

CITY COUNCIL MEETING OF JANUARY 27, 2014

A meeting of the Warrensburg City Council was held on January 27, 2014, at approximately 7:10 p.m., at the Municipal Center, 200 S. Holden, with Mayor Charlie Rutt presiding. Roll was called as follows: Present were: Dyer, Brock, DeFrain, Butterfield, Rutt. Absent: none. DeFrain moved to approve the minutes of January 13, 2014, City Council meeting. Yes: Dyer, Brock, DeFrain, Butterfield. Abstained: Rutt. No: none.

In the City Manager's report, City Manager Paula Hertwig Hopkins said there will be a presentation with the Johnson County Economic Development Corporation about the enhanced enterprise zone at one of the March City Council meetings. She also said the planning process has begun for the FY15 budget retreat process. Hertwig Hopkins said the sewer utility study is being delayed until February. She said the tourism panel will be meeting this Thursday, January 30, 2014, and she would like to encourage attendance for this event.

In the Director of Finance Report, Finance Director Kelvin Shaw said he anticipates the audit process will be completed and presented to the City Council at the second meeting in February. There was a short discussion of scheduling a budget retreat, and it will be held the first part of May.

The adoption of the agenda was considered. Dyer moved to approve the agenda. Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none.

Under presentations Human Resources Manager Shannon Ramey reviewed the personnel policies timeline and said she is planning to have it completed by the March 24, 2014, City Council meeting. She said included with the information is an open letter from the City Manager, the City's Mission Statement, Human Resources Mission Statement, and policies including safety procedures. Mayor Rutt encouraged City staff to be surveyed concerning paid holidays, since an additional holiday may be added or traded for a current holiday. Ramey said she has a list of holidays from surrounding communities.

Fire Chief Jim Kushner reported on his department's food drive during the holidays and said 1100 pounds of food was collected and over \$1200 in cash. He said the recognition should also go to the people of Warrensburg and Johnson County who contributed.

Suzy Latare and Erica Collins of Johnson County Cares described the upcoming January 29, 2014 homeless count in each county in the state on the same day. She said it is sponsored by the Governor's Committee to End Homelessness two times each year. Latare said the purpose is to help those who are homeless. Collins described the locations where the homeless can go to be counted.

Bill No. 1-4-14 being for an Ordinance Adding Article VIII Property Maintenance Code to Chapter 6 of the Code of Ordinances of the City of Warrensburg, Missouri, was read for the second time by title. Community Development Director Barbara Carroll said she has additional information concerning the carbon monoxide (CO) detectors. She said of the nine cities consulted, Kirksville and Columbia are the only two cities that required CO detectors for units that contain a gas-fired appliance or an attached garage. Carroll said in Camdenton a CO detector is required in a dwelling unit when any building permit is pulled for that dwelling. She said City staff has identified various ways to educate the public about the CO detectors and assist with the purchase of the

detectors. Hertwig Hopkins said there is a safety concern, but the City is attempting to be business friendly. City Council candidate Casey Renfrow asked if Truman University and the University of Missouri also regulate these detectors. Carroll said the decision is made by universities. City Council candidate Robin Allen said she is concerned about public notification of this change if this ordinance is passed. After further discussion, Brock moved to amend this ordinance under Section 6-259 to read the implementation date will become effective upon July 1, 2014. Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none. Brock moved to approve the ordinance as amended. Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4914.

Bill No. 1-5-14 being for an Ordinance Declaring the Results of the Canvass of Candidacy and Establishing a General Election to be Held on April 8, 2014. City Clerk Cindy Gabel said four candidates have filed for the two positions: Cason "Casey" Renfrow, Don Butterfield, Robin Allen, and Mike Watts. DeFrain moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4915.

Bill No. 1-6-14 being for an Ordinance Vacating Certain Sewer Easements Associated with the North Lagoon Bypass Project and the West Plant Sludge Distribution System was read for the first time by title. Public Works Director Slim Coleman said in 1992 the City established a permanent sanitary sewer easement and a permanent access north of the west Wastewater Treatment Plant for the installation of an irrigation system to apply treated sludge and treated effluent on a portion of property. He said due to current improvements to this wastewater treatment plant, the City no longer needs this sewer easement. Coleman said City staff is requesting permanent sanitary sewer easements and permanent access easements associated with this project be vacated. Butterfield moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time by title. Roll was called for the adoption or rejection of said bill as follows: Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4916.

Bill No. 1-7-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with Lock Steel Building Company, Inc., for the Water Pollution Control UV Equipment Shelter Project at the West Wastewater Treatment Plant, in the City of Warrensburg, Missouri, was read for the first time by title. Coleman said the City advertised bids for the west and east Wastewater Treatment Plants UV Shelter Project in November of 2012, and no bids were received. He said the City procurement policy says that when there is not a qualified bidder, the project can be re-bid by utilizing information requests for bids/proposals. Coleman said City staff proposed it would be cost effective to solicit separate proposals from at least three local contractors for the installation of the City-provided material. He said Lock Steel Building Company, Inc., was selected to provide the most cost-effective material. Dyer moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time by title. Roll was called for the adoption or rejection of said bill as follows: Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4917.

Bill No. 1-8-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with BC Mowing and Tilling, LLC, for the 2014 Sunset Hill Cemetery Mowing Services in the City of Warrensburg, Missouri, was read for the first time by title. Coleman said this cost is comparable to the City hiring this work done, and allows the cemetery employee more time for other work. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as

follows: Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4918.

Under Mayoral appointments, Mayor Rutt said he would like to recommend Mike Racy as an appointment to the Warrensburg Convention and Tourism Advisory Board. He said he has experience from a sports prospective. DeFrain moved to approve the appointment. Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none. Carried unanimously.

Doug Harris was recognized and congratulated for his 15 years of service as City Counselor for the City of Warrensburg.

Butterfield moved to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.
- (12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.
- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Yes: Dyer, Brock, DeFrain, Butterfield, Rutt. No: none.

As there was no further business, the meeting was adjourned.



Attest:


Cindy Gabel City Clerk


Charlie Rutt, Mayor