



**City Council Agenda
Wednesday, June 24, 2020
9:00 A.M.
200 S. Holden
Warrensburg, MO 64093**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87998457170?pwd=K2Rkb2ppU0IMMFY3dDFXMDQrTDk1Zz09>
Password: 895604

Or iPhone one-tap :

US: +13126266799,,87998457170#,,,,0#,,895604# or
+16465588656,,87998457170#,,,,0#,,895604#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1
669 900 9128 or +1 253 215 8782

Webinar ID: 879 9845 7170

Password: 895604

International numbers available: <https://us02web.zoom.us/j/87998457170?pwd=K2Rkb2ppU0IMMFY3dDFXMDQrTDk1Zz09>

1. 9:00 A.M. Call To Order Special City Council Meeting
2. Roll Call
3. Adoption Of Agenda
4. Other Business
 - 4.i. Budget Discussion Between Staff And Council In Preparation For FY 2020/21
Will include Virtual Tours/Presentations from Departments

Street: [HTTPS://YOUTU.BE/LPEGPVIB1KI](https://youtu.be/LPEGPVIB1KI)

IT: [HTTPS://YOUTU.BE/F5HKWNQUDY8](https://youtu.be/F5HKWNQUDY8)

WWTP: [HTTPS://YOUTU.BE/XHEEEIGWZWO](https://youtu.be/XHEEEIGWZWO)

FD: [HTTPS://YOUTU.BE/TNDLEDOA_WE](https://youtu.be/TNDLEDOA_WE)

PD: [HTTPS://YOUTU.BE/QUDG3OLKPK8](https://youtu.be/QUDG3OLKPK8)

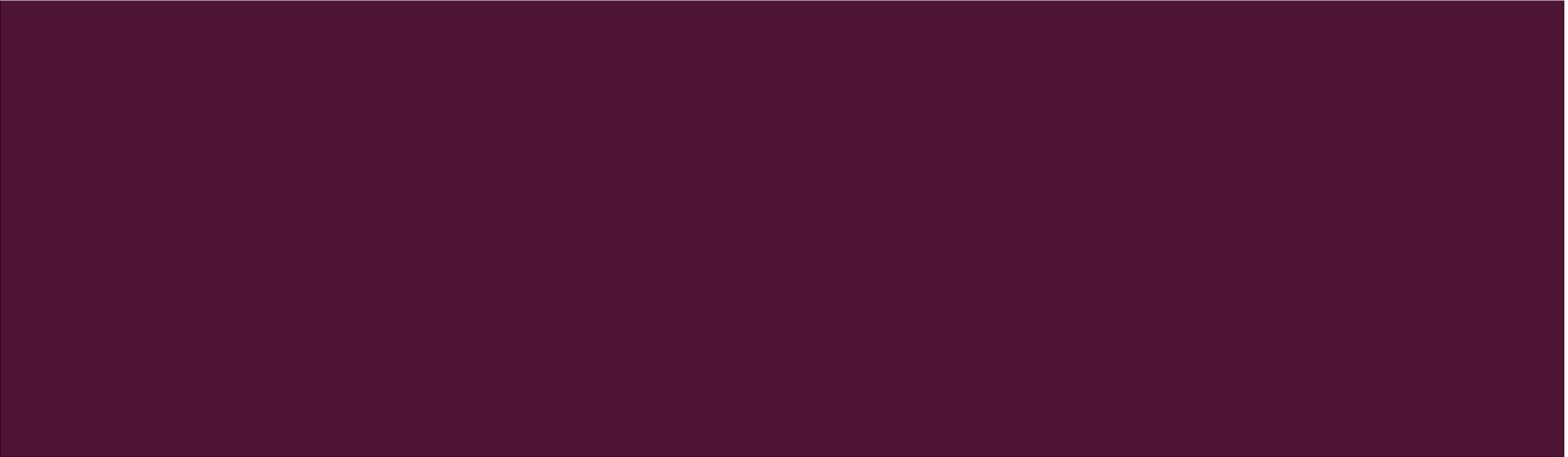
Documents:

