



**City Council Agenda
Monday, June 22, 2020
7:00 P.M.**

**200 S. Holden
Warrensburg, MO 64093**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89623021669?pwd=YTRCR2hIODhQb0MwbWVFeWloQIBNQT09>

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1. 7:00 P.M. Call To Order Regular City Council Meeting
2. Roll Call
3. Approval Of City Council Minutes

3.I. City Council Minutes 6/15/2020

Documents:

[CITY.COUNCIL.MEETING.JUNE.15.2020.PDF](#)

4. Adoption Of Agenda

5. Other Business

5.I. Revenue Projections Year-End 2020 And Fiscal Year 2021

Documents:

[REVENUE PROJECTIONS FOR 6-22-20.PDF](#)
[GENERAL FUND REVENUE.PDF](#)
[CAPITAL IMPROVEMENT TRANSPORTATION REVENUE.PDF](#)
[CAPITAL IMPROVEMENT HALF CENT SALES TAX WORKSHEET.PDF](#)
[GO BOND REVENUE.PDF](#)

5.II. Community Funding Agreements Fiscal Year 2021

Presentation and discussion from each of the Community Agencies request for funding and programs provided.

Each year the City partners with several civic organizations and provided funding for certain activities and services provided by these organizations. Each of the organizations has proposed programs and funding requests for Fiscal Year 2021.

Presentation in the following order:

Tracy Walkup - OATS 2021 Proposal
William Berniew - 2021 Depot Request
Norman Lucas - Pioneer Trails Regional Planning Commission 2021 Agreement
Tracy Brantner - Whitman Area Leadership Council 2021 Request
Dana Phelps - Big Brothers Big Sisters 2021 Request - via Zoom
Jill Purvis - Warrensburg Main Street 2021 Funding Request
Tracy Brantner - Johnson Count Economic Development Corporation 2021 Funding Request

Documents:

[OATS TRANSIT WBG PROPOSAL.PDF](#)
[2020-21 DEPOT REQUEST.PDF](#)
[FY21 WARENSBURG MEMO OF AGREEMENT PTRPC.PDF](#)
[WALC_CITYWRBG_FY20-21_REQUESTFORCFS_6_1_20.PDF](#)
[CITY OF WARRENSBURG REQUEST LETTER 2020.PDF](#)
[WARRENSBURGMAIN STREET.PDF](#)
[06_01_20_JCEDC_RFF_CITYWRBG_PRESENTATION.PDF](#)

6. Appearances To The Council Not Listed On The Agenda

7. Mayoral Appointment/S

8. Miscellaneous Matters From The Mayor And/Or City Council

CITY COUNCIL MEETING OF JUNE 15, 2020

A meeting of the Warrensburg City Council was held on June 15, 2020, at 102 S. Holden and via Zoom, with Mayor Casey Lund presiding. Roll was called as follows, Present were: Brooks, Jacobs, Holmberg, Allen, Lund. Absent: none.

The minutes of the May 11, 2020, City Council meeting were considered. Jacobs moved to approve the minutes of the May 11, 2020, City Council meeting. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

The adoption of the agenda was considered. Holmberg moved to adopt the agenda. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

Bill No. 6-1-20 being for an Ordinance Accepting the Public Improvements Associated with a Development Agreement Between the City of Warrensburg and Dream Team Properties, LLC, (Domino's Pizza) Including Street and Curb for Maintenance by the City of Warrensburg, Missouri, was read for the first time by title. Assistant City Manager Danielle Dulin said construction of new curbing and sidewalk was a requirement for this project because of the new building. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5580.

Bill No 6-2-20 being for an Ordinance Vacating the Alley Located Between Lots 32 and 33 in Mary Depp's Addition to the City of Warrensburg, Missouri. Dulin said the alley was originally plated but was never used for access nor for any of the utilities. She said the petitioner would like to vacate the alley. Brooks moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5581.

Bill No. 6-3-20 being for an Ordinance Approving and Accepting the Final Plat of Mary Depp's Addition Replat of Lots 32, 33, and 34, Block 6, a Subdivision in the City of Warrensburg, Missouri, Located at 620, 622, and 626 W. Market Street was read for the first time by title. Community Development Director Barbara Carroll said the applicant plans to develop three new lots with duplexes. She said there are existing duplexes to the east and north, and to the west and south are single-family homes. Carroll said the Planning and Zoning Commission considered this at their last meeting and recommended approval with a condition that the existing structure be demolished before the plat is recorded. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5582.

Bill No. 6-4-20 being for an Ordinance Declaring the Election of Two Council Members for a Three-Year Term at the General Election Held on Tuesday, June 2, 2020, was read for the first time by title. City Clerk Cindy Gabel said Casey Lund was re-elected for a second term, and Jim Kushner was elected for the first term on the City Council. She said the City received the official election results from the Johnson County Clerk. Jacobs moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was

called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5583.

As there was no further business, the Council Sine and Die.

Gabel swore in newly-elected Council members Casey Lund and Jim Kushner for three-year terms to which they were elected on June 2, 2020.

Casey Lund, Mayor

Attest:

Cindy Gabel, City Clerk

Mayor Casey Lund called the meeting to order. Roll as called as follows: Present were: Brooks, Jacobs, Holmberg, Kushner, Lund. Absent: none.

The adoption of the agenda was considered. Jacobs moved to adopt the agenda. Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none.

The Election of Mayor was considered. Council member Holmberg moved to nominate Bryan Jacobs as Mayor. Mayor Jacobs nominated Scott Holmberg as Chairman Pro Tem. Both were elected unanimously.

Bill No. 6-5-20 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Procurement Contract with Trojan Technologies for the East Wastewater Treatment Plant UV Upgrade Project, in the City of Warrensburg, Missouri, was read for the first time by title. Dulin said after the upgrade of the West Wastewater Plant UV Equipment, it was determined that the same equipment should be used for the East Wastewater Treatment Plant. Dulin said they are recommending the equipment be purchased directly from the manufacturer so the charge will be the same for the West Plant as the East Plant. She said the discount is approximately \$30,000, and the total cost of the equipment is \$349,951. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5584.

Bill No. 6-6-20 being for an Ordinance of the City of Warrensburg Ratifying the Declaration of Emergency of the City Manager Dated May 29, 2020, Ratifying Regulations Adopted Thereunder, and Extending the Duration of the Emergency Declaration Pending Further Action by the City Council was read for the first time by title. City Manager Harold Stewart said in the City Code the City Manager has the authority to declare a state of emergency. He said this was done in March because of COVID-19 since no one knew when it would go away. Stewart said

with the recent change announced by Governor Parson, Stewart said he felt it was an appropriate time to remove some of the restrictions. He said this would help businesses with applications, building permits and plats through December 30, 2020. Stewart said this is to be consistent with the state; however, the City is still eligible for FEMA funds. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Said bill was declared duly adopted and given Ordinance No. 5585.

In Other Business was Discussion of Mayoral Appointments and Mayor Jacobs said Robin Allen will need to be replaced on the Traffic Commission. The other appointments will be discussed at a future meeting.

Former Mayor Casey Lund was presented a framed gavel and thanked for his year of excellent service as Mayor to the citizens of the City of Warrensburg.

In Other Business, Jill Purvis, Executive Director for Main Street, gave an annual presentation and highlighted the activities of Main Street. She said she appreciates the City's financial support. Purvis summarized the many on-going activities of Main Street and said they are concerned about future funding because of COVID-19. She said if anyone has questions, please contact their office.

Also in Other Business, Purvis said she is requesting approval of Main Street's Annual Program Renewal. She said this is an agreement with the City and the State of Missouri Main Street that should be renewed annually. Purvis said Warrensburg's Main Street is one of seven (7) that is accredited in the State of Missouri. Holmberg moved to approve the agreement with the State of Missouri. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Carried unanimously.

In Other Business was a Report from Phil Miller concerning the Energy and Sustainability Task Force. Miller, the Chairman of the Task Force, reviewed the group's activities this past year. He explained the Show Me PACE program was approved, and the City will begin work with businesses and non-profits to promote energy improvements. Miller said the group is recommending the solar array be placed on the ground, rather than the roof of the fire station, if possible.

Miller said his group is thankful for the additional help they are receiving from Assistant City Manager, Danielle Dulin. He said this will improve communication between the task force and City as work continues in different areas.

Miller said the City needs to improve efficiency and save money in addition to looking for ways to promote funding such as through the collection of franchise fees. He said the task force is looking at ways to improve recycling and yard waste collection in the alley between Pine and Culton Streets. Miller said they are also checking into ways to reduce water runoff from properties which would also be beneficial to the City's storm water system.

In Other Business was Discussion of Sewer Shutoffs and Late Fees. Stewart said to alleviate the financial burden during COVID-19, no sewer shutoffs were scheduled, and no penalties were assessed to any of the sewer accounts. He said Finance Director, Marcella McCoy, will continue discussions on this subject of how long fees should be waived on customer accounts.

McCoy said no penalties have been assessed on customer's accounts, but the department has

continued to place hang tags on customer's doors. She said this has prompted a few payments; however, McCoy said Missouri American Water is also not disconnecting service to customers for non-payment. She said some accounts are becoming a significant amount of money. McCoy said the City does allow payment agreements but not for more than six (6) months. She said the department is asking for direction on how long to continue the current process for delinquent accounts.

Mayor Jacobs said it sounds like the number of accounts has not necessarily changed, just the dollar amount of the delinquent accounts. The Mayor asked if the names continue to be the same as the ones prior to COVID-19, and McCoy said yes. She said currently there is \$20,000 due in late fees. After discussion of the late fees, Brooks moved to apply penalties to overdue accounts beginning July 1, 2020, and shutoffs will resume when Missouri American Water begins shutoffs for non-payment. Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none. Carried unanimously.

In the City Manager's Report, Stewart thanked Robin Allen for her service on the City Council. He also thanked Casey Lund for his service as Mayor this past year, and said he looked forward to working with newly elected Mayor Bryan Jacobs. Stewart said he has worked with Jim Kushner in the past and looks forward to working with him again.

Stewart updated the Mayor and City Council on the CARE'S ACT Funding City staff has been working on. He said it will be submitted to the County within the next few days. Stewart said this request is for reimbursement of some funds between March and May. He said there will be another phase of the CARE'S ACT.

Stewart introduced his new Management Intern, Mason Floyd, who is attending the meeting via Zoom.

In the Finance Report, McCoy said some of the budget will be discussed in sections beginning during the City Council meeting on Monday, June 15, 2020. Wednesday, June 24, 2020, will be a Zoom meeting at 9:00 a.m. for department heads to give a virtual tour. The Strategic Planning meeting will be held on Thursday, June 25, 2020, at 9:00 a.m. at City Council Chambers.

Chairman Pro Tem Scott Holmberg said he would like to thank Police Chief Rich Lockhart and the members of the Police Department that have done extra work in the community. Holmberg said he is hearing a lot of positive comments about the department, and asked this information be shared with others.

Lund moved to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.
- (2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.
- (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- (12) Documents or any documents related to a negotiated contract until a contract is

executed, or all proposals are rejected.

- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Yes: Brooks, Jacobs, Holmberg, Kushner, Lund. No: none. Carried unanimously.

As there was no further business, the meeting was adjourned to the closed session.

Bryan Jacobs, Mayor

Attest:

Cindy Gabel, City Clerk



Director of Finance Report

June 22, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

Introduction

The purpose of this memo is to begin the discussions for Fiscal Year 2021 Budget. The following will outline trends of revenue for Fiscal Year 2020 followed by the projected year-end Fiscal Year 2020 revenue projections and the Fiscal Year 2021 revenue projections for the primary governmental funds for the City. Those funds include General Fund, Capital Improvement Transportation, Capital Improvement Half Cent Sales Tax, and the General Obligation Bond Fund.

Discussion

Let us begin with what everyone basically already knows, in that we are in an uncertain time dealing with the COVID-19 pandemic. I do not know that any one of us has every experienced this situation in our lives. I personally, do not care to deal with it again soon. But that is not what we are here to discuss.

This evening we need to discuss the revenue collected for Fiscal Year 2020 and what more we expect to collect to complete the year with a balanced budget. Revenue collected for Fiscal Year 2020 has been meeting budget projections and exceeding revenue collection in Fiscal Year 2019. However, I believe that is going to change in the coming months.

General Fund

The first fund to discuss is General Fund. General Fund, as you know, is the basic operating fund for the City. Most all services are administered through General Fund. Revenue in General Fund includes property taxes, sales taxes, franchise fees, grants, licenses, fines, permits and numerous other items. Sales tax generates about forty percent (40%) of the total revenue collected in General Fund. There is some indication that sales tax will start decline. However, the City has currently not seen that take place through June receipts. The Fuel and Motor Vehicle taxes have decreased the last couple of months by nearly twenty percent (20%). I am anticipating a similar decrease in sales tax revenue.

The Use Tax revenue has been surprisingly more the last three months. Maybe it should not be such a surprise. If patrons are purchasing on-line what was purchased in the brick and mortar stores, then there should be an increase in the Use Tax. Use Tax will not make up the entire difference in Sales Tax because not all on-line sales are taxable.

Sales Tax numbers are developed looking at the ten-year actual collection average. The average is then reduced each quarter throughout Fiscal Year 2021. First quarter Fiscal Year 2021, October through December is projected twenty percent (20%) lower, then fifteen percent (15%) second quarter, ten percent (10%) third quarter and five percent (5%) fourth quarter. Overall Fiscal Year 2021 sales tax projections decrease. By using the phased in approach

there is conservative estimates in the projection and a little optimism that the economy will improve in the next fifteen months. Additionally, upon receipt of the July sales tax, these numbers may be revised either up or down.

So, based on the data collected and some general projections, here is the projected revenue collections anticipated for year-end 2020 and the proposed Fiscal Year 2021 revenue.

General Fund	2020 Current Budget	2020 Projected Budget	2021 Proposed Budget
Property Taxes	\$ 854,500	\$ 856,000	\$ 855,500
Sales Taxes	4,674,000	4,385,000	3,648,000
Franchise Fees	2,653,000	2,552,000	2,507,000
Lodging Tax	288,000	195,000	215,000
Grants	244,000	85,200	105,700
Licenses & Permits	226,990	194,990	194,990
Fines	332,100	332,100	332,100
Misc Services	338,000	275,200	336,500
IntraGovernment Transfers	842,520	841,670	842,520
Asset Sales/Interest/Donations	177,420	160,140	122,470
Total General Fund Revenue	\$ 10,630,530	\$ 9,877,300	\$ 9,159,780

The chart on the following page shows the percentage breakdown of the types of revenue collected in General Fund. It reflects forty percent (40%) for sales tax and twenty-eight percent (28%) franchise fees.

Capital Improvement Transportation

Next, is the Capital Improvement Transportation Fund. This fund collects the Gasoline Tax, Motor Vehicle Sales Tax, and Motor Vehicle Fees. There is also some interest earning and possible grant revenue through MODOT. As mentioned, there has already been a decline in Gas Tax and Motor Vehicle Tax and Fees of nearly twenty percent (20%). Revenue received in June was down over twenty-five percent (25%) in Fuel, nearly forty percent (40%) in Vehicle Sales Tax and nearly twenty-nine percent (29%) in Vehicle Fees.

This fund provides for much of the street, storm and sidewalk improvements.

So, based on the data collected and some general projections, here is the projected revenue collections anticipated for year-end 2020 and the proposed Fiscal Year 2021 revenue.

Capital Improvement Transportation	2020 Current Budget	2020 Projected Budget	2021 Proposed Budget
Sales Tax	\$ 760,000	\$ 620,000	\$ 565,000
Grants	-	-	-
Fees/Interest/Transfers	100,000	83,700	78,500
Total Capital Improvement Transportation Revenue	\$ 860,000	\$ 703,700	\$ 643,500

Capital Improvement Half Cent Sales Tax

Next, is the Capital Improvement Half Cent Sales Tax Fund. This fund collects half-cent sales tax and is used primarily to pay debt for infrastructure improvements. There is also little interest earning and possible grant revenue opportunity. Like General Fund, the sales tax projections were completed using the quarterly phased reduction on the ten-year average.

The half cent sales tax is scheduled to sunset in 2025, however, debt payments are through 2029. There is a need for further discussion about this in the future.

Like the other funds presented, based on the data collected and some general projections, here is the projected revenue collections anticipated for year-end 2020 and the proposed Fiscal Year 2021 revenue.

Capital Improvement Half Cent Sale Tax Fund	2020 Current Budget	2020 Projected Budget	2021 Proposed Budget
Sales Tax	\$ 1,849,000	\$ 1,769,000	\$ 1,488,000
Grants	-	-	-
Fees/Interest/Transfers	17,000	6,022	3,500
Total Capital Improvement Half Cent Sales Tax Revenue	\$ 1,866,000	\$ 1,775,022	\$ 1,491,500

General Obligation Bonds Fund

The last fund to discuss this evening is the General Obligation Bond Fund. The fund was established upon the approved vote to collect a property tax debt levy on real estate and issue bonds to provide for equipment and infrastructure improvements. Property taxes is collected as in General Fund. Fiscal Year 2021 revenue does not include a reassessment of property taxes, so there is a small increase in the projected budgets for year-end 2020 and Fiscal Year 2021. The tax levy was first collected in Fiscal Year 2017-2018. Projected revenues are based on the collections and the assessed values provided by the County each year. The sole purpose of this fund is to collect the property tax, record any bond issuances and pay the annual debt service.

The following table shows the projected revenue collections anticipated for year-end 2020 and the proposed Fiscal Year 2021 revenue.

General Obligation Bond Fund	2020 Current Budget	2020 Projected Budget	2021 Proposed Budget
Property Taxes	\$ 1,075,000	\$ 1,093,300	\$ 1,114,300
Intragovernmental/Interest	-	-	-
Bond/Lease Proceeds	6,000	8,200	3,300
General Obligation Bond Fund Revenue	\$ 1,081,000	\$ 1,101,500	\$ 1,117,600

Conclusion

This memo provides the projected revenue for the primary governmental funds for the City as we begin budget development for Fiscal Year 2021. I mentioned that these numbers may be revised up or down based on July receipts in anticipation of reduction in sales tax collections.

Account Number	Account Name	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	2020-2021
		Total Activity	Total Activity	Total Activity	Total Activity	Total Budget	YTD Activity Through June	Total Budget 20AMEND	Total Budget 21
110-51105	PROPERTY TAX - CURRENT	706,611.82	722,207.91	741,220.36	744,116.08	775,000.00	757,680.73	775,000.00	775,000.00
110-51110	PROPERTY TAX - DELINQUENT	8,899.43	11,049.34	11,825.07	20,121.49	14,000.00	14,506.64	14,500.00	14,000.00
110-51115	RAILROAD TAX	33,318.62	34,482.74	35,933.62	33,867.79	32,000.00	33,009.26	33,000.00	33,000.00
110-51125	FINANCIAL INSTITUTION	3,486.12	3,310.14	2,252.08	3,573.17	3,500.00	3,418.75	3,500.00	3,500.00
110-51130	M & M SURTAX	27,277.21	27,080.51	27,199.97	28,790.88	30,000.00	29,165.09	30,000.00	30,000.00
	PROPERTY TAXES	779,593.20	798,130.64	818,431.10	830,469.41	854,500.00	837,780.47	856,000.00	855,500.00
110-51205	SALES TAX	3,264,141.00	3,158,556.18	3,391,924.71	3,430,061.82	3,475,000.00	2,572,551.15	3,240,000.00	2,760,000.00
110-51210	LAW ENFORCEMENT	832,974.33	817,939.81	878,009.93	878,551.72	870,000.00	654,493.13	825,000.00	645,000.00
110-51220	CIGARETTE TAX	33,627.49	31,838.53	30,506.14	26,624.58	28,000.00	20,588.19	25,000.00	25,000.00
110-51305	USE TAX	249,939.44	237,863.89	310,798.86	286,579.54	301,000.00	248,319.04	295,000.00	218,000.00
	SALES TAX	4,380,682.26	4,246,198.41	4,611,239.64	4,621,817.66	4,674,000.00	3,495,951.51	4,385,000.00	3,648,000.00
110-51405	FRANCHISE - ELECTRIC	1,537,785.54	1,545,476.14	1,667,413.49	1,572,877.81	1,671,000.00	1,094,426.46	1,570,000.00	1,525,000.00
110-51410	FRANCHISE - GAS	249,190.07	249,335.58	285,249.02	294,432.01	267,000.00	204,621.43	267,000.00	267,000.00
110-51415	FRANCHISE - WATER	208,916.77	241,981.41	262,796.83	282,739.81	276,000.00	205,105.36	276,000.00	276,000.00
110-51420	FRANCHISE - TELEPHONE	334,302.27	347,340.18	284,570.96	220,042.58	276,000.00	131,177.47	276,000.00	276,000.00
110-51425	FRANCHISE - CABLE TELEVISION	182,932.89	193,652.41	172,358.95	180,061.13	163,000.00	115,879.07	163,000.00	163,000.00
	FRANCHISE FEES	2,513,127.54	2,577,785.72	2,672,389.25	2,550,153.34	2,653,000.00	1,751,209.79	2,552,000.00	2,507,000.00
110-51905	TAXES - LODGING	106,646.69	115,447.08	160,217.43	202,126.42	288,000.00	164,852.60	195,000.00	215,000.00
110-52105	GRANTS - FEDERAL	-	-	-	-	234,000.00	-	84,000.00	84,000.00
110-52200	GRANTS - STATE	1,391.98	-	-	-	-	-	-	-
110-52205	GRANTS - MODOT	-	-	-	-	-	-	-	-
110-52235	GRANTS - DEPT NATURAL RESOURCE	-	11,448.00	-	-	-	-	-	-
110-52240	GRANTS - DEPT OF CONSERVATION	-	9,925.00	9,715.00	-	10,000.00	-	-	10,000.00
110-52245	GRANTS - DEPT OF AGRICULTURE	-	-	-	-	-	-	-	-
110-52250	GRANTS - COMM ON HUMAN RIGHTS	-	-	-	-	-	-	-	-
110-52305	GRANTS - NON CATEGORIZED	-	8,500.00	-	1,200.00	-	1,200.00	1,200.00	11,700.00
	GRANTS	1,391.98	29,873.00	9,715.00	1,200.00	244,000.00	1,200.00	85,200.00	105,700.00
110-53105	LICENSE - BUSINESS	69,763.65	70,312.63	70,460.16	74,458.62	77,000.00	46,885.32	75,000.00	75,000.00
110-53110	LICENSE - CIGARETTE	384.00	396.00	420.00	396.00	400.00	276.00	400.00	400.00
110-53115	LICENSE - DOG	2,284.00	2,382.00	2,248.00	2,441.00	2,400.00	1,533.00	2,400.00	2,400.00
110-53120	LICENSE - LIQUOR	27,097.50	25,505.00	24,370.00	23,440.00	30,000.00	13,081.25	25,000.00	25,000.00
110-53205	PERMIT - BUILDING	76,482.62	85,285.86	117,027.06	96,014.17	80,000.00	39,867.43	55,000.00	55,000.00
110-53210	PERMIT - RIGHT OF WAY	32,000.80	34,178.75	30,345.00	30,830.00	36,000.00	40,150.00	36,000.00	36,000.00
110-53299	PERMIT - NON CATEGORIZED	412.00	397.00	301.00	297.00	390.00	99.00	390.00	390.00
110-54105	COMPENSATION	772.93	810.30	791.16	878.75	800.00	490.25	800.00	800.00
	LICENSES AND PERMITS	209,197.50	219,267.54	245,962.38	228,755.54	226,990.00	142,382.25	194,990.00	194,990.00

