



## Warrensburg Arts Commission Meeting

### Agenda

March 23, 2022

4:00-5:30pm

Zoom option available

1. Call to Order
2. Roll Call
3. Establish Quorum
4. Approval of Agenda (Motion/Discussion)
5. Approval of [February minutes](#) (Motion/Discussion)
6. Updates from the City (Marcella)
  - a. New commissioner, Hannah Beatrix
  - b. Budget summary overview
7. Introduction of guests/visitors
  - a. Jamie DeBacker - Warrensburg Main Street, Old Drum Color Shadows Project
8. Art in Public Places (Allison)
  - a. Warrensburg Main Street's "[Spring Clean the Burg](#)," **April 21-28**
    - i. "Hard Moon Rising" and "Downtown Vibrations"
  - b. Schedule of art maintenance
9. Third Wednesday Art Walk - 2022 Dates (Allison)
  - a. April 20, May 18, June 15, July 20, August 17, September 21
  - b. Table set-up (table cloth, info on WAC grants, community organizations, JC Carter sculpture, volunteer sign-up, etc.)
10. Project Budgeting for FY23
  - i. Mule Project (Sue)
  - ii. Coloring Book (Allison)
  - iii. Rack Card (Sarah)
  - iv. Paint with Dog - Old Drum Day (Cindy)
  - v. Paper Airplanes - Get Out the Red (Steve)
11. Community Theater Update (Cindy)
12. Meeting Scheduling
  - a. Strategic Planning
13. WAC Grants - Final promotion for FY22
14. Next Meeting - April date?
15. Ongoing Discussions
  - a. Define roles (chair, vice chair, secretary)
  - b. Create by-laws
  - c. Create clear policy on art donations and storage
16. Adjournment

Arts Commission  
February 23, 2022  
Community Development Conference Room  
City Hall  
Meeting Minutes

### **Meeting Attendees**

- Voting Members: Sue Kraus, Allison Robbins, Sarah Chamberlin (on phone), Steve Carter
- Absent: Jay Lindhart, Amanda Saleh, Cindy Bechtol
- Ex-Officio: Marcella McCoy
- Guests: Madison Day and her grandfather Jerry

### **Call to Order, Roll Call, Establish Quorum**

- Meeting called to order at 4:09 p.m. Roll call was taken, and a quorum was established.

### **Approval of Agenda (Motion/Discussion)**

- Sue moved to approve the agenda, Steve seconded, and the motion carried unanimously.

### **Approval of Minutes (Motion/Discussion)**

- Sue moved to approve the minutes from the January meeting, Sarah seconded, and the motion carried unanimously.

### **Introduction of guests/visitors**

- Madison Day, an Art Major at State Fair College, attended the meeting to observe and ask questions for one of her classes. She was joined by her grandfather.

### **Tablecloth Purchase**

- Sue brought the Arts Commission tablecloth ordered and purchased after the last meeting. Marcella will keep the tablecloth on city property, and commissioners will need to plan ahead in order to use it at events this spring and summer.

### **Updates from the City**

- The Commission welcomed Steve Carter as a commissioner. Allison asked that he send her a photo, so that his appointment could be announced on the Arts Commission Facebook page.
- Marcella noted that the city is currently working on the audit, which includes organizing the timeline for the budget cover. The participants and photos will be selected by May, with the Arts Commission taking part as needed.
- Marcella reminded the Commission that their budget request would be due by May, and she is happy to include a current budget report at subsequent meetings. Allison noted that a budget update would be useful for the March and April meetings, as the Commission finalizes their budget request for FY23.

### **WAC Grants**

- Sarah has completed the branding for the grant applications and guidelines. The Commission will look at those materials at the next meeting. In the meantime, Allison will work with Marcella to upload the new documents. Community members can still submit grants using the old forms until the new documents are on the website.
- Allison asked Marcella about the city process regarding the awarding of Arts Commission grants, as at the last City Council meeting, the grant awarded to Alex Smith was discussed. Marcella explained that it was a simple resolution aimed at increasing transparency and communication between the Council and the Commission.

### **Art in Public Places**

Allison distributed a list of possible public art projects, drawing from the Commission's previous discussions, ideas gathered from Warrensburg citizens, and past projects considered by other Commissioners. The Commission brainstormed projects for FY23, with the goal of having those projects in place by the budget request submission in May. The projects that received the most conversation included:

- *Mule Project:* Sue described seeing a new art installation near the Old Glory gas station, which features a metal silhouette of a dog. She will talk to the person who purchased and/or made the art to see if a mule silhouette would be possible. Allison suggested that, if reasonably priced, the Commission might seek installing 50 mules around town, given the recent Guinness Book of World Record activity. Sarah noted that this kind of project could **not** be marketed with the Guinness name, given the contracts that the organization requires.
- *Grain Elevator:* Allison noted that she had contact information for the owner and manager of the grain elevator in town. The Commission briefly discussed possible projects with the building (a mule train mural). They agreed to reach out to Jeff Imboden to see if he had any information on past ideas for that building. Any project would, of course, need to be proposed to and approved by the owner of the building.
- *Flower Boxes and Stain Glass Project:* Steve described his ideas for adding more installations to the flower box and bed project near UMB Bank downtown, near the railroad tracks. His current project includes adding flowers and stain-glass pieces to the existing boxes. He proposed adding more height to the project with additional pieces that created a "fence" of sorts. Stain-glass panels could include a sunflower or bumblebee; the installations could be moved and also swapped out for seasonal designs. Later, the Commission noted that stain-glass installations might also be installed in other pathways around town, like at Lion's Lake. Sue recommended that the master gardeners organization be contacted for help with the flowers.
- *Dancer Mobile:* Steve described his idea for a 2- to 5-foot mobile made of silver wire installed on a welded frame. The idea would be to create a piece of art that moves, simulating a dancer.
- *Art Crawl:* Sarah proposed an art crawl event that involved many pieces of public art in Warrensburg. This event could be used to promote existing art and any new projects developed by the Commission.
- *Paper Airplanes:* Steve proposed an event in which people in Warrensburg were invited to decorate and design large paper airplanes, using some existing paper that he has access to. Prizes for best designs could be awarded. The Aviation Department at UCM could be invited to participate.

- *Rack Card*: Sarah proposed working on the rack card idea, originally proposed by Christian Cutler, as it would offer the Commission a chance to promote existing art in Warrensburg.

### **Maintenance of current Art in Public Places**

- Allison gave a short overview of the existing public art works in the City that the Commission has some role in maintaining. The information she presented is a summary gathered by past commissioners. Warrensburg Parks and Recreation is currently listed as maintaining several sculptures around town, but it is not clear if that is happening.
- Marcella noted that there is a new maintenance employee starting at Parks and Rec on Monday. She suggested talking with him once he has settled into the new job.
- In the meantime, Allison suggested looking at the two public art projects that are **not** listed as linked to Parks and Rec: the Downtown Vibrations concrete project on Pine Street and the Hard Moon Rising sculpture in front of City Hall. She suggested focusing on these two works for Warrensburg Main Street's "Clean the Burg" week, which takes place April 21-28.

### **Third Wednesday Art Walks**

- Warrensburg Main Street is currently encouraging sign-ups for the Art Walks beginning in April. Allison asked Commissioners to check their calendars for the listed dates: April 20, May 18, June 15, July 20, August 17, and September 21. At the next meeting, commissioners can volunteer to work the Arts Commission table on the days they are available, and Allison will register the Commission for those dates.

### **Next Meeting – March date**

- Commission members agreed on March 23, 4:00-5:00pm, for the next meeting. In-person attendees will meet in the CD Conference Room at City Hall. A Zoom option will also be available.

### **Adjournment**

- Meeting was adjourned at 5:15 p.m.



Warrensburg Arts &lt;warrensburgartscommission@gmail.com&gt;

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**Re: Art Projects**

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**Jamie DeBacker** <events@warrensburgmainstreet.org>  
To: Warrensburg Arts <warrensburgartscommission@gmail.com>  
Cc: Jill Purvis <director@warrensburgmainstreet.org>

Wed, Mar 9, 2022 at 10:59 AM

Allison,

Please see the proposed project asking to be discussed and approved through the Arts Commission at your next meeting:

Warrensburg Main Street, RISE Community Services and Sterling Elementary are working together to add Dog Art to The Alley and in front of the courthouse on Holden Street. We are partnering with one 4th grade class from Sterling to put their creativity on 20 outlines of Dogs RISE and Warrensburg Main Street. RISE will be cutting a vinyl outline of Old Drum dogs (21" each) in different positions which will be placed on wooden squares (23"X 23") for the students to paint and decorate. Once the students have completed their artwork at RISE the artwork will be sealed and the RISE workers will then install 3 panels on each fence (8ft x 6ft) panel. 10 of the Dog Art projects are to be placed on fencing by the stairs of The Alley, the remainder will be placed on the private fencing on the corner of Holden & Market owned by Gelbach Law. The total time for the installation will take about a week for both locations. Warrensburg Main Street will have a contract for both locations for upkeep for 5 years and after 5 years, the project will be looked at to extend the contract or replace the artwork. This art project brings youth and differently-abled adults together to create more color and art in Downtown Warrensburg. The logos of Warrensburg Main Street, RISE and Sterling will be placed on some of the panels to show the collaboration of the project.

Please see the attached examples of the proposed project. Once each panel is complete the placement may change to make the most appealing design but the general layout and design will be followed.

Please let me know if you have any questions.