2020 PARKS AND REC COUNCIL TOUR-PDF.PDF
CINDY.CITY.CLERK.2020-PDF.PDF
FINANCE - WELCOME_COUNCIL-PDF.PDF
HR 2020 COUNCIL TOUR-PDF.PDF
WCVB VIRTUAL TOUR 2020-PDF.PDF



WARRENSBURG PARKS AND RECREATION

DEPARTMENT TOUR



DEPARTMENT OVERVIEW

- 12 full-time staff
 - Danielle Fesler – Director
 - Jeff Coleman – Park Operations Superintendent
 - Jeff Imboden – Business and Information Specialist
 - Grace Joseph – Recreation Superintendent
 - Alex Threlkeld – Recreation Supervisor of Programs and Events
 - Teresa Romanowicz – Recreation Supervisor of Fitness
 - Brendon Zachery – Recreation Supervisor of Sports
 - Syerra Burnor – Office Manager
 - Rob Burrows – Park Maintenance
 - Travis Wright – Park Maintenance
 - Chris Armstrong – Indoor Crew Leader
 - Ryan Carroll – Park Maintenance
- 100-150 part-time staff





BLIND BOONE PARK

■ Located at 402 West Pine Street, the park landscaping is extensive and creates a peaceful and tranquil environment. The most prominent feature is a statue that honors John William “Blind” Boone, a musician who hailed from Warrensburg.

■ EXISTING FACILITIES

- Restroom
- Gazebo (available for reservation, with electricity)
- Sensory Garden
- Shuffleboard Court
- Horseshoe Pit
- Bronze Sculpture (with written/audio information)
- Picnic Tables
- Benches

GROVER PARK

■ Located at 445 East Gay Street and contains many facilities in a centralized location, including Warrensburg Community Center.

■ EXISTING FACILITIES

- Community Center
- Nassif Aquatic Center
- ABC Building
- Tennis Courts (8)
- Skatepark
- Maintenance Building
- Gazebo
- Small Picnic Shelters (2, available for reservation)
- Picnic Shelter (available for reservation, with electricity)
- Youth Softball Field (Buford Field)



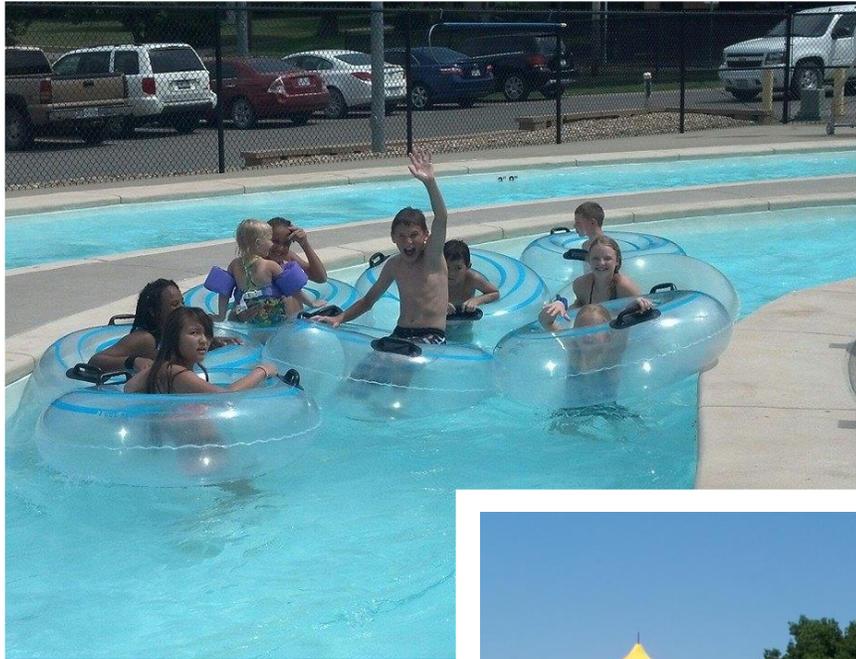


ABC BUILDING

415 COMMANDER DRIVE

AVAILABLE FOR RENTALS AND USED DURING SUMMER DAY CAMP





NASSIF AQUATIC CENTER

- Located at 428 Mill Street
- Alex S. Nassif donated 100% of his life's savings after he passed away. He donated money to the department to build a place where children could swim. Because of his generosity, Nassif Aquatic Center was able to be built.
- Features:
 - Lap Pool (6 lane, 25 yard)
 - Therapeutic Pool
 - Zero Depth Leisure Pool (fountains, children's slide, lazy river, 2-story slide)
 - Cabanas available for reservations