Account Number	Account Name	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	2020-2021
		Total Activity	Total Activity	Total Activity	Total Activity	Total Budget	YTD Activity Through June	Total Budget 20AMEND	Total Budget 21
110-54110	COURT	297,013.00	324,323.50	294,862.50	328,658.50	310,000.00	172,259.75	310,000.00	310,000.00
110-54115	DOMESTIC VIOLENCE	-	-	-	-	-	-	-	-
110-54120	INMATE SECURITY	3,132.50	3,283.50	3,178.50	3,562.50	3,600.00	1,987.50	3,600.00	3,600.00
110-54125	PARKING	-	-	730.00	-	-	-	-	-
110-54130	RECOUPMENT	-	-	-	-	-	-	-	-
110-54135	TRAINING	4,182.00	4,378.00	4,236.00	4,750.00	3,500.00	2,648.00	3,500.00	3,500.00
110-54140	VIOLATIONS	17,540.00	14,870.00	24,770.00	30,575.00	15,000.00	12,490.50	15,000.00	15,000.00
110-54145	SHERIFF RETIREMENT FUND	-	-	-	-	-	-	-	-
	FINES	321,867.50	346,855.00	327,777.00	367,546.00	332,100.00	189,385.75	332,100.00	332,100.00
110-55110	ADOPTIONS	55,847.75	51,553.73	43,993.00	54,694.00	60,000.00	35,526.50	60,000.00	60,000.00
110-55130	CONSTRUCTION	-	-	-	-	-	-	-	-
110-55135	DEVELOPMENT	4,919.00	2,050.00	8,120.00	11,336.00	4,000.00	1,515.00	2,000.00	2,500.00
110-55140	SERVICES	75.00	-	375.00	4,875.00	900.00	825.00	900.00	900.00
110-55141	CONTRACTUAL SERVICES	109,565.78	98,086.56	104,972.90	125,188.51	210,000.00	3,800.00	4,200.00	210,000.00
110-55142	CONTRACTUAL SERVICES ANIMAL CONTROL	-	-	-	-	-	810.00	12,000.00	-
110-55143	CONTRACTUAL SERVICES SRO	-	-	-	-	-	118,410.49	133,000.00	-
110-55145	FOUNDATIONS	625.00	575.00	845.00	475.00	500.00	300.00	500.00	500.00
110-55150	GRAVE OPENINGS	24,425.00	26,350.00	25,625.00	17,875.00	35,000.00	18,375.00	35,000.00	35,000.00
110-55155	LOT	7,500.00	18,750.00	10,500.00	13,500.00	10,000.00	13,500.00	10,000.00	10,000.00
110-55170	PROGRAMS	700.00	3,550.00	4,100.00	2,130.00	4,500.00	-	4,500.00	4,500.00
110-55175	RENTALS	3,390.00	5,000.00	3,150.00	4,200.00	6,500.00	3,900.00	6,500.00	6,500.00
110-55180	REPORTS	4,709.05	4,518.70	5,085.70	1,761.80	4,600.00	1,193.40	4,600.00	4,600.00
110-55190	MERCHANDISE	-	-	-	-	-	-	-	-
110-55199	SERVICES - NON CATEGORIZED	1,535.50	799.63	3,031.60	4,128.28	2,000.00	1,621.70	2,000.00	2,000.00
	MISC SERVICES	213,292.08	211,233.62	209,798.20	240,163.59	338,000.00	199,777.09	275,200.00	336,500.00
110-55500	INTRAGOVERNMENT SVC / REIMB	548,053.67	830,334.76	846,020.28	1,111,748.16	842,519.42	421,259.70	841,668.00	842,519.42
110-56105	ASSET SALES - LAND	-	34,760.32	7,600.00	-	-	-	-	-
110-56110	ASSET SALES - EQUIPMENT	13,700.00	-	60,411.60	-	6,000.00	-	6,000.00	6,000.00
110-57105	INTEREST ON DEPOSITS	40,504.34	46,249.60	69,893.22	119,462.85	75,400.00	47,722.82	61,200.00	32,000.00
110-57107	INTEREST ON INVESTMENTS	-	-	18,616.20	29,063.20	26,000.00	16,245.14	24,350.00	19,450.00
110-57110	INTEREST - SALES TAX	-	2,054.94	-	14,693.97	5,000.00	-	5,000.00	5,000.00
110-57120	EARNINGS CREDIT	451.43	61.93	71.62	39.60	20.00	8.71	20.00	20.00
110-57125	PAYMENT TERMS DISCOUNTS	-	-	-	-	-	-	-	-
110-59105	DONATIONS - UNITED WAY	-	-	-	-	-	-	-	-
110-59110	DONATIONS	30.00	95.86	20,080.59	52,559.55	10,000.00	8,570.00	8,570.00	5,000.00
110-59115	DONATIONS - ANIMAL CONTROL	3,897.93	13,764.39	10,375.65	13,850.22	10,000.00	7,730.44	10,000.00	10,000.00
110-59120	DONATIONS - CEMETERY	7,430.00	9,174.00	9,250.00	8,900.00	10,000.00	10,520.00	10,000.00	10,000.00
110-59905	GRANTS - NON GOVERNMENTAL	-	-	-	-	-	-	-	-
110-59910	CLAIMS / REIMBURSEMENTS	71,121.83	58,756.44	8,860.92	19,544.49	30,000.00	6,025.99	30,000.00	30,000.00
110-59920	LEASE PROCEEDS	-	821,237.00	-	234,580.00	-	-	-	-
110-59999	NON - CATEGORIZED	2,070.95	10,685.69	2,779.56	20.00	5,000.00	1,911.18	5,000.00	5,000.00
110-71210	CAPITAL IMPROVEMENT	-	-	-	-	-	-	-	-
110-71430	PARK	58,030.22	-	-	-	-	-	-	-
110-72610	WASTE WATER	-	-	-	-	-	-	-	-
	ASSET SALES - INTEREST - DONATIONS/GRANTS	197,236.70	996,840.17	207,939.36	492,713.88	177,420.00	98,734.28	160,140.00	122,470.00
	TOTAL REVENUE	9,271,089.12	10,371,965.94	10,109,489.64	10,646,694.00	10,630,529.42	7,302,533.44	9,877,298.00	9,159,779.42

Account Number	Account Name	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	2020-2021
		Total Activity	Total Activity	Total Activity	Total Activity	Total Budget	YTD Activity Through June	Total Budget 20AMEND	Total Budget 21
210-51205	SALES TAX	-	-	-	-	-	-	-	-
210-51215	GASOLINE TAX	501,403.29	508,274.04	507,242.57	509,156.58	580,000.00	333,107.55	470,000.00	430,000.00
210-51216	MOTOR VEHICLE SALES	142,533.66	165,706.23	172,427.62	168,110.42	180,000.00	107,109.82	150,000.00	135,000.00
210-51305	USE TAX	-	-	-	-	-	-	-	-
	SALES TAX	643,936.95	673,980.27	679,670.19	677,267.00	760,000.00	440,217.37	620,000.00	565,000.00
210-52105	GRANTS - FEDERAL	-	-	-	-	-	-	-	-
210-52205	GRANTS - MODOT	45,198.13	14,066.85	280,459.47	85,241.02	-	-	-	-
210-52210	GRANTS - CDBG	-	-	-	-	-	-	-	-
210-52235	GRANT - DEPT NATURAL RESOURCES	-	-	-	-	-	-	-	-
210-52305	GRANTS - LOCAL	-	-	-	-	-	-	-	-
	GRANTS	45,198.13	14,066.85	280,459.47	85,241.02	-	-	-	-
210-55135	DEVELOPMENT	2,137.50	999.00	2,662.58	4,245.00	1,000.00	-	1,000.00	1,000.00
210-55195	MOTOR VEHICLE FEE	81,111.07	81,263.73	84,424.07	85,556.14	86,000.00	54,162.89	76,000.00	73,500.00
210-57105	INTEREST ON DEPOSITS	5,082.53	5,633.06	7,899.26	6,809.69	10,000.00	3,345.17	5,000.00	3,000.00
210-57107	INTEREST ON INVESTMENTS	-	-	1,735.24	3,876.61	3,000.00	1,272.49	1,700.00	1,000.00
210-57125	PAYMENT TERMS DISCOUNTS	5.98	-	-	-	-	-	-	-
210-58105	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-
210-59905	GRANTS - NON GOVERNMENTAL	-	-	-	-	-	-	-	-
210-59910	CLAIMS / REIMBURSEMENTS	-	-	-	1,321.41	-	-	-	-
210-59920	LEASE PROCEEDS	-	-	-	-	-	-	-	-
210-59999	NON - CATEGORIZED	-	-	-	-	-	-	-	-
210-71110	GENERAL FUND	-	-	45,000.00	-	-	-	-	-
210-71215	CAPITAL IMPROVEMENT 1/2 CENT	-	-	-	-	-	-	-	-
210-71310	TRANSFER - DEBT SERVICE FUND	-	-	-	-	-	-	-	-
	MISC FEES/INTEREST/TRANSFERS	88,337.08	87,895.79	141,721.15	101,808.85	100,000.00	58,780.55	83,700.00	78,500.00
	TOTAL FUND 210 - MOTOR VEHICLE	777,472.16	775,942.91	1,101,850.81	864,316.87	860,000.00	498,997.92	703,700.00	643,500.00

