



## **Warrensburg Arts Commission Meeting**

### **Agenda**

**March 20, 2023**

**5:00-6:00pm**

**Southeast Conference Room**

**City Hall**

**102 S Holden St.**

**Warrensburg, MO 64093**

**Zoom option available**

Join Zoom Meeting

<https://us02web.zoom.us/j/85191304392?pwd=MGISckVOdmFOYTI6emEyZTFiazM3UT09>

Meeting ID: 851 9130 4392

Passcode: 025945

Dial by your location: +1 301 715 8592 US (Washington DC); +1 305 224 1968 US; +1 309 205 3325 US;  
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 646 931 3860 US

Find your local number: <https://us02web.zoom.us/j/85191304392?pwd=MGISckVOdmFOYTI6emEyZTFiazM3UT09>

1. Call to Order
2. Roll Call
3. Establish Quorum
4. Approval of Agenda (Motion/Discussion)
5. Approval of Minutes (Motion/Discussion)
6. Introduction of Guests/Visitors
7. Updates
  - a. City (Marcella/Eddie)
  - b. Chair (Allison)
    - i. New UCM Art Gallery director, Jamie Platt
    - ii. UCM Connect With Change Fair, April 4, 3:00-5:00pm
8. New Business
  - a. Budget Amendment FY23 - Community Theater
    - i. Fundraiser Budget
    - ii. Budget Amendment
  - b. Grant submission from Old Drum Woodcarvers
  - c. Five-year strategic plan, with timeline
9. Old Business
  - a. Art Walks - WMS proposal
  - b. Airplane project
  - c. Float in the UCM Homecoming parade
10. Next Meeting - April 17, 5:00-6:00pm
  - a. Agenda items
11. Adjournment

Custodian of Records:  
Jodi Schneider, City Clerk  
660-747-9131  
[Contact Form](#)

**Warrensburg Arts Commission  
Strategic Planning Meeting**

**Agenda**

**February 13, 2023**

**5-6 pm**

**Southeast Conference Room**

**City Hall**

**102 S Holden St.**

**Warrensburg, MO 64093**

**Zoom option available**

**Meeting Attendees**

- Voting Members: Sue Kraus, Allison Robbins, Sarah Chamberlin, Cindy Bechtol
- Absent: Hannah Clark, Steve Carter
- Ex-Officio: Marcella McCoy, Eddie Osborne

**Call to Order, Roll Call, Establish Quorum**

Meeting called to order at 5:06 a.m. Roll call was taken, and a quorum was established.

**Approval of Agenda (Motion/Discussion)**

Sue moved to approve the agenda, Sarah seconded, and the motion carried unanimously.

**Approval of Minutes (Motion/Discussion)**

Allison moved to approve the minutes from the January meeting, Sue seconded, and the motion carried unanimously.

**Budget**

Members discussed the possibility of amending the budget to cover a possible fundraiser with Community Theatre. Discussion will continue at the March meeting with an estimated budget for the event to be provided by Cindy Bechtol. No other updates.

**Updates**

Allison updated the commission on the status of Art Walks and Mainstreet's involvement. Due to changes at Mainstreet, the Arts Commission will discuss with Mainstreet members, Jamie Debacker and Jill Purvis, the future of the Warrensburg Art Walk.

Marcella mentioned plans to announce the annual photo contest for the Warrensburg Budget Book may be announced the first of March.

The Arts Commission plans to reach out to a potential commissioner to fill an open seat which would then be presented to council for an appointment.

Councilman Eddie Osborne updated the commission on a few items including a June 17th

reenactment of Harry Truman's stop through Warrensburg on the anniversary of his campaign trail visit at the train depot. Suggestions were made to contact local author, Jon Taylor, as he has written several books including publication about Truman. Eddie also informed the commission that the Courthouse Concert Series at the historical Johnson County Courthouse would also be held this spring, in addition to its usual fall series.

