



**City Council Agenda
Monday, February 24, 2020
7:00 P.M.
200 S. Holden
Warrensburg, MO 64093**

1. 7:00 P.M. **Call To Order Regular City Council Meeting**
2. **Roll Call**
3. **Approval Of City Council Minutes**
 - 3.I. City Council Minutes 2/10/2020

Documents:

[SCH2-COPIER20021912300.CITY.COUNCIL.MINUTES.2.10.2020.PDF](#)

4. **Adoption Of Agenda**

5. **Presentation**

- 5.I. American History Month Proclamation

Documents:

[AMERICAN.HISTORY.MONTH.PROC..PDF](#)

- 5.II. Proclamation Recognizing Black History Month

Documents:

[SCH2-COPIER20021915300.PROCLAMATION.BLACK.HISTORY.MONTH.PDF](#)

- 5.III. Update From The House On A Hill Foundation
Nick McDaniel has requested to present this to Council

6. **1st/2nd Reading Ordinance**

- 6.I. Acceptance Street, Sanitary And Storm Associated With Cayhill Subdivision Phase V,
Lots 188 Thru 194

An Ordinance Accepting the Street, Sanitary Sewer, and Storm Sewer Associated with Cayhill Subdivision Phase V, Lots 188 thru 194, for Maintenance by the City of Warrensburg, Missouri

Presented by Assistant City Manager Danielle Dulin

Documents:

[CAYHILL PHASE V ACCEPTANCE.PDF](#)

6.II. Ordinance For MPUA Agreement

An Ordinance authorizing execution of an agreement between the City of Warrensburg, Missouri and MPUA for mutual aid related to waste water utilities during times of emergency.

Presented: Fire Chief, Robert Shaw

Documents:

[ORDINANCE FOR MPUA AGREEMENT.PDF](#)

7. Other Business

7.I. Resolution Setting Fees For Open Container Ordinance

Presented by Harold Stewart, City Manager

Documents:

[RESOLUTION FOR OPEN CONTAINER SUSPENSION APPLICATIONS.DOCX](#)

8. Appearances To The Council Not Listed On The Agenda

9. Mayoral Appointment/S

10. Miscellaneous Matters From The Mayor And/Or City Council

11. City Manager Report

Documents:

[CM REPORT BY CM FEB 21, 2020.DOCX](#)
[JANUARY 2020 CD ACTIVITY REPORT.PDF](#)
[2020_02_19_18_04_50.BIG.BROTHERS.BIG.SISTERS.QUARTERLY.PDF](#)

12. Director Of Finance Report

12.I. February 24 Finance Report

Documents:

[DOF REPORT 02-24-20.PDF](#)

13. Closed Session After Regular Session

The City Council will meet in the Southeast Conference Room, upstairs at 102A South Holden, Warrensburg, for Executive Session

Vote to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any**

confidential or privileged communication between the City and its representatives and its attorneys.

(2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.

(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

(12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment

CITY COUNCIL MEETING OF FEBRUARY 10, 2020

A meeting of the Warrensburg City Council was held on February 10, 2020, at the Municipal Center, 102 S. Holden. Roll was called, Present were: Brooks, Jacobs, Holmberg, Allen, Lund. Absent: none.

The minutes of the January 27, 2020, City Council meeting were considered. Allen moved to approve the minutes of the January 27, 2020 City Council meeting. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

The adoption of the agenda was considered. Jacobs moved to adopt the agenda. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none.

Mayor Lund opened a Public Hearing on a Resolution Approving the Americans with Disabilities Act (A.D.A.) Transition Plan 2019 Update for the City of Warrensburg, Missouri. Building Official and A.D.A. Coordinator Brett Penrose said a transition plan was established in 2011. He said this is updated every 3 years and the latest update was completed last year.

Penrose explained in 1990, the Federal Government enacted the Americans with Disabilities Act for governmental organizations. He said all City-owned properties were inspected which also included City land and parking lots. Penrose said they were inspected for both new and old violations. He said this also includes a City-owned sidewalk survey, the tracks accessibility improvements, at all intersections of the City. He said the sidewalk ramp improvements come as a result of the City's annual Curb and Sidewalk Program and Street Overlay Program by the Public Works Department. Penrose said those improvements are required by the A.D.A. laws.

Penrose said the programs offered to the employees and citizens of Warrensburg must be evaluated, along with training programs. He said as a result of the City's curb and sidewalk program, the sidewalk ramps have improved and the City street improvements have been completed. Penrose explained the training programs offered for the various departments for City employees. He said he believes this program will continue to succeed as these programs are made available to the public.

Community Development Director Barbara Carroll said this report has been on file for 60 days and no comments were received. Council Member Holmberg thanked Penrose for doing a good job of putting this together, and said he appreciated his attention to detail. As there was no further comment, the Public Hearing was closed.

In Other Business, Mayor Lund read a Resolution Approving the Americans with Disabilities Act (A.D.A.) Transition Plan 2019 Update for the City of Warrensburg, Missouri by title. Holmberg moved to approve. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Carried unanimously and given Resolution No. 2180.

In Other Business was a 2020 US Census Presentation. Carroll said the United States Constitution requires the census to be completed every ten years. She said the information collected by the Census Bureau is confidential and is not to be shared with others.

Carroll said when responding to the Census Bureau, it is important the Census Data is accurate. She said the data they receive can impact many programs and grants available. Carroll said

many loan and grant programs available are a result of figures obtained through the Census Bureau.

Carroll said most households will receive an invitation in the mail to respond online, by phone, or by mail. She said if there is no response, the Census Bureau will make six attempts to receive a response. Carroll said information concerning Warrensburg will most likely not be available until May of next year.

Carroll said the census is based on where you live and sleep most of the time. If you are in Warrensburg most of the time, you would use Warrensburg if residing here on census day. If you do not have a usual residence, it is based on where you are most of the year. Carroll said those that are homeless or in shelters, there are temporary ways to count these individuals.

Carroll said this is the first year the Census forms can be filled out on-line. A pin number will be used to respond. She said if for some reason the pin number is lost, you can answer the questions without the pin number.

Mayor Lund said the census is very important to our community so please share information with other members of the community and help spread the word about the importance of the census to Warrensburg.

Under Appearances Not Listed on the Agenda, Warrensburg resident Brandon Myers said he recently noticed on social media the City will be enforcing the snow removal ordinance on sidewalks. Myers said he is concerned about the impact on the property owners and the 24-hour notice for compliance. He noticed Warrensburg is one of the few communities with this type of ordinance other than Sedalia, and in Sedalia it applies to businesses specifically.