Account Number	Account Name	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	2020-2021
		Total Activity	Total Activity	Total Activity	Total Activity	Total Budget	YTD Activity Through June	Total Budget 20AMEND	Total Budget 21
215-51205	SALES TAX	1,634,486.87	1,581,997.83	1,702,153.80	1,719,542.28	1,700,000.00	1,289,052.40	1,620,000.00	1,380,000.00
215-51305	USE TAX	124,993.15	118,739.54	155,415.08	143,316.64	149,000.00	124,182.81	149,000.00	108,000.00
	SALES TAX	1,759,480.02	1,700,737.37	1,857,568.88	1,862,858.92	1,849,000.00	1,413,235.21	1,769,000.00	1,488,000.00
215-52105	GRANTS - FEDERAL	-	-	-	-	-	-	-	-
215-52235	GRANT - DEPT NATURAL RESOURCES	-	-	-	-	-	-	-	-
	GRANTS	-	-	-	-	-	-	-	-
215-55135	DEVELOPMENT	-	-	-	-	-	-	-	-
215-57105	INTEREST ON DEPOSITS	5,849.34	7,385.00	7,182.49	12,185.15	15,000.00	3,358.34	5,000.00	3,000.00
215-57107	INTEREST ON INVESTMENTS	-	-	1,163.79	2,488.81	2,000.00	776.87	1,022.00	500.00
215-59910	CLAIMS / REIMBURSEMENT	2.00	-	-	-	-	347.87	-	-
215-71110	GENERAL FUND	-	-	-	-	-	-	-	-
	FEES/INTEREST/TRANSFERS	5,851.34	7,385.00	8,346.28	14,673.96	17,000.00	4,483.08	6,022.00	3,500.00
	TOTAL FUND 215 - HALF CENT SALES	1,765,331.36	1,708,122.37	1,865,915.16	1,877,532.88	1,866,000.00	1,417,718.29	1,775,022.00	1,491,500.00

Account Number	Account Name	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	2020-2021
		Total Activity	Total Activity	Total Activity	Total Activity	Total Budget	YTD Activity Through June	Total Budget 20AMEND	Total Budget 21
225-51105	PROPERTY TAX - CURRENT	-	-	969,921.34	1,001,458.51	1,050,000.00	1,003,214.22	1,050,000.00	1,050,000.00
225-51110	PROPERTY TAX - DELINQUENT	-	-	-	-	25,000.00	-	4,000.00	25,000.00
225-51115	RAILROAD TAX	-	-	41,452.35	39,848.64	-	39,376.25	39,300.00	39,300.00
	PROPERTY TAXES	-	-	1,011,373.69	1,041,307.15	1,075,000.00	1,042,590.47	1,093,300.00	1,114,300.00
225-55500	INTRAGOVERNMENT SVC / REIMB	-	-	-	224,423.83	-	-	-	-
225-57105	INTEREST ON DEPOSITS	-	-	-	-	-	-	-	-
225-57107	INTEREST ON INVESTMENTS	-	3,813.06	57,243.61	34,338.26	6,000.00	6,820.25	8,200.00	3,300.00
	REIMBURSEMENTS/INTEREST	-	3,813.06	57,243.61	258,762.09	6,000.00	6,820.25	8,200.00	3,300.00
225-59915	BOND PROCEEDS	-	5,864,262.20	-	-	-	-	-	-
225-59920	LEASE PROCEEDS	-	-	-	-	-	-	-	-
	BOND/LEASE PROCEEDS	-	5,864,262.20	-	-	-	-	-	-
	TOTAL FUND 225 - GO BONDS	-	5,868,075.26	1,068,617.30	1,300,069.24	1,081,000.00	1,049,410.72	1,101,500.00	1,117,600.00



City of Warrensburg request for funding 2020-2021

Brief History of OATS Transit

OATS, Inc. (dba OATS Transit) is a 501c3, private not-for-profit corporation, organized under the laws of the State of Missouri in 1973 to provide transportation service to the elderly, persons with disabilities and the rural general public who reside in 87 of Missouri's 114 counties. The company originated as a cooperative in 1971 to provide transportation disadvantaged individuals an accessible means of service so they could maintain their independent living environments. It has evolved from its original operation in eight counties into the largest such enterprise in the United States. OATS Transit's 87 county operation is broken down into eight service regions. The service specified in this proposal would be provided by the Midwest Region.

OATS Transit has operated for a number of years under contracts with the Department of Mental Health, Missouri Department of Transportation, Division of Family Services, MO HealthNet (Logisticare & MTM) and localized Area Agencies on Aging, to provide services on a subscription or advanced reservation basis. OATS Transit also partners with the City of Sedalia and the City of Warrensburg to offer deviated fixed route service from residential areas to high traffic business, medical and commercial areas with door to door service available to complement the deviated fixed route services.

Office hours are 6:00 a.m. to 6:00 p.m. and service is provided Monday through Friday with the exception of these holidays: New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Day After Thanksgiving, and Christmas Day.

Staffing

OATS Transit has an office in Sedalia staffed with a Regional Director, two Area Managers, an Operations Manager and eight staff members for dispatching, answering phones and data entry. An extensive background check is completed on all employees immediately following an offer of employment. In the case of drivers, results must be received and vetted before they are allowed to drive passengers. Those checks include criminal background, the Sex Offender Registry, the Office of Inspector General's Exclusion List, the Specially Designated Nationals list maintained by the US Dept. of Treasury, and e-Verify.

All employees are registered in the Family Care Safety Registry, which is checked annually. All drivers have their license checked twice each year to monitor their driving record.

Safety

Training is provided to dispatchers and other office personnel as appropriate to their job functions. All drivers undergo orientation and training prior to transporting passengers.



Throughout a driver's employment, they must be up-to-date in training. Updated training occurs three times per year. Training is handled by experienced staff, primarily by the Regional Director, Area Managers, Operations Manager, or designated RTAP trainer who perform one-on-one training.

OATS Transit Drivers are instructed to observe all posted speed limits and to modify driving habits according to road conditions. OATS Transit also has a Substance Abuse Policy that prohibits the use of illegal drugs at all times and alcohol while on duty. Further, this policy requires drivers to report any over-the-counter or prescription medication that may impair driving.

Service cancellation occurs when passenger safety is threatened by road conditions. Riders are urged to watch local television stations and listen to local radio stations, as OATS Transit's policy is to cancel local service when local schools are closed, due to inclement weather.

All OATS Transit drivers are issued a tablet to use for communication between themselves and the office. They are able to summon assistance when needed by sending a message on their tablet. Each vehicle is equipped with a seat belt for each passenger seat and all wheelchair positions are equipped with a 6-point tie-down system.

Past Performance

Over the past 12 month period, the Old Drum bus provided 3040 one-way trips within the City of Warrensburg encompassing 29,037 service miles and 2,243 hours of service for a total cost of approximately \$70,650. Paratransit provided 2197 trips during this same time. 766.4 hours and 5810 miles \$24,140. This past performance includes service since Mid-March when stay at home and social distancing orders went into effect. OATS Transit drivers have continued their service to the public by maintaining services for essential needs such as dialysis, medical, grocery shopping and pharmacy visits during this stressful time. These figures only take into account those riders using the Old Drum or OATS complementary paratransit services, they do not include the thousands of trips performed under contracts with Care Connection for Senior Services, Logisticare, or the many other contracts that serve residents of Warrensburg.

Service Funding

OATS Transit proposes to continue one deviated fixed route, providing curb to curb service to the highest traffic parts of the city and multiple demand response vehicles to provide door to door services, Monday through Friday. Fares will remain \$1.50 per ride on the deviated fixed route and \$2.50 for door to door services. We request that the City of Warrensburg continue to pay OATS Transit a sum of \$15,000 per year in two installments on January 1st and July 1st to provide services to the citizens of Warrensburg. Of this payment, \$2,500 per year will be put into a separate bus match account for future bus replacement needs and \$12,500 will be used each year to offset operational costs. This request remains unchanged from previous years, as we understand that revenues are down and we anticipate absorbing a



greater percentage of the cost of service in order to maintain the same levels that the community has come to expect.

Contact Information

OATS Transit- Midwest Region Office
Tracy Walkup, Regional Director
107 W. Pacific, Sedalia, MO 65301-3010
Phone: 660-827-2611
www.oatstransit.org



Depot Renovation, Preservation & Maintenance Corp.
100 South Holden Street
Warrensburg, Missouri 64093

MEMORANDUM

Date: June 3, 2020

To: Warrensburg City Council

From: Bill Bernier, President

RE: Annual Update and Funding Request

Our Board of Directors requests that the City make a \$3,500 investment in the Depot Renovation, Preservation & Maintenance Corp. for 2020-21. This represents a \$2,000 reduction (37%) from the \$5,500 annual amount granted in recent years. This adjusted request is made in light of the economic challenges caused by the coronavirus pandemic and the desire of the Depot Renovation, Preservation & Maintenance Corp. to help with recovery. Our hope is that this reduction be temporary.

The reduced funding will provide sufficient resources to sustain essential services. We will have to delay certain maintenance projects.

The members of our Board of Directors are:

Bill Bernier,
Jessica Hackler,
Rich Lawson,
David Less,
Ellen Long,
Steve Moore,
Linda North,
David Pearce and
Bob Reasbeck.

Casey Lund is the city council representative to our Board.
Suzanne Taylor and Brett Penrose serve as ex-officio members.

The community services provided by Depot Renovation include:

- Warrensburg Chamber of Commerce office,
- Amtrak passenger waiting and loading platform,
- Intercity bus service terminal, and
- Jack Moore Community Meeting Room.

In addition, the Depot parking lot serves the downtown business district and city employees.

Depot Renovation, Preservation & Maintenance Corp. participates with the Chamber of Commerce in advocacy for the continuation of Amtrak service to our community.

Date: June 3, 2020
To: Warrensburg City Council
From: Depot Renovation, Preservation & Maintenance Corp.
Bill Bernier, President
Page: 2.

This past year Depot Renovation, Preservation & Maintenance Corp. contracted to remove lead based paint from the building exterior and repaint. We also made significant repairs to both men's and women's restrooms in the passenger waiting area, repainted portions of the interior and cleaned floors, walls and ceilings.

The COVID 19 pandemic caused a drastic reduction in Amtrak passenger traffic and the closure of the Chamber of Commerce office. With no Chamber staff to monitor the passenger waiting area we experienced significant vandalism in the passenger waiting area. In accordance with a recommendation from the Warrensburg Police Department we closed the passenger waiting area. It will remain closed until the Chamber of Commerce office is again open on a regular basis. Unfortunately, most of the work in 2019 to renovate the passenger waiting restrooms will need to be repeated in 2020.

The City of Warrensburg obtained the long-term lease of our historic railroad depot in 1985 for one dollar per year from the Union Pacific Railroad. The depot was constructed in 1889 and opened in January 1890. The commercial center of our community soon moved from the "Old Town" area along Main St. to Holden St. near the depot.

