



BUILDING PERMIT APPLICATION

Single Family – Duplex

City of Warrensburg, 102 S. Holden St., Warrensburg, MO 64093
Phone: 660-747-9135 Fax: 660-747-2349 www.warrensburg-mo.com

Date: _____ Permit # _____ Construction Value: \$ _____

Construction Address: _____

IF NEW CONSTRUCTION: Subdivision: _____ Lot: _____ Zoning: _____

APPLICANT/CONTACT INFORMATION GENERAL CONTRACTOR INFORMATION

Owner Contractor Tenant Other _____

Name: _____

Mailing Address _____

City, State, Zip: _____

Phone: _____ Cell: _____

Fax: _____

Email: _____

mark or click here if you would like to receive code updates
and Information via email from the department

Does owner live at this address? Yes No

Same as Applicant

Merchant License #: _____

Company Name: _____

Mailing Address: _____

City, State & Zip: _____

Phone: _____ Cell: _____

Fax: _____

OWNER INFORMATION: Same as Applicant

Name: _____

Phone: _____ Cell: _____

PERMIT TYPE (Please check all that apply)

- New Single Family
- New Duplex
- Basement Finish
- Interior Remodel
- Addition
- OTHER _____
- Electrical Upgrade
- Foundation Repair
- Repair/Replacement
- Reroof – Type of Roof _____
- Deck
- Pool
- Shed/Accessory Bld.
- Garage
- Carport

PROJECT INFORMATION FOR NEW CONSTRUCTION

Lot size in Sq. Feet: _____

Structure To Be: _____ Ft. Wide _____ Ft. High _____ Ft. Long

Total Sq. Feet Of Garage: _____

Total Sq. Feet Of Basement: _____

Total Finished Floor Above Grade: _____

Of Bedrooms Per Unit: _____

Of Stories: _____

Basement Is To Be: Finished Unfinished

Will new House or Duplex have a deck? Yes No

Is this site located in the 100 year floodplain? Yes No

Is foundation or any part of foundation, to be placed on engineered fill? Yes No

SUBCONTRACTORS	NAME	PHONE	MERCHANT LICENSE #
**Electrical	_____	_____	_____
**Plumbing	_____	_____	_____
Mechanical	_____	_____	_____
Concrete	_____	_____	_____
Framing	_____	_____	_____
Roofing	_____	_____	_____

***Must be able to provide proof of completion of Block Test or Trade License for town of similar size.*

LAND DISTURBANCE PERMIT

When soil is disturbed on a construction site, a land disturbance permit is required to be issued along with the building permit. If your project will disturb the soils on the site, please complete and return the attached Land Disturbance Permit Application with the building permit application.

PERMIT FEES FOR NOT FOR PROFIT CORPORATIONS

In October 2012, City Council approved the waiving of building permit, zoning, and public works fees for construction projects on property owned by any political subdivision or organization that has obtained an exemption from the payment of federal income taxes as provided in certain sections of the US Internal Revenue Code. If you are a tax exempt entity, please provide a copy of your tax exempt letter to see if you qualify to have your permit fees waived.

BUILDING PLANS

Please submit two sets of the site/civil plans & building plans. One set will be returned to you at the time the permit is issued.

RIGHT OF ENTRY:

In the discharge of his/her duties, the Code Official or his/her designated representative shall have the authority to enter at any reasonable hour any building, structure or premise in this jurisdiction to enforce the provisions of the building codes adopted by the city of Warrensburg.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make the application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.

 APPLICANT NAME (PLEASE PRINT) ADDRESS OF APPLICANT _____

 SIGNATURE OF APPLICANT _____

FOR OFFICE USE ONLY

NEW CONSTRUCTION FEES WILL BE CALCULATED AS FOLLOWS:

	Finished Floor Area Above Grade	Garage Area	Basement
Gross Area	_____	_____	_____
X Cost per Sq. Ft.	\$ _____	\$ _____	\$ _____
X Permit Fee Modifier	_____	_____	_____
=	\$ _____	\$ _____	\$ _____
BUILDING PERMIT FEE	\$ _____		
LAND DISTURBANCE PERMIT FEE	\$ 0.00		
SIDEWALK PERMIT	\$ _____		
SEWER TAP	\$ _____		
DRIVEWAY PERMIT	\$ _____		
OTHER FEE	\$ _____		
TOTAL	\$ _____		

APPROVED _____
 DATE _____
 BY _____



LAND DISTURBANCE PERMIT APPLICATION

I. Location of Structure

Address of Project:

II. Identification

Name of Property Owner:

Home Phone: ()

Cell Phone; ()

Street Address:

City:

State:

Zip Code:

Email:

Name of Contractor:

Business License Number:

Work Phone: ()

Cell Phone: ()

Email:

Street Address:

City:

State:

Zip Code:

Fax:

If disturbing more than one acre, a professional SWPPP Plan and MDNR Land Disturbance Permit are required.

IV. Description of BMP's

The following methods of erosion control will be established and maintained at all times where soil is exposed on the construction site and shall remain in place for the duration of the construction project. Check all that apply:

Storm Water Detention

- Temp. Sediment Trap
- Nets and Blankets
- Pipe Slope Drains
- Check Dams

Slope Protection:

- Silt Fence
- Surface Roughening
- Straw Bale Barrier
- Gradient Terraces
- Interceptor Dike and Swale
- Grass-Lined Channels
- Pipe Slope Drain
- Subsurface Drains
- Level Spreader
- Check Dams

Sediment Controls

- Straw Bale Barrier
- Brush Barrier
- Silt Fence
- Vegetative Strip
- Sediment Trap
- Temp. Sediment Basin

Storm Drain Inlet Protection:

- Bale & Filter Fabric Filters
- Gravel and Wire Mesh Sediment Filters
- Excavated Drop Inlet Sediment Trap
- Gravel Curb Inlet Sediment Filter
- Block & Gravel Curb

Slope Protection

- Surface Roughening
- Gradient Terraces
- Interceptor Dike & Swale
- Grass-Lined Channels
- Pipe Slope Drain
- Subsurface Drains
- Level Spreader
- Check Dams

Storm Water Outlet Protection:

- Riprap Channel Lining
- Outlet Protection

Soil Stabilization

- Seeding with Straw Cover
- Hydro-seeding
- Grass Turf

III. Proposed Work (Stormwater Pollution Prevention Plan)

1. Date Land Disturbance Activity is to Begin: ____ / ____ / ____

2. Total Land Area to be Disturbed (sq. ft.):

A. Residential:

- 4. Site Grading
- 5. Multi-Family Structure
- 6. Detached Accessory Structure
- 7. Vegetation Removal
- 8. Demolition
- 9. Other _____

B. Commercial:

- 10. Site Grading
- 11. Site Development
- 12. Multi-Family Structure
- 13. Commercial Structure
- 14. Detached Accessory Structure
- 15. Vegetation Removal
- 16. Demolition
- 17. Other _____

C. Subdivision:

- 18. Site Grading
- 19. Site Development
- 20. Vegetation Removal
- 21. Other _____

VI. Sequence of Erosion Control Activities

Provide anticipated dates for the following land disturbance activities:

- 1. Identify and mark areas to be protected from land disturbance: ____ / ____ / ____
- 2. Clearing and grubbing of site: ____ / ____ / ____
- 3. Construction of perimeter erosion and sediment control devices: ____ / ____ / ____
- 4. Installation of permanent and temporary stabilization measures: ____ / ____ / ____
- 5. Installation of concrete foundation work: ____ / ____ / ____
- 6. Final soil stabilization (Seeding/Hydro-seeding/Turf): ____ / ____ / ____
- 7. Removal of temporary erosion control devices (after permanent vegetation is in place):
____ / ____ / ____

Sequencing shall identify the expected date(s) on which clearing will begin, the estimated duration of exposure of cleared areas, areas of clearing, installation of temporary erosion and sediment control measures, and establishment of permanent vegetation.

____ (Initial) I understand that the removal of mud, debris and other construction-related material from City streets is required daily or immediately as directed by the City of Warrensburg.

____ (Initial) I understand that a temporary wheel wash station where trucks enter and leave the jobsite shall be established and maintained from start to finish of the land disturbance and construction activity and the location of the station shall be indicated on the site plan. The following specifications will be required for the wheel wash station:

____ (Initial) I understand that an engineered soils report may be requested on the site where land is to be disturbed and this requirement shall be at the City's discretion.

____ (Initial) I understand that the designated job superintendent of this construction project will be trained or will train other individuals to perform all inspections, maintenance and repair activities, and filling out inspection and maintenance reports related to erosion and sediment controls and stabilization measures.

____ (Initial) I understand that prior to approval of the Land Disturbance Permit, the City shall be notified to perform an inspection after all erosion controls are in place as identified in the permit application.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable codes and ordinances of the City of Warrensburg.

NAME OF APPLICANT (Print):

SIGNATURE OF APPLICANT:

DATE: