointed annually by the mayor and four (4) other residents or business owners within the Warrensburg postal code area with relevant background or experience. Two (2) of the members shall serve for an initial term of two (2) years. Thereafter, members shall serve for terms of two (2) years. Members shall serve without compensation.
- (e) The committee shall elect from its members a chair and vice-chair. The chair shall preside at meetings. If the chair is absent or unable to preside, the vice-chair shall preside. Three (3) members constitute a quorum. The city manager shall provide the group with staff and information needed for the group to make informed recommendation to the city staff and city council.

- (f) The committee shall have the authority to appoint additional non-voting members in such numbers and for such terms as it deems advisable from time to time. Each member shall have the authority to nominate members, who shall be appointed by majority vote of a quorum of the committee. Non-voting members shall not alter the required quorum of three (3) voting members to conduct business.

Section 2. The provisions of Section One of this Ordinance shall be incorporated into the Code of Ordinances.

Section 3. This ordinance shall be in full force and effect from and after its passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 12-27 COMPOSITION OF THE DIVERSITY AND INCLUSION COMMISSION, OF THE CODE OF ORDINANCES OF THE CITY OF WARRENSBURG, MISSOURI.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section One. Section 12-27 is hereby amended to read as follows:

Sec 12-27. Composition; terms; appointments.

The Diversity and Inclusion Task Force shall consist of eleven (11) members appointed by the city council broadly representative of the racial ethnic, and religious groups in the community. Four (4) members will be designated as non-voting members of the task force and must represent local armed forces, commercial, industrial, and/or educational segments of the community. One (1) of the city council members will be appointed to serve as an ex-officio member of the task force, and will also be a non-voting member. Seven (7) additional members will be appointed as voting members who are residents or business owners within the Warrensburg postal code area. Members of the task force shall be appointed by the mayor with the approval of the city council. The term of appointment shall be for two (2) years. No individual shall serve more than two (2) full consecutive terms on the commission.

Section 2. The provisions of Section One of this Ordinance shall be incorporated into the Code of Ordinances.

Section 3. This ordinance shall be in full force and effect from and after its passage.

Read two (2) times and passed by title this _____ day of _____, 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

CITY OF WARRENSBURG
PUBLIC WORKS

Council Letter No.

August 24, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Accepting the Public Improvements Associated with a Development Agreement between the City of Warrensburg and Warrensburg Christian School including Street and Curb for Maintenance by the City of Warrensburg, Missouri

BACKGROUND:

The curb and sidewalk and stormwater improvements have been made per the Development Agreement dated March 17, 2020 between the City and Warrensburg Christian School. The improvements are ready for acceptance by the City.

ISSUES:

Consideration of the acceptance for maintenance of improvements associated with Warrensburg Christian School.

STRATEGIC PLAN:

This supports the Strategic Plan by implementing the Comprehensive City Plan recommendations and positioning the City for future growth.

FISCAL IMPACT:

There is no impact on the budget.

ECONOMIC BENEFITS/IMPACT:

This area will increase property tax revenues.

RECOMMENDATION:

Staff recommends approval as submitted.

Sincerely,

Danielle Dulin
Assistant City Manager

cc: City Manager

Attachments: Ordinance

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS ASSOCIATED WITH A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WARRENSBURG AND WARRENSBURG CHRISTIAN CHURCH INCLUDING CURB, SIDEWALK AND STORMWATER IMPROVEMENTS FOR MAINTENANCE BY THE CITY OF WARRENSBURG, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section 1. That the curb, sidewalk and stormwater improvements associated with Warrensburg Christian School are hereby accepted for maintenance by the City of Warrensburg.

Section 2. That this ordinance shall be in full force and effect after its passage by the City Council.

Read two (2) times and passed by title this _____ day of _____, 2020.

Mayor

Attest:

Cindy Gabel, City Clerk



Council Letter No. 20-

August 10, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor & City Council,

Subject: Consideration of an Ordinance Authorizing the City Manager to Enter into an Agreement with Kansas City Power and Light Company for participation in Renewables Direct

BACKGROUND:

The city has been approached by a representative from Evergy to participate in the Renewables Direct program. The Renewables Direct program allows commercial and industrial customers to offset some or all of their energy usage through a renewable resource. Customers subscribe to a certain amount of megawatt hours up to 100% of their annual energy usage and pay a fixed dollar per megawatt hour rate (\$/mwh) for the term of the agreement. The purpose of this program is to provide an opportunity for companies to cost-effectively reach their sustainability goals.

The subscription rate includes the cost of energy and transmission related to the procured renewable resource plus \$0.10/mwh for a 20-year term or \$0.30/mwh administration fee for all other terms. Consumers are still responsible for their standard bill based on metered usage each month. However, depending on the difference between the subscription charge and the wholesale market price, a renewable adjustment will be reflected on the total bill as an additional charge or credit.

ISSUES:

The renewable resource identified for the city is a wind farm in western Kansas that will come online this winter. The city can enter into an agreement for a 5, 10, 15 or 20-year term subscribing for up to 1.5 megawatts. The subscription rate for the city is \$17.00/mwh. Subscribing to 1.5 megawatts entitles the city to declare itself 100% renewable. Enrolling in the Renewables Direct program allows the city to contribute to the green grid and use renewable resources without the initial cost and ongoing maintenance costs associated with renewable energy infrastructure.

Enrolling in the program does not affect the price the city pays for electricity. If the wholesale market price for renewable energy is above \$17.00/mwh, the city will receive a credit to its monthly standard bill. If the wholesale market price is below \$17.00/mwh, the city will have an additional charge on its monthly standard bill. Historically, the wholesale market price has been above \$17.00/mwh, but there have been months recently where the wholesale market price dropped below \$17.00/mwh, particularly the first half of 2020. Ranging from \$33.50/MWh to \$14.28/MWh the average monthly wholesale market price from January 2016 to July 2020 is

\$22.29/MWh. The wholesale market price was below \$17.00/MWh only 8 of the 54 months of data available to the city. Four of those months were February, March, April and May of 2020.

The decrease in commercial electricity demand is attributed to the economic slowdown resulting from COVID-19 mitigation efforts. The U.S. Energy Information Administration expects the wholesale electricity prices to be lower in 2020 than in 2019 due to the decrease in demand. However, over the next several years it projects overall demand for electricity to grow modestly with renewable energy being the fastest-growing generation source due to decreasing capital costs and financial and tax incentives. As renewable energy becomes more competitive with other energy sources along with policy targets for renewable energy, demand for renewable energy is also expected to increase.

STRATEGIC PLAN:

Focus I: Investment in Infrastructure

FISCAL IMPACT:

The city has the option to subscribe up to 1.5 MW. Based on the city’s historical usage numbers, the potential liability to the city could be \$109,313 annually if the wholesale market price is \$0/MWh. This is an unlikely scenario. However, using the average price of \$22.29/MWh, the city could see a potential credit of \$34,015 annually. Below are estimates of the credit or charge the city could experience at the different annual offset percentages.

wholesale market price	annual offset		
	50%	75%	100%
\$22.29/MWh (average)	\$17,007	\$25,511	\$34,015
\$14.28/MWh (low)	(\$8,745)	(\$13,117.00)	(\$17,490.11)
\$0.00/MWh	(\$54,656)	(\$81,984.00)	(\$109,313.00)

In addition to the subscription rate, there is a \$0.30/MWh administration fee if the term of the agreement is 5, 10, or 15. This is estimated at \$1,929 annually for 100% annual offset. There is a \$0.20/MWh discount in the administration fee for entering in the 20-year contract. However, at the end of the five years, the city could have the opportunity to re-enter into another 5-, 10-, or 15-year agreement for at the same subscription rate and offset percentage. If capacity is available, the city would also be eligible to increase its subscription amount.

The Energy & Sustainability Task Force recognizes the financial challenge the city is experiencing for the 2021 fiscal year; however, it also recognizes the opportunity to achieve the city’s sustainability goals by offsetting its energy usage with renewable energy and potentially seeing a credit on its energy bill.

RECOMMENDATION:

The Energy & Sustainability Task Force recommends enrolling in the Renewables Direct program and entering into an agreement for a 5-year term for a 50% annual offset.

Sincerely,

Energy & Sustainability Task Force

Cc: City Manager

Attachments: Ordinance
Renewables Direct agreement

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AN AGREEMENT WITH KANSAS CITY POWER & LIGHT COMPANY TO PARTICIPATE IN THE RENEWABLES DIRECT PROGRAM

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. That the City Manager and City Clerk are hereby authorized to execute an agreement with Kansas City Power & Light Company to participate in the Renewables Direct Program.

Section 2. That this ordinance shall be in full force and effect after its passage by the City Council.

First reading in open session on the 10th day of August 2020.

Second reading in open session on the 24th day of August 2020.

Passed in open session on the 24th day of August 2020.

Bryan Jacobs, Mayor

ATTEST:

Cindy Gabel, City Clerk

Kansas City Power and Light Company

Renewables Direct Participation Agreement for Missouri Customers

This Renewables Direct Participation Agreement (the "Agreement") is entered into on this _____ day of _____, 20____ between Kansas City Power and Light Company (the "Company") and _____ (the "Customer") for electric energy to be purchased from the first renewable energy resource ("Resource 1") under the Company's Renewable Energy Rider Tariff (the "RER Tariff").