The Missouri Pacific Railroad took the depot out of active service in 1968. It rapidly deteriorated. The city leased the depot with the hope of rescuing the nucleus of our central business district. In partnership, the City of Warrensburg and Warrensburg Chamber of Commerce formed the Depot Renovation Corp. to renovate the historic depot.

The Depot Renovation, Preservation and Maintenance Corp. is the beneficiary of a bequest from Dr. Maurine Achauer in the amount of \$95,778.36. This is a permanently restricted gift. Only the investment income from this donation can be spent.

Attached is a long-term budget plan approved by the Board of Director of the Depot Renovation, Preservation and Maintenance Corp.

Depot Renovation, Preservation Maintenance Corporation
 Budget and Long Term Investment Plan
 September 16, 2019

	2019	2020	2021	2022	2023
Income					
F & C Bank CD #16305	\$ 592.33	\$ 1,175.00	\$ 1,175.00	\$ 1,175.00	\$ 1,175.00
F & C Bank CD #16306	\$ 642.74	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00
Edward Jones (Interest)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
City of Warrensburg Grants	\$ 10,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
Other Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 11,835.07	\$ 8,050.00	\$ 8,050.00	\$ 8,050.00	\$ 8,050.00

Expenses					
Liability Insurance	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00	\$ 800.00
Repairs & Mainenance	\$ 650.00	\$ 1,000.00	\$ 1,200.00	\$ 1,400.00	\$ 1,600.00
Exterior Painting	\$ 28,500.00	\$ -	\$ -	\$ -	\$ -
Stone Repair	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -
Window Repair/Replace	\$ -	\$ -	\$ -	\$ 1,200.00	\$ 1,200.00
Other Expenses	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Total Expenses	\$ 29,850.00	\$ 1,750.00	\$ 8,000.00	\$ 3,450.00	\$ 3,700.00
Contriubution to Reserves	\$ (18,014.93)	\$ 6,300.00	\$ 50.00	\$ 4,600.00	\$ 4,350.00
Reserves Carried Forward	\$ 12,889.00	\$ (5,125.93)	\$ 1,174.07	\$ 1,224.07	\$ 5,824.07
Total Projected Reserves	\$ (5,125.93)	\$ 1,174.07	\$ 1,224.07	\$ 5,824.07	\$ 10,174.07

	Amount	Rate	Return	Semi-Annual
F & C Bank CD #16305	\$ 50,000.00	0.0235	\$ 1,175.00	\$ 587.50
F & C Bank CD #16306	\$ 50,000.00	0.0255	\$ 1,275.00	\$ 637.50

MEMORANDUM OF AGREEMENT

THIS AGREEMENT is made as of October 1, 2020 by and between the City of Warrensburg ("Client") and Pioneer Trails Regional Planning Commission ("Consultant").

Services. Consultant agrees to perform for Client services related to the administration of Trail Efforts, GIS mapping services, and general technical issues for a term beginning October 1, 2020 and ending September 30, 2021. This service extends to finding grants for the administration of Johnson County Trails Coalition efforts, GIS mapping services, and general technical issues provided are funding in addition to any grant or revolving loan funds. Such services are hereinafter referred to as "Services."

1. Payment for Services. Client agrees to pay via membership fees the Consultant according to the following term. 100% of the membership fee totals \$6,781.64 per year in two payments of \$3,390.82. Failure to comply fully with the prescribed payment requirements contained in this agreement may render this agreement null and void and may constitute grounds for repayment of any funds provided under this contract by the Client to the Consultant.

2. Staff. Consultant is an independent contractor and neither Consultant nor Consultant's staff is or shall be deemed to be employed by Client. Client is hereby contracting with Consultant for the services described above and Consultant reserves the right to determine the method, manner and mean by which the services will be performed. The services shall be performed by Consultant or Consultant's staff, and Client shall not be required to hire, supervise or pay any assistants to help Consultant who performs the services under this agreement. Consultant shall not be required to devote Consultant's full time nor the full time of Consultant's staff to the performance of the services required hereunder, and it is acknowledged that Consultant has other Clients and Consultant offers services to the general public.

3. Client Representative. The following individual, Harold Stewart, II, City of Warrensburg City Manager represents the Client during the performance of this contract with respect to the services and deliverables as defined herein.

Consultant Representative. The Pioneer Trails RPC, Executive Director shall represent the Consultant during the performance of this contract with respect to the services and deliverables as defined therein.

4. Disputes. Any disputes that arise between the parties with respect to the performance of this contract shall be submitted in writing to the authorized representative.

5. Liability. Consultant warrants to Client that the material, analysis, data, programs and services to be delivered or rendered hereunder, will be of the kind and quality designated and will be performed by qualified personnel. Special requirements for format or standards to be followed shall be provided by the Client.

6. Complete Agreement. This agreement, including the services, contains the entire agreement between the parties hereto with respect to the matters covered herein. No other agreements, representations, warranties or other matters, oral or written, purportedly agreed to or represented by or on behalf of Consultant by any of its employees or agents, or contained in any sales materials or brochures, shall be deemed to bind the parties hereto with respect to the subject matter hereof. Client acknowledges that it is entering into this Agreement solely on the basis of the representations contained herein.

7. Applicable Law. Consultant shall comply with all applicable laws and regulation in performing said services. This agreement shall be construed in accordance with the laws of the State of Missouri.

8. Scope of Agreement. If the scope of any of the provisions are too broad in any respect whatsoever to permit enforcement to its full extent, then such provisions shall be enforced to the maximum extent permitted by law, and the parties hereto consent and agree that such scope may be judicially modified accordingly and that the whole of such provisions of the Agreement shall not thereby fail, but that the scope of such provisions shall be curtailed only to the extent necessary to conform to law.

9. Notices.

- a. Notices to Client should be sent to:

City of Warrensburg
102 South Holden Street
Warrensburg, MO 64093

- b. Notice to Consultant should be sent to:

Pioneer Trails Regional Planning Commission
802 South Gordon Street
PO Box 123
Concordia, MO 64020

10. Assignment. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement shall be binding upon and inure to the benefits of the heirs, successors and assigns of the parties hereto.

11. Termination. This Agreement may be terminated by either party by providing a written notice 30 days prior to the termination of the Agreement, subject to Client's obligation to make full and timely payment (s) for Consultant's services. Said notice shall be delivered to the address noted above.

- a. Termination for Cause. The Client may terminate this agreement, in whole or in part, at any time before the date of completion whenever it is determined that the Consultant has failed to comply with the terms and conditions of the Agreement. The Client shall promptly notify the Consultant in writing of such a determination and the reasons for the termination, together with the effective date. The Client reserves the right to withhold all or a portion of funds if the Consultant violates any term or condition of this Agreement.
- b. Termination for Convenience. Both the Client and Consultant may terminate this Agreement, in whole or in part, when both parties agree that the continuation of the project would not produce beneficial results.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the date first above written.

Client:

City of Warrensburg
Authorized Representative:

Harold Stewart II, City Manager

Attest:

Cindy Gabel, City Clerk

Consultant:

Pioneer Trails RPC
Authorized Representative:

Pioneer Trails RPC, Chair

Attest:

Pioneer Trails RPC, Executive Director

WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Johnson)
)ss
State of Missouri)

I, _____, an authorized agent of Pioneer Trails Regional Planning Commission, do hereby attest that this business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the City. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Pioneer Trails RPC, Executive Director, Date

Norman Lucas
Printed Name

Subscribed and sworn to before me this ____ day of _____, 202_

Notary Public

My Commission Expires:

CERTIFICATION OF APPLICANT FOR PUBLIC BENEFIT

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post-secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is a citizen or permanent resident need not comply.

- ____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- ____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- ____ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Norman Lucas
Printed Name

CONFLICT OF INTEREST FORM

PROJECT: _____

RESPONSIBLE CITY EMPLOYEE: _____

RESPONSIBLE OR SUPERVISING CITY CONSULTANT: _____

1. Have you or any employee or person holding an ownership interest in the company proposing to provide goods or services to the City of Warrensburg been involved in any of the following with the City of Warrensburg, its employees, elected officials or any responsible consultant identified above?

	YES	NO
Sale, purchase or exchange of property	_____	_____
Receiving or furnishing goods or services	_____	_____
Transfer or receipt of income, assets or funds	_____	_____
Maintenance of bank balances, book balances or other accounts for benefit of another?	_____	_____

2. Have you or any employee or person holding an ownership interest in the company proposing to provide goods or services to the City of Warrensburg been indebted to the City, any employee of the City or its elected officials or its responsible consultants in the last twenty-four months? If yes, explain.

3. List all business transactions or relationships that you or any employee or person holding an ownership interest in the company proposing to provide goods or services to the City of Warrensburg has had with any employee of the City, its elected official or its responsible consultants in the last twenty-four months.

4. List all gifts valued in excess of \$10.00 offered or accepted by any employee or person holding an ownership interest in the company proposing to provide goods or services to the City of Warrensburg either to or from any employee, elected official or its responsible consultants in the last twenty-four months.



300 N Holden St., Suite 301
Warrensburg, MO 64093
660.747.0244
info@supportwhiteman.com
www.supportwhiteman.com

June 1, 2020

Ms. Marcella McCoy
Director of Finance
City of Warrensburg
102 S. Holden Street
Warrensburg, MO 64093

Dear Marcella,

The Whiteman Area Leadership Council (WALC) would like to take a moment and express its gratitude for the City of Warrensburg's continued support over the last several years. Your financial contribution has had a significant impact in assisting WALC to represent our region at important functions and conferences, as well as meetings with influential leaders over the last year. WALC has used the information and knowledge gained from these interactions to reassess its mission, and strategic plan with the goal to position our organization and region to address the current and future needs of Whiteman Air Force Base (WAFB). We want to ensure WAFB remains a valuable element of our region for the foreseeable future. The City of Warrensburg's financial contribution is an affirmation that you too understand the critical nature of our mission and efforts to be empowered and engaged in supporting WAFB!

So, what has WALC been doing and where have we been over the last year? We invite you to stay up to date on our efforts through our website www.supportwhiteman.com, however, a few highlights include:

- Recipient of Missouri Military Community Reinvestment Grant Program in the amount of \$34,000 for region-wide housing and childcare assessment scope of services
- Pentagon visit with key leaders and decision makers
- Representation at key meetings and conferences in partnership with the Air Force such as Global Strike Command, Association of Defense Communities (ADC), Strategic Deterrent Coalition (SDC), and the Missouri Military Preparedness and Enhancement Commission (MMPEC)

All of these interactions help WALC stay informed on the goals, objectives and current issues facing the Air Force as a whole, and their impacts locally for WAFB. Most importantly it enables us to know what we can do here at home to make certain everything possible is being done to ensure that WAFB remains a positive asset for the Air Force and the region.