Mayor Lund said Warrensburg is a unique community with many University students in the community. He said when there is one inch or more of snow, a snow emergency is declared for safety reasons for those who use our sidewalks. Mayor Lund said warnings will be used prior to ticketing individuals and businesses. City Manager Harold Stewart said this also applies with the accumulation of ice. He said Warrensburg is a pedestrian community and the City would like sidewalks to be properly maintained.

In Mayoral appointments, Mayor Lund said he would like to recommend Kelly Brooks to the Warrensburg Convention and Visitor's Bureau and Jennifer Greene to the Rental Inspection Task Force. Jacobs moved to approve the appointments. Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Carried unanimously.

In the City Manager's Report, Stewart introduced the Assistant City Manager and Public Works Director Danielle Dulin. Stewart said he believes Dulin will be a great addition to City staff with her education and experience.

Stewart said there was an accident at Cooper and Maguire Streets, and he has asked City staff to research the accident history at the intersection and to ask traffic engineers to ensure that it is as safe as possible.

Stewart said he will be attending the Missouri Municipal League Conference in Jefferson City tomorrow for the day in order to get updates on bills and legislative items.

In the Finance Director's Report, Finance Director Marcella McCoy said in the Chart of Revenue Accounts many pages of information are submitted to the City Council. McCoy said this information could be condensed into a summary of charts and graphs with budget figures. Council members agreed this would be enough information, and the detailed information could be submitted periodically.

Lund moved to close this meeting pursuant to 610.021 of the Revised Statutes of Missouri, relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.
- (2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.
- (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employees is discussed or recorded.
- (12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.
- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Yes: Brooks, Jacobs, Holmberg, Allen, Lund. No: none. Carried unanimously.

As there was no further business, the meeting was adjourned.

Casey Lund, Mayor

Attest

Cindy Gabel, City Clerk



**AMERICAN HISTORY MONTH
PROCLAMATION**

WHEREAS, the National Society of the Daughters of the American Revolution sponsors February as American History Month each year;

WHEREAS, to stimulate a knowledge in both young and old and a sense of pride in our Nation's great achievements and dedication to liberty; and

WHEREAS, to stress pride in the United States of America through community services in educational programs, essay contests and historic tours; and

WHEREAS, through the study of American History we are made aware of the importance of Freedom, Equality, Justice and Humanity in all our lives today; and

WHEREAS, the importance of always remembering American History should be noted.

NOW, THEREFORE, I, Casey Lund, Mayor of the City of Warrensburg, Missouri, along with the other members of the Warrensburg City Council, do hereby proclaim the month of February 2020 to be **AMERICAN HISTORY MONTH** in Warrensburg, Missouri, and urge all Warrensburg residents to join with me this month in recognizing the importance of American History in our lives.

IN WITNESS WHEREOF, I hereunto set my hand and seal this 24th day of February 2020.

Casey Lund, Mayor
Bryan Jacobs, Chairman Pro Tem
Robin Allen, Council Member
Scott Holmberg, Council Member
Nolan Brooks, Council Member

Cindy Gabel, City Clerk



PROCLAMATION

WHEREAS, across the nation February is recognized as Black History Month, and, in 1976, the designation was formally adopted to honor and affirm its importance. It is important to recognize the positive contributions to our community made by Black Americans; and

WHEREAS, from the determination, hard work, intelligence, and perseverance of members of this community, there have been valuable and lasting contributions in our schools, churches, social and economic institutions, and homes; and

WHEREAS, throughout our nation's history, Black Americans have honorably answered the nation's call to serve in our armed forces; and

WHEREAS, Black History Month should involve youth, as well as adults, of all ethnic groups and foster a spirit of cooperation and mutual respect among all our multi-ethnic communities; and

WHEREAS, during this month, all Americans are encouraged to reflect on the past successes and injustices, look to the future, and continue to improve society so that we live up to the ideals of freedom, equality, and justice.

NOW, THEREFORE, BE IT RESOLVED that I, Casey Lund, Mayor of Warrensburg, Missouri, along with other members of the Warrensburg City Council, urge all our citizens to work toward creating a community in which Black Americans are respected and recognized for their past, present, and future contributions to our community, the state, country, and the world.

Dated this 24th day of February 2020.

Casey Lund, Mayor
Bryan Jacobs, Chairman Pro Tem
Robin Allen, Council Member
Scott Holmberg, Council Member
Nolan Brooks, Council Member

Cindy Gabel, City Clerk

CITY OF WARRENSBURG
PUBLIC WORKS

Council Letter No.

February 24, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: An Ordinance Accepting the Street, and Sanitary Sewer, and Storm Sewer Associated with Cayhill Subdivision Phase V, Lots 188 thru 194, for Maintenance by the City of Warrensburg, Missouri

BACKGROUND:

Cayhill Subdivision Phase V, Lots 188 thru 194, streets, sanitary sewer, and storm sewer, have been completed by the developer and is ready for acceptance by the City. The sanitary sewer has been inspected and tested by city staff. The authorization for use has been received from the Missouri Department of Natural Resources.

ISSUES:

Consideration of the acceptance of improvements associated with Cayhill Subdivision Phase V for maintenance by the City.

STRATEGIC PLAN:

This supports the Strategic Plan by implementing the Comprehensive City Plan recommendations and positioning the City for future growth.

FISCAL IMPACT:

There is no impact on the budget.

ECONOMIC BENEFITS/IMPACT:

This area will increase property tax revenues.

RECOMMENDATION:

Staff recommends approval as submitted.

Sincerely,

Danielle Dulin
Assistant City Manager

cc: City Manager

Attachments: Ordinance

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING THE STREET, AND SANITARY SEWER, AND STORM SEWER ASSOCIATED WITH CAYHILL SUBDIVISION PHASE V, LOTS 188 THRU 194, FOR MAINTENANCE BY THE CITY OF WARRENSBURG, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI AS FOLLOWS:

Section 1. That the streets, sanitary sewer, and storm sewer associated with Cayhill Subdivision Phase V, Lots 188 thru 194, is hereby accepted for maintenance by the City of Warrensburg.

Section 2. That this ordinance shall be in full force and effect after its passage by the City Council.

Passed in open session this 24th day of February 2020.

Casey Lund, Mayor

Attest:

Cindy Gabel, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF WARRENSBURG, MISSOURI AND MPAU FOR MUTUAL AID RELATED TO WASTE WATER UTILITIES DURING TIMES OF EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WARRENSBURG, MISSOURI, AS FOLLOWS:

Section One

The City Manager and City Clerk are hereby authorized to execute an agreement for mutual aid with the Missouri Public Utility Alliance in the form attached hereto.

Section Two

This ordinance shall be in full force and effect from and after its passage.

Read two (2) times and passed by title this __day of _____, 2020.