Recitals

WHEREAS, the Customer desires to purchase, and the Company desires to provide, electric energy that is generated by Resource 1; and

WHEREAS, the Customer expects that the Customer will, during the term of this Agreement, have either (a) an annual average monthly peak demand greater than 200 kW or (b) an aggregated annual average monthly peak demand of 2.5 MW with an average per account of 200 kW; and

WHEREAS, the Customer acknowledges and understands that participation in this Agreement is a voluntary choice by the Customer and is governed by the RER Tariff as approved by, and as may be changed from time to time by, the Missouri Public Service Commission (the "MPSC").

Agreement

The Customer and the Company agree:

1. RER Tariff Subscription

- a. The Customer agrees to offset its traditional electric energy usage by the Customer's Subscription Share ("SS") from Resource 1 which the Customer agrees shall be based upon the Customer's Subscription Increment ("SI") of _____% (1-100% of annual qualifying usage) and a corresponding Subscription Level ("SL") of _____ MW as outlined in the RER Tariff.
- b. Subject to the terms and conditions set forth in this Agreement and the RER Tariff, the Company hereby grants the Customer a subscription to the electric energy output proportionate to the above MW share for the applicable term identified herein.
- c. The Customer agrees to the following payment terms:
 - i. Customer will receive a Renewable Adjustment ("RA"), as defined in the RER Tariff, in the form of an additional charge or credit to their standard bill based upon the sale of the metered output of Resource 1 into the wholesale market and the Customer's agreement to the Subscription Charge (the "SC") set forth below. The RA may be applied to the Customer's bill up to 60 days later than the wholesale market transactions to allow for settlement and data processing.
 - ii. Customer will agree to a SC, which is the delivered price per MWh of the Resource plus the Company Administration Charge of \$0.10/MWh for twenty-year Participation Agreements. For all other Participation Agreements, the Company Administration Charge will be \$0.30/MWh. The SC shall not exceed \$18.10/MWh

(for twenty-year Participation Agreements) or \$18.30/MWh (for all other Participation Agreements) for the term of this Agreement unless ordered otherwise by the MPSC. If the MPSC increases the SC, the Company will notify the Customer in writing as soon as reasonably possible. In the event the MPSC increases the SC, the Customer shall be permitted to terminate this Agreement without penalty or cost to the Customer by providing written notice of such termination to the Company no later than 30 days after notification of such increase. The Customer will also be billed the RA, as described in paragraph 1.c.i. of this Agreement.

- iii. As a result of any resettlement in the wholesale marketplace and the corresponding revenue change associated with Resource 1, the Company may adjust future Customer RAs to reflect additional credits or costs associated with marketplace resettlement.
 - iv. All charges, adjustments and surcharges, except the RA, will be billed at the standard rates applicable to the Customer's rate class.
 - v. Should the Customer choose to aggregate accounts, information pertaining to all accounts will be provided in Appendix A.
 - 1. The Company may elect to bill the accounts listed in Appendix A starting with the account that has the highest energy usage and working through the account with the lowest energy usage.
 - 2. Alternatively, the Company may elect to process the RA under this Agreement separately from the Customer's standard billing associated with their service.
 - d. The Company will not be held responsible for unforeseen or force majeure events that impact Resource 1's electric energy generation.
2. The term of this agreement shall be selected from either paragraph 2.a. or 2.b. below:
- a. The agreed-upon term is (select only one):
 - i. Five (5) years _____
 - ii. Ten (10) years _____
 - iii. Fifteen (15) years _____
 - iv. Twenty (20) years _____
 - b. The agreed-upon term of _____, which is the term remaining on the power purchase agreement (the "PPA") through which the Company obtained Resource 1.
3. Additional Terms and Conditions
- a. Service hereunder is subject to the Company's RER Tariff and Rules and Regulations as approved, and as may be changed from time to time, by the MPSC.
 - b. The Customer understands that if the minimum program enrollment level is not met, as outlined in the RER Tariff, then Resource 1 will not be procured, and this Agreement will be void.
 - c. The Customer shall have the option to terminate this Agreement should the final SC be higher than stated in Section 1.c.ii by providing written notice within 90 days of being notified of the finalized SC.
 - d. The Customer also understands that the SC under this Agreement is based upon the procurement of Resource 1 and may be different than other SC established for future resources.

- e. The Customer being served or having been served under this Agreement waives all rights to any billing adjustments arising from a claim that the Customer's service would be or would have been at a lower cost had it not participated in the Agreement.
- f. The Customer may maintain participation in this program when relocating facilities or service within the Company's Missouri service territory as described within the RER Tariff.
- g. At the Customer's request and cost, the Company will transfer the Renewable Energy Credits (the "RECs") associated with the Customer's subscription on an annual basis. Should the Customer not make a request for transfer, the Company will retire the associated RECs on the Customer's behalf annually to a nationally recognized renewable energy tracking system and provide a statement to the Customer stating the volume of RECs retired on Customer's behalf at no additional cost to Customer.
- h. If the Customer ceases all operations within the Company's Missouri service territory during the term of this Agreement, this Agreement will terminate upon final billing.
- i. If the Customer requests termination of this Agreement, or defaults on the Agreement, before the expiration of the term of the Agreement, the Customer shall pay the Company any associated costs and administration associated with termination as provided in the RER Tariff.
- j. If the Customer is a municipality subject to Article 26 of the Missouri Constitution, then any financial obligation imposed on the Customer by this Agreement shall be subject to the appropriation of funds by the governing body of such municipality for such purposes. In the event that sufficient funds are not appropriated by the governing body of such municipality, then this Agreement shall terminate.

Customer: _____

Representative/Title: _____

Signed: _____

Date: _____

Kansas City Power and Light Company

Representative/Title: _____

Signed: _____

Date: _____

Appendix A

[TO BE INSERTED BY COMPANY]

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1

Original Sheet No. 139

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER
Schedule RER

PURPOSE:

This Program is designed to provide non-Residential Customers a voluntary opportunity to purchase Renewable Energy, in addition to service provided through a generally available rate, from Renewable Energy sources that the Company contracts.

Following Commission approval of this Rider, the Company will endeavor to procure the Renewable Energy sources necessary to fulfill Customer requests for service under this Program. Pricing and related terms will be updated to reflect these sources.

AVAILABILITY:

Customer accounts receiving Unmetered, Lighting, Net Metering, or Time-of-Use Service are ineligible for this Program while participating in those service agreements. This Program is not available for resale, standby, breakdown, auxiliary, parallel generation, or supplemental service.

Service under this Program is available on a limited and voluntary basis, at the Company's option, to non-residential customers currently receiving permanent electric service from the Company through its Small General Service, Large General Service, and Large Power Service rate schedules, with an annual average monthly peak demand greater than 200 kW. At the Company's sole approval, Customers that have an aggregate electric load of at least 2.5 MW based upon peak annual demand and an average of 200 kW per account, or Governmental/Municipal Customers as established by Section 46.040, RSMo, or pursuant to Article VI, Section 15 of the Missouri Constitution and applicable enabling statutes enacted by the General Assembly thereunder, may combine separate accounts to participate in this Program.

For the initial offering of each resource tranche, customers will be enrolled and subscribed on a first-come, first-served basis until customer interest exceeds a PPA limit. If customer interest exceeds a PPA limit, participation will be allocated to each customer proportional to their expressed interest and customers may opt to be placed on the waiting list in the amount of the remainder of the full subscription request. After the initial enrollment of a tranche, customers applying but not allowed to subscribe due to Renewable Energy resource unavailability will be placed on a waiting list and may be offered the opportunity to subscribe if subscription cancellations or forfeitures occur. Customers approved for aggregation of accounts may choose to participate in part or remain on the list as a consolidated group, depending on resource availability. Separate waiting lists will be used for this Rider in each company. Participants may cancel their subscription at any time subject to any net cost of the remaining Renewable Energy for the term. Service hereunder is provided to one end-use Customer and may not be redistributed or resold.

Within any limits prescribed by the individual tariffs, the Company will combine the subscription requirements for both KCP&L Missouri and KCP&L Greater Missouri Operation Company jurisdictions in executing the power purchase agreement(s) for the Renewable Energy resource. The Renewable Energy resource will be initially limited to a minimum total load of 100 MW and a maximum total load of 200 MW. Once obtained, the PPA will be split equally between the Company jurisdictions based on the same ratio as the expected Customer subscriptions. Once the PPA split is established, that amount will be fixed for the duration of the PPA. Any subsequent PPA established under this tariff will also be split between the jurisdictions based on the same ratio as the expected Customer subscription and similarly fixed for the duration of that PPA. The limit will be re-evaluated if or when the 200 MW limit is reached and additional subscriptions resulting from a subsequent PPA will be made available at the sole discretion of the Company. The Company must demonstrate 90% subscription at the initial PPA level for a minimum of two years before additional renewable subscriptions are offered.

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 Original Sheet No. 139.2

Canceling P.S.C. MO. No. _____ Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

DEFINITIONS: (Continued)

9. Subscription Share (SS) – The proportion of the renewable resource, adjusted for the Renewable Resource Capacity Factor, allocated to the Customer to achieve the desired Subscription Increment amount. The Subscription Share is determined at enrollment and is calculated using the following formula:

$$SS = \frac{SL_{MW}}{RRC_{MW}}$$

Where,

$$SL_{MW} = \frac{AU_{MWh} \cdot SI}{8,760_{\text{hours per year}} \cdot RRC_{\text{factor}}}$$

AU = Annual Usage; the Customer’s actual metered energy usage over the previous 12 monthly billing periods, if available, or Customer’s expected metered energy usage over 12 monthly billing period as determined by Company.

RRC = Renewable Resource Capacity; the average annual capacity of the renewable resource(s) as established by the Company.

RRC_{factor} = Renewable Resource Capacity Factor; the average annual capacity factor of the renewable resource(s) as established by Company.