### **New Business**

Cindy Bechtol discussed opportunities for the Community Theatre group to perform and generate revenue for the Arts Commission. There is a good opportunity to purchase the Carol Burnett skits to help raise funds while creating family friendly events in our community. In addition, there are also some 10-minute musicals that could be purchased to intertwine into a full scale sketch show event. Hoping to give two weekends to the event and a possibility of a dinner theater setting and silent auction. Currently the commission does not have this projected in our budget but will discuss once a budget proposal is given and ask for an amendment to cover this event. Monies raised from the event will both cover the event and raise additional revenues for the commission. Auditions would have to be held no later than April in order to hold a performance in the late summer/early fall. Cindy is going to work on estimate and contracts ahead of the next meeting so a vote can be held and the plan may be presented to the City Council.

Sue presented a grant application on behalf of the local wood carvers group. Proposal would bring a master carver to Warrensburg for a three-day class in October 2023, open to the public. It is estimated the cost would be \$165 per person for three days plus cost of supplies. The grant would help keep costs down and allow for the public to enjoy the opportunity to engage in the arts. Further discussion and possible vote will be held at the next meeting with additional commissioners present.

### **Strategic Planning Discussion**

Allison provided an outline of the strategic plan. The commission will move forward and hold a vote in March for the plan.

### **Next Meeting**

The next meeting will be on Monday, March 20, 2023, from 5:00-6:00 pm. In-person attendees will meet in the Southeast Conference Room at City Hall. A Zoom option will also be available.

**Adjournment:** Meeting was adjourned at 6:00pm..

# Warrensburg Arts Commission and Warrensburg Community Theater August 2023 Fundraiser

## Costumes and Set Piece Rental

|               |           |
|---------------|-----------|
| A-Z Theatrics | \$1000.00 |
|---------------|-----------|

## Sound and Lights

|                          |          |
|--------------------------|----------|
| Rental for any equipment | \$300.00 |
|--------------------------|----------|

## Musical needs

|                            |          |
|----------------------------|----------|
| Sheet music for choir/show | \$300.00 |
|----------------------------|----------|

|                               |           |
|-------------------------------|-----------|
| Accompanist (Denise Robinson) | \$1200.00 |
|-------------------------------|-----------|

## Incidentals

|  |          |
|--|----------|
| Small costume pieces, plywood, paint, etc. | \$400.00 |
|--|----------|

Purchase of "square" for credit card ticket sales

## Printing and Promotion

|   |          |
|---|----------|
| Printing of script PDFs and poster printing | \$300.00 |
|---|----------|

**TOTAL: \$3500.00**

| WARRENSBURG ARTS COMMISSION                 |  |                   |             |
|---|--|-------------------|-------------|
| FY23 BUDGET AMENDMENT                       |  |                   |             |
| <b>Estimated FY23 Program Funding:</b>      |  | <b>Revenue</b>    | 12/21/22    |
| Cash Reserve                                |  | \$18,727.24       | \$16,193.09 |
| Revenue generated                           |  | \$0.00            |             |
| 1% Capitol Project                          |  | \$0.00            |             |
| <u>Request for FY22 Budget</u>              |  | <u>\$9,500.00</u> |             |
| <b>Total Budget</b>                         |  | <b>\$9,227.24</b> |             |
| <b>Estimated FY23 Program Expenditures:</b> |  | <b>Expenses</b>   |             |
| <b>Art in Public Places</b>                 |  | \$1,000.00        |             |
|   | Repair of existing art work  |                   |             |
| <b>Program Supplies</b>                     |  | \$500.00          |             |
|   | Materials for paper airplane project                               |                   |             |
| <b>Art in Public Places</b>                 |  | <b>\$2,000.00</b> |             |
|   | Matching funds for grant proposal                                  |                   |             |
| <b>Warrensburg Community Theatre</b>        |  | <b>\$3,000.00</b> |             |
| <b>Community Arts Grants</b>                |  | \$3,000.00        |             |
| <b>Marketing</b>                            |  | \$600.00          |             |
|   | Booth costs, new table purchase, poster, promotions for fundraiser |                   |             |
| <b>Total Expenses</b>                       |  | <b>\$7,100.00</b> |             |
|   |  | <b>\$8,100.00</b> |             |
| <b>Estimated FY23 Program Revenue:</b>      |  |                   |             |
| <b>Grant Funds</b>                          |  | <b>\$2,000.00</b> |             |
| <b>Community Fundraiser Revenue</b>         |  | <b>\$5,000.00</b> |             |
| <b>Donations</b>                            |  | \$500.00          |             |
|   | Sponsorships and donations   |                   |             |
| <b>Total Revenue</b>                        |  | <b>\$3,000.00</b> |             |
|   |  | <b>\$5,500.00</b> |             |

**Warrensburg Arts Commission (WAC)**  
Community Arts Grant Application  
2022-2023



**PROJECT TITLE:** \_\_\_\_\_

**AMOUNT REQUESTED:** \_\_\_\_\_

**Contact Information**

|                        |  |
|------------------------|--|
| Applicant Organization |  |
| Contact Person         |  |
| Street Address         |  |
| City, State ZIP Code   |  |
| Work Phone             |  |
| Home Phone             |  |
| Mobile Phone           |  |
| E-Mail Address         |  |
| Web Site Address       |  |

**Describe your project:**

Include start/end dates, location, artists involved, target market, etc. Be as specific as possible.

**Funding:**

Provide total event budget (Can be attached by separate sheet). Please include In-Kind. How will WAC funds be used?

**The purpose of the WAC Community Arts Grant Program is to increase public awareness of Warrensburg's arts resources by supporting programs that serve the cultural interests of a diverse Warrensburg community. How will this project impact Warrensburg?**

## Marketing & Support Material:

List your planned marketing efforts for this project. Include how you will credit WAC. Please provide samples and/or images of publicity materials that will be used, if available.

|  |
|--|
|  |
|--|

## List all partnering organizations, sponsors, individuals, etc.

|  |
|--|
|  |
|--|

## References (optional):

| Name | Phone / Address |
|------|-----------------|
|      |                 |
|      |                 |
|      |                 |
|      |                 |
|      |                 |

## Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if awarded a Warrensburg Arts Commission (WAC) Community Arts Grant, any false statements, omissions, or other misrepresentations made on this application may result in the grant not being funded.

|                      |  |
|----------------------|--|
| Name (printed)       |  |
| Authorized Signature |  |
| Date                 |  |

## Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form. Grant awards will be notified in writing within 45 days of submission.

*Electronic submissions will be accepted at  
[warrensburgartscommission@gmail.com](mailto:warrensburgartscommission@gmail.com)*





# ROGER STEGALL

## WOODCARVER

Roger began carving at age 11, making toy guns for his friends, because the “store-bought” ones weren’t quite right! As a hobby, he continued to whittle and carve while raising a family and working as a letter carrier for the US Postal Service. After 32 years of delivering mail, he retired and is now enjoying his first love—woodcarving. He is designing, carving and finishing his many “friends” — Ozark Hillbillies, soldiers, cowboys, mountain men, Native American Indians, Santa’s and many others.

In the early 70’s he met Harold Enlow at DogPatch and found out there were carving tools (not just the pocket knife he had been using!) Roger’s work is influenced by Harold Enlow, Pete Engler, Bob Robertson and Steve Brown.

He is a founding member of the Central AR Woodcarving Club, has taught at the Arkansas Arts Center and offers seminars and carving classes throughout the country. He has been an instructor in Indiana, Kentucky, Florida, Oklahoma, Louisiana, Missouri, Tennessee and of course Arkansas. Roger will be returning for the third time as an instructor at the Renegade Woodcarvers Roundup in Lebanon Tennessee in October 2020. He was a member of the Ozark Crafts Guild and has had pieces in the Smithsonian and on the White House Christmas Tree.

Roger is a “guest carver” at the WoodCarving shop in Silver Dollar City and is a regular caricature instructor at the Peter Engler’s Design/Pete’s Place in Downtown Branson MO.

Through the years, Roger has received many awards, ribbons and recognition from

both the Caricature Carvers of America and the International Woodcarving Congress. He makes his home in Mayflower, Arkansas. Roger says “I’ve been carving for years, but my best carvings are yet to come!”



