

CITY COUNCIL MEETING OF JUNE 23, 2014

A meeting of the Warrensburg City Council was held on June 23, 2014, at 7:00 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Rutt, Renfrow, DeFrain. Absent: none.

Minutes of the June 9, 2014, City Council meeting were considered. Rutt moved to approve the minutes of the June 9, 2014, City Council meeting. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

In the City Manager's report, City Manager Paula Hertwig Hopkins said the Downtown Phase IIIB Ribbon Cutting will be held tomorrow morning, and everyone is invited to attend. She said the UCM Crossing Project is continuing, and Public Works Director Slim Coleman has been attending those meetings for the City. Hertwig Hopkins said signage representing University of Central Missouri team championships will be discussed at a future meeting. She said the Warrensburg Convention and Tourism Bureau has been meeting on a regular basis, and she would like direction on continuing the timeline and beginning the application process for the Tourism Director and reviewing contracts concerning collecting the tourism money. Hertwig Hopkins said a meeting could be set up on July 14, 2014, to finalize the contract for services. It was agreed the meeting would be held during the study session of this upcoming meeting.

Hertwig Hopkins asked for input from the Mayor and City Council concerning additional funding requests for FY15. She used examples of the Municipal League conferences and regional meetings, elected officials' conferences, LAGERS meetings. Rutt said it is important to budget for these items so the money will be there if needed and to take those figures times five and to budget for three individuals to go to the International Council of Shopping Centers in Chicago since some previously made the trip in one day as a cost savings.

In the Director of Finance Report, Finance Director Kelvin Shaw said he verified the cost for an additional holiday and it is \$22,000. He also said the revenue comparisons are in his report and the City is continuing to see positive trends.

The adoption of the agenda was considered. Brock moved to adopt the agenda. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

Under presentations, Mayor DeFrain presented and read a proclamation to Ron Gillette from Enbridge. DeFrain said the City has been happy for this company to be a part of our community the past few years.

The next item of business was the acceptance of a check from Union Pacific for \$6,000. Ben Jones said the City of Warrensburg applied for and was awarded the grant. He said it has been a pleasure to work with the City, and Warrensburg was designated as a Trail Town USA two years ago. Mayor DeFrain thanked everyone on behalf of the City of Warrensburg. Lieutenant Colonel John Kesser said he was appreciative of this partnership and thanked the City for the support.

Also under presentations was recognition of Mike McCrain for his help during a fire. Fire Chief Jim Kushner said on May 26, 2014, McCrain noticed a fire while working on an apartment building on West Clark Street. He also helped with the evacuation of tenants and assisted those with physical

disabilities. Kushner said because of his action there were no injuries and everyone was able to return to their apartment that evening. Since he was not able to attend this meeting, he will be presented a plaque later.

Stormy Taylor, Director of Big Brothers Big Sisters, explained the recent activities and said this is a satellite group from the Kansas City office. She said this group is currently working with members of the community and is trying to expand the services offered. Taylor said last year 40 matches were provided, and they are continuing to help those in need. She said she is seeking the same funding of \$5,000 and \$600 for utilities. Rutt asked if Big Brothers Big Sisters could provide a calendar of events and Taylor agreed.

The Executive Director of Johnson County Economic Development Corporation, Inc., Tracy Brantner, gave her semi-annual report. She explained the strategic planning that is done each year and said they serve all of Johnson County. Brantner said the primary goal is to provide economic assistance to new and existing businesses, entrepreneurs, and local organizations and governments. She said this year the group is requesting the same level of funding as last year of \$6,250 per month.

Julie Turnipseed, Executive Director of Main Street, Inc., gave the semi-annual report and thanked everyone for supporting the downtown area. She said the group has changed the mission but the vision has not changed. Turnipseed said with the grant received for the Farmers' Market, a brochure was developed and mailed to residents. She highlighted other projects that have begun as a result of the grant and upcoming events. Turnipseed said Main Street is asking for the same amount of funding as last year.

The next item for discussion was the FY15 Contractual Budget Requests. Hertwig Hopkins said each of these non-profit agencies will give a short presentation and will also allow time for any questions of the City Council.

Suzy Latare, President of the Warrensburg Tree Board, said this group is hoping the grant request of \$10,000 to remove large trees is approved. She said dead or diseased trees have been identified, and this money would be used to remove those trees. Latare said the Tree Board is requesting \$2,025 which is the in-kind amount if the grant is approved. There was discussion of the severity of the tree damage, and Renfrow said if the grant is not approved he would like to put \$10,000 in a contingency fund for future use.

Julie Turnipseed, Vice-President of the Historical Preservation Commission, presented information concerning this board's request for funding. She said they are applying for a Downtown Historical District Grant and are requesting \$2,265 if the commission does not receive the grant. If the grant is approved, they would like to request \$13,565. Turnipseed reviewed the goals of the commission and said educating the public is important. She said the historical properties are an important part of history and should be maintained for future growth. Turnipseed said this grant would help achieve some of the commission's goals.

Bill Bernier, President of the Depot Renovation Committee, said the renovation of the depot began more than 20 years ago. He explained the past expenses and said a portion of the roof of the main building needs to be completed, and work on the Jack Moore Community Room and restrooms is continuing. Bernier said the group has meetings quarterly and would like the continuation of the current level of funding which is \$4,500.