ENROLLMENT:

1. The Customer must submit a completed Participant Agreement to the Company for service under this Program. In the Participant Agreement, the Customer must specify the Subscription Increment to be subscribed.
2. Customers applying for service under this Program must have an account that is not delinquent or in default at the beginning of the Resource Procurement Period and must have completed the required Participant Agreement.
3. Enrollment requests may be submitted to the Company at any time.
4. The Company will review the Participant Agreement and determine if the Customer will be enrolled into the Program.
5. In each Resource Procurement Period the Company will match as accurately as possible the combined Renewable Subscription Level of all Participants with a renewable resource, subject to availability. The minimum renewable resource to be acquired will have a capacity of 100 MW and the maximum of 200 MW. The renewable resource obtained for each Subscriber group may be made up of capacity from multiple renewable resources.

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 Original Sheet No. 139.3

Canceling P.S.C. MO. No. _____ Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER

CHARGES AND BILLING:

All charges provided for under, and other terms and conditions of, the Customer's applicable standard service classification(s) tariff shall continue to apply and will continue to be based on actual metered energy use during the Customer's normal billing cycle.

Under this Schedule, Customers will receive a Renewable Adjustment (RA), in the form of an additional charge or credit to their standard bill based upon the sale of the metered output of the renewable resource(s) into the wholesale market. The Renewable Adjustment will be calculated as follows:

$$RA = [RMO_{MWh} \cdot SS] \cdot [SC_{\$ \text{ per MWh}} - FMP_{\$ \text{ per MWh}}]$$

Where,

RMO = Metered output from the renewable resource at the market node.

SC = Subscription Charge; the delivered price per MWh of the renewable resource plus the Company Administration Charge of \$0.10 per MWh (RMO) for twenty-year term Participant Agreements. For all other Participant Agreements, the Company Administration Charge will be \$0.30 per MWh (RMO).

FMP = Final Market Price; the accumulation of all applicable market revenues and charges arising from or related to injection of the energy output of the renewable resource into the wholesale energy market in that calendar month at the nearest market node, divided by the actual metered hourly energy production, using the best available data from the regional transmission operator, who facilitates the wholesale marketplace, for the calendar month as of the date the Customer's Renewable Adjustment is being prepared. Alternatively, and at the Company's discretion if determined to be economic, the Company may seek to obtain the necessary transmission to deliver the energy output of the renewable resource to a local, Company market node. If this occurs, the Final Market Price will be calculated based on the accumulation of all applicable market revenues and charges inclusive of this delivery. The energy produced under this alternative will be subject to curtailment by the regional transmission operator. The Final Market Price will be rounded to the nearest cent.

The Renewable Adjustment may be applied up to 60 days later than the market transactions to allow for settlement and data processing.

Subscribers will be responsible for all costs recognized in the respective month regardless if they are directly associated with service received under this Rider for that month. Market revenues and charges may be adjusted to reflect net costs or revenues associated with service under the Program in prior months, for which more recent wholesale market settlement data supersedes the data that was used to calculate initial charges or credits that were assessed to participating Customers.

The Renewable Subscription Charge and the Subscription Share are to be determined at the time the Company obtains the renewable resource to satisfy the Participation Agreement.

Billing and settlement of charges under this Schedule may occur separately from the billing associated with service provided to a Customer's under the Standard Rate Schedules. The Company reserves the right to consolidate account data and process charges collectively to facilitate Customers electing to aggregate subscriptions under this Schedule.

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 _____

Original Sheet No. 139.4

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

TERM:

Agreements under this Program are available for enrollment for five-year, ten-year, fifteen-year, and twenty-year terms. Customers will select the term at time of enrollment and will not be allow to change the term once the renewable resource serving the Customer has been obtained. Customers subscribing to more than 20% of the renewable resource will be required to commit to a minimum term of ten years.

At the end of a given Participation Agreement, Subscribers will be offered an option to renew their participation prior to offering available capacity to new customers.

RENEWABLE RESOURCE ENERGY CREDITS:

Renewable Energy Credits (RECs) produced by Renewable resources associated with this program will be tracked by the Company, consistent with the Customer subscriptions. RECs associated with energy obtained through this Program will be transferred to the Customer annually or at any time upon Customer request. Alternatively, and if requested, the Company will retire the credits on behalf of the Customer with all costs associated with the registration and retirement borne by the requesting Customer.

TRANSFER OR TERMINATION:

Participants who move to another location within the Company's Greater Missouri Operations service territory may request transfer of their subscription, provided the total kWh of the subscribed amount is less than the new location's average annual historical usage (actual or Company estimated). If the existing subscription level exceeds the allowed usage amount at the new location, the subscription will be adjusted down accordingly.

Participants who request termination of the Participation Agreement, or default on the Participation Agreement before the expiration of the term of the Participation Agreement, shall pay to the Company any associated costs and administration associated with termination of the subscribed renewable resource. Such termination charge may be adjusted if and to the extent another Customer requests service under this Schedule and fully assumes the obligation for the purchase of the renewable energy prior to the effective date of the contract amendment or termination; provided, however, Company will not change utilization of its assets and positions to minimize Customer's costs due to such early termination. The Participant must notify the Company in writing of their request to terminate.

If, prior to the end of the term of a given subscription, a Customer provides written notification of its election to terminate the Participation Agreement for an account covered by another Participation Agreement:

1. The Customer without penalty may transfer service to another account that is within the Company's service territory and is either (i) currently not covered by an Participation Agreement, or (ii) is covered by a Participation Agreement for only a part of its eligible usage, in either case only to the extent the consumption at the new account under (i) or the eligible unsubscribed usage at an account that had already been receiving service under (ii) is sufficient to accommodate the transfer; or
2. At Customer's written request, Company will attempt to find another interested Customer that meets Company's eligibility requirements and is willing to accept transfer of service (or that part which cannot be transferred to another Customer account) for the remainder of the term of the subscription at issue; or
3. If option (1) or (2) is not applicable as to some or all the Participation Agreement at issue, the Customer will continue to be obligated to pay for, or be eligible to receive, the Monthly Renewable Adjustment as to that part of the service that was not transferred; or

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 Original Sheet No. 139.5

Canceling P.S.C. MO. No. _____ Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

TRANSFER OR TERMINATION: (Continued)

4. If option (1) or (2) is not applicable and in lieu of option iii), the Customer may terminate service for the account at issue upon payment of the Termination Fee, which is as follows: The average of the Customer's Monthly Renewable Adjustment for the preceding 12 months (or all preceding months, if less than twelve (12) times the number of months remaining in the term; if this value is less than or equal to zero (e.g., a credit to Customer), then the Termination Fee is zero, and in no event shall the Customer receive a net credit from Company for terminating service under this Rider.

PROGRAM PROVISIONS AND SPECIAL TERMS:

1. In procuring the Renewable Energy, the Company will ensure that Renewable Energy resources utilized under this Program are or have been placed in service after January 1, 2019.
2. Customers applying for service under this Program must have an account that is not delinquent or in default at the beginning of the Resource Procurement Period and must have completed the required Participant Agreement.
3. At enrollment, the Company will calculate the Customer's demand for the prior twelve-month period to determine eligibility. If twelve months of demand data is not available, the Company may estimate the annual demand to the nearest kW, using a method that includes, but is not limited to, usage by similarly sized properties or engineering estimates.
4. Participants may not combine loads across the jurisdictions for achieving participation limits, determination of subscription levels, or aggregated billing. Loads will not be combined across jurisdictions for the purpose of applying minimum term limits.
5. Customers that the Company, at its sole discretion, determines are ineligible will be notified promptly, after such Participant Agreement is denied.
6. Customer participation in this Program may be limited by the Company within the first come, first served structure, to balance Customer demand with available qualified Renewable Energy resources and any constraint with transmission facilities or capacity.
7. Customers who need to adjust in their commitments due to increases or decreases in electric demand may request such adjustment in writing from the Company. Efforts will be made to accommodate the requested adjustment. The Customer will be responsible for any additional cost incurred to facilitate the adjustment.
8. Any Customer being served or having been served on this Program waives all rights to any billing adjustments arising from a claim that the Customer's service would be or would have been at a lower cost had it not participated in the Program for any period of time.
9. The Company may file a request to discontinue this Program with the Commission at any time in the future. Prior to the termination, the Company will work with the participating Customer to transition them fully from the subscriptions in effect to a Standard Rate Schedule or to an alternate green power option that the Company may be providing at that time. Any Participant who cancels Program participation must wait twelve (12) months after the first billing cycle without a subscription to re-enroll in the Program.

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1

Original Sheet No. 139.6

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

PROGRAM PROVISIONS AND SPECIAL TERMS: (Continued)

10. All time-related terms and periods referenced within the Rider will be applied consistently across the jurisdictions as appropriate and allowed by the respective individual tariffs for this program.
11. The Company will file a separate tab in its Fuel Adjustment Charge (FAC) monthly reports showing the Renewable Energy Rider PPA's monthly operating data, costs, and revenues.
12. Any energy cost and net revenues (positive or negative) attributable to the undersubscribed capacity will be borne by shareholders. The reconciliation of any net revenues (positive or negative) will occur in the FAR filings.
13. The Company shall not be liable to the Customer in the event that the Renewable Energy supplier fails to deliver Renewable Energy to the market and will make reasonable efforts to encourage the Renewable Energy supplier to provide delivery as soon as possible. However, in the event that the Renewable Energy supplier terminates the Renewable Energy contract with the Company, for any reason during the term of contract with the Customers, the Company, at the election of the Customer, shall make reasonable efforts to enter into a new PPA with another Renewable Energy supplier as soon as practicable with the cost of the Renewable Energy to the Customer revised accordingly.
14. Operational and market decisions concerning the renewable resource, including production curtailment due to economic conditions, will be made solely by the regional transmission operator. These decisions could impact the market price received for the renewable resource energy output.