Casey Lund, Mayor

Attest:

Cindy Gabel, City Clerk

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WARRENSBURG,
MISSOURI, ESTABLISHING FEES FOR APPLICATION AND ISSUANCE OF
SUSPENSIONS OF SECTION 3-14 UNDER SECTIONS 3-14(C) AND (D) FOR OPEN
CONTAINERS IN PUBLIC PLACES.**

WHEREAS, the costs of providing services to groups wishing to host events with suspensions of the City's open container ordinance under Section 3-14 of the City Code are substantial, and

WHEREAS, Section 3-14 calls for the fees to be charged for application and issuance of a permit suspending that section to be set by resolution; and

WHEREAS, it is the intention of the City that the charges made for the services rendered reflect the actual costs of providing the services,

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WARRENSBURG, MISSOURI, AS FOLLOWS:**

Section 1. The application fee provided for in Section 3-14(c) of the Code of Ordinances is set at \$25.00. Such fee is nonrefundable and is to defray partially the cost of processing the application.

Section 2. The fees for issuance of an approved suspension of Section 3-14 pursuant to Section 3-14(c) and (d) shall be charged based upon the following, and shall be due upon approval of the application, and paid at least seven days prior to the event:

a) Actual staff time required to establish barriers or provide other public equipment or infrastructure for the event, calculated at the current rate of wages and benefits for the employees provided, and

b) Rates for the usage of City owned equipment by city staff, at the rates established by the then current Federal Emergency Management Agency Equipment Rate Schedule.

Section 3. The above filing fees are effective immediately upon passage of this resolution.

Passed in open session this _____ day of _____, 2020.

ATTEST:

Casey Lund, Mayor

Cindy Gabel, City Clerk



CITY MANAGER REPORT

February 21, 2020

Honorable Mayor and Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

City Manager:

The last couple of weeks have included orienting new staff members, finalizing the Employee Wellness Program, and work related to the Rental Inspection Task Force.

I did attend the MML Legislative Conference in Jefferson City to get an update on key legislative bills. Several online sales tax bills are being discussed, but the ones that seem to have the most traction include a one time 5% cap on revenue growth using the 2020 Use Tax Revenue. Discussion of requiring communities to have a ballot issue to approve it as a new Use Tax, even if a community had previously approved a use tax. The second issue is with regards to limiting Video/Cabling Franchise fees to 5% of the first \$40 of the customer's bill. This would cut the City's revenue from Franchise Fees almost in half, about an estimated \$70-80,000 decrease.

Meetings attended include: WALC Board meeting; monthly radio interview; Holiday Inn Express ribbon cutting, and the Warrensburg Economic Coalition meeting.

City Council Meetings, Study Sessions, and Executive Sessions

Tentative future City Council agendas include the following items at this time:

1. INFRA Grant Application and Resolution of Support (Federal Funding potential for Maguire Bridge Project)
2. Rental Inspection Program Ordinance Recommendation
3. Budget Process (Council Tours and Strategic Planning Session)
4. 2020 Street Maintenance Program Presentation

PUBLIC WORKS/INFORMATION TECHNOLOGY

Danielle Dulin, Assistant City Manager

PUBLIC WORKS

The Public Works Department is in the process of bidding several projects for the spring. Bids are being reviewed and an award is anticipated for the 2020 Sanitary Sewer Main Lining Project. The Collections crew the lines in preparation for this project. Bids for the East and West Wastewater Treatment Plants Reed Bed Cleanout and Mowing Services were received last week and are under reviewed as well. Bids

for Spring Clean Up are being accepted through March 12. Dates for Spring Clean Up are Monday, April 20 for properties east of Maguire Street and Monday, April 27 for properties west of Maguire Street. Staff is preparing the 2020 Street Maintenance Program and expects to release the invitation to bid in the next few weeks.

The Market Street Sanitary Sewer Repair project is underway.

The UV replacement and upgrade project at the West Wastewater Plant is substantially complete and will be ready for acceptance next month.

INFORMATION TECHNOLOGY

The Information Technology Department is reviewing proposals received for security cameras at the Community Center.

Johnson County Emergency Management (JCEM) requested a donation of computers/monitors. The city has 10 computers/monitors in surplus that have been replaced through the computer refresh program. The estimated value of these assets is \$1,000. City Manager, Harold Stewart, has approved the donation of this equipment.

COMMUNITY DEVELOPMENT Director, Barbara Carroll

Community Development Monthly Activity Report

The Community Development report for January is attached. The method of reporting for the property maintenance code enforcement has changed slightly to be more consistent with existing EnerGov reports. Please let me know if you have any questions.

2020 Restaurant Week

The Love What's Local committee is excited to present this year's Restaurant Week February 28 – March 8. There are fifteen restaurants participating this year. Specific information is available on the LWL Facebook and Instagram pages as well as the Chamber and Main Street websites. The restaurants also donated lots of gift certificates so contests to win gift certificates will be running on these pages to promote the event over the next week.

UCM Off Campus Living Sessions

Code Enforcement Inspector Ray Almaguer and I attended sessions on campus last week, along with local landlords, that are intended to help prepare students moving off-campus to be good renters and neighbors. Information was provided on leases, basic cleaning and maintenance, avoiding trash, parking and other nuisance violations. I also promoted the 2020 Census at the sessions.

HUMAN RESOURCES Director, Greg McCullough

Human Resources Activities:

1. Positions

- a. Assistant City Manager – This position was posted on September 30th and was open until filled. Interviews have been completed, offer made and accepted. Danielle Dulin began her employment on Monday, February 10th.
- b. Full-Time Management Intern – This position was posted on December 2nd and will remain posted until January 31st, 2020. We currently have 6 applications for this position. One interview has taken place and the process for evaluation continues.
- c. Baseball and Softball Officials – This position was posted on February 11th and will remain posted until March 1st. We currently have received a total of 7 applications for this position submitted.
- d. Summer Day Camp Director – This position was reposted on February 11th and will remain posted until March 1st. The position was reposted due to no applications having been submitted during the first posting period. We currently have 2 applications for this position.
- e. Part Time Firefighter and Student Resident Firefighter – This position was posted beginning January 31st will remain posted until February 20th. We currently have a total of 17 applications for this position.
- f. Water Pollution Control Operator I – This position was posted on February 10th and will remain posted until February 23rd. We currently have received a total of 3 applications for this position.