Randy White, Executive Director of the Pioneer Trails Planning Commission reported on how the

group operates and said it is one of 19 Regional Planning Commissions in the state of Missouri. He described the programs and services offered and said this group serves the counties of Johnson, Lafayette, Pettis, and Saline. White said the group has developed a project list and this commission wants to help this region whenever possible. He thanked Warrensburg for being a founding city and for the City's support.

Tracy Walkup, Executive Director of Oats, Inc., explained the transportation services they offer to the citizens. She said ridership has increased to over 3,000 riders in a year, and they currently have two busses running during the week. Walkup said Oats received notification last week that a new bus will begin running sometime during the month of July. She said advertising on the bus will continue to offset the cost of the bus service. Walkup said they would like their funding to continue at \$15,000 per year.

Jeff Imboden, Acting Chair of the Arts Commission, explained recent activities, grants and other upcoming projects. He said one of the group's committees has been working on forming a Warrensburg Art in Public Places (APP) Program, and they would like to receive City Council approval of this process. Imboden said this would be for displaying and maintaining artwork. He said there is currently artwork that could be used, and the Arts Commission could help with this project. Imboden said the group would like to request \$24,500 this year. He said this request is larger than last year because of the proposed public projects.

Brantner explained the role of the Whiteman Area Leadership Council and said this group is vital in the efforts made to further enhance and expand the mission of Whiteman Air Force Base. She said they are requesting the same funding as the previous year of \$3,000.

Jeff Huffman said he represents the Community Culture of Responsible Choices (CCORC) which originated as a Department of Justice Grant in 2010. He gave an overview of this group and its mission to minimize the impact of public health issues with an emphasis on alcohol consumption. Huffman reported on the other communities and individuals involved which also include Whiteman Air Force Base and the University of Central Missouri. Huffman said he has been tasked with putting together a sustainability plan, and this group would appreciate the City's financial support of \$5,000. Brock asked about the relationship between this group and the Warrensburg Area Partners in Prevention (WAPIP). Huffman said he will contact Amy Kiger from the University about the status of this group. Rutt asked Huffman to gather additional information about the relationship of these two groups, and Huffman said he will contact Hertwig Hopkins with further details.

The next item of business was discussion of the 2014 Information Technology Master Plan. Information Technology Director Terry Carr said City staff has been working with Excipio/Unisys concerning options and solutions with the City's computer system and wireless network. He said the City would like to proceed and remit the remaining \$46,500 for this master plan. Rutt moved to approve the Information Technology Master Plan. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously.

Carr reported on several of the options available and the current number of personal computers and the length of use. Rutt asked about the costs for the equipment and the fiber. After discussion of the City's computer system and upcoming expenses, Brock moved to authorize City staff to begin the Request for Proposal process. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously.

Mayor DeFrain read a bill authorizing the City Manager and City Clerk to Negotiate and Execute a Sign Lease with Roundabout Café and Ice Cream Shoppe for the first time by title. Shaw said this

new business is interested in two of the signs at Hawthorne. He reported on the three sign options discussed at previous meetings. Renfrow said his preference is Option 3, and Rutt said the sign lease period could mirror their lease for the business. This bill is for first reading only.

Bill No. 6-5-14 being for an Ordinance Re-Adopting Section 2-1 to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interest of Certain Municipal Officials was read for the first time by title. City Clerk Cindy Gabel said the City is required to file a procedure to disclose potential conflicts of interest and financial interest of Municipal officials every two years. She said this ordinance was last adopted in 2012. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4968.

Bill No. 6-6-14 being for an Ordinance Adopting the Comprehensive Sewer Rate Study for the City of Warrensburg, Missouri, was read for the first time by title. Coleman said this is for approval of a sewer rate study which was discussed during tonight's study session. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4969.

Bill No. 6-7-14 being for an Ordinance Authorizing Approval of Change Order No. 1 and Final Payment to KAT Excavating, Inc., and Accepting the Downtown Revitalization Phase IIIB Project, STP-6300 (405), pending Missouri Department of Transportation final acceptance, in the City of Warrensburg, Missouri, was read for the first time by title. Coleman said this project was completed on May 1, 2014, and there was only one change order which was for less than \$100. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4970.

Bill No. 6-8-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with Schaffer Associates, Inc., dba Shaw's Cleaning Service for Housekeeping Services in the City of Warrensburg, Missouri, was read for the first time by title. Coleman said this cleaning service was the only bid received, but they have been cleaning for the Police Department and they have been very satisfied with their work. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4971.

In other Business Appearances Police Chief Bruce Howey gave background information concerning the Parking Control Officer position. He said there were problems with the marking of tires and people moving cars to avoid a ticket. Howey said the department planned to purchase an automatic reader, but when the economy declined and two full-time police officer positions were not filled, the position was not filled. He said the device to help with the parking problems was not purchased. Howey said he knows there continues to be a problem with employees parking in front of their businesses.

Under miscellaneous matters, Carroll updated the City Council on the nuisance situation at 408 Care Center Drive. Howey said this was a bad situation and thanked City staff members who helped.

As there was no further business, the meeting was adjourned.

Donna DeFrain, Mayor

Attest:

Cindy Gabel, City Clerk