What have we learned? Based on what WALC has been able to learn over the last several months we realize that more needs to be done, and more is going to be expected at the State and local levels by the Air Force to support installations such as WAFB. The Air Force is trying to adapt to be an employer of choice, while at the same time trying to find solutions to address a backlog of approximately \$160 billion in infrastructure needs across all installations. Community partnerships are becoming increasingly more necessary to address these needs. If our region is going to be successful in the future in sustaining WAFB as the asset it has always been to our area, we are going to have to figure out how to be stronger innovators, and financial partners, for our base and its missions.

How can you help? WALC is confident that as an organization we are positioned and structured to be the leader and local representation to ensure that WAFB continues to remain a viable asset to the Air Force. As you consider donating in support of our efforts we encourage you to contemplate not only the current costs of being present at meetings and functions to gather crucial information and establish impactful relationships, but also the oncoming need to be able to finance integral infrastructure needs to adapt WAFB into one of the bases of the future for the Air Force. Always remember that your contribution is an investment into the future of WAFB. Thank you again for your ongoing support of WALC and its efforts.

In Support of WAFB,

A handwritten signature in black ink, appearing to read "Jim Smith". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Jim Smith
WALC President

History of Whiteman Area Leadership Council (WALC):

Whiteman Area Leadership Council traces its roots to the Base Realignment and Closure process (BRAC). There were four rounds of BRAC since 1988. There was one in 1988, 1991, 1993, and 1995. During those rounds 451 installations and facilities were affected across the Department of Defense. The Department of Defense began asking for another round in 2003 with a goal of eliminating 20-30% excess capacity. Congress did approve another round of BRAC but delayed it until 2005.

In preparation for the anticipated BRAC round, the State of Missouri Department of Economic Development commissioned an assessment of Fort Leonard Wood and Whiteman Air Force Base.

Regarding Whiteman Air Force Base, the consultants concluded that the base would remain open because of the B-2 and its expensive, one-of-a-kind support facilities. They correctly observed that the tenant units of AF Reserve, US Navy Reserve, and Army National Guard were potentially vulnerable to force structure draw down or mission changes. The study erroneously concluded that land and facilities were near maximum and could not absorb new missions without land acquisition.

Early in 2004, several strong supporters of Whiteman Air Force Base commenced the grass roots level effort to organize and defend the base in the coming BRAC. They concluded that a new organization was needed. Whiteman Area Leadership Council was chartered by the State of Missouri as a not for profit corporation on May 14, 2004. On September 2, 2004, WALC received its 501 (c) (3) tax exempt status from the IRS.

The new organization realized the need for a Study, or Assessment, of Whiteman Air Force Base. The study was needed immediately because it would become the baseline for all efforts. In less than six months over \$130,000 was raised from public and private donations and grants.

The initial mission, surviving BRAC, was achieved without loss of mission or personnel. Implementation of some of the recommendations of the Study that WALC had commissioned resulted in the Johnson County Zoning Commission which is a valuable tool in preventing future encroachment. The creation of the Missouri Military Preparedness and Enhancement Commission was also a result of those efforts.

With the overall goal of doing everything it can to ensure that Whiteman Air Force Base stays and grows, WALC has demonstrated the strong local support of the Base. It continues to educate stakeholders on the importance of WAFB and its mission to national security and its economic impact on the state and local economy.

Today's Whiteman Area Leadership Council (WALC):

Currently, WALC has a Board of Directors comprised of 16 members representing a wide variety of leaders from across the Region. In recent years, WALC has been fortunate to have 22 to 25 annual investors which comprise approximately \$30,000 per year.

In Q4 2019, WALC was awarded a \$1 for \$1 matching grant, Missouri Military Community Reinvestment Program (MMCRP) Grant, in the total amount of \$34,000 from the Missouri Department of Economic Development. These grant funds were for the purpose of completing two (2) Scopes of Services – one for a Regional Housing Assessment and Workplan and one for a Regional Childcare Assessment and Workplan with a focus of military-connected families and communities. These two Scopes of Service are to be completed on June 15, 2020.

Whiteman Area Leadership Council Agreement 2021

THIS AGREEMENT made and entered into this _____ day of _____, 2020 by and between the Whiteman Area Leadership Council, 300 North Holden Street, Suite 301, Warrensburg, Missouri, 64093, hereinafter called WALC, and the City of Warrensburg, Missouri, City Hall, 102 South Holden Street, Warrensburg, Missouri 64093, hereinafter called THE CITY, and collectively referred to as THE PARTIES.

WITNESSETH:

WHEREAS, Whiteman Air Force Base is a strategic component of the United States defense system and home to the B-2 Stealth Bomber. In addition to being vital to the national defense, Whiteman Air Force Base plays a key role in the economic health of the region's economy. With more than 7,600 employees, Whiteman is one of the largest employers in the State of Missouri delivering an annual economic impact of more than \$650,000,000; and

WHEREAS, WALC keeps its focus on aiding the retention and expansion of the missions and physical plant of Whiteman Air Force Base, The work of the Whiteman Are Leadership Council is funded through the financial support generously given by the individuals and organizations; and

WHEREAS, WALC is engaged as an independent contractor and is not an officer, agent or employee of the CITY. WALC has rendered and will render services hereinafter contemplated and do hereby agree to accept such engagement and has and will discharge its duties in accordance with the terms and conditions hereinafter set forth:

NOW THEREFORE, the Parties do hereby agree as follows, to wit;

1. WALC will provide resources to efforts that further enhance and expand the mission of Whiteman Air Force Base, thereby generating economic benefit to the City of Warrensburg and Johnson County.
2. In return, the City will provide WALC with three thousand dollars (\$3,000); payment due by April 15, 2021. This contract will be in effect October 1, 2020 through September 30, 2021.
3. It is understood and agreed that either party may terminate this contract by giving to the other party notice in writing of said termination sixty (60) days prior to termination date.

IN WITNESS WHEREOF, the Parties have hereto set their hands and seals on the year and day first above written.

**WHITEMAN AREA
LEADERSHIP COUNCIL**

CITY OF WARRENSBURG

BY _____
President James Smith

BY _____
Harold Stewart II, City Manager

ATTEST:

Secretary Dr. Jerrod Wheeler

Cindy Gabel, City Clerk



June 1, 2020

Honorable Mayor and
Esteemed Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members,

The mission of Big Brothers Big Sisters is to create and support one-to-one mentoring relationships that ignite the potential of youth. Our mentoring program helps build bridges and break down barriers by pairing one adult volunteer (Big) with one child (Little) and supporting each Big/Little match at every stage.

With more than 240 agencies across the country, Big Brothers Big Sisters has served nearly 2 million children in the past 10 years.

As Executive Director of BBBS and a life-long resident of Johnson County I am proud and grateful that our community has supported this impactful youth organization for the past 22 years.

With everything our children face, the coronavirus pandemic presents a whole new set of challenges. Mentoring is more important than ever, as it can be that extra support system that youth rely on in this time of crisis. Social distancing has not slowed down Big Brothers Big Sisters' commitment to keeping their mentoring matches connected - socially and emotionally. The agency has found innovative ways to make sure Bigs (mentors) and Littles (mentees) are still meeting virtually. On top of social isolation, many of the youth BBBS serve face societal barriers and opportunity gaps including poverty and discrimination. Facing these barriers together with their Big builds confidence and resilience, which I know you will agree benefits everyone in our community.

On behalf of Big Brothers Big Sisters of Johnson County, I would like to request continued support from the City of Warrensburg in the same amount as the year 2020. That amount equals to financial support quarterly of \$1400.00. The support is made up of \$1250.00 for mentoring program support and \$150.00 reimbursement for funds spent on upkeep and services to the Barnett House.

Big Brothers Big Sisters is beyond appreciative of the support by the City of Warrensburg both financially and through the partnership with the Warrensburg Parks and Recreation for our office location at Shepard Park. We continue to work with Jeff Coleman from the Park Department to aid in the upkeep of the park and with the help from UCM students painted the restrooms located in the park this past spring. We are proud to call the Barnett House home to Big Brothers Big Sisters and know that our location serves the community very well. Please let me know if I can provide additional information and thank you for your consideration of this matter.

Sincerely,

Dana Phelps
Executive Director
660-238-5974

WARRENSBURG MAIN STREET

ANNUAL REPORT

2019 STATISTICS

10 NEW
BUSINESSES



7 TRAININGS
ATTENDED

VOLUNTEER HOURS

2,557

VALUE OF
VOLUNTEER HOURS

\$47,816

PUBLIC IMPROVEMENTS

\$232,889



PRIVATE IMPROVEMENTS

\$781,910

21 EVENTS HELD

24

FARMERS' MARKET DAYS

2020 CURRENT BUILDING OCCUPANCY

64%
OCCUPIED

22%
VACANT

14%
HOUSING

*SINGLE FAMILY RESIDENCE
& APARTMENTS*

WARRENSBURG MAIN STREET

JUNE 2020
ANNUAL REPORT



OUR MISSION

The Mission of Warrensburg Main Street, Inc. is to promote, improve, and preserve the unique character and economic vitality of downtown Warrensburg while embracing our growing community.

OUR VISION

The Vision of Warrensburg Main Street, Inc. is the continued economic growth and betterment of our historic downtown and community.

CURRENT STAFF

2 FULL TIME POSITIONS:

Executive Director, Jill Purvis
Events Coordinator, Jamie DeBacker

2 PART TIME POSITIONS: Funded by USDA Grant

Farmers' Market Manager, Monica Mitcheltree
Farmers' Market Intern, Caitlyn Harrison

WARRENSBURG MAIN STREET

JUNE 2020
ANNUAL REPORT

BOARD OF DIRECTORS



PRESIDENT: Katie Scully

VICE PRESIDENT: Rhonda Gelbach

TREASURER: Sarah Craig

SECRETARY: Amie Nabiyev

Jason Elkins Gina Carlyle Mike Carey
Eiann Misner Chance Riddle Crystal Schreiner

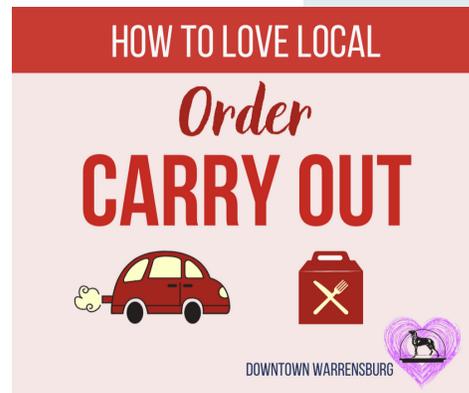
Scott Holmberg - City Councilman, Ex-Officio
Jeff Reynolds - Police Department, Ex-Officio
Jessica Rhodes - UCM Representative, Ex-Officio
Aerin Sentgeorge- Warrensburg Arts Commission, Ex-Officio

WARRENSBURG MAIN STREET

JUNE 2020 ANNUAL REPORT

OUR RESOURCES

- Downtown Business Owner Meetings: Bi -Monthly
- Private Downtown Business Owners Facebook Page
- Monthly Email Updates
- Social Media and Google training
- Downtown Shopping and Dining Guide
- Dedicated page on Main Street website
- Individual Business Marketing & Promotion
- COVID-19 Resources: Stay at Home Order
 - Weekly Zoom Meetings:
 - Tuesday's - Informative
 - Friday's - TGIF Networking
 - COVID Directory
 - Weekly News Letters
 - Attended & Offered Weekly Webinars
 - Weekly Meeting with Missouri Main Street with updates