Other Activities:

1. Completed a total of 5 employment verifications for various purposes and also completed 2 LAGERS wage certifications.
2. Kathy has onboarded approximately 3 new employees in the last two weeks. This includes both full-time and part-time employees.
3. We have been working diligently with INCODE regarding our ACA data within the INCODE system. Due to some changes made in April of 2019 by INCODE to our medical benefits coding errors have been found on the ACA information. Kathy and I have spent many hours on conference calls with INCODE to fix these issue and we are now down to two errors and 1095-C forms will be completed and mailed this week, which is still well within the extended compliance date set by the Internal Revenue Service of March 2nd, 2020. The 1095-C forms were given to employees the first week of February. We have now waited a couple of weeks to see if any errors were reported. No errors have been reported so we will complete the INCODE packet, fix any errors and upload the file to the IRS by the first of March. This is well ahead of the deadline of March 31st. We will then begin working with INCODE to fix the ACA code issues so we do not have this issue next year.
4. Completed the filing of 2 Property/Casualty claims with our insurance company. Both of these claims required initial reporting and then following to make sure insurance company received reports. In addition, both situations required completion of incident reports, injury/non-injury reports to be turned into our carrier for reporting purposes only. Have also continued to follow-up with getting these vehicles repaired and paying our portion of the charges (Deductible). The first claim has been brought to a close with the car repaired and is back in service. The vehicle in the second claim is at the body shop currently and is being repaired.

5. Completed the processing of STI and LTI paperwork for one employee. We have had several conversations regarding an STI issue and have spent considerable time going to support our employee in this process.
6. We have also completed FMLA paperwork for a total of three employees during the last two weeks.
7. Kathy processed all I-9 submissions and social service registrations.
8. Completed two meetings with Mr. Stewart and have finalized our Wellness program for the year. Kathy is currently working on both the letter to employees regarding sign up for the annual screening event on March 12th and also working on the document updating our program. We will deliver this to employees in two meetings in the near future, one with employees who are currently participating and one with those who are not and would like to participate.
9. Completed a demo with the McInnes Group, which would allow us to move to an automated enrollment process next year for our open enrollment process for all employees. We will continue to work with McInnes Group to implement processes which will help our efficiency and costs. This system is being offered to the City through the McInnes group as a service at no cost to us. We will continue to explore this process.
10. Completed the requirements and registration process for the new DOT federally mandated FMCSA established clearinghouse for employers to report and collect information about DOT driver drug and alcohol violations. We have now completed this registration process and paid all required fees. We have also created the release form for DOT drivers to sign for the annual check through the system which is mandated and have been reviewing suggested changes to our drug and alcohol policy and will be submitting to counsel for approval in the near future.
11. Began the process to review and make changes to our Personnel Policy manual. At this point all past changes that were approved through council have been incorporated into the manual. Recent changes have been incorporated and we are working on a few additional modifications and once completed will bring to council for approval of entire manual.
12. All updates have been made to the Insperity performance evaluation system due to recent personnel changes. Department Heads are currently logging into systems to check and make sure all changes have been made. Once verified we will be good to go for the Spring evaluation in April.
13. Created packets for the Fire Department regarding our Volunteer Time Off program

Upcoming Activities:

1. Continue wellness program development and implementation until meets goals of City for this program.
2. Complete additional revisions to our personnel manual, take to Council for approval and publish online to our intranet for all to have access. We will also provide a form and require everyone to review manual and sign form that they have reviewed the manual.
3. Continue updating and coordinating performance evaluation system to prepare for the Spring evaluation cycle.
4. Continue to catch up on documentation on several personnel issues.
5. Continue the cleaning and reorganizing of the Human Resources file room.
6. Continue participation in the monthly LMC meetings.

7. Continue to work on revision of the City Safety Manual.

CONVENTION AND VISITORS BUREAU
Director, Marcy Bryant

GROUP/EVENT ASSISTANCE

Children's Literature Festival, March 15-17, 2020

The WCVB will provide community information to the authors/illustrators in their hotel rooms upon arrival. They estimate thousands of Missouri students in grades 3-10 will be on UCM's campus throughout the festival's three days.

Rural Missouri Emergency Management Summit, March 19-20

This event has typically been a one-day summit. Event organizers are changing the agenda up to add an event the day before to get individuals into the community for more than one day. We're excited to work with them. We submitted an RFP to the lodging establishments. That information was provided to event organizers.

Missouri State Gymnastics Championship, March 27-29, 2020

The event will be held on the UCM campus March 27-29, 2020. They expect 750 athletes from 50 clubs and 100 coaches, officials and volunteers.

Central States Anthropology Society, March 25-28, 2020

The event will be held mostly on UCM's campus. They estimate 250-300 attendees. We will provide community information to event attendees.

Cycling Event, October 17, 2020

The WCVB continues to work with The Battle Within on the organization of this event. A RFP will be distributed in February to all the lodging establishments in Warrensburg.

A reoccurring monthly meeting for all stakeholders has been scheduled on the fourth Thursday of the month at 10 a.m. in the Warrensburg Police Department Training Room.

CALENDAR OF EVENTS

A calendar of events has been distributed to all the hotels, restaurants and retail establishments in our February e-newsletter. A hard copy was delivered to the hotels the first of February.

MARKETING PLATFORM AND CREATIVE STRATEGY DEVELOPMENT RFP

The RFP was distributed Monday, Feb. 3. The deadline for submissions is Friday, Feb. 28. Staff will work to get the submissions reviewed and client referrals contacted so they can be presented to the board for review/approval at the March 4 WCVB meeting. This will be a quick turnaround. We want to ensure all submissions are effectively reviewed, so it may be moved to the April WCVB meeting.

COMMUNITY BRAND STUDY

I am working with the Warrensburg Economic Coalition's Marketing Committee and the UCM marketing program on evaluating the Warrensburg community's brand, creating a marketing plan and more. The committee will be working with numerous UCM marketing classes throughout this project.

The class has been broken up into teams. Each team will be creating a marketing plan with the objective of bringing awareness of the attractions/events in Warrensburg to help reduce the "*There's Nothing To Do Here*" perception. At the end of the semester the teams will present their plan to the committee members.

I've met with several students this month and returned numerous emails regarding the project. I'm excited to have the opportunity to work with the WEC Marketing Committee and the eager, excited group of UCM students.

WCVB GRANT PROGRAM

The WCVB Board approved the following grants for the 2020 WCVB grant year.