REGULATIONS:

Subject to Rules and Regulations filed with the State Regulatory Commission.

Issued: November 6, 2018
Issued by: Darrin R. Ives, Vice President

Effective: December 6, 2018
1200 Main, Kansas City, MO 64105

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 _____

Original Sheet No. 139.7

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

SUBSCRIPTION CHARGE PRICING & RESOURCE SPECIFICATION:

PPA Group	Resource Capacity (MW)	Admin Cost (\$/MWh)	Not-To-Exceed Resource Price (\$/MWh)	Resource	Resource Price (\$/MWh)	Risk Premium	State	RTO
A	--	\$--	\$--	--	\$--	\$--	--	--

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1

Original Sheet No. 139

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER
Schedule RER

PURPOSE:

This Program is designed to provide non-Residential Customers a voluntary opportunity to purchase Renewable Energy, in addition to service provided through a generally available rate, from Renewable Energy sources that the Company contracts.

Following Commission approval of this Rider, the Company will endeavor to procure the Renewable Energy sources necessary to fulfill Customer requests for service under this Program. Pricing and related terms will be updated to reflect these sources.

AVAILABILITY:

Customer accounts receiving Unmetered, Lighting, Net Metering, or Time-of-Use Service are ineligible for this Program while participating in those service agreements. This Program is not available for resale, standby, breakdown, auxiliary, parallel generation, or supplemental service.

Service under this Program is available on a limited and voluntary basis, at the Company's option, to non-residential customers currently receiving permanent electric service from the Company through its Small General Service, Large General Service, and Large Power Service rate schedules, with an annual average monthly peak demand greater than 200 kW. At the Company's sole approval, Customers that have an aggregate electric load of at least 2.5 MW based upon peak annual demand and an average of 200 kW per account, or Governmental/Municipal Customers as established by Section 46.040, RSMo, or pursuant to Article VI, Section 15 of the Missouri Constitution and applicable enabling statutes enacted by the General Assembly thereunder, may combine separate accounts to participate in this Program.

For the initial offering of each resource tranche, customers will be enrolled and subscribed on a first-come, first-served basis until customer interest exceeds a PPA limit. If customer interest exceeds a PPA limit, participation will be allocated to each customer proportional to their expressed interest and customers may opt to be placed on the waiting list in the amount of the remainder of the full subscription request. After the initial enrollment of a tranche, customers applying but not allowed to subscribe due to Renewable Energy resource unavailability will be placed on a waiting list and may be offered the opportunity to subscribe if subscription cancellations or forfeitures occur. Customers approved for aggregation of accounts may choose to participate in part or remain on the list as a consolidated group, depending on resource availability. Separate waiting lists will be used for this Rider in each company. Participants may cancel their subscription at any time subject to any net cost of the remaining Renewable Energy for the term. Service hereunder is provided to one end-use Customer and may not be redistributed or resold.

Within any limits prescribed by the individual tariffs, the Company will combine the subscription requirements for both KCP&L Missouri and KCP&L Greater Missouri Operation Company jurisdictions in executing the power purchase agreement(s) for the Renewable Energy resource. The Renewable Energy resource will be initially limited to a minimum total load of 100 MW and a maximum total load of 200 MW. Once obtained, the PPA will be split equally between the Company jurisdictions based on the same ratio as the expected Customer subscriptions. Once the PPA split is established, that amount will be fixed for the duration of the PPA. Any subsequent PPA established under this tariff will also be split between the jurisdictions based on the same ratio as the expected Customer subscription and similarly fixed for the duration of that PPA. The limit will be re-evaluated if or when the 200 MW limit is reached and additional subscriptions resulting from a subsequent PPA will be made available at the sole discretion of the Company. The Company must demonstrate 90% subscription at the initial PPA level for a minimum of two years before additional renewable subscriptions are offered.

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 Original Sheet No. 139.2

Canceling P.S.C. MO. No. _____ Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

DEFINITIONS: (Continued)

9. Subscription Share (SS) – The proportion of the renewable resource, adjusted for the Renewable Resource Capacity Factor, allocated to the Customer to achieve the desired Subscription Increment amount. The Subscription Share is determined at enrollment and is calculated using the following formula:

$$SS = \frac{SL_{MW}}{RRC_{MW}}$$

Where,

$$SL_{MW} = \frac{AU_{MWh} \cdot SI}{8,760_{\text{hours per year}} \cdot RRC_{\text{factor}}}$$

AU = Annual Usage; the Customer’s actual metered energy usage over the previous 12 monthly billing periods, if available, or Customer’s expected metered energy usage over 12 monthly billing period as determined by Company.

RRC = Renewable Resource Capacity; the average annual capacity of the renewable resource(s) as established by the Company.

RRC_{factor} = Renewable Resource Capacity Factor; the average annual capacity factor of the renewable resource(s) as established by Company.

ENROLLMENT:

1. The Customer must submit a completed Participant Agreement to the Company for service under this Program. In the Participant Agreement, the Customer must specify the Subscription Increment to be subscribed.
2. Customers applying for service under this Program must have an account that is not delinquent or in default at the beginning of the Resource Procurement Period and must have completed the required Participant Agreement.
3. Enrollment requests may be submitted to the Company at any time.
4. The Company will review the Participant Agreement and determine if the Customer will be enrolled into the Program.
5. In each Resource Procurement Period the Company will match as accurately as possible the combined Renewable Subscription Level of all Participants with a renewable resource, subject to availability. The minimum renewable resource to be acquired will have a capacity of 100 MW and the maximum of 200 MW. The renewable resource obtained for each Subscriber group may be made up of capacity from multiple renewable resources.

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 Original Sheet No. 139.3

Canceling P.S.C. MO. No. _____ Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER

CHARGES AND BILLING:

All charges provided for under, and other terms and conditions of, the Customer's applicable standard service classification(s) tariff shall continue to apply and will continue to be based on actual metered energy use during the Customer's normal billing cycle.

Under this Schedule, Customers will receive a Renewable Adjustment (RA), in the form of an additional charge or credit to their standard bill based upon the sale of the metered output of the renewable resource(s) into the wholesale market. The Renewable Adjustment will be calculated as follows:

$$RA = [RMO_{MWh} \cdot SS] \cdot [SC_{\$ \text{ per MWh}} - FMP_{\$ \text{ per MWh}}]$$

Where,

RMO = Metered output from the renewable resource at the market node.

SC = Subscription Charge; the delivered price per MWh of the renewable resource plus the Company Administration Charge of \$0.10 per MWh (RMO) for twenty-year term Participant Agreements. For all other Participant Agreements, the Company Administration Charge will be \$0.30 per MWh (RMO).

FMP = Final Market Price; the accumulation of all applicable market revenues and charges arising from or related to injection of the energy output of the renewable resource into the wholesale energy market in that calendar month at the nearest market node, divided by the actual metered hourly energy production, using the best available data from the regional transmission operator, who facilitates the wholesale marketplace, for the calendar month as of the date the Customer's Renewable Adjustment is being prepared. Alternatively, and at the Company's discretion if determined to be economic, the Company may seek to obtain the necessary transmission to deliver the energy output of the renewable resource to a local, Company market node. If this occurs, the Final Market Price will be calculated based on the accumulation of all applicable market revenues and charges inclusive of this delivery. The energy produced under this alternative will be subject to curtailment by the regional transmission operator. The Final Market Price will be rounded to the nearest cent.

The Renewable Adjustment may be applied up to 60 days later than the market transactions to allow for settlement and data processing.

Subscribers will be responsible for all costs recognized in the respective month regardless if they are directly associated with service received under this Rider for that month. Market revenues and charges may be adjusted to reflect net costs or revenues associated with service under the Program in prior months, for which more recent wholesale market settlement data supersedes the data that was used to calculate initial charges or credits that were assessed to participating Customers.

The Renewable Subscription Charge and the Subscription Share are to be determined at the time the Company obtains the renewable resource to satisfy the Participation Agreement.

Billing and settlement of charges under this Schedule may occur separately from the billing associated with service provided to a Customer's under the Standard Rate Schedules. The Company reserves the right to consolidate account data and process charges collectively to facilitate Customers electing to aggregate subscriptions under this Schedule.

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1 _____

Original Sheet No. 139.4

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

TERM:

Agreements under this Program are available for enrollment for five-year, ten-year, fifteen-year, and twenty-year terms. Customers will select the term at time of enrollment and will not be allow to change the term once the renewable resource serving the Customer has been obtained. Customers subscribing to more than 20% of the renewable resource will be required to commit to a minimum term of ten years.

At the end of a given Participation Agreement, Subscribers will be offered an option to renew their participation prior to offering available capacity to new customers.

RENEWABLE RESOURCE ENERGY CREDITS:

Renewable Energy Credits (RECs) produced by Renewable resources associated with this program will be tracked by the Company, consistent with the Customer subscriptions. RECs associated with energy obtained through this Program will be transferred to the Customer annually or at any time upon Customer request. Alternatively, and if requested, the Company will retire the credits on behalf of the Customer with all costs associated with the registration and retirement borne by the requesting Customer.

TRANSFER OR TERMINATION:

Participants who move to another location within the Company's Greater Missouri Operations service territory may request transfer of their subscription, provided the total kWh of the subscribed amount is less than the new location's average annual historical usage (actual or Company estimated). If the existing subscription level exceeds the allowed usage amount at the new location, the subscription will be adjusted down accordingly.