OUR INVOLVEMENT

Love What's Local Committee: 4 annual events
Member of Warrensburg Economic Coalition
Meet regularly with Johnson County Economic Development
2019 Partnered with over 15 community organizations
Attend Base Community Council
Attend Historic Preservation Council Meetings
2019 CLIMB Graduate & 2020 CLIMB Board Member
Work with 5 UCM classes/organizations to collaborate with WMS

WARRENSBURG MAIN STREET

JUNE 2020
ANNUAL REPORT

OUR COMMITTEES



DESIGN

2019 Members: 6

2020 Members: 10

HIGHLIGHTS

Facade Grant

Art in Downtown

Downtown Clean Up

Downtown Beautification

Christmas Decorations

Historical Scavenger Hunt

PROMOTION

2019 Members: 4

2020 Members: 6

HIGHLIGHTS

Downtown Trick or Treat

4th of July

Dicken's Christmas

Art Walks

Summer Concerts



WARRENSBURG MAIN STREET

JUNE 2020
ANNUAL REPORT

OUR COMMITTEES



ORGANIZATION

2019 Members: 6

2020 Members: 5

HIGHLIGHTS

Accreditation 2020	Farm to Table
Board Member Recruitment	Piccadilly
Burg Fest	Partnership
Evening of Excellence	Volunteers

ECONOMIC VITALITY

2019 Members: 10

2020 Members: 10

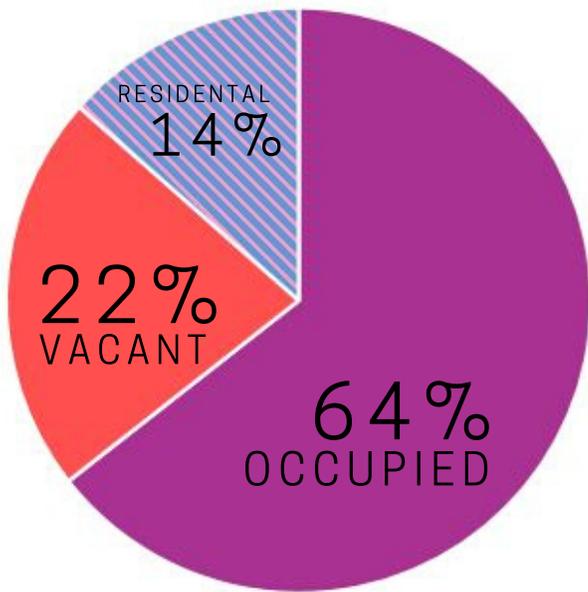
HIGHLIGHTS

Wedding Walk	Farmers' Market
Economic Data Collection	Business Incubator
Small business support	
Shopping & Dining Guide	



WARRENSBURG MAIN STREET

JUNE 2020 ANNUAL REPORT



Total Buildings: 141

Warrensburg Main Street Map of Service Area

This map depicts the current area that we use as our service area. This number represents the physical number of buildings in our downtown. Some buildings may have multiple businesses within them. The vacant buildings include all buildings even if they are not available for rent or sale. The residential spaces include single family residential and apartments only.

WARRENSBURG MAIN STREET

JUNE 2020 ANNUAL REPORT



This map depicts the current business demographic in Downtown Warrensburg.

Eat & Drinks - Restaurants, Bars & Cafes

Retail - Retail Shopping

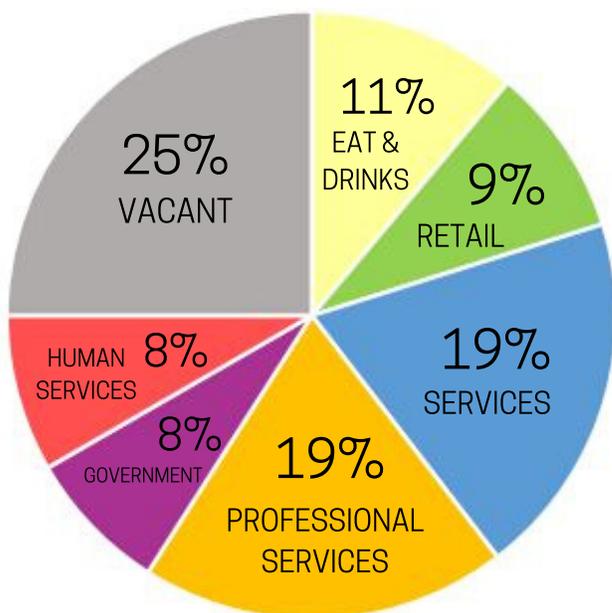
Services - Salons, Massage, Printing, etc

Professional Services - Lawyers, Title companies

Government - Police, City Hall, Courthouse

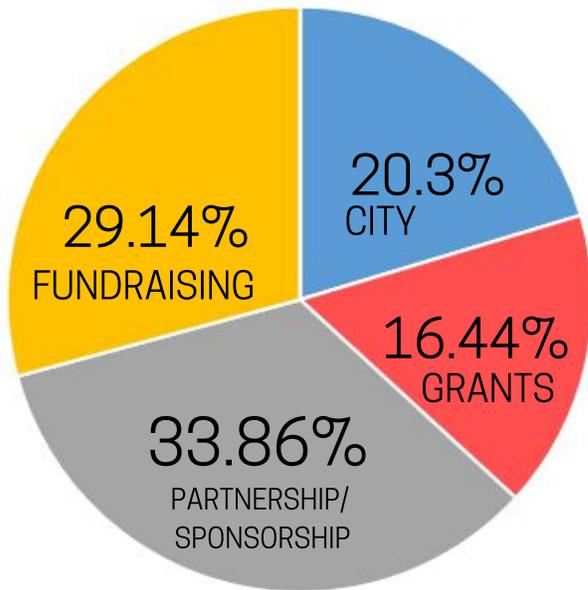
Human Services - Non Profits, Churches

Vacant - Buildings with no businesses



WARRENSBURG MAIN STREET

JUNE 2020 ANNUAL REPORT



2019 Funding

City: Contract of Services

Grants: USDA(year 2 of 3), Tourism, Friends of Music, Warrensburg Arts Council, MAC

Partnership/Sponsorship: Partnership campaign, Event Sponsors

Fundraising: Piccadilly, Farm to Table, Burg Fest

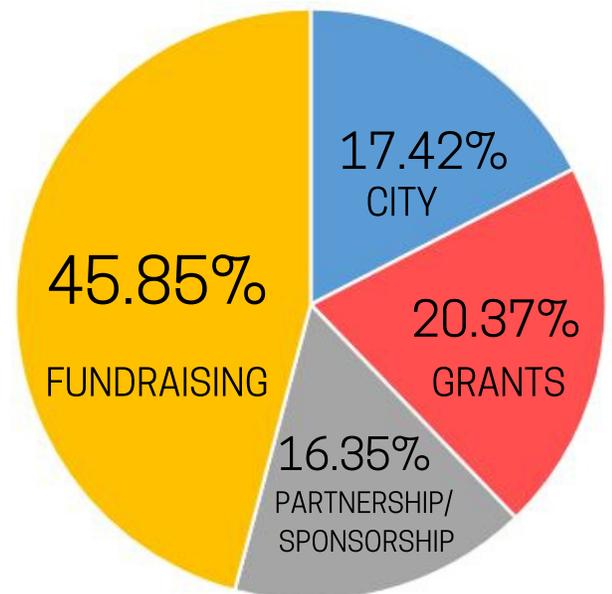
2020 Funding: Proposed preCOVID

City: Contract of Services 2019 funding level

Grants: USDA(year 3 of 3), Tourism, Friends of Music, Warrensburg Arts Council, Missouri Humanities, TRIM Grant, Corporate Grants, MAC

Partnership/Sponsorship: Unknown income due to COVID

Fundraising: Unknown income due to COVID



WARRENSBURG MAIN STREET

JUNE 2020 ANNUAL REPORT



Current Service Breakdown

2019 Funding: \$46,000

\$ 30,000

Maintain State and National Accreditation
Submit annual Work Plan
Love What's Local Committee
Warrensburg Economic Coalition
Location One
Facade grant
Permanent Main Street Funding

\$ 10,000

Staff an Events Coordinator
Dickens Christmas
Sounds of Summer

\$ 5,000

Burg Fest

\$1,000

Professional Development

Amended Services: Alley Activation

Proposed Service Breakdown

2020 Funding: \$36,000

\$ 23,000

Maintain State and National Accreditation
Submit annual Work Plan
Love What's Local Committee
Warrensburg Economic Coalition
Location One
Facade grant
Permanent Main Street Funding
Maintain Alley Activation

\$ 10,000*

Staff person:
which responsibilities
include event planning

\$ 2,500

Community Festival

\$ 500

Professional Development

*Events include: Community Festival, 2 Music or Art Focused Family Events & Christmas Event



300 N Holden St., Suite 301
Warrensburg, MO 64093
660.747.0244
info@growjocomo.com
www.growjocomo.com

June 1, 2020

Ms. Marcella McCoy
Director of Finance
City of Warrensburg
102 S. Holden Street
Warrensburg, MO 64093

Ref: Presentation – Contractual Agreement Funding Request for Fiscal Year 2021

Sent via: Email

Thank you for the opportunity to provide this presentation to the Mayor and City Council of the City of Warrensburg for Fiscal Year 2021 requests for funding on behalf of Johnson County Economic Development Corporation (JCEDC) Board of Directors.

First and foremost, Thank You to the City of Warrensburg, its leaders and staff, for their unwavering dedication to Warrensburg's economic health and quality of place. As you know, successful economic development is a team effort that requires constant persistence, patience and strategic positioning.

Like many economic development partners, JCEDC has been busy working to meet the needs of clients during this challenging time.

COVID has reminded the JCEDC team to:

- Be humble and honest - We don't know: This pandemic and the economic eco-system are irreversibly tied in ways no one can fully understand or precisely estimate with confidence.
- Over communicate and over deliver: Because time and resources are especially critical right now, be prepared to over communicate in person and via every media outlet available. Under promise and over deliver on resources at each opportunity.
- Be ready to pivot (again and again) and rely on what JCEDC is uniquely good at, during this time:
 - Clear communication and relationships with local employers of all sizes
 - Complete understanding of incentives, financing tools, lending landscape and gaps
 - Understanding and access to talent, economic and demographic data and experts
 - State, regional and local talent and workforce development contacts and initiatives
 - Counseling and providing frequently updated resources for small business owners and entrepreneurs, and;
 - Relationships with development influencers, site consultants, communities, educators, medical/EMA experts and organizations across the region and State.
- Keep up the fast-pace and focus on the most impactful work.

Snapshot of JCEDC's coordinated COVID response: Attached you will find a summary of JCEDC's coordinated COVID response on Page 5 of this document.