BBBS Johnson County \$1,500

Burg Fest \$500

American Legion Baseball Tournament \$1,000

Go Big or Go Home 5K \$1,000

Todd Hamann Golf Memorial Tournament \$1,000

Warrensburg Lions-Missouri All Star Football \$1,000

Johnson County United Way \$500

Upcoming Meetings/Events

Department Head Meetings, Feb. 18 & 25

Census 2020 Social Media, Feb. 18

MTA Board Meeting, Feb. 18

Capitol Days for Tourism, Feb. 18-19

**Holiday Inn Express Ribbon Cutting, Feb. 19 (I am unable to attend due to Capitol Days.)

Warrensburg Economic Coalition, Feb. 20

Council Meeting, Feb. 24

Dirty MO Organizational Meeting, Feb. 27

WCVB Board Meeting, March 4

MDT Road Show, March 13

Children's Literature Festival, March 15-17

Rural Missouri Emergency Management Summit, March 19-20

Central States Anthropology Society, March 25-28

Blaine Whitworth Go Big or Go Home 5K, March 28

Sip.Shop.Stroll, March 28

**I will be out of the office March 18-20 using PTO.*

Police Department
Police Chief, Rich Lockhart

Our February blood drive started the year off very well with 108 units of blood collected. Our next blood drive will be April 10. I want to thank Cpl. Tom Carey for all the work he puts into our blood drives. We are one of the organizations with the highest number of collected donations due to Tom's hard work.

I provided training to a regional group of public information officers. This hour-long session dealt with crisis communications and how to develop a plan for crisis communications. The event was held at Western Missouri Medical Center and had an attendance of around 40.

We hosted a luncheon for the new police academy class. We are expecting to have at least 2 openings when this class graduates and most of this class are uncommitted. We will be working hard to recruit the very best of the class to come work for us.

Parks Department
Director, Danielle Fesler

Director's Report

- We just spent the week at MPRA Conference at the Lake of the Ozarks. We are thankful for the chance to network with peers and learn.
- We will be installing changing tables in the west wing rest rooms, in both the men's and women's. This is thanks to Robin Allen's great observation, while taking care of her grandson.
- Staff has been busy working on remodeling meeting room 3 inside WCC. We rewired the sound and communication system, added new wall colors, added some different furniture, and painted the door jam. We are excited to have an updated business meeting space.
- Jeff Coleman and I have started the process of getting information for the epoxy flooring in the locker rooms at WCC. We are currently working on the bid packet. The process will take around 7-10 days for all three locker rooms, during which the locker rooms will be closed. We let the public know well in advance before this project begins.
- The WCC flat roof project has been advertised and we had a pre-construction meeting for the project. This will replace the remaining 3 of 7 flat roofs and finalize the roofing work for the community center.
- Baseball/Softball- Registration is open. The league will start the end of March. We are re-joining the Shippy league this year.

- Basketball season will end February 29th. We have 37 teams in our league this year. We have had a good season and look forward to the tournament. We have received both constructive and positive comments, that we will use to improve the program next year.

Membership Numbers as of 2/14/2020

10 Punch Pass

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Feb-19	3	12	11	0	26	-42%
Mar-19	3	13	26	1	43	65%
Apr-19	0	11	12	0	23	-47%
May-19	1	10	5	0	16	-30%
Jun-19	0	4	2	0	6	-63%
Jul-19	0	9	0	0	9	50%
Aug-19	0	7	3	0	10	11%
Sep-19	0	6	9	0	15	50%
Oct-19	1	18	7	0	26	73%
Nov-19	0	7	4	0	11	-58%
Dec-19	0	8	7	0	15	36%
Jan-20	12	11	6	0	29	93%
Feb-20	5	9	7	0	21	-28%

Annual Membership

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Jan-19	6	22	0	0	28	47%
Feb-19	6	27	0	0	33	18%
Mar-19	7	29	0	0	36	9%
Apr-19	9	29	0	0	38	6%
May-19	9	31	0	0	40	5%
Jun-19	11	35	6	0	52	30%
Jul-19	12	40	6	0	58	12%
Aug-19	15	45	6	0	66	14%
Sep-19	19	49	6	0	74	12%
Oct-19	18	42	3	0	63	-15%
Nov-19	18	50	6	0	74	17%
Dec-19	16	53	6	0	75	1%
Jan-20	15	57	6		78	4%
Feb-20	17	58	7	0	82	5%

Monthly

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Jan-19	290	159	27	18	494	16%
Feb-19	299	175	31	24	529	7%
Mar-19	310	186	33	29	558	5%
Apr-19	301	182	29	30	542	-3%
May-19	297	184	29	29	539	-1%
Jun-19	288	191	27	28	534	-1%
Jul-19	272	194	22	22	510	-4%
Aug-19	273	207	19	20	519	2%
Sep-19	273	209	16	19	517	0%
Oct-19	268	214	17	21	520	1%
Nov-19	266	218	17	21	522	0%
Dec-19	260	222	21	20	523	0%
Jan-20	259	225	23	15	522	0%
Feb-20	287	244	25	16	572	10%

Complimentary Memberships

	WPR Adult	WPR 50 plus	WPR Youth	Silver Sneakers	Total	Percent Change
Jan-19	97	1	22	20	140	126%
Feb-19	86	6	40	7	139	-1%
Mar-19	66	2	40	7	115	-17%
Apr-19	51	7	26	14	98	-15%
May-19	68	2	42	2	114	16%
Jun-19	47	5	21	4	77	-32%
Jul-19	35	0	9	4	48	-38%
Aug-19	34	7	12	4	57	19%
Sep-19	24	5	8	3	40	-30%
Oct-19	21	6	14	4	45	13%
Nov-19	36	7	26	4	73	62%
Dec-19	26	1	15	5	47	-36%
Jan-20	49	3	28	17	97	106%
Feb-20	33	8	24	5	70	-28%

Membership Visits

	Adult Annual	50 Plus Annual	Youth Annual	Childcare Annual	Adult Monthly	50 Plus Monthly	Youth Monthly	Childcare Monthly	Adult WPR	50 plus WPR	Youth WPR	Silver Sneakers	Total	Percent Change
Jan-19	8	145	0	0	1429	875	90	134	1660	2	394	493	5230	57%
Feb-19	22	186	0	0	1135	830	83	118	1296	8	364	407	4449	-15%
Mar-19	21	195	0	0	1322	1097	123	136	1421	9	473	448	5245	18%
Apr-19	45	191	0	0	1209	1027	96	142	1044	7	612	439	4812	-8%
May-19	49	188	0	0	1194	926	113	179	1017	5	662	430	4763	-1%
Jun-19	26	145	1	0	915	678	59	160	798	7	288	282	3359	-29%
Jul-19	31	228	0	0	1095	950	72	129	1007	21	221	400	4154	24%
Aug-19	24	231	1	0	855	840	37	121	819	29	160	307	3424	-18%
Sep-19	40	217	4	0	708	722	19	78	552	16	109	252	2717	-21%
Oct-19	38	266	1	0	795	797	36	144	625	12	142	313	3169	17%
Nov-19	54	287	4	0	955	927	42	151	889	15	256	363	3943	24%
Dec-19	20	244	6	0	693	638	46	80	783	7	210	270	2997	-24%
Jan-20	45	273	6	0	839	829	54	68	947	20	269	371	3721	24%
Feb-20	44	166	5	0	565	513	21	35	481	23	171	257	2281	-39%