Participants who request termination of the Participation Agreement, or default on the Participation Agreement before the expiration of the term of the Participation Agreement, shall pay to the Company any associated costs and administration associated with termination of the subscribed renewable resource. Such termination charge may be adjusted if and to the extent another Customer requests service under this Schedule and fully assumes the obligation for the purchase of the renewable energy prior to the effective date of the contract amendment or termination; provided, however, Company will not change utilization of its assets and positions to minimize Customer's costs due to such early termination. The Participant must notify the Company in writing of their request to terminate.

If, prior to the end of the term of a given subscription, a Customer provides written notification of its election to terminate the Participation Agreement for an account covered by another Participation Agreement:

1. The Customer without penalty may transfer service to another account that is within the Company's service territory and is either (i) currently not covered by an Participation Agreement, or (ii) is covered by a Participation Agreement for only a part of its eligible usage, in either case only to the extent the consumption at the new account under (i) or the eligible unsubscribed usage at an account that had already been receiving service under (ii) is sufficient to accommodate the transfer; or
2. At Customer's written request, Company will attempt to find another interested Customer that meets Company's eligibility requirements and is willing to accept transfer of service (or that part which cannot be transferred to another Customer account) for the remainder of the term of the subscription at issue; or
3. If option (1) or (2) is not applicable as to some or all the Participation Agreement at issue, the Customer will continue to be obligated to pay for, or be eligible to receive, the Monthly Renewable Adjustment as to that part of the service that was not transferred; or

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1

Original Sheet No. 139.6

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

RENEWABLE ENERGY RIDER Schedule RER
--

PROGRAM PROVISIONS AND SPECIAL TERMS: (Continued)

10. All time-related terms and periods referenced within the Rider will be applied consistently across the jurisdictions as appropriate and allowed by the respective individual tariffs for this program.
11. The Company will file a separate tab in its Fuel Adjustment Charge (FAC) monthly reports showing the Renewable Energy Rider PPA's monthly operating data, costs, and revenues.
12. Any energy cost and net revenues (positive or negative) attributable to the undersubscribed capacity will be borne by shareholders. The reconciliation of any net revenues (positive or negative) will occur in the FAR filings.
13. The Company shall not be liable to the Customer in the event that the Renewable Energy supplier fails to deliver Renewable Energy to the market and will make reasonable efforts to encourage the Renewable Energy supplier to provide delivery as soon as possible. However, in the event that the Renewable Energy supplier terminates the Renewable Energy contract with the Company, for any reason during the term of contract with the Customers, the Company, at the election of the Customer, shall make reasonable efforts to enter into a new PPA with another Renewable Energy supplier as soon as practicable with the cost of the Renewable Energy to the Customer revised accordingly.
14. Operational and market decisions concerning the renewable resource, including production curtailment due to economic conditions, will be made solely by the regional transmission operator. These decisions could impact the market price received for the renewable resource energy output.

REGULATIONS:

Subject to Rules and Regulations filed with the State Regulatory Commission.

Issued: November 6, 2018
Issued by: Darrin R. Ives, Vice President

Effective: December 6, 2018
1200 Main, Kansas City, MO 64105

KCP&L GREATER MISSOURI OPERATIONS COMPANY

P.S.C. MO. No. 1

Original Sheet No. 139.7

Canceling P.S.C. MO. No. _____

Sheet No. _____

For Missouri Retail Service Area

<p>RENEWABLE ENERGY RIDER Schedule RER</p>

SUBSCRIPTION CHARGE PRICING & RESOURCE SPECIFICATION:

PPA Group	Resource Capacity (MW)	Admin Cost (\$/MWh)	Not-To-Exceed Resource Price (\$/MWh)	Resource	Resource Price (\$/MWh)	Risk Premium	State	RTO
A	--	\$--	\$--	--	\$--	\$--	--	--

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE FIXING THE ANNUAL RATE OF LEVY FOR TAXES BY THE CITY OF WARRENSBURG, COUNTY OF JOHNSON, MISSOURI, FOR GENERAL REVENUE FUND PURPOSES FOR THE YEAR 2020 AND LEVYING SAID TAXES

WHEREAS, the City of Warrensburg desires to maintain current levels of service to the public;

WHEREAS, the City of Warrensburg desires to maintain a fiscally sound government that can avoid deficit spending; and

WHEREAS, collecting all ad valorem property taxes authorized for the City will help assure these public goals.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. That the annual rate of levy for taxes by the City of Warrensburg, Missouri, for the General Revenue Fund purposes, for the year 2020 on each one hundred dollars (\$100) of assessed valuation of taxable property in and said City is hereby set at:

\$0.3608

Section 2. That the tax rate hereinbefore specified be and the same is levied for the year 2020 on all taxable property situated within the corporate limits of the City of Warrensburg, Missouri.

Section 3. That said taxes shall be levied and collected in like manner with other general taxes of the City of Warrensburg, Missouri.

Section 4. This ordinance shall be in full force and effect from and after its passage by the Council.

Read two times and passed in open session this 24th day of August 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE FIXING THE ANNUAL RATE OF LEVY FOR TAXES BY THE CITY OF WARRENSBURG, COUNTY OF JOHNSON, MISSOURI, FOR PARK FUND PURPOSES FOR THE YEAR 2020 AND LEVYING SAID TAXES

WHEREAS, the City of Warrensburg desires to maintain current levels of service to the public;

WHEREAS, the City of Warrensburg desires to maintain a fiscally sound government that can avoid deficit spending; and

WHEREAS, collecting all ad valorem property taxes authorized for the City will help assure these public goals.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. That the annual rate of levy for taxes by the City of Warrensburg, Missouri, for the establishment of free public parks and recreation grounds for the year 2020 on each one hundred dollars (\$100) of assessed valuation of taxable property in and said City is hereby set at:

\$0.1960

Section 2. That the tax rate hereinbefore specified be and the same is levied for the year 2020 on all taxable property situated within the corporate limits of the City of Warrensburg, Missouri.

Section 3. That said taxes shall be levied and collected in like manner with other general taxes of the City of Warrensburg, Missouri.

Section 4. This ordinance shall be in full force and effect from and after its passage by the Council.

Read two times and passed in open session this 24th day of August 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE FIXING THE ANNUAL RATE OF LEVY FOR TAXES BY THE CITY OF WARRENSBURG, COUNTY OF JOHNSON, MISSOURI, FOR DEBT SERVICE PURPOSES FOR THE YEAR 2020 AND LEVYING SAID TAXES

WHEREAS, the City of Warrensburg desires to maintain current levels of service to the public;

WHEREAS, the City of Warrensburg desires to maintain a fiscally sound government that can avoid deficit spending; and

WHEREAS, collecting all ad valorem property taxes authorized for the City will help assure these public goals.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section 1. That the annual rate of levy for taxes by the City of Warrensburg, Missouri, for the Debt Service purposes, for the year 2020 on each one hundred dollars (\$100) of assessed valuation of taxable real property in and said City is hereby set at:

\$0.5900

Section 2. That the tax rate hereinbefore specified be and the same is levied for the year 2020 on all taxable real property situated within the corporate limits of the City of Warrensburg, Missouri.

Section 3. That said taxes shall be levied and collected in like manner with other general taxes of the City of Warrensburg, Missouri.

Section 4. This ordinance shall be in full force and effect from and after its passage by the Council.

Read two times and passed in open session this 24th day of August 2020.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk

CITY OF WARRENSBURG
POLICE DEPARTMENT

August 24, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Authorizing the City Manager and City Clerk to Execute an Addendum to the Memorandum of Understanding with the Warrensburg R-VI School District for the School Resource Officer Program for the 2020-2021 School Year

BACKGROUND:

This is an Addendum to the SRO Memorandum of Understanding with the Warrensburg R-VI School District for the SRO Program for the 2020-2021 school year. The Addendum is being done to clarify an issue that arises when officers not assigned to the SRO program work school sponsored events. The current MOU outlines that payment for overtime will be made when an SRO performs work at school related functions or events but does not specifically mention payment when those officers are not SRO's. This Addendum will clarify that when officers are requested for school related activities, the overtime incurred by the officers will be reimbursed.

ISSUE:

City Council approval of the Addendum to the Memorandum of Understanding with the Warrensburg R-VI School District.

STRATEGIC PLAN:

This meets Goal III of the Strategic Plan to maintain a safe community.

FISCAL IMPACT:

There is no fiscal impact as the district is reimbursing for the overtime incurred.

ECONOMIC BENEFITS/IMPACT:

These additional officers provide a positive impact on the students and staff in the school district with minimal fiscal impact on the city.

RECOMMENDATION:

Staff recommends City Council approval of the Ordinance authorizing the City Manager to sign the memorandum of understanding with the Warrensburg R-VI School District.

Sincerely,

Rich Lockhart
Chief of Police

cc: City Manager

Attachments: 1. Ordinance
2. Memorandum of Understanding

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AN ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING WITH THE WARRENSBURG R-VI SCHOOL DISTRICT FOR THE SCHOOL RESOURCE OFFICER PROGRAM FOR THE 2020-2021 SCHOOL YEAR

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WARRENSBURG AS FOLLOWS:

Section 1. The City Manager and City Clerk are authorized to execute an Addendum to the Memorandum of Understanding with the Warrensburg R-VI School District in the form attached hereto.

Section 2. This ordinance shall be in full force and effect from and after its passage.

Read two times and passed in open by the City Council for the City of Warrensburg, Missouri this ____ day of August 2020.

