



## Warrensburg Arts Commission Meeting

### Agenda

May 22, 2023

5:00-6:00pm

Southeast Conference Room

City Hall

102 S Holden St.

Warrensburg, MO 64093

Zoom option available

Join Zoom Meeting

<https://us02web.zoom.us/j/86302862959?pwd=dHhQZHFzRFpLTHILaXlyTmlzcWIBUT09>

Meeting ID: 863 0286 2959 Passcode: 324286

Dial by your location +1 646 931 3860 US +1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US +1 312 626 6799 US (Chicago)

Meeting ID: 863 0286 2959 Passcode: 324286 Find your local number: <https://us02web.zoom.us/j/86302862959?pwd=dHhQZHFzRFpLTHILaXlyTmlzcWIBUT09>

1. Call to Order
2. Roll Call
3. Establish Quorum
4. Approval of Agenda (Motion/Discussion)
5. Approval of Minutes (Motion/Discussion)
6. Introduction of Guests/Visitors
7. Updates
  - a. City (Marcella/Eddie)
  - b. Chair (Allison)
    - i. MACAA event report - [Sculpture on the Move](#)
8. New Business
  - a. Approve Budget Request FY24
  - b. Old Drum Day (June 10) - Coloring sheet
9. Old Business
  - a. Community Theater Fundraiser Updates
    - i. Information from Chris Deal
    - ii. Dates in October (10/19-10/22 or 10/26-10/29)
10. Next Meeting - June 19, 5:00-6:00pm
  - a. Agenda items
11. Adjournment

Custodian of Records:  
Jodi Schneider, City Clerk  
660-747-9131  
[Contact Form](#)



## **Warrensburg Arts Commission Meeting**

### **Minutes**

**April 17, 2023**

**5:00-6:00pm**

**Southeast Conference Room**

**City Hall**

**102 S Holden St.**

**Warrensburg, MO 64093**

**Zoom option was available**

1. Call to Order at 5:03 established Quorum
2. Roll Call
  - a. Voting Members Present: Cindy Bechtol, Sarah Chamberlin, Steve Carter, Allison Robbins
  - b. Voting Members Absent: Hannah Clark
  - c. Ex-Officio Present: Marcella McCoy, Eddie Osborne
3. Approval of Agenda (Motion/Discussion) Sarah motioned, Cindy seconded, Motion passed unanimously
4. Approval of Minutes (Motion/Discussion) Steve motioned, Sarah seconded, Motion passed unanimously
5. Introduction of Guests/Visitors - None present
6. Updates
  - a. City (Marcella/Eddie) Marcella reviewed the budget report including the changes proposed for mid-year adjustments - budget was included in the meeting packet.
  - b. Chair (Allison)
    - i. Studios of Jo Narron and Gary Cadwallender - new studio locations were brought to the attention of the commission and these will be mentioned on social media platforms.
    - ii. Interest in Arts in Public Places Committee - Jamie Platt
    - iii. MACAA on the Spot - May 5 1:00-3:00pm, Lexington, MO Allison will be attending this event on behalf of the commission, Sarah will attend as well if available.
    - iv. Budget Amendment FY 23 - per Marcella's report adjustments were made for the community fundraiser.
7. New Business
  - a. Discussion of Budget Request FY24 - budget proposal will be brought to the next meeting to review before presentation to council. Community Theater fundraiser will be added upon the next meeting with a full request in May.
8. Old Business
  - a. Art Walk Planning
    - i. Assign dates
      1. April 19 - Eddie, Allison, Sarah (Allison will assist with the set up and tear down)

2. May 17 - Sue
      3. June 21 - Sarah
      4. July 19 - Sue
      5. August 16 - Allison
      6. September 20 - Sarah/Allison
    - ii. Determine projects
      1. upcycle collage project - Steve wil put 10-15 packages together
      2. "clean" toddler hand painting
      3. coloring page competition (dog with a drum) - Sarah can create this for distribution at events
  - b. Community Theater Fundraiser Updates
    - i. Dates in August - TBD
    - ii. Promotion for auditions - TBD
    - iii. Community partners - Discussed the importance of have partners and will continue to discuss as the commission further develops this plan for the event.
    - iv. Commission discussed the Community Theater group and wanted to find more [historical information](#) to gather a better understanding of its relationship to the commission. Allison was unable to confirm if the resolution had ever been formally passed. Commission will discuss further.
  - c. Airplane project - on hold
  - d. Float in the UCM Homecoming parade - still to be discussed
9. Next Meeting - May 15, 5:00-6:00 pm - *Date corrected from Agenda* - SC
- a. Agenda items
    - i. Budget FY 24
    - ii. Community Theater
10. Adjournment