Day Passes

	Adult	50 Plus	Youth	Childcare	Total	Percent Change
Jan-19	325	114	446	17	902	28%
Feb-19	377	91	518	26	1012	12%
Mar-19	511	153	776	44	1484	47%
Apr-19	279	75	469	31	854	-42%
May-19	304	121	451	27	903	6%
Jun-19	135	62	98	33	328	-64%
Jul-19	175	80	82	34	371	13%
Aug-19	188	81	142	34	445	20%
Sep-19	160	80	208	12	460	3%
Oct-19	127	59	137	17	340	-26%
Nov-19	207	89	241	20	557	64%
Dec-19	249	90	295	13	647	16%
Jan-20	231	64	312	13	620	-4%
Feb-20	198	51	294	4	547	-12%

2020 COMMUNITY DEVELOPMENT DEPARTMENT

Activity during the Month of January

	<u>Jan-20</u>	<u>YTD 2020</u>	<u>Jan-19</u>	<u>YTD 2019</u>
BUILDING PERMITS				
New One & Two Family permits	0	0	4	4
Single Family Additions/Alterations permits	7	7	7	7
New Commercial, Industrial, Multi Family permits	0	0	0	0
Commercial & Industrial Additions/Alterations permits	3	3	5	5
Other Permits Issued	7	7	5	5
TOTAL BUILDING PERMITS	17	17	21	21
Plan Reviews	10	10	12	12
Building Inspections	115	115	182	182
Construction Valuation	\$1,069,973	\$1,069,973	\$1,156,697	\$1,156,697
PLANNING & ZONING				
Plats	0	0	1	1
Planning & Zoning items (Conditional Use Permits Rezoning, Ordinance Amendments & Annexations)	3	3	2	2
Board of Adjustment items	0	0	0	0
CODE ENFORCEMENT				
Garbage and Trash	4	4	0	0
Parking	0	0	0	0
Vegetation	0	0	0	0
Nuisance	6	6	7	7
Signs	0	0	0	0
TOTAL CASES	10	10	7	7
Active Cases in Community Development	1			
Active Cases in Court	1			
Closed Cases	10			
PROPERTY MAINTENANCE				
<i>Violations Opened (Not Cases)</i>				
Accessory Structures	1	1	0	0
Mold / Pests	0	0	1	1
Roofs (Roof Assemblies)	2	2	0	0
Other Outdoor	7	7	0	0
Indoor	0	0	3	3
TOTAL VIOLATIONS	10	10	4	4
Active Cases in Community Development	18			
Active Cases in Court	0			
Closed Cases in January	8			
Unfounded in January	0			
Closed Cases YTD	8			
Unfounded Cases YTD	0			

Agency/Program Quarterly Report to The City of Warrensburg Missouri

Agency: Big Brothers Big Sisters of Johnson County

Program: Community Based Mentoring

Reporting period: Third - 2019

Community Based Mentoring – One to one mentoring services between a Little Brother/Sister and a Big Brother/Sister/Couple for approximately 2-4 hours per week.

We currently have 22 matches of Bigs/Littles.

22 youth – littles 9 youth-littles waiting to be matched
25 volunteers - bigs

Funds from The City of Warrensburg are used to support our Community Based Mentoring Program. Including background checks for Bigs and to pay for the time spent by our Match Specialist in-processing new Bigs/Littles, also matching and monitoring those matches.

Collaborative efforts with other Johnson County agencies include:

- Working with the Juvenile Office Collaboration to bring more services to children in the area
- Pizza Party for Littles at the Warrensburg Police Department
- Participated in the Adventure Club Agency Collaboration Meeting
- Commitment to provide service to Garden Walk at Magnolia Ridge

BBBSJOCO

Numerous speaking engagements with service groups in Johnson County

Participated in community back to school nights

Speaking and tabling events at UCM

Get the Red Out Street Fair - UCM

Program events – Sponsor and host of the outdoor movie at Burg Fest

<u>Income</u>		<u>Expenses</u>	
Fundraising Income	\$12688.00	Operations	\$6383.00
Program Contributions	\$5488.00	Fundraising	\$385.00
Donation Center	\$10988.00	Employee	\$20,453.00
Total Income	\$29164.00	Total Expense	\$27,606.00

Completed by: Dana Phelps

Executive Director Big Brothers Big Sisters of Johnson County

660.238.5974 dana@bbbsjoco.org

Agency/Program Quarterly Report to The City of Warrensburg Missouri

Agency: Big Brothers Big Sisters of Johnson County

Program: Community Based Mentoring

Reporting period: Fourth - 2019

Community Based Mentoring – One to one mentoring services between a Little Brother/Sister and a Big Brother/Sister/Couple for approximately 2-4 hours per week.

We currently have 22 matches of Bigs/Littles.
23 youth – littles 8 youth-littles waiting to be matched
26 volunteers - bigs

Funds from The City of Warrensburg are used to support our Community Based Mentoring Program. Including background checks for Bigs and to pay for the time spent by our Match Specialist in-processing new Bigs/Littles, also matching and monitoring those matches.

Collaborative efforts with other Johnson County agencies include:

- Working with the Juvenile Office Collaboration to bring more services to children in the area
- Youth Festival on October 19th Collaboration with youth agencies
- Participated in the Adventure Club Agency Collaboration Meeting
- Commitment to provide service to Garden Walk at Magnolia Ridge

BBBSJOCO

Numerous speaking engagements with service groups in Johnson County
Speaking and tabling events at UCM
UCM Homecoming Parade

Program events –
Rock wall at UCM
Hosted an outdoor movie night and bounce houses in Shepard Park

<u>Income</u>		<u>Expenses</u>	
Fundraising Income	\$22018.00	Operations	\$6657.00
Program Contributions	\$6257.00	Fundraising	\$6168.00
Donation Center	\$9234.00	Employee	\$20,224.00
Total Income	\$37,509.00	Total Expense	\$33,049.00

Completed by: Dana Phelps
Executive Director Big Brothers Big Sisters of Johnson County
660.238.5974 dana@bbbsjoco.org



Director of Finance Report

February 24, 2020

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

The Director of Finance respectfully submits this report to augment your review of the financial information provided.

Incode 10 Upgrade:

The process to convert Utility Billing and Cashiering from Incode 9 to Incode 10 is nearing the final stages. Carl has worked diligently to complete the testing processes and communicate with INCODE items identified to be corrected. Communication from Tyler on the timeline to complete the conversion has been received. Currently, the schedule is to begin the migration on March 18th with a target completion April 10th. A Representative from Tyler will be on site for Production Assistance for the switch to live Incode 10 the week of March 23rd to March 26th.

Audit Process:

Finance staff is finalizing the documents and will review a draft report in the next couple of weeks. Audit report is currently scheduled to be presented to the Council March 23rd before it is required to be submitted to the State Auditor.

Prior-Year Comparative Income Statement

Attached for your review is a summary comparative income statement showing variances between January 2020 activity to January 2019. Additionally, it shows variances between Fiscal Year-to-Date (YTD) activities. General Fund revenue for January 2020 reflects an increase of 1.55% compared to January 2019. Additionally, total revenue year-to-date comparison reflects 2.03% increase over this same time period last year. This is a trend that will hopefully continue.

Property tax collection is up slightly this year compared to last year along with sales tax. There is continued decline in Cigarette Tax, Telephone, and Cable Franchise Tax. The Lodging Tax continues to increase over last year with this year nearly 104% more than this time last year.

With all Funds combined year-to-date, City revenue is exceeding expenditures or expense. Several of the Funds' expenditures or expense are exceeding revenue collected. General Fund is one fund that year-to-date expenditures are exceeding revenue. Capital Improvement along with Water Pollution Control funds' revenue are currently exceeding expenditures. As projects complete, the projection is for revenue to provide for expenditure or expense.

Please keep in mind this is just a snapshot in time and a comparison to the events that were taking place this time last year. Overall, in my opinion, the City continues to maintain a healthy revenue stream and cash flow to cover the expenditures or expenses as they occur.

Attachments:

Prior-Year Comparative Income Statement



City of Warrensburg, MO

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2020

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 110 - GENERAL								
Revenue	1,317,687.02	1,338,102.57	20,415.55	1.55%	3,607,160.10	3,680,238.01	73,077.91	2.03%
Expense	1,269,991.00	998,886.53	271,104.47	21.35%	4,003,939.61	3,987,881.71	16,057.90	0.40%
Fund 110 Surplus (Deficit):	47,696.02	339,216.04	291,520.02	611.20%	-396,779.51	-307,643.70	89,135.81	22.46%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 210 - CAPITAL IMPROVEMENT TRAN								
Revenue	60,581.93	62,145.00	1,563.07	2.58%	506,142.86	260,952.34	-245,190.52	-48.44%
Expense	1,394.61	19,166.51	-17,771.90	-1,274.33%	192,881.47	37,940.99	154,940.48	80.33%
Fund 210 Surplus (Deficit):	59,187.32	42,978.49	-16,208.83	-27.39%	313,261.39	223,011.35	-90,250.04	-28.81%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 215 - CAPITAL IMPROVEMENT 1/2 C								
Revenue	161,743.08	159,239.86	-2,503.22	-1.55%	594,567.26	600,987.74	6,420.48	1.08%
Expense	2,034.33	227,053.94	-225,019.61	-11,061.12%	149,693.22	398,298.83	-248,605.61	-166.08%
Fund 215 Surplus (Deficit):	159,708.75	-67,814.08	-227,522.83	-142.46%	444,874.04	202,688.91	-242,185.13	-54.44%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 225 - GENERAL OBLIGATION BONDS								
Revenue	856,890.76	847,491.96	-9,398.80	-1.10%	986,417.26	981,293.99	-5,123.27	-0.52%
Expense	128,667.17	0.00	128,667.17	100.00%	798,136.46	402,552.25	395,584.21	49.56%
Fund 225 Surplus (Deficit):	728,223.59	847,491.96	119,268.37	16.38%	188,280.80	578,741.74	390,460.94	207.38%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 250 - VEHICLE AND EQUIPMENT REPLACEMENT								
Revenue	376.17	2.51	-373.66	-99.33%	22,859.81	401.94	-22,457.87	-98.24%
Expense	6.13	1,286.39	-1,280.26	-20,885.15%	8.03	74,785.29	-74,777.26	-
Fund 250 Surplus (Deficit):	370.04	-1,283.88	-1,653.92	-446.96%	22,851.78	-74,383.35	-97,235.13	-425.50%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 310 - DEBT SERVICE								
Revenue	0.00	4,717.00	4,717.00	0.00%	114,180.60	189,812.40	75,631.80	66.24%
Expense	0.00	6,470.42	-6,470.42	0.00%	114,180.60	192,065.82	-77,885.22	-68.21%
Fund 310 Surplus (Deficit):	0.00	-1,753.42	-1,753.42	0.00%	0.00	-2,253.42	-2,253.42	0.00%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 410 - NEIGHBORHOOD IMPROVEMENT								
Revenue	56,694.39	42,019.80	-14,674.59	-25.88%	67,571.52	583,282.80	515,711.28	763.21%
Expense	0.00	0.00	0.00	0.00%	100.00	779,476.66	-779,376.66	-
Fund 410 Surplus (Deficit):	56,694.39	42,019.80	-14,674.59	-25.88%	67,471.52	-196,193.86	-263,665.38	-390.78%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 430 - PARK & RECREATION								
Revenue	501,737.04	499,520.74	-2,216.30	-0.44%	1,067,845.53	1,006,515.45	-61,330.08	-5.74%
Expense	192,806.26	137,749.65	55,056.61	28.56%	857,056.14	552,721.69	304,334.45	35.51%
Fund 430 Surplus (Deficit):	308,930.78	361,771.09	52,840.31	17.10%	210,789.39	453,793.76	243,004.37	115.28%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 440 - TAX INCREMENTAL FINANCING								
Revenue	40,150.00	140,620.06	100,470.06	250.24%	43,431.63	140,620.06	97,188.43	223.77%
Expense	2,366.03	0.00	2,366.03	100.00%	5,647.66	2,708.02	2,939.64	52.05%
Fund 440 Surplus (Deficit):	37,783.97	140,620.06	102,836.09	272.17%	37,783.97	137,912.04	100,128.07	265.00%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 610 - WATER POLLUTION CONTROL								
Revenue	392,199.38	487,884.07	95,684.69	24.40%	1,579,175.42	1,785,476.74	206,301.32	13.06%
Expense	228,342.52	276,635.76	-48,293.24	-21.15%	894,931.02	1,385,553.06	-490,622.04	-54.82%
Fund 610 Surplus (Deficit):	163,856.86	211,248.31	47,391.45	28.92%	684,244.40	399,923.68	-284,320.72	-41.55%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 710 - STEVENSON								
Revenue	305.45	180.45	-125.00	-40.92%	1,228.74	775.46	-453.28	-36.89%
Expense	0.00	1,000.00	-1,000.00	0.00%	600.00	1,600.00	-1,000.00	-166.67%
Fund 710 Surplus (Deficit):	305.45	-819.55	-1,125.00	-368.31%	628.74	-824.54	-1,453.28	-231.14%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 720 - BROWN								
Revenue	61.01	46.88	-14.13	-23.16%	235.93	209.13	-26.80	-11.36%
Fund 720 Total:	61.01	46.88	-14.13	-23.16%	235.93	209.13	-26.80	-11.36%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 730 - ANDERSON								
Revenue	44.46	34.12	-10.34	-23.26%	171.85	152.26	-19.59	-11.40%
Expense	0.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	100.00%
Fund 730 Surplus (Deficit):	44.46	34.12	-10.34	-23.26%	-828.15	152.26	980.41	118.39%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 740 - CRISSEY								
Revenue	50.88	39.05	-11.83	-23.25%	196.66	174.30	-22.36	-11.37%
Fund 740 Total:	50.88	39.05	-11.83	-23.25%	196.66	174.30	-22.36	-11.37%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 750 - TRICENTENNIAL								
Revenue	34.30	26.33	-7.97	-23.24%	132.60	117.51	-15.09	-11.38%
Fund 750 Total:	34.30	26.33	-7.97	-23.24%	132.60	117.51	-15.09	-11.38%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 810 - CHILDREN'S MEMORIAL								
Revenue	71.98	160.58	88.60	123.09%	281.12	381.61	100.49	35.75%
Expense	352.10	253.59	98.51	27.98%	1,071.65	7,115.55	-6,043.90	-563.98%
Fund 810 Surplus (Deficit):	-280.12	-93.01	187.11	66.80%	-790.53	-6,733.94	-5,943.41	-751.83%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 820 - ARTS COMMISSION								
Revenue	71.81	30.28	-41.53	-57.83%	780.44	145.45	-634.99	-81.36%
Expense	6.09	3.03	3.06	50.25%	2,774.87	213.84	2,561.03	92.29%
Fund 820 Surplus (Deficit):	65.72	27.25	-38.47	-58.54%	-1,994.43	-68.39	1,926.04	96.57%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 825 - PUBLIC ARTS FUND								
Revenue	1.67	1.28	-0.39	-23.35%	6.44	5.74	-0.70	-10.87%
Expense	0.15	0.15	0.00	0.00%	0.58	0.60	-0.02	-3.45%
Fund 825 Surplus (Deficit):	1.52	1.13	-0.39	-25.66%	5.86	5.14	-0.72	-12.29%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 830 - WCVB TOURISM BUREAU								
Revenue	11,289.31	40,820.99	29,531.68	261.59%	60,360.57	123,039.63	62,679.06	103.84%
Expense	9,833.34	10,678.50	-845.16	-8.59%	36,717.73	59,131.83	-22,414.10	-61.04%
Fund 830 Surplus (Deficit):	1,455.97	30,142.49	28,686.52	1,970.27%	23,642.84	63,907.80	40,264.96	170.31%