WARRENSBURG COMMUNITY CENTER

■ 445 E Gay

■ 54,000 Sq Ft building

■ Amenities:

- Gymnasium (6 basketball goals or 2 volleyball courts)
- 1/10-mile Walking/Jogging Track o Game Room
- Fitness Area
- Aerobics Room
- Craft Room
- Meeting Room
- Child Care during workouts
- Multi-purpose Room (1 Large; Subdivided Tri-Section; 200 seat capacity)
- Kitchen
- Senior Center Indoor Aquatics
- Parks and Recreation Office



CAVE HOLLOW PARK

■ 1001 W Gay Street

■ Amenities:

- Baseball/Softball Fields (Jerry Rich Field and Rotary Field)
- Restroom
- Walking Trail (1/2 mile)
- 2 Playgrounds, one All-Inclusive
- Nature Area
- Dog Park



CULP PARK

- 311 Hale Lake Rd
- Amenities
 - 50 acres
 - Hiking trail
 - Nature areas





HAWTHORNE PARK

■ 815 Hawthorne

■ Amenities:

- Playground
- Picnic Shelter
- Walking Trail



LION'S LAKE PARK

■ 518 Southwest Blvd

■ Amenities:

- 33.6 acres
- Fountain installed in the lake
- Fishing Lake (no swimming; boating with electric trolling motor or no motor)
- Benches
- Picnic Shelters (2)
- Picnic Tables and Grills
- Youth Softball/Baseball Field
- Batting Cage
- Restroom/Concession
- Playground



MARR PARK

- 1400 Broad Street
- The Warrensburg Optimist Club has dedicated many hours and funds to help maintain this park.
- Amenities:
 - 11.6 acres
 - Walking Trail (1/2 mile)
 - Bridges (3)
 - Benches
 - Basketball (1/2 court)
 - Picnic Shelter
 - Restroom
 - Playground
 - Disc Golf Course (9-hole)





SHEPHERD PARK

■ 608 N College Ave

■ Mr. C.A. Shepard donated the majority of the property for the park in 1930. Dr. J.H. Scarborough donated two lots on the south side of the park, and this area is known as Scarborough Hill.

■ Amenities:

- Playground
- Restroom
- Picnic Shelter
- Benches
- Picnic Tables and Grills
- Big Brother Big Sister House of Johnson County, Missouri





WEST PARK

■ 35 S.W. 101 Road

■ 169.7 Acres

■ Amenities:

- Softball/Baseball Fields (3, including Legion Field)
- Batting Cage
- Restroom/Concession
- Press Box
- Picnic Shelter
- Playground
- Soccer Fields
- Nature Trail (1 mile)
- Turkey Foot Prairie Preserve



City Of Warrensburg

CITY CLERK

ESSENTAIL FUNCTIONS

Maintains Accurate and Efficient City Documents.

The City Clerk is responsible for the Preservation and Destruction of Current and Historical Records.



City Of Warrensburg

***City Council meetings and meetings
of the City Boards and Commissions
Must Comply with Missouri's
Sunshine Law.***

***This Office Coordinates Responses
of Requests for Public Information
With the Guidance of the Mayor and***



City Of Warrensburg

City Council, the City Clerk writes proclamations to recognize individuals.

An Up-to-date Listing of the City's Boards and Commissions Is Available. This past year over 40 Ordinances and 10 Resolutions were passed by the City Council. These numbers are lower than normal due to COVID-19.

All Ordinances are Codified Annually.



City Of Warrensburg

***The Clerk is responsible for the efficient
management of City elections.***



City Of Warrensburg

PROCESS FOR PASSING ORDINANCES

Before passage, the title must be read two (2) times. Both readings may occur at a single meeting. There are two votes on an ordinance.