Custodian of Records:  
Jodi Schneider, City Clerk  
660-747-9131  
[Contact Form](#)



City of Warrensburg, MO

# Balance Sheet

## Account Summary

As Of 04/30/2023

Account	Name	Balance
<b>Fund: 820 - ARTS COMMISSION</b>		
<b>Assets</b>		
<a href="#">820-11102</a>	CASH	16,273.09
<a href="#">820-11104</a>	CASH - INVESTMENTS	0.00
<a href="#">820-11106</a>	CASH - INVESTMENT HOLDING ACCT	0.00
<a href="#">820-11301</a>	INTEREST RECEIVABLE	0.00
<a href="#">820-12201</a>	CERTIFICATES OF DEPOSITS	0.00
	<b>Total Assets:</b>	<u>16,273.09</u> <u><u>16,273.09</u></u>
<b>Liability</b>		
<a href="#">820-21101</a>	ACCOUNTS PAYABLE	0.00
	<b>Total Liability:</b>	<u>0.00</u>
<b>Equity</b>		
<a href="#">820-31101</a>	FUND BALANCE	15,871.46
<a href="#">820-32101</a>	ENCUMBRANCE CONTROL	0.00
<a href="#">820-32102</a>	RESERVE FOR ENCUMBRANCE	0.00
<a href="#">820-32201</a>	PRIOR YEAR ENCUMBRANCE CONTROL	0.00
<a href="#">820-32202</a>	PRIOR YEAR RES FOR ENCUMBRANCE	0.00
	<b>Total Beginning Equity:</b>	<u>15,871.46</u>
Total Revenue		411.25
Total Expense		<u>9.62</u>
<b>Revenues Over/Under Expenses</b>		<b>401.63</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>16,273.09</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<u><u>16,273.09</u></u>



City of Warrensburg, MO

# Budget Worksheet

## Account Summary

For Fiscal: 2022-2023 Period Ending: 04/30/2023

		2020-2021	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	Defined Budgets	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2023-2024	2022-2023
								24	ZERO
<b>Fund: 820 - ARTS COMMISSION</b>									
<b>Revenue</b>									
<a href="#">820-52305</a>	GRANTS - LOCAL	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	
<b>Budget Detail</b>									
<b>Budget Code</b>	<b>Description</b>			<b>Units</b>	<b>Price</b>	<b>Amount</b>			
23	Grants Anticipated			0.00	0.00	-2,000.00			
<a href="#">820-55105</a>	ADMISSION	0.00	0.00	1,000.00	0.00	5,000.00	0.00		
<a href="#">820-57105</a>	INTEREST ON DEPOSITS	0.00	200.13	0.00	266.36	200.00	121.25		
<a href="#">820-57107</a>	INTEREST ON INVESTMENTS	0.00	0.05	0.00	0.00	0.00	0.00		
<a href="#">820-59110</a>	DONATIONS	0.00	0.00	500.00	90.00	500.00	290.00	500.00	
<a href="#">820-73820</a>	TRANSFER FROM RESERVE	6,650.00	0.00	0.00	0.00	2,455.00	0.00	4,550.00	
	<b>Revenue Total:</b>	<b>6,650.00</b>	<b>200.18</b>	<b>1,500.00</b>	<b>356.36</b>	<b>8,155.00</b>	<b>411.25</b>	<b>7,050.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2022-2023 Period Ending: 04/30/2023