**Five-Year Strategic Plan**  
**2023-2028**  
*draft 1.23*

## **EXECUTIVE SUMMARY**

### **Strategic Overview**

#### **Where is Our Vision?**

Warrensburg aspires to be a community in which artistic diversity and excellence is celebrated, supported and available to all.

#### **Where is Our Mission?**

The Warrensburg Arts Commission (WAC) shall provide leadership for city government in supporting arts and cultural affairs by recommending programs and policies to enhance public awareness and appreciation of the fine and performing arts and by facilitating economic sustainability of the arts through various funding and resource opportunities that develop and promote artistic diversity and excellence in the community.

WAC's demographic is focused primarily towards Warrensburg, but the greater area of Johnson County is invited to participate in all WAC events.

#### **Goals and Measures**

Below are the goals, objectives, and strategies that the WAC hopes to achieve within the next five years.

#### **GOAL 1: Provide leadership for city government in supporting arts and cultural affairs.**

Objective 1. Strengthen administrative procedures of Arts Commission

- Create an annual Commission calendar for planning purposes
- Specify the events and projects that the Commission will oversee in a fiscal year during the budgeting process
- Define performance benchmarks for Commission activities, budget, and strategic plan

Objective 2. Educate the public about the Arts Commission

- Maintain regular presence at City events, including Art Walks, Burgfest, and Dickens Christmas
- Create a Commission float for annual local parade(s)
- Design a promotion plan that utilizes outlets beyond Facebook.

Objective 3. Create master arts plan for a future 1% for the Arts

- Reinstigate Art in Public Places Committee following City Code
- Build on existing Commission files related to the master arts plan
- Survey City property available for future public art installation

**GOAL 2: Recommend programs and policies to enhance public awareness and appreciation of the fine and performing arts.**

Objective 1. Maintain current publicly owned art in the City

- Create inventory of City-owned art, with information for maintenance
- Share maintenance records for public art in parks with Parks and Rec
- Oversee maintenance of outdoor sculptures on City property

Objective 2. Develop plan to rotate and display public art owned by the City

- Work with City employees to display J.C. Carter works and other City owned artwork
- Reinstate Sculpture on Loan program in collaboration with other regional art councils

Objective 3. Make public aware of existing visual and performing art opportunities in the City

- Track weekly and monthly arts events in the region for promotion on social media
- Create a webpage showcasing local art, utilizing available WCVB web resources

**GOAL 3: Facilitate economic sustainability of the arts through various funding and resource opportunities.**

Objective 1. Establish consistent sources of income

- Hold annual fundraiser at Dickens Christmas
- Establish corporate sponsorship for Commission projects and events
- Develop bi- or tri-annual fundraiser designed to bring in large amount of money

Objective 2. Administer existing arts grants

- Update, review, and promote grant forms annually
- Promote approved grants
- Establish a Warrensburg Art Fund to ensure arts grants in perpetuity

Objective 3. Apply for available grants that support arts-related projects

- Research regional, state, and federal grant opportunities related to the arts
- Apply for grants in collaboration with other non-profits and service organizations in the City

**GOAL 4: Develop, sustain and promote artistic diversity and excellence in the community.**

Objective 1. Collaborate with existing non-profits and service organizations in organizing local arts events.

- Co-sponsor the 200th Concert in the Courthouse in Spring 2024
- Plan a Blind Boone Readers Theater or an evening of Great Speeches with Johnson County Historical Society and Warrensburg Community Theater
- Create a Warrensburg coloring book in conjunction with WCVB

Objective 2. Create spaces, education, and opportunities for citizens to experience art locally

- Support, sponsor, and develop additional art education classes in the City
- Oversee an arts fair that bring in artists from the region to Warrensburg
- Develop “incubator spaces” for local artists to work

Objective 3. Organize arts projects that involve citizens at low or no cost.

