

CITY COUNCIL MEETING OF FEBRUARY 23, 2015

A meeting of the Warrensburg City Council was held on February 23, 2015, at 7:00 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Rutt, Renfrow, DeFrain. Absent: none.

Minutes of the February 9, 2015, meeting were considered. Renfrow noted in the City Manager's Report the expenditures approved were up to \$5,000 for the upcoming symposium. He also said for clarification the statement should be added "Renfrow said Courtney was directed to highlight the section." Allen said instead of "cell reimbursement", the minutes should read "telephone reimbursement." Allen moved to approve the minutes of the February 9, 2015, meeting as amended. Yes: Allen, Brock, Renfrow, DeFrain. No: none. Abstained: Rutt.

In the City Manager's report, City Manager Paula Hertwig Hopkins reported Gilmore and Bell is working to complete the SEC EMMA report requirements for this past fiscal year. She said there was a workshop with the Johnson County Economic Development Corporation, and more information will be brought forward about the Enhanced Enterprise Zones. Hertwig Hopkins said there was a good meeting of the Strategic Deterrent Group last week. She said there was discussion of expectations. Renfrow asked about the search for a Police Chief. Hertwig Hopkins said the job description has been updated, and completed and it is being advertised. Human Resources Manager Shannon Ramey said the advertising has been placed in five different locations. Hertwig Hopkins said a review committee will be formed. Howey said he has not been contacted about the advertisement, but he knows of other entities to contact to find quality police chief candidates. Renfrow said Howey should have input into the ad for this position.

In the Director of Finance Report, Acting Finance Director Rachel Denfeld said there are several options for on-line payments. She said they are looking into Incode software and the two options that use Incode live are preferred. After further discussion, the live versions will be considered. Denfeld said the budget is now on the web page. City Collector Carl Larkerbrink said the Public Works Department has been working on hang tags for non-paying sewer customers.

The adoption of the agenda was considered. Mayor DeFrain reminded everyone that Item Nine was moved from the agenda to the study session. Renfrow moved to accept and amend the agenda. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

Under the Consent Agenda was a Resolution of the Council of the City of Warrensburg Amending Resolution 2092, Concerning the Personnel Policies of the City and a Resolution of the Council of the City of Warrensburg, Authorizing the City Manager to Execute an Agreement with Gilmore and Bell for