



**CITY OF WARRENSBURG, MISSOURI
HISTORIC PRESERVATION COMMISSION
MEETING WILL BE HELD VIA VIDEO CONFERENCE**

**MEETING AGENDA
JUNE 12, 2020
1:30**

**Please click the link below to join the webinar:
<https://us02web.zoom.us/j/89337933720>**

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1. Call To Order
2. Roll Call
3. Minutes Of Previous Meetings
4. Requests And Petitions Presented
5. Motions, Resolutions, And Recommendations
6. Other Business And Appearances
 - 6.I. FY21 Budget Request

Documents:

[FY21 DRAFT BUDGET.PDF](#)
[FY21 BUDGET REQUEST.PDF](#)

7. Comments Of Commissioners / Staff / Public
8. Adjournment

Historic Preservation Commission
FY21 Budget Request
 Oct. 1, 2020 to Sept. 30, 2021

Acct:	Acct. Description		
110-642-9301	Community Agreements		
	Program	Description	FY21
	Public Outreach		
		Public Outreach Supplies	\$250
		Preservation Month Supplies	\$150
		Advertising	\$50
	MO Pres Conference		
		2021 MO Preservation Conference - Full Conference - Meals	\$151
		2021 MO Preservation Conference - Full Conference - Travel	\$460
		2021 MO Preservation Conference - Full Conference - Hotel	\$288
		2021 MO Preservation Conference - Full Conference - Registration	\$240
	Training		
		Certified Local Government Forum (x2)	\$60
		Webinar	\$100
	Memberships		
		National Alliance for Preservation Commissions	\$100
		Johnson County Historical Society	\$100
	Meeting Supplies		
		Misc. public meeting	\$75
		Office Supplies (printing, specialty papers, binding combs)	\$75
		Advertising (HPC Education Ads, Hearing Notices, etc...)	\$500
		TOTAL	\$2,599



HISTORIC PRESERVATION COMMISSION

AGENDA REPORT

June 10, 2020

ITEM 6.I: FY21 Budget Request

BACKGROUND:

The City is currently building the FY21 annual budget which begins October 1, 2020. Staff is seeking direction on what the Commission would like to request for FY21. The FY19 Budget included funds for one Commissioner to attend the entire Missouri Preservation Conference and one Commissioner to attend an one-day training at the Missouri Preservation Conference scheduled for June 2020. The conference was postponed until 2021. In addition, two commissioners were budgeted to attend the one-day training event, the Certified Local Government (CLG) Forum, which was postponed. Other items in the budget included operational expenses, \$2,000 for Missouri Hwy 50 signs and membership fees.

Staff has provided cost breakdown to consider for the FY21 request. The Missouri Preservation Conference should be held in Jefferson City, Missouri in June 2021. The registration fees have not been announced. Some options for consideration by the Commission are as follows:

Attend One-Day Session at the Missouri Preservation Conference with Hotel Accommodation

If one-day sessions are held again at the 2021 Missouri Preservation Conference, the cost to send one Commissioner to training is \$395. This is typically a one-day training session. The Commission can request funding for multiple Commissioners, if desired.

Attend Full Missouri Preservation Conference with Hotel Accommodations

An alternative to Commissioner training sessions is registration for the full conference. The cost to send one Commissioner to the full conference is \$1,139 which includes funds to stay locally in a hotel. The Commission can request funding for multiple Commissioners, if desired.

CLG Forum

Another option for Commissioner training is attendance at the CLG Forum which is normally held between April and May, and it is typically held in Jefferson City. The cost to send one Commissioner to the training is \$20. The Commission can request funding for multiple Commissioners, if desired.

RECOMMENDATION:

Staff recommends the Commission discuss the training opportunities presented and determine what training funds they would like to request for the FY20 Budget.

Attachments: 1. FY21 Draft Budget