Bryan Jacobs, Mayor

ATTEST:

Cindy Gabel, City Clerk

ADDENDUM TO CONTRACT

Now this ____ day of _____, 2020, this Addendum is entered into between the City of Warrensburg, a municipal corporation of the State of Missouri ("City") and Warrensburg R-VI School District ("District") to modify the terms of a Memorandum of Understanding entered into by the parties on July 1, 2020 and June 16, 2020, respectively by the parties.

Whereas the parties entered into a certain Memorandum of Understanding dated July 17, 2020 and June 16, 2020 concerning cooperative services for School Resource Officers, and

Whereas, District has identified certain additional needs for police services directly related to District activities and for with City is willing to assist,

Now, therefore, be it agreed as follows that the following terms are added to the MOU:

1. District may request, from time to time, City police assistance in the form of patrol activities during District events, or traffic control activities related to District facilities and events. Should City in its sole discretion determine that staffing is available to respond to the District request, City shall provide these additional requested police services.

2. The terms and conditions of this cooperative provision of police services shall be governed by the terms of the MOU governing School Resource Officers as it relates to work schedule, management and supervision, cost, term, notice and notice of termination.

3. Except as modified by this Addendum, the original MOU shall remain in full force and effect, unmodified.

In witness whereof, the undersigned have placed their hands this ____ day of _____, 2020.

CITY OF WARRENSBURG

WARRENSBURG R-VI SCHOOL
DISTRICT

By Harold Stewart, II
City Manager

By:
Its:

ATTEST:

City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the Council
FROM: Barbara Carroll, Director of Community Development
DATE: August 18, 2020
SUBJECT: Annual Building Permit Fee Review

BACKGROUND:

Since 1999, the building permit fee for new construction, additions, and alterations has been determined by an equation that is designed to recoup 40% of the costs of the Building Inspection Division. Each year, staff is to review the new construction valuation and Division expenses for the previous year and adjust a permit fee modifier so that a 40% recovery rate of division expenses can be maintained. Below is the previous 5 year history for building permit fees. This does not take into account Public Works fees.

Year	Construction Valuation	Building Permit Fee Modifier	Recovery Rate	Revenues
2015	\$37,697,344	.00217	37%	\$59,688
2016	\$20,871,630	.00302	29%	\$101,715
2017	\$23,100,973	.00355	28%	\$84,829
2018	\$25,415,009	.00355	41%	\$93,212
2019	\$24,716,518	.00446	53%	\$87,887

The recovery rate in 2019 increased mainly because expenses were down therefore recouping at a higher rate. In prior years, expenses included wages and benefits for a full-time property maintenance code inspector and in 2019 that was a part-time position for 9 months and vacant for the last 3 months of the year. Additionally, there were no EnerGov implementation fees in 2019, just the annual maintenance fee. It is important to note, the construction valuation is on the day the permit is applied for and the revenue is on the day the permit is paid for and issued. These can fall in different years. Looking forward to FY21, the building division expenses will return to normal levels since the full-time property maintenance code inspector position was filled in early 2020. Staff projects permit activity and construction valuation to decrease slightly to \$20,000,000. At the current permit fee modifier level, that would equal a 40% recovery rate for 2021.

ISSUE:

To annual review the building permit fees.

STRATEGIC PLAN:

The Strategic Plans calls for maintaining a financially stable local economy and City government that meets community needs.

FISCAL IMPACT:

The FY21 proposed budget includes \$55,000 in building permit fee revenues.

ECONOMIC BENEFITS/IMPACT:

No increase is recommended.

RECOMMENDATION:

Staff does not recommend changing the building permit fee modifier or increasing building permit fees.

**CITY OF WARRENSBURG
CITY CLERK**

August 19, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

**SUBJECT: Request for Funding from the Stevenson Fund for the Teachers'
Warehouse of Johnson County**

Rhonda Poe, Coordinator of the Johnson County Teachers' Warehouse, is requesting funding of \$500 for teachers to purchase supplemental supplies for use in the classrooms. She said this year, as they face unfamiliar times, the Teachers' Warehouse is facing new hurdles. Mrs. Poe said the Teachers' Warehouse would like to be able to assist in keeping the teachers and students healthy. She said items such as hand sanitizers, wipes, and paper towels are just a few of the items they are needing to purchase.

As a not-for-profit corporation that is staffed solely by volunteers, the Teachers' Warehouse depends on monetary gifts from organizations, individuals, and funds to continue to provide for students and teachers.

City staff recommends approval of the \$500 funding request by the Teachers' Warehouse. This is the amount of funding that was requested and approved by the City Council last year.

Sincerely,



Cindy Gabel
City Clerk

Attachment: Correspondence from Rhonda Poe



July 3, 2020

Stevenson Fund Committee
c/o City of Warrensburg
102 S. Holden
Warrensburg, MO 64093

Dear Stevenson Fund Committee Members:

The Teachers' Warehouse of Johnson County is requesting a \$500.00 gift from the Stevenson Fund.

Teachers from the Warrensburg R-VI School District, along with seven other school districts in Johnson County, Missouri are able to shop for free for supplemental resources, new supplies, craft items, recyclables and many other items for use in the classrooms.

As we all face unfamiliar times, the Teachers' Warehouse is as well facing new hurdles. In the past, contributions from the Stevenson Fund have enabled us to provide new school supplies for use in Johnson County, Missouri classrooms. Those contributions have had a direct and positive influence on the children in Warrensburg and our surrounding communities.

However, this year, new needs are arising. We would like to be able to assist in keeping the teachers and students healthy. Along with the much needed supplies, items such as hand sanitizers, wipes, paper towels are just a few of the items we are needing to purchase.

As a not-for-profit corporation that is staffed solely by volunteers, we depend on monetary gifts from organizations, individuals, and funds such as yours to enable us to continue to provide for students.

A \$500.00 award from the Stevenson Fund would be most appreciated. We thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Rhonda Poe".

Rhonda Poe, Coordinator
Teachers' Warehouse of Johnson County
607 Fountain Hills Drive
Warrensburg, MO 64093
660-864-3976

Find us at www.warrensburgr6.org (under "our community" tab) or on Facebook



CITY MANAGER REPORT

August 21, 2020

Honorable Mayor and Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

City Manager:

Final budget preparation has been the primary priority since the last City Council meeting. Staff has also been working on short-term and long-term solutions for the Animal Shelter and Animal Control services.

A new community committee was created by the City Manager's office to discuss Racial Equity and Systemic Racism. It met for the first time last week and is coordinated by the Management Intern. The City Manager and Police Chief have also participated in other community group discussions on the topic.

Staff is also beginning preparations for a complete redesign of the City's website. This is recommended every 3-4 years and is included at no additional cost to the City as part of contract with CivicPlus. The current website is about 4 years old. It is estimated that it will take about 6 months to a year for the redesign and public launch of the new site. Staff would appreciate for suggestions on improvement of the site from Council and the public. The Management Intern is also the project lead on this effort.

Meetings attended include: City/County communication meetings; monthly radio interview on KOKO; WEC Board meeting; and regular communication meeting with UCM President Best.

City Council Meetings, Study Sessions, and Executive Sessions

Tentative future City Council agendas include the following items at this time:

1. INFRA Grant Application and Resolution of Support (Federal Funding potential for Maguire Bridge Project)
2. Budget Hearings and Presentations
3. Animal Shelter and Animal Control discussions
4. Spring 2021 Ballot Measures

PUBLIC WORKS/INFORMATION TECHNOLOGY

Danielle Dulin, Assistant City Manager

PUBLIC WORKS

Crews have been busy responding to storm damage after two significant events in the last few weeks. The first overnight event on July 30-31 included 9.5" of rainfall and raised stormwater drainage and infrastructure concerns in many areas of town. The second event on August 10 including high winds and 2" of rainfall in 30 minutes. There were several large trees down around town. The brush dump west of town was opened for residents to take care of any large limbs or trees down on private property.

The recycling center was shutdown during the months of July and August; however, dumping continues to be a problem. Staff has met with Heartland and the Office of Sustainability Services with the University of Central Missouri to solidify a plan to continue recycling. More details will be provided soon.

The annual street maintenance program is underway and should be wrapping up in the next two weeks weather permitting.

COMMUNITY DEVELOPMENT

Director, Barbara Carroll

No report this meeting.

HUMAN RESOURCES

Director, Greg McCullough

Human Resources Activities:

1. Positions
 - a. Water Pollution Control Operator I – This position was posted on April 1st and posting was extended until filled. Formal offer has been extended and accepted. This individual is currently going through normal onboarding processes and is anticipated to start on August 24th.
 - b. WPC Operator I Collections – This position was posted on April 1st and posting was extended until filled. This position remains in the same status as of this report.
 - c. Part Time Soccer/Volleyball/Flag Football Officials – This position was posted on July 27th and will remain open until August 9th. We currently have a total of seven applicants for this position. Interviewing is currently in process.
 - d. Fire Training Officer – This position was posted on August 17th and will remain posted until August 31st. We currently have one application for this position.
 - e. Firefighter/EMT – This position was posted on August 19th and will remain posted until September 2nd. We currently have no applications for this position.
 - f. Part-Time Firefighter and Student Resident Firefighter – This position was also posted on August 19th and will remain posted until September 16th. We currently have no applications for this position.

- g. Police Officer/SRO – We are currently working with the Police Department to develop an ad and posting for this position. We anticipate a posting for this position in the very near future.