		2020-2021	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	Defined Budgets	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2023-2024 24	2022-2023 ZERO
<b>Expense</b>									
<a href="#">820-611-4107</a>	MAINTENANCE & REPAIR SUPPLI...	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	
<a href="#">820-611-4111</a>	PROGRAM SUPPLIES	750.00	449.84	750.00	250.00	500.00	0.00	500.00	
<a href="#">820-611-5203</a>	FINANCIAL SERVICES	0.00	56.29	50.00	51.85	55.00	9.62		
<a href="#">820-611-5206</a>	LEGAL SERVICES	0.00	112.50	0.00	37.50	0.00	0.00		
<a href="#">820-611-5299</a>	CONTRACTUAL - NON CATEGORI...	1,000.00	0.00	2,000.00	2,800.00	0.00	0.00	2,000.00	
<a href="#">820-611-5404</a>	SCHOOLS AND SEMINARS	0.00	0.00	500.00	0.00	0.00	0.00		
<a href="#">820-611-5601</a>	ADVERTISING	400.00	0.00	500.00	0.00	600.00	0.00	550.00	
<a href="#">820-611-5604</a>	SHOWS/ EXPO/ EVENTS EXPENS...	0.00	0.00	0.00	40.00	3,000.00	0.00		
<a href="#">820-611-9301</a>	COMMUNITY AGREEMENT	500.00	250.00	2,000.00	0.00	0.00	0.00		
<a href="#">820-611-9801</a>	GRANTS	3,000.00	0.00	3,000.00	500.00	3,000.00	0.00	3,000.00	
	<b>Expense Total:</b>	<b>6,650.00</b>	<b>868.63</b>	<b>9,800.00</b>	<b>3,679.35</b>	<b>8,155.00</b>	<b>9.62</b>	<b>7,050.00</b>	<b>0.00</b>
	<b>Fund: 820 - ARTS COMMISSION Surplus (Deficit):</b>	<b>0.00</b>	<b>-668.45</b>	<b>-8,300.00</b>	<b>-3,322.99</b>	<b>0.00</b>	<b>401.63</b>	<b>0.00</b>	<b>0.00</b>
	<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>-668.45</b>	<b>-8,300.00</b>	<b>-3,322.99</b>	<b>0.00</b>	<b>401.63</b>	<b>0.00</b>	<b>0.00</b>

**Group Summary**

Account Typ...	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	Defined Budgets	2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2023-2024 24	ZERO
<b>Fund: 820 - ARTS COMMISSION</b>								
Revenue	6,650.00	200.18	1,500.00	356.36	8,155.00	411.25	7,050.00	0.00

**Budget Worksheet**

**For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Account Typ...	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2023-2024 24	2022-2023 ZERO
Expense	6,650.00	868.63	9,800.00	3,679.35	8,155.00	9.62	7,050.00	0.00
<b>Fund: 820 - ARTS COMMISSION Surplus (Deficit):</b>	<b>0.00</b>	<b>-668.45</b>	<b>-8,300.00</b>	<b>-3,322.99</b>	<b>0.00</b>	<b>401.63</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>-668.45</b>	<b>-8,300.00</b>	<b>-3,322.99</b>	<b>0.00</b>	<b>401.63</b>	<b>0.00</b>	<b>0.00</b>



Fund Summary

Fund	2020-2021		2021-2022		2022-2023		Defined Budgets		2022-2023 ZERO
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2023-2024 24		
820 - ARTS COMMISSION	0.00	-668.45	-8,300.00	-3,322.99	0.00	401.63	0.00	0.00	
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>-668.45</b>	<b>-8,300.00</b>	<b>-3,322.99</b>	<b>0.00</b>	<b>401.63</b>	<b>0.00</b>	<b>0.00</b>	

<b>WARRENSBURG ARTS COMMISSION</b>		
<b>FY24 BUDGET REQUEST</b>		
<b><u>Estimated FY24 Program Funding:</u></b>		<b>Revenue</b>
Cash Reserve		\$15,871.46
Revenue generated		\$401.63
1% Capitol Project		\$0.00
Request for FY23 Budget		<u>\$8,155.00</u>
<b>Total Budget</b>		<b>\$7,314.83</b>
<b><u>Estimated FY24 Program Expenditures:</u></b>		<b>Expenses</b>
<b>Art in Public Places</b>	Repair of existing art work, APP Committee	\$2,000.00
<b>Program Supplies</b>		\$500.00
<b>Warrensburg Community Theatre</b>		\$3,000.00
<b>Community Arts Grants</b>		\$3,000.00
<b>Marketing</b>		\$500.00
<b>Total Budgeted Expenses</b>		<b>\$9,000.00</b>
<b><u>Estimated FY23 Program Revenue:</u></b>		
<b>Community Theater October Fundraiser</b>		\$5,000.00
<b>Donations</b>		\$500.00
<b>Total Budgeted Revenue</b>		<b>\$5,500.00</b>