- Display citizens’ contributions to calls-for-art on Commission Facebook page

- Distribute do-it-at-home art projects during summer Art Walks, including a paint-by-the-number project, a rock painting project, an upcycle collage project with found materials, a “clean” toddler hand painting project, and coloring page competition
- Continue to organize two to three arts projects that launch at annual City-wide events

## **Timeline**

### **Annual Tasks Each Fall**

- Maintain regular presence at City events, including Art Walks, Burgfest, and Dickens Christmas
- Track weekly and monthly arts events in the region for promotion on social media
- Display citizens’ contributions to calls-for-art on Commission Facebook page
- Promote approved grants
- Update, review, and promote grant forms annually (September)
- Create a Commission float for annual local parade(s) (October)
- Share maintenance records for public art in parks with Parks and Rec (November)
- Hold annual fundraiser at Dickens Christmas (December)

### **Annual Tasks Each Spring**

- Maintain regular presence at City events, including Art Walks, Burgfest, and Dickens Christmas
- Track weekly and monthly arts events in the region for promotion on social media
- Display citizens’ contributions to calls-for-art on Commission Facebook page
- Promote approved grants
- Oversee maintenance of outdoor sculptures on City property (February)
- Specify the events and projects that the Commission will oversee in a fiscal year during the budgeting process (March/April)
- Continue to organize two to three arts projects that launch at annual City-wide events (April)

### **Summer 2023**

- Distribute do-it-at-home art projects during summer Art Walks, including a paint-by-the-number project, a rock painting project, an upcycle collage project with found materials, a “clean” toddler hand painting project, and coloring page competition
- Design a promotion plan that utilizes outlets beyond Facebook.

### **Fall 2023**

- Create inventory of City-owned art, with information for maintenance
- Develop bi- or tri-annual fundraiser designed to bring in large amount of money
- Reconstitute Art in Public Places Committee following City Code

### **Spring 2024**

- Create an annual Commission calendar for planning purposes
- Work with City employees to display J.C. Carter works and other City owned artwork
- Research regional, state, and federal grant opportunities related to the arts
- Co-sponsor the 200th Concert in the Courthouse in Spring 2024

**Fall 2024**

- Survey City property available for future public art installation
- Create a webpage showcasing local art, utilizing available WCVB web resources
- Plan a Blind Boone Readers Theater or an evening of Great Speeches with Johnson County Historical Society and Warrensburg Community Theater

**Spring 2025**

- Establish corporate sponsorship for Commission projects and events
- Support, sponsor, and develop additional art education classes in the City
- Apply for grants in collaboration with other non-profits and service organizations in the City

**Fall 2025**

- Build on existing Commission files related to the master arts plan
- Hold bi- or tri-annual fundraiser designed to bring in large amount of money
- Create a Warrensburg coloring book in conjunction with WCVB

**Spring 2026**

- Define performance benchmarks for Commission activities, budget, and strategic plan
- Oversee an arts fair that bring in artists from the region to Warrensburg

**Fall 2026**

- Reinstate Sculpture on Loan program in collaboration with other regional art councils

**Fall 2027**

- Hold bi- or tri-annual fundraiser designed to bring in large amount of money

**Fall 2028**

- Establish a Warrensburg Art Fund to ensure arts grants in perpetuity

**Spring 2029**

- Develop “incubator spaces” for local artists to work

## **Art Walks 2023 Warrensburg Main Street Proposal**

### Overview:

- Art Walks would run on Third Wednesdays from April to September, for a total of 6 times. WMS wants a longer season to allow for UCM student participation in April, August, and September.
- There is interest/possibility for a Martin Warren art show on April 19 or May 24, in coordination with an Art Walk.

### Responsibilities of WMS:

- Run form for sign-up on WMS webpage
- Share information on Facebook
- Prepare map and assign spaces
- Pair artists with businesses
- Encourage Farmers Market vendors to come, if interested
- Send organizational emails leading up to the event

### Responsibilities of WAC:

- Interview artists and collect images for social media posts before art walk
- Pay for printing costs of the posters (11x18, 30 copies, ~\$25.00 for the season)
- Be on site during the event
- Check in artists on the day of the event, note absences
- Run Arts Commission table day of the event