Other Activities:

1. Completed a total of 5 employment verifications for various purposes. In addition, we have completed two wage certifications with LAGERS due to retirements coming in September and October.
2. Worked with Finance to process all EFMLA and EPSLA forms for payroll and recordkeeping purposes. Analysis of any continuing claims is done on an ongoing basis.
3. Processed LAGERS for the month of July and submitted through portal.
4. Kathy processed all I-9 submissions and social service registrations. In addition, Kathy has completed multiple reference checks phone calls on potential employees for Parks and Recreation. Most of these calls were for potential new employees for Sports Officials and Custodian. Kathy has requested and reviewed when submitted documentation of hiring processes for concession attendants, front desk attendants and also has advised Parks personnel regarding custodial applicant process. Kathy added position codes to 3 parks employees within INCODE and also provided background check instructions to 2 additional candidates. Kathy also sent letters to multiple candidates who were not hired for Parks positions.
5. Additionally, Kathy and I met with Danielle and Grace regarding a Parks employee personnel situation.
6. Reviewed for Parks and Recreation a revision of a job description and then provided information regarding the rating of this position to review the wage range status of the position. Also, contacted Mike Keith Insurance regarding a certificate of insurance for the Parks and Rec NFL youth program.
7. This continues as an ongoing task for the near future. Kathy and I have been coordinating with Equifax our response to any and all unemployment claims as a result of this pandemic and closing due to the stay at home order. We really have two groups or types of unemployment claims. Once group we can handle with Equifax by providing them a spreadsheet and they can complete processing for us. However, there is another group or type that either Kathy or I must get online and complete forms for the State. These take some time to complete. This process continues. We have now also submitted a second spreadsheet for all City employees required to furlough. We have also completed the analysis of our Equifax contract and paid all bills associated with the processing of the unemployment claims.
8. Processed the life insurance conversion forms for 4 employees who have either retired or left employment.
9. Processed all payroll reconciliations as normal which includes: VOYA, Surency HSA, Surency FSA, Delta Dental, Madison National and several checks to distribute to various entities as it relates to the payroll process.
10. Began the process to review and make changes to our Personnel Policy manual. At this point all past changes that were approved through council have been incorporated into the manual. Recent changes have been incorporated and we are working on a few additional modifications and once completed will bring to council for approval of entire manual. Several policies are under review at present with several more being rewritten.

Mason Floyd will also be brought in on this project to experience how policy changes are made but also to get his assistance on posting to the intranet when finished.

11. Completed the development and revision of the General Office Safety Manual. This has been submitted to the Safety Committee for review and will be combined with the Safety Manuals from the other departments to form our City Safety Manual.
12. We continue to work on our wellness program. We have begun to look at what we can do to alter our previous program options due to the recent events associated with the pandemic. We have worked on a program with UCM to provide us an intern over the Summer session to help us design, market and implement programs with our Wellness program. Lexi Overfield has begun her internship with us and has already completed and sent out a wellness survey to all employees. She will be utilizing the results along with our BCBSKC aggregate data to design programs for the next several months. We also met with Karen Doyle, Professor at UCM, to outline how her class can continue to help us with our Wellness program through the Fall and into next year. Meetings have been set up on August 24th and 26th to continue to coordinate this program with the class, Department Heads and Wage & Benefit committee.
13. Researched multiple topics for Mr. Stewart as they related to budget topics.
14. Working on a training program for Managers/Supervisors that provides the basics of the following: hiring and hiring processes, performance evaluations, documentation, FMLA, ADA and many other human resources responsibilities for their positions.
15. Additional time spent in our old records room in the Municipal Center, designing a plan to consolidate old personnel records to make room for adding additional records from our storage room within City Hall.
16. Continued to file all of our Personal Travel Reports as they relate to our Pandemic Virus Preparedness Plan.
17. Reported several incidents to our insurance carrier for either reporting purposes or for them to investigate using the appropriate guidelines of our policy. These are both property, casualty or possible workers compensation exposures. Did coordinate two reports of claims for Parks and Rec and Wastewater Treatment plant due to recent storm damage.
18. Completed a meeting with McInnes group regarding our renewal of our benefits for 2021. Additional information regarding renewal will be coming out in the near future.
19. Working with Mason Floyd on job descriptions and rating processes to determine wage ranges for continued learning purposes.
20. Continue to work on special projects as directed.

Upcoming Activities:

1. Continue wellness program development and implementation until meets goals of City for this program. We keep moving this forward but will require continual review for the near future.
2. Complete additional revisions to our personnel manual, take to Council for approval and publish online to our intranet for all to have access. We will also provide a form and require everyone to review manual and sign form that they have reviewed the manual.
3. Continue updating and coordinating performance evaluation system to prepare for the Spring evaluation cycle.
4. Continue to catch up on documentation on several personnel issues.
5. Continue the cleaning and reorganizing of the Human Resources file room.

6. Continue participation in the monthly LMC meetings.
7. Continue to work on revision of the City Safety Manual.

CONVENTION AND VISITORS BUREAU
Director, Marcy Bryant

Visitor Center Update

The Center is open 1-4 p.m. Monday-Friday. There is signage regarding social distancing and the mask requirement on the exterior doors and throughout the Center.

Show Me Grant

The WCVB was notified by the Missouri Division of Tourism the organization is eligible to receive up to \$105,501 in funding from the Show Me Grant. This is a reimbursement grant. Applications are due no later than August 20. Reimbursement requests must be submitted by November 15. The WCVB Board will approve the submission at the August WCVB Board meeting.

Eligible expenses include payroll, marketing services and PPE for the Visitor Center. The grant allows for reimbursement for event PPE, but it stipulates if the event is NOT held the organization can NOT apply for reimbursement. The WCVB would have to absorb those costs. Unfortunately, the WCVB's budget does not allow us to do that currently. The WCVB Board was presented a fiscally conservative proposal to assist nonprofits with events at the August WCVB Board meeting. The board approved purchasing up to three boxes of face masks for nonprofits to use at events. This is a first-come, first-serve program. The maximum allowed for the donation is \$600. The nonprofit must complete a form and exhibit they have a plan to offer a safe event for volunteers and participants.

Budget

2019-2020

The revised 2019-2020 budget was approved by the WCVB Board in May. With the Show Me Grant impacting FY 19-20 and 20-21, the board reviewed and approved another revised 2019-2020 budget at the August board meeting. The only revisions were in the revenue section and both revisions were positive! The lodging tax has come in higher than projected in May, so that account will be revised to reflect the increase.

2020-2021

The first draft of the 2020-2021 budget was presented for review to the board at the July meeting. This was prior to the notification regarding the Show Me Grant. The grant required numerous revisions to the budget draft presented in July.

The budget was presented for approval at the August board meeting. The board approved the budget for implementation.

Website

As per the agreement the WCVB signed with CivicPlus in 2017, the website-VisitWarrensburg.com is eligible for a redesign at no cost. The City site will be redesigned as well. I attended a meeting July 15 to discuss the project and timeline. This project will kick off the first of September. This would not be possible without the City's support by allowing us to utilize their agreement with CivicPlus. The WCVB was able to secure a redesigned website at a significantly lower cost.

Visitor Guide

The WCVB's visitor guide had to be put to the side as other priorities came forward and with the loss of our part-time communication coordinator. I am hopeful to pick up the pieces and continue with this project, so an updated guide is in distribution for early 2021.

WCVB 2020 Community Grant Program

Big Brothers Big Sisters Holiday Event-Home Tour & More: As of the report date, the event is has been altered. They are planning an event that day but have cancelled the evening part.

Blaine Whitworth Go Big or Go Home 5K was rescheduled for October.

Police Department Police Chief, Rich Lockhart

We have our first 2 graduates of the Airman Leadership School. Corporal Cher Miller and Officer Clint Polly completed the school and received their graduation certificates. Overall, this was a positive experience for not only the officers but also for the airmen. We will continue to participate in the program and evaluate its impact on the department. I was honored to be a guest lecturer during the session, providing leadership advice to the group.

I want to publicly thank the Rural Major Case Squad for its assistance with the August 1 homicide investigation. We hosted nearly 40 investigators and generated more than 90 leads. The work of the squad resulted in charging 2 individuals responsible for the death of Maliyah Lakey. The hard work of these investigators resulted in a swift resolution for Ms. Lakey's family. Additionally, having the individuals responsible for this shooting off the streets of Warrensburg, will give our community a sense of peace.

Fire Department Fire Chief, Robert Shaw

No report this meeting.