On Sat, Feb 26, 2022 at 8:36 AM Warrensburg Arts <warrensburgartscommission@gmail.com> wrote:

[Quoted text hidden]

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**Jamie DeBacker**  
Assistant Director  
Warrensburg Main Street, Inc.  
[125C N. Holden St.](#)  
(660) 429-3988



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**3 attachments**

**Old Drum Color Shadows.png**  
2642K



**Old Drum Color Shadows (1).png**  
2583K



**Old Drum Color Shadows (2).png**  
3243K



# Balance Sheet

## Account Summary

As Of 02/28/2022

Account	Name	Balance
<b>Fund: 820 - ARTS COMMISSION</b>		
<b>Assets</b>		
<a href="#">820-11102</a>	CASH	19,227.24
<a href="#">820-11104</a>	CASH - INVESTMENTS	0.00
<a href="#">820-11106</a>	CASH - INVESTMENT HOLDING ACCT	0.00
<a href="#">820-11301</a>	INTEREST RECEIVABLE	0.00
<a href="#">820-12201</a>	CERTIFICATES OF DEPOSITS	0.00
	<b>Total Assets:</b>	<b>19,227.24</b>
		<b><u>19,227.24</u></b>
<b>Liability</b>		
<a href="#">820-21101</a>	ACCOUNTS PAYABLE	250.00
	<b>Total Liability:</b>	<b>250.00</b>
<b>Equity</b>		
<a href="#">820-31101</a>	FUND BALANCE	19,194.45
<a href="#">820-32101</a>	ENCUMBRANCE CONTROL	0.00
<a href="#">820-32102</a>	RESERVE FOR ENCUMBRANCE	0.00
<a href="#">820-32201</a>	PRIOR YEAR ENCUMBRANCE CONTROL	0.00
<a href="#">820-32202</a>	PRIOR YEAR RES FOR ENCUMBRANCE	0.00
	<b>Total Beginning Equity:</b>	<b>19,194.45</b>
Total Revenue		49.75
Total Expense		266.96
<b>Revenues Over/Under Expenses</b>		<b>-217.21</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>18,977.24</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>19,227.24</u></b>



# Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 02/28/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 820 - ARTS COMMISSION</b>							
<b>Revenue</b>							
<a href="#">820-55105</a>	ADMISSION	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
<a href="#">820-57105</a>	INTEREST ON DEPOSITS	0.00	0.00	0.00	49.75	49.75	0.00 %
<a href="#">820-59110</a>	DONATIONS	500.00	500.00	0.00	0.00	-500.00	100.00 %
	<b>Revenue Total:</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>49.75</b>	<b>-1,450.25</b>	<b>96.68 %</b>
<b>Expense</b>							
<a href="#">820-611-4107</a>	MAINTENANCE & REPAIR SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">820-611-4111</a>	PROGRAM SUPPLIES	750.00	750.00	250.00	250.00	500.00	66.67 %
<a href="#">820-611-5203</a>	FINANCIAL SERVICES	0.00	0.00	0.00	16.96	-16.96	0.00 %
<a href="#">820-611-5299</a>	CONTRACTUAL - NON CATEGORIZED	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">820-611-5404</a>	SCHOOLS AND SEMINARS	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">820-611-5601</a>	ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">820-611-9301</a>	COMMUNITY AGREEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">820-611-9801</a>	GRANTS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
	<b>Expense Total:</b>	<b>9,750.00</b>	<b>9,750.00</b>	<b>250.00</b>	<b>266.96</b>	<b>9,483.04</b>	<b>97.26 %</b>
	<b>Fund: 820 - ARTS COMMISSION Surplus (Deficit):</b>	<b>-8,250.00</b>	<b>-8,250.00</b>	<b>-250.00</b>	<b>-217.21</b>	<b>8,032.79</b>	<b>97.37 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-8,250.00</b>	<b>-8,250.00</b>	<b>-250.00</b>	<b>-217.21</b>	<b>8,032.79</b>	<b>97.37 %</b>



**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 820 - ARTS COMMISSION</b>						
Revenue	1,500.00	1,500.00	0.00	49.75	-1,450.25	96.68 %
Expense	9,750.00	9,750.00	250.00	266.96	9,483.04	97.26 %
<b>Fund: 820 - ARTS COMMISSION Surplus (Deficit):</b>	<b>-8,250.00</b>	<b>-8,250.00</b>	<b>-250.00</b>	<b>-217.21</b>	<b>8,032.79</b>	<b>97.37 %</b>
<b>Report Surplus (Deficit):</b>	<b>-8,250.00</b>	<b>-8,250.00</b>	<b>-250.00</b>	<b>-217.21</b>	<b>8,032.79</b>	<b>97.37 %</b>

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
820 - ARTS COMMISSION	-8,250.00	-8,250.00	-250.00	-217.21	8,032.79
Report Surplus (Deficit):	-8,250.00	-8,250.00	-250.00	-217.21	8,032.79