Signs of improving revenues in the disrupted market:

While the economic impact of this pandemic cannot be fully determined at this time, there are some signs of revenue improvement and pent up demand. According to a June 1,2020, report by MU Extension/Exceed for non-metro counties across Missouri, the following chart shows the change in average revenue for the first two weeks of May 2020 compared to the first two weeks of May 2019.

Increased Revenue:

Retail/Wholesale Businesses	38%
Food & Beverage Shops	43%
Health & Beauty Businesses	18%
Sports & Recreation Places	0%

Decreased Revenue:

Restaurants & Bars	22%
Tourism-related Services (including Arts & Entertainment)	51%

It should also be noted that business revenues are also being offset by multiple expenditures as a result of the pandemic that the business would not have had in 2019.

Major and primary employers in Warrensburg have also mirrored the State of Missouri. Generally, there have been positive and negative outcomes based on the industry. For example, Dollar Tree Distribution Center and Swisher Acquisition Inc. have seen increased sales and are looking for employees. Conversely, travel accommodations, personal care, restaurants and bars across the County have seen a dramatic decrease in revenues compared to the same time last year.

Impact on Sales/Use Taxes long-term:

Even though there are some signs of improving business revenues, JCEDC understands that municipalities in Missouri are inherently dependent on sales/use tax revenue to fund critical public services. Early COVID reports indicated that Missouri sales/use tax revenues could decline between 20 and 30 percent, as reported by the National League of Cities.

Request for Funding:

JCEDC's funding request has remained unchanged at \$75,000 since 2006. Once again, JCEDC is requesting this proposed amount for FY 2021. While, we don't know what the exact sales/use tax revenue impact will be on City of Warrensburg long-term. That said, please note that JCEDC's considers the City of Warrensburg a partner. As such, we share in the good times and the bad times. If the City of Warrensburg should need to cut JCEDC's economic development investment, JCEDC will continue to deliver quality and meaningful economic development services with less.

If you have any questions or concerns, please contact me. We look forward to many years of continued partnership.

Most Sincerely,



Tracy E. Brantner, CEcD, EDFP
Executive Director

JCEDC – WHO ARE WE?

Originally organized in 1995, Johnson County Economic Development Corporation (JCEDC) is a 501(c)3 public-private non-profit corporation that has cultivated a thriving, diverse economic development ecosystem within Johnson County and the region. JCEDC leads economic development initiatives, facilitates community alignment, and assists groups and individuals in their pursuit of local development opportunities to increase Johnson County’s economic prosperity. JCEDC is the only county-wide economic development organization that positively affects **business development, placemaking, entrepreneurship, talent development, and regionalism.**

- 15 Board of Directors, 2 appointed from City of Warrensburg
- 3 Full-time experienced staff
- 60+ volunteers over multiple Task Forces or Committees

STRATEGIC PLAN – 5 MAIN GOALS:

- Support Johnson County’s existing economic base in growth and expansion while targeting attraction efforts to drive economic diversification in the county through business development efforts.
- Foster placemaking efforts aimed at creating an inviting community that supports greater population in-migration and retention.
- Cultivate entrepreneurship and innovation by supporting and developing the entrepreneurial ecosystem.
- Focus on supporting talent pipeline development by aligning talent retention, recruitment, and development initiatives in Johnson County.
- Encourage regional thinking and focus through alignment and partnership building.

JCEDC’S INVESTORS, BY LEVEL:

Leadership Investors - \$50,000 and up

- City of Warrensburg*
- Johnson County*

Strategic Investors - \$5,000 - \$9,999

- Evergy
- University of Central Missouri

Development Investor - \$3,500 - \$4,999

- Equity Bank
- F & C Bank

Growth Investor - \$1,000 - \$3,499

- Central Bank of Warrensburg
- City of Holden
- City of Knob Noster
- City of Leeton
- Gilmore Bell

- J.W. FRANKLIN CO.
- Missouri American Water
- Old Drum Real Estate
- Piper Sandler
- Spire Energy
- Truman Title
- UMB Bank
- U.S. Bank
- Warrensburg Collision
- Warrensburg R-VI Schools*
- Western Missouri Medical Center

Hometown Investor – up to \$999

- Allstate Consultants
- Emery Sapp & Sons

** Contract for Services agreement with JCEDC*

CONTRACT FOR SERVICES WITH CITY OF WARRENSBURG

Since 2006, JCEDC has provided contracted economic development services for the City of Warrensburg at \$75,000, including the following areas:

- Aggressively work to complete JCEDC’s Program of Work and objectives, in support of the economic development goals and objectives of the City
- Participate and cooperate with Warrensburg Economic Coalition to achieve their mission
- Communicate all potential viable Warrensburg industrial prospects, expansions and commercial development “national chain” prospects and/or commercial developments over 10,000 square feet to the City Manager or his/her designee to ensure seamless project

<p>management</p> <ul style="list-style-type: none"> • Provide job creation and investment monitoring services for the City related to Enhanced Enterprise Zones and the City's Chapter 100 bond projects as outlined in any Chapter 100 bond agreements between the City and an industrial business.
<p>ADDITIONAL SERVICES PROVIDED BEYOND THE CURRENT CONTRACTED ITEMS</p>
<p>JCEDC provides additional services above those contracted including, but not limited to:</p> <ul style="list-style-type: none"> • Prepare and provide GASB 77 report for all taxing jurisdictions, including the City of Warrensburg • Warrensburg Opportunity Zones – consult and provide marketing assistance, maintain www.opportunitywarrensburg.com website • Identify, prioritize and post Available Sites & Buildings in JCEDC's database -currently 33 buildings and 21 sites in Warrensburg • Assist developers, commercial and residential • Small Business & Entrepreneurial services <ul style="list-style-type: none"> ○ Official co-counseling location of Missouri Small Business Development Center at State Fair Community College – only location providing these services in Johnson County ○ Provide microloans up to \$10,000 ○ Trainings & Events ○ Currently, daily calls with SBDC experts across the State of Missouri. • County wide workforce & talent efforts • Gearing up Recovery Planning with Economic Development Administration and Pioneer Trails
<p>HOW DO WE STAY UP TO DATE WITH THE CITY:</p>
<ul style="list-style-type: none"> • At minimum, monthly meetings with City Manager, to ensure effective project flow and cohesive communication • Frequent communication with other departments in the City such as Community Development
<p>BUSINESS RETENTION & EXPANSION / SMALL BUSINESS ASSISTANCE:</p>
<ul style="list-style-type: none"> • 10 business development assistance projects for existing primary employers YTD 2020 • 29 business development assistance projects for small businesses/entrepreneurs YTD 2020 • \$125,000 loaned to Johnson County small businesses through the JCEDC Microloan Program (since 2006)
<p>TAX BENEFITS & INCENTIVES:</p>
<ul style="list-style-type: none"> • Enhanced Enterprise Zone - 3 new enterprises, 19 new jobs, \$4.76 million investment since 2016 • Warrensburg Opportunity Zone – www.opportunitywarrensburg.com • Chapter 100 monitoring including job creation, wages and investment
<p>WORKFORCE DEVELOPMENT -</p>
<p>2019 – Held 3 Talent Events in Holden, Missouri in partnership with the Missouri Job Center 2020 – Assisting with a multi-county Drive Through Job Fair to be held in Warrensburg, Missouri June 16, 2020</p>
<p>TALENT STUDY</p>
<p>Just a few months ago, JCEDC was ready to launch the Talent Ecosystem Assessment & Workplan. JCEDC is the first economic development organization in the state of Missouri to pilot a proven, multi-step process developed by Ady Advantage designed to strengthen the talent ecosystem in Johnson County. This project is currently on hold due to the current state, but will be revisited.</p>

THANK YOU TO THE CITY OF WARRENSBRUG FOR THE LONG TIME SUPPORT OF JCEDC!

SUMMARY OF JCEDC'S COVID RESPONSE



PARTNERS & RESOURCES - STAYING UP TO DATE

(Within Johnson County, MO)

DAILY

- JoCo COVID Task Force (Elected Officials)
- Financial Institutions / Lenders
- Business Professional Service Partners (Accountants, Business Insurance, Landlords)

FREQUENTLY

- Communities (increase engagement)
- Holden Area Chamber of Commerce
- JoCo Commissioners / EMA
- Knob Noster Area Business Council
- Warrensburg Chamber, CVB, Main Street
- Western Missouri Medical Center

PARTNERS & RESOURCES - STAYING UP TO DATE

(Beyond Johnson County, MO)

DAILY

- Missouri Small Business Development Ctr / SBA info
- CMEDA
- Pioneer Trails RPC
- Missouri Dept of Economic Development / Dept of Labor

WEEKLY

- Missouri Job Center (Clinton closed)
- Int'l Economic Development Council

FREQUENTLY

- Missouri Economic Development Council
- CHMURA Economics & Analytics
- McKinsey & Company
- Ady Advantage
- Utility Partners
- State Fair Community College

COVID-19 RELATED - REQUEST FOR ASSISTANCE

PRIMARY & MAJOR EMPLOYERS

- Additional workforce (3)
- Employee health measures
- Assistance with ensuring they are considered essential
- Employee travel guidance
- Donate food

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SMALL BUSINESS / SELF EMPLOYED

- EIDL (Ec. Injury Disaster Loan)
- PPP (Payroll Protection Program)
- FFCRA (Families First Coronavirus Response Act)
- Employee Retention Credit
- Microloan
- Unemployment

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COMMUNITIES & NON PROFIT

- Access to resources for members
- Essential business operations
- FFCRA

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**Fighting misinformation:
Trying to reach the
general public / those
who may not know
JCEDC (expanding to FB
groups)**



**JOHNSON COUNTY, MISSOURI
BUSINESS HELP LINE:**

**660-747-0244 OR
TOLL FREE AT 1-800-431-0675**



**CONTACT JCEDC IF YOU ARE EXPERIENCING ANY OF THE
FOLLOWING, AS THERE MAY BE PROGRAMS TO HELP YOU:**



Business Disruption (supply chain, distribution, market, etc)

Loss/reduction of employment

Need for operating capital, debt restructuring, or increased workforce



IF YOU ARE A SMALL BUSINESS:



As an official co-counseling location for the Missouri Small Business Development Center at State Fair Community College (MOSBDC at SFCC), we are continuing to provide small business assistance in many areas. These services are at no-cost and are always confidential.



**YOU CAN ALSO CONTACT JCEDC FOR ASSISTANCE WITH
FEDERAL OR STATE PROGRAMS, SUCH AS:**

- CARES Act - Payroll Protection Program Loan Program
- Families First Coronavirus Response Act (Employer Paid Leave)
- SBA Economic Injury Disaster Loan (EIDL)
- SBA Debt Relief Program
- Federal Pandemic Unemployment Compensation (FPUC) Program
- Pandemic Unemployment Assistance (PUA) program
- Missouri Shared Work
- Missouri Unemployment



STAY UP TO DATE:

Visit JCEDC's Business & Community Resource List at www.growjocomo.com/covid19. This list is continuously updated with additional information.