Parks Department
Director, Danielle Fesler

- The Nassif Lazy River Filtration Pump went out at the beginning of the week. Unfortunately we are not able to replace it before the end of the season.
- With the major storm at the end of July, our parks suffered some very serious flood damage. We are working with Greg and the insurance company to get an estimate on all of the damage this week.
- On August 5, we co-hosted Popsicles in the Park with Care Connection. We had about 30 seniors show up for a cool treat. It was great to see so many smiling faces that we haven't seen in months.
- Summer Day Camp wraps up its final week this week. It was great to have the kids back in our building and having fun, even if it was shorter this summer. We averaged about 40-50 campers each week, which is about half of our normal size.
- Fall sports are officially underway. Flag football, soccer, and volleyball teams have already or will start practices.
- At the next Park Board meeting I will be bringing the below items forward for approval. All of these items were bid out at the beginning of the year, but put on hold due to the pandemic. Now that we are nearing the end of the fiscal year, we have the funds to reallocate to these projects.
 - Remaining 3 flat roofs
 - Security Cameras
 - Locker Room Floors
- We've been having issues with the Pulsar unit in the indoor pool. This is the unit that helps to feed the chlorine bricks into the pool. We are working with MPM to replace the unit. The newer units are self-cleaning and should be a better system.
- Replacement pads for the AED's were ordered. This is a routine maintenance issue, as the pads expire about every year.
- Our office manager, Syerra Burnor turned in her 2 weeks' notice and resignation on August 14, so her last day with us will be Friday, August 28. She is going to pursue her education full-time. She will be missed.
- After putting group swimming lessons on a temporary pause, we are excited to announce that group lessons will resume again this fall. We've implemented several new COVID safety features, such as instructors will wear face shields when teaching and class sizes will be much smaller.
- We are working to fill two custodial positions. We are hopeful that as the students return, we will have more applicants.
- The outdoor digital sign is back up and running, there are still some panels need repair.
- WPR staff conducted a tour of the Community Center for Warrensburg R6 School District administrators and 35 new teachers on August 12.
- Social Media - We continue to follow a regular schedule for Facebook Posts, Twitter Tweets, and Email Blasters. Statistics are as follows:
 - 2-3 Facebook Posts daily; Statistics for the last 28 days include:

- Currently 6,745 Followers; Demographics: 81% Female, 18% Male, largest age group 25-34, 2nd largest 35-44; those 2 age groups make up 69% of our Followers
- The majority of our fans are from Warrensburg, followed by Sedalia, Knob Noster, Kansas City and WAFB
- We have reached 11,870 people in the last 28 days, with 3,228 Post Engagements, 1,143 Page Views and 82 Video Views
- 2-3 Twitter Tweets daily, with 3,241 Tweet Impressions in the last 28 days; # of Followers increased to 267
- We continue with our Friday FUNMail Email Newsletter. We have 4,751 Contacts on our current email list; with an Opening Rate consistently higher than the industry standard

Community Center Membership Numbers as of 8/19/2020

10 Punch Pass

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Aug-19	0	7	3	0	10	11%
Sep-19	0	6	9	0	15	50%
Oct-19	1	18	7	0	26	73%
Nov-19	0	7	4	0	11	-58%
Dec-19	0	8	7	0	15	36%
Jan-20	12	11	6	0	29	93%
Feb-20	5	9	7	0	21	-28%
Mar-20	0	3	6	0	9	-57%
Apr-20	0	0	0	0	0	-100%
May-20	0	0	0	0	0	#DIV/0!
Jun-20	1	1	1	0	3	#DIV/0!
Jul-20	1	4	4	0	9	200%
Aug-20	1	3	1	0	5	-44%

Annual Membership

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Aug-19	15	45	6	0	66	14%
Sep-19	19	49	6	0	74	12%
Oct-19	18	42	3	0	63	-15%
Nov-19	18	50	6	0	74	17%
Dec-19	16	53	6	0	75	1%
Jan-20	15	57	6	0	78	4%
Feb-20	17	58	7	0	82	5%
Mar-20	18	60	7	0	85	4%
Apr-20	18	60	7	0	85	0%
May-20	18	60	7	0	85	0%
Jun-20	18	60	7	0	85	0%
Jul-20	16	59	7	0	82	-4%
Aug-20	16	59	7	0	82	0%

Monthly

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Aug-19	273	207	19	20	519	2%
Sep-19	273	209	16	19	517	0%
Oct-19	268	214	17	21	520	1%
Nov-19	266	218	17	21	522	0%
Dec-19	260	222	21	20	523	0%
Jan-20	259	225	23	15	522	0%
Feb-20	287	244	25	16	572	10%
Mar-20	297	233	21	19	570	0%
Apr-20	297	233	21	19	570	0%
May-20	297	233	21	19	570	0%
Jun-20	279	231	26	13	549	-4%
Jul-20	261	202	29	1	493	-10%
Aug-20	240	180	25	1	446	-10%

Complimentary Memberships

	WPR Adult	WPR 50 plus	WPR Youth	Silver Sneakers	Total	Percent Change
Aug-19	34	7	12	4	57	19%
Sep-19	24	5	8	3	40	-30%
Oct-19	21	6	14	4	45	13%
Nov-19	36	7	26	4	73	62%
Dec-19	26	1	15	5	47	-36%
Jan-20	49	3	28	17	97	106%
Feb-20	33	8	24	5	70	-28%
Mar-20	18	3	11	2	34	-51%
Apr-20	0	0	0	0	0	-100%
May-20	0	0	0	0	0	#DIV/0!
Jun-20	18	0	7	1	26	#DIV/0!
Jul-20	75	4	39	2	120	362%
Aug-20	84	1	12	0	97	-19%

Membership Visits

	Adult Annual	50 Plus Annual	Youth Annual	Childcare Annual	Adult Monthly	50 Plus Monthly	Youth Monthly	Childcare Monthly	Adult WPR	50 plus WPR	Youth WPR	Silver Sneakers	Total	Percent Change
Aug-19	24	231	1	0	855	840	37	121	819	29	160	307	3424	-18%
Sep-19	40	217	4	0	708	722	19	78	552	16	109	252	2717	-21%
Oct-19	38	266	1	0	795	797	36	144	625	12	142	313	3169	17%
Nov-19	54	287	4	0	955	927	42	151	889	15	256	363	3943	24%
Dec-19	20	244	6	0	693	638	46	80	783	7	210	270	2997	-24%
Jan-20	45	273	6	0	839	829	54	68	947	20	269	371	3721	24%
Feb-20	44	166	5	0	565	513	21	35	481	23	171	257	2281	-39%
Mar-20	39	190	1	0	641	638	23	38	419	14	223	267	2493	9%
Apr-20	0	0	0	0	0	0	0	0	0	0	0	0	0	-100%
May-20	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Jun-20	11	152	7	0	244	121	27	0	211	2	123	37	935	#DIV/0!
Jul-20	13	227	3	0	388	276	59	0	516	15	290	142	1929	106%
Aug-20	9	174	0	0	283	254	32	0	486	5	102	101	1446	-25%

Day Passes

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Aug-19	188	81	142	34	445	20%
Sep-19	160	80	208	12	460	3%
Oct-19	127	59	137	17	340	-26%
Nov-19	207	89	241	20	557	64%
Dec-19	249	90	295	13	647	16%
Jan-20	231	64	312	13	620	-4%
Feb-20	198	51	294	4	547	-12%
Mar-20	191	42	324	5	562	3%
Apr-20	0	0	0	0	0	-100%
May-20	0	0	0	0	0	#DIV/0!
Jun-20	28	10	98	0	136	#DIV/0!
Jul-20	113	35	155	0	303	123%
Aug-20	34	17	13	0	64	-79%

NET COURT RECEIVABLES COMPARISON

	A	B	C	D	E
1	MONTH	2018	2019	2020	2019 MONTHLY PROJECT.
2					
3	JANUARY	\$29,526.65	\$26,392.69	\$22,186.60	\$28,266.50
4					
5	FEBRUARY	\$26,958.61	\$32,372.75	\$27,892.61	\$28,266.50
6					
7	MARCH	\$29,888.22	\$32,558.28	\$20,770.37	\$28,266.50
8					
9	APRIL	\$29,439.56	\$30,856.44	\$8,044.44	\$28,266.50
10					
11	MAY	\$27,133.25	\$27,862.67	\$10,583.29	\$28,266.50
12					
13	JUNE	\$22,101.89	\$29,566.95	\$25,765.57	\$28,266.50
14					
15	JULY	\$21,265.85	\$23,905.10	\$14,701.31	\$28,266.50
16					
17	AUGUST	\$29,439.52	\$37,778.83		\$28,266.50
18					
19	SEPTEMBER	\$20,361.55	\$22,172.49		\$28,266.50
20					
21	OCTOBER	\$26,554.21	\$25,426.94		\$28,266.50
22					
23	NOVEMBER	\$23,293.64	\$21,809.57		\$28,266.50
24					
25	DECEMBER	\$21,016.20	\$27,735.98		\$28,266.50
26					
27					
28	TOTALS	\$306,979.15	\$338,438.69	\$129,944.19	\$339,198.00
29					
30	TO DATE COMPARISON	\$186,314.03	\$203,514.88	\$129,944.19	\$197,865.50
31	NET THRU JULY				
32					
33					
34					
35					
36					

TICKET ISSUANCE COMPARISON

	A	C	D	E	F
1	MONTH	2017	2018	2019	2020
2					
3	JAN	248 (189/59)	254 (187/67)	275 (187/88)	290 (228/62)
4					
5	FEB	307 (200/107)	217 (146/71)	229 (147/82)	208 (149/59)
6					
7	MARCH	378 (280/98)	207 (116/91)	335 (229/106)	216 (124/92)
8					
9	APRIL	203 (121/82)	212 (134/78)	315 (219/96)	57 (33/24)
10					
11	MAY	202 (132/70)	228 (137/91)	289 (187/102)	78 (38/40)
12					
13	JUNE	258 (183/75)	208 (131/77)	216 (147/69)	111 (68/43)
14					
15	JULY	259 (197/62)	211 (147/64)	282 (216/66)	112 (68/44)
16					
17	AUG	216 (145/71)	302 (203/99)	298 (216/82)	
18					
19	SEPT	302 (180/122)	281 (166/115)	309 (179/130)	
20					
21	OCT	245 (178/67)	346 (196/150)	345 (214/131)	
22					
23	NOV	261 (152/109)	285 (173/112)	218 (141/77)	
24					
25	DEC	287 (183/104)	225 (140/85)	220 (149/71)	
26					
27					
28	TOTALS	3,166	2,976	3,331	1,072
29		(2,140/1,026)	(1,876/1,100)	(2,231/1,100)	(708/364)
30					
31	THRU JULY	1,855(1,302/553)	1,537 (998/539)	1,941(1,332/609)	1,072 (708/364)
32					
33					
34	Completed 8/7/20				
35					
36	NOTE:	(TRAFFIC/OTHER)			
37					
38					