A Council member will make a motion as follows: “I move that said bill be passed to second reading by title”. Roll is then called and if there is one or more “no” votes, no further action will take place at that meeting.



City Of Warrensburg

The bill will be placed on the agenda of a future City Council meeting. If there is a unanimous “yes” vote to read the bill for a second time, the title of the bill is then read again. A second roll call is then taken and Council members vote for passage or rejection of the proposed bill. If three or more vote for passage of the bill, it becomes an ordinance and goes into effect immediately.



City Of Warrensburg

PROCESS FOR APPROVING RESOLUTIONS

A Resolution is read only once. After the title is read and discussion, all that is required is a motion by a Council member for passage which is stated as follows: “I move that the resolution be adopted.”

Roll is then called and the resolution passes if three or more members vote for adoption.



City Of Warrensburg

WELCOME

TO THE

CITY OF WARRENSBURG

GLAD YOU ARE HERE



City Of Warrensburg

HOPE YOU

ENJOY THE

TOUR

MEET OUR

FINANCE STAFF



City Of Warrensburg

FINANCE STAFF

MARCELLA MCCOY

FINANCE DIRECTOR

RACHEL DENFELD

ACCOUNTANT

TONI YOST

FINANCE ASSISTANT/AP/CIP



City Of Warrensburg

JEANIE MCMURPHY

CUSTOMER SERVICE

CHRIS ROGERS

CUSTOMER SERVICE

CAREY WEST

SEWER COLLECTIONS SPECIALIST

VICKIE WRIGHT

SEWER BILLING SPECIALIST

CARL LARKERBRINK

CITY COLLECTOR/CUSTOMER SERVICE MGR.



City Of Warrensburg

Hi I'm Marcella



WHAT DO I DO?

FINANCE DIRECTOR

***PROVIDE GENERAL FINANCIAL COUNSEL &
OVERALL FISCAL MANAGEMENT OF THE CITY
OVERSEES THE OPERATIONS
OF THE FINANCE DEPARTMENT***



City Of Warrensburg

Hi I'm Rachel



WHAT DO I DO?

ACCOUNTANT

PROCESS PAYROLL

ASSIST IN THE BUDGET & AUDIT PROCESS

BACK-UP FOR ACCOUNTS PAYABLE



City Of Warrensburg

Hi I'm Toni



WHAT DO I DO?

ACCOUNTS PAYABLE/CIP

PROCESS PO's TO PAY BILLS

PRINT CHECKS

FIXED ASSETS & CIP



City Of Warrensburg

Hi I'm Jeanie



Hi I'm Chris



WHAT DO WE DO?

CUSTOMER SERVICE

GREET & ASSIST WALK-IN/PHONE CUSTOMERS

PROCESS BUSINESS/DOG LICENSES

GARAGE SALE PERMITS



City Of Warrensburg

Hi I'm Carey



WHAT DO I DO?

UTILITY COLLECTIONS

PROCESSES SEWER PAYMENTS

PROVIDE BACK-UP FOR SEWER BILLING

ASSISTS WALK-IN/PHONE CUSTOMERS

WITH UTILITY QUESTIONS



City Of Warrensburg

Hi I'm Vickie



WHAT DO I DO?

UTILITY BILLING

PROCESS SEWER BILLS

PROVIDE BACK-UP FOR SEWER PAYMENTS

ASSISTS WALK-IN/PHONE CUSTOMERS

WITH UTILITY QUESTIONS



City Of Warrensburg

Hi I'm Carl



**WHAT DO I DO?
CITY COLLECTOR/
CUSTOMER SERVICE MANAGER**

**OVERSEES FRONT DESK AREA
OVERSEES UTILITY COLLECTIONS/BILLING
PROVIDE BACK-UP FOR ALL ASPECTS
OF RECEPTION/COLLECTIONS/UTILITY
ASSISTS WALK-IN/PHONE CUSTOMERS
WITH COMPLAINTS OR OTHER ISSUES**

THANKS FOR VISITING



HAVE A GREAT DAY



City of Warrensburg

WELCOME
TO THE
CITY OF WARRENSBURG
GLAD YOU ARE HERE



City of Warrensburg

HOPE YOU
ENJOY THE
TOUR
MEET OUR
HUMAN RESOURCES STAFF



GREG McCULLOUGH
HUMAN RESOURCES DIRECTOR



KATHY HENSON
HUMAN RESOURCES ASSISTANT



City of Warrensburg

HUMAN RESOURCES GENERAL FUNCTIONS

ADMINISTER AND COORDINATE PERSONNEL SYSTEMS AND POLICIES

PREPARE, COORDINATE, DEVELOP, REVIEW & UPDATE PERSONNEL POLICY

MAINTAIN COMPLIANCE WITH ALL LOCAL, STATE, AND FEDERAL LAW PERTAINING TO
HUMAN RESOURCES

ADMINISTER AND MONITOR CITY BENEFITS PLANS

EVALUATE AND RECOMMEND UPDATES TO CITY COMPENSATION PLANS

DEVELOP AND MAINTAIN PERFORMANCE EVALUATION SYSTEM

DIRECT AND COORDINATE WORKER'S COMPENSATION PROGRAM

COORDINATE DRUG FREE WORKPLACE ACTIVITIES

MAINTAIN OFFICIAL PERSONNEL INFORMATION AND FILES



City of Warrensburg

RECENT ACCOMPLISHMENTS

IMPLEMENTED INSPERITY PERFORMSMART PERFORMANCE EVALUATION SYSTEM

IMPLEMENTED WELLNESS PROGRAM WITH PREMIUM CREDITS

REESTABLISHED THE SAFETY COMMITTEE TO IMPROVE WORKERS COMPENSATION COSTS

COORDINATING WITH INSURANCE BROKER TO ESTABLISH AND MONITOR EXCEPTIONAL BENEFITS PROGRAM

DEVELOPED ELECTRONIC APPLICATION SYSTEMS

CONTINUED TO ASSIST MR. STEWART IN CREATING POLICIES AND PROCEDURES TO RESPOND TO RECENT ENVIRONMENTAL CHALLENGES



City of Warrensburg

FUTURE INITIATIVES

CONTINUE TO ASSIST MR. STEWART WITH NEW ENVIRONMENTAL CHALLENGES

CONTINUE TO MONITOR AND MAKE CHANGES TO BENEFITS PROGRAMS

ANALYZE AND MAKE RECOMMENDATIONS REGARDING COMPENSATION SYSTEM AND CHANGES FOR PAY RANGES BASED UPON ANALYSIS OF AUSTIN PETERS STUDY GROUP

CONTINUE TO WORK WITH SAFETY COMMITTEE TO REVISE SAFETY MANUAL

CONTINUE TO DEVELOP OUR WELLNESS PROGRAM TO ASSIST IN MOVING TOWARDS A SELF-FUNDED MEDICAL BENEFIT PROGRAM

UPDATE AND PUBLISH PERSONNEL POLICY MANUAL ELECTRONICALLY ON INTRANET

CONTINUE PROVIDING CITY WITH UP TO DATE AND PROFESSIONAL HUMAN RESOURCE SERVICES

WCVB VIRTUAL TOUR

Warrensburg
MISSOURI
SMALL TOWN + BIG SOUL



WARRENSBURG VISITOR CENTER
407A EAST RUSSELL AVE, ST. 2

WARRENSBURG VISITOR CENTER

The WCVB operates the Warrensburg Visitor Center.

The Center relocated July 2019 to 407A East Russell Ave, Ste. 2.

A three-year lease signed April 2019.

Funded by the lodging tax.



Signage



Exterior Entry

WARRENSBURG VISITOR CENTER

The Center (1,100 sq ft) offers:

- Front Lobby
- Director's Office
- Two Storage/Work Area
- Two Restrooms



WARRENSBURG VISITOR CENTER

Open: 1-4 p.m. Monday-Friday

Distribute community information and brochures for Missouri tourist areas

Staff (1): Tourism Director