Account Type	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 900 - SELF INSURED								
Revenue	136,833.39	100,426.41	-36,406.98	-26.61%	414,653.32	380,606.61	-34,046.71	-8.21%
Expense	92,394.90	92,394.53	0.37	0.00%	378,479.46	341,336.74	37,142.72	9.81%
Fund 900 Surplus (Deficit):	44,438.49	8,031.88	-36,406.61	-81.93%	36,173.86	39,269.87	3,096.01	8.56%
Total Surplus (Deficit):	1,608,629.40	1,951,930.94	343,301.54	21.34%	1,630,181.16	1,511,806.29	-118,374.87	-7.26%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2020

Fund Summary

Fund	2018-2019 Jan. Activity	2019-2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2018-2019 YTD Activity	2019-2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
110 - GENERAL	47,696.02	339,216.04	291,520.02	611.20%	-396,779.51	-307,643.70	89,135.81	22.46%
210 - CAPITAL IMPROVEMENT	59,187.32	42,978.49	-16,208.83	-27.39%	313,261.39	223,011.35	-90,250.04	-28.81%
215 - CAPITAL IMPROVEMENT	159,708.75	-67,814.08	-227,522.83	-142.46%	444,874.04	202,688.91	-242,185.13	-54.44%
225 - GENERAL OBLIGATION	728,223.59	847,491.96	119,268.37	16.38%	188,280.80	578,741.74	390,460.94	207.38%
250 - VEHICLE AND	370.04	-1,283.88	-1,653.92	-446.96%	22,851.78	-74,383.35	-97,235.13	-425.50%
310 - DEBT SERVICE	0.00	-1,753.42	-1,753.42	0.00%	0.00	-2,253.42	-2,253.42	0.00%
410 - NEIGHBORHOOD	56,694.39	42,019.80	-14,674.59	-25.88%	67,471.52	-196,193.86	-263,665.38	-390.78%
430 - PARK & RECREATION	308,930.78	361,771.09	52,840.31	17.10%	210,789.39	453,793.76	243,004.37	115.28%
440 - TAX INCREMENTAL	37,783.97	140,620.06	102,836.09	272.17%	37,783.97	137,912.04	100,128.07	265.00%
610 - WATER POLLUTION	163,856.86	211,248.31	47,391.45	28.92%	684,244.40	399,923.68	-284,320.72	-41.55%
710 - STEVENSON	305.45	-819.55	-1,125.00	-368.31%	628.74	-824.54	-1,453.28	-231.14%
720 - BROWN	61.01	46.88	-14.13	-23.16%	235.93	209.13	-26.80	-11.36%
730 - ANDERSON	44.46	34.12	-10.34	-23.26%	-828.15	152.26	980.41	118.39%
740 - CRISSEY	50.88	39.05	-11.83	-23.25%	196.66	174.30	-22.36	-11.37%
750 - TRICENTENNIAL	34.30	26.33	-7.97	-23.24%	132.60	117.51	-15.09	-11.38%
810 - CHILDREN'S MEMORIAL	-280.12	-93.01	187.11	66.80%	-790.53	-6,733.94	-5,943.41	-751.83%
820 - ARTS COMMISSION	65.72	27.25	-38.47	-58.54%	-1,994.43	-68.39	1,926.04	96.57%
825 - PUBLIC ARTS FUND	1.52	1.13	-0.39	-25.66%	5.86	5.14	-0.72	-12.29%
830 - WCVB TOURISM BUREAU	1,455.97	30,142.49	28,686.52	1,970.27%	23,642.84	63,907.80	40,264.96	170.31%
900 - SELF INSURED	44,438.49	8,031.88	-36,406.61	-81.93%	36,173.86	39,269.87	3,096.01	8.56%
Total Surplus (Deficit):	1,608,629.40	1,951,930.94	343,301.54	21.34%	1,630,181.16	1,511,806.29	-118,374.87	-7.26%