



## Scope of Work:

# Deck

1. Submit a hand-drawn or professionally designed floor plan of the new deck or area of the deck to be added or replaced. If hand-drawn, the deck plans must be prepared in pen or pencil on 8 ½ " x 11" (min.) white paper and must show all dimensions of the new structure. The floor plan does not have to be drawn to scale.

### Footings

\*Note: All support posts for decks are required to rest on pier footings which are required to be a minimum of 36 inches deep. Support posts are NOT allowed to rest on existing hard-surface patios or pre-cast concrete pads set on the ground.

1. How many pier footings will be added to support the deck or deck addition? \_\_\_\_\_
2. What is the width of each pier footing to be added? \_\_\_\_\_ inches (Footing width must include a minimum two inches on each side of support post.)
3. How will the support post be anchored to the footing? \_\_\_\_\_

### Framing

Below, identify the size (Example: 2" x 4") of the lumber used, the type (Example: Douglas fir, Southern Pine, etc.), the grade (Example: SS, #1, #2 or #3), and the span of the lumber used for each part of the deck.

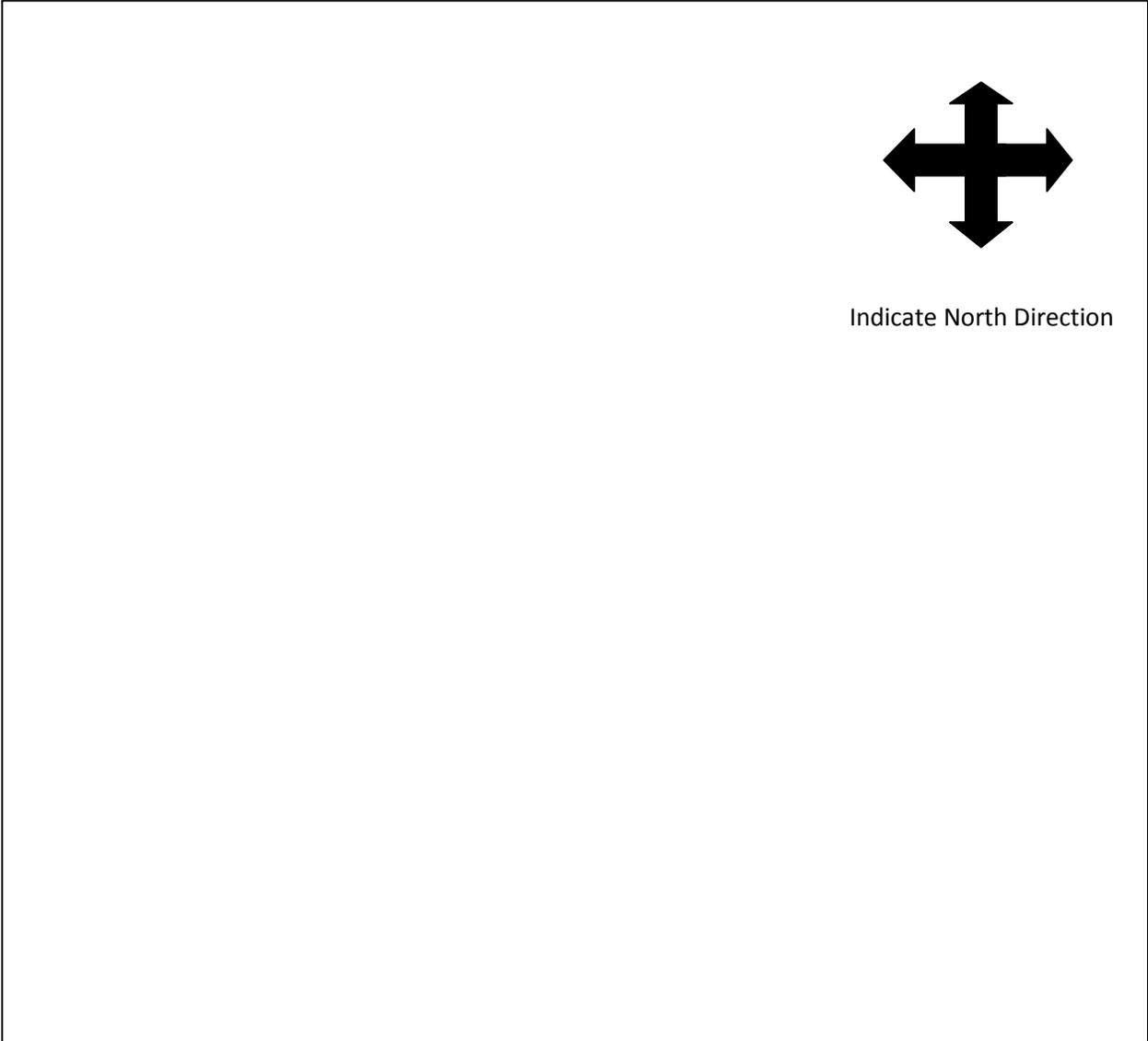
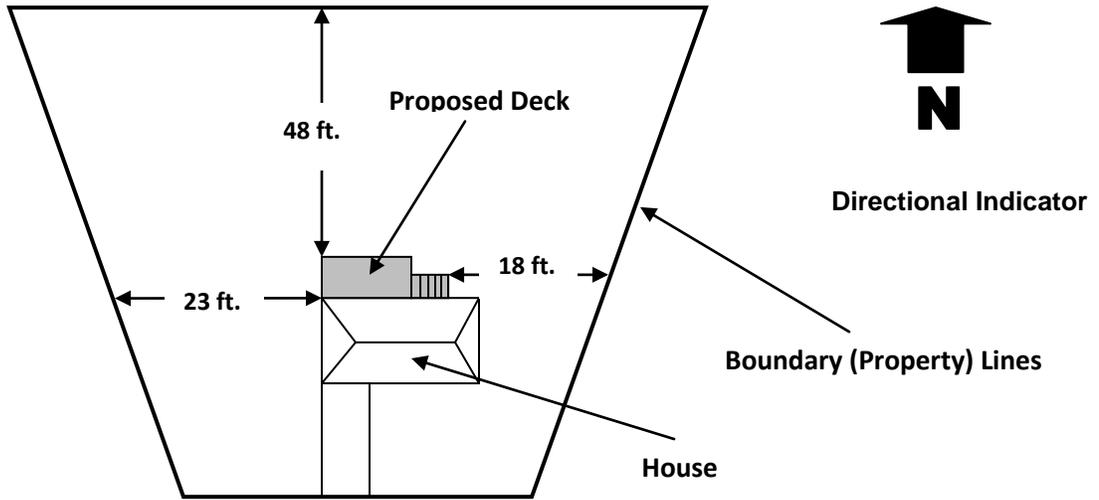
1. **Size of the deck or deck addition:** \_\_\_ ft. x \_\_\_ ft.
2. **Type of framing:** Treated Lumber \_\_\_ Recycled Composite Material \_\_\_ Both \_\_\_
3. **Size of floor joists:** \_\_\_ x \_\_\_ Species: \_\_\_\_\_ Grade: \_\_\_\_\_
4. **Span of Floor joists:** \_\_\_ feet.
5. **Spacing of floor joists:** \_\_\_ inches on center.
6. **Size of support posts :** \_\_\_ x \_\_\_ Species: \_\_\_\_\_ Grade: \_\_\_\_\_
7. **Size of ledger board:** \_\_\_ x \_\_\_ Species: \_\_\_\_\_ Grade: \_\_\_\_\_
8. **If applicable, what is the size of the support beam under floor joists:** \_\_\_ x \_\_\_ N/A \_\_\_

### Site Plan

On the following page, draw a site plan in the space provided and include the following (does not have to be to scale):

1. Draw in boundary lines of the lot to in which the deck will be constructed.
2. Draw in the location of the house on the lot.
3. Draw in the proposed location of the deck or deck addition and show the distance from the deck to the rear and side property lines.
4. Provide a directional indicator.

Example:





# BUILDING PERMIT APPLICATION

## Single Family – Duplex

City of Warrensburg, 102 S. Holden St., Warrensburg, MO 64093  
Phone: 660-747-9135 Fax: 660-747-2349 www.warrensburg-mo.com

Date: \_\_\_\_\_ Permit # \_\_\_\_\_ Construction Value: \$ \_\_\_\_\_

Construction Address: \_\_\_\_\_

IF NEW CONSTRUCTION: Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Zoning: \_\_\_\_\_

### APPLICANT/CONTACT INFORMATION GENERAL CONTRACTOR INFORMATION

Owner  Contractor  Tenant  Other \_\_\_\_\_

Same as Applicant

Name: \_\_\_\_\_

Merchant License #: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Company Name: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Fax: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

mark or click here if you would like to receive code updates  
and Information via email from the department

**OWNER INFORMATION:**  Same as Applicant

Does owner live at this address?  Yes  No

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

### PERMIT TYPE (Please check all that apply)

- New Single Family
- New Duplex
- Basement Finish
- Interior Remodel
- Addition
- OTHER \_\_\_\_\_
- Electrical Upgrade
- Foundation Repair
- Repair/Replacement
- Reroof – Type of Roof \_\_\_\_\_
- Deck
- Pool
- Shed/Accessory Bld.
- Garage
- Carport

### PROJECT INFORMATION FOR NEW CONSTRUCTION

Lot size in Sq. Feet: \_\_\_\_\_

Structure To Be: \_\_\_\_\_ Ft. Wide \_\_\_\_\_ Ft. High \_\_\_\_\_ Ft. Long

Total Sq. Feet Of Garage: \_\_\_\_\_

Total Sq. Feet Of Basement: \_\_\_\_\_

Total Finished Floor Above Grade: \_\_\_\_\_

# Of Bedrooms Per Unit: \_\_\_\_\_

# Of Stories: \_\_\_\_\_

Basement Is To Be:  Finished  Unfinished

Will new House or Duplex have a deck?  Yes  No

Is this site located in the 100 year floodplain?  Yes  No

Is foundation or any part of foundation, to be placed on engineered fill?  Yes  No

SUBCONTRACTORS	NAME	PHONE	MERCHANT LICENSE #
**Electrical	_____	_____	_____
**Plumbing	_____	_____	_____
Mechanical	_____	_____	_____
Concrete	_____	_____	_____
Framing	_____	_____	_____
Roofing	_____	_____	_____

*\*\*Must be able to provide proof of completion of Block Test or Trade License for town of similar size.*

**LAND DISTURBANCE PERMIT**

When soil is disturbed on a construction site, a land disturbance permit is required to be issued along with the building permit. If your project will disturb the soils on the site, please complete and return the attached Land Disturbance Permit Application with the building permit application.

**PERMIT FEES FOR NOT FOR PROFIT CORPORATIONS**

In October 2012, City Council approved the waiving of building permit, zoning, and public works fees for construction projects on property owned by any political subdivision or organization that has obtained an exemption from the payment of federal income taxes as provided in certain sections of the US Internal Revenue Code. If you are a tax exempt entity, please provide a copy of your tax exempt letter to see if you qualify to have your permit fees waived.

**BUILDING PLANS**

Please submit two sets of the site/civil plans & building plans. One set will be returned to you at the time the permit is issued.

**RIGHT OF ENTRY:**

In the discharge of his/her duties, the Code Official or his/her designated representative shall have the authority to enter at any reasonable hour any building, structure or premise in this jurisdiction to enforce the provisions of the building codes adopted by the city of Warrensburg.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make the application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.

\_\_\_\_\_  
 APPLICANT NAME (PLEASE PRINT) ADDRESS OF APPLICANT \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE OF APPLICANT \_\_\_\_\_

**FOR OFFICE USE ONLY**

NEW CONSTRUCTION FEES WILL BE CALCULATED AS FOLLOWS:

	Finished Floor Area Above Grade	Garage Area	Basement
Gross Area	_____	_____	_____
X Cost per Sq. Ft.	\$ _____	\$ _____	\$ _____
X Permit Fee Modifier	_____	_____	_____
=	\$ _____	\$ _____	\$ _____
BUILDING PERMIT FEE	\$ _____		
LAND DISTURBANCE PERMIT FEE	\$ 0.00		
SIDEWALK PERMIT	\$ _____		
SEWER TAP	\$ _____		
DRIVEWAY PERMIT	\$ _____		
OTHER FEE	\$ _____		
TOTAL	\$ _____		

APPROVED \_\_\_\_\_  
 DATE \_\_\_\_\_  
 BY \_\_\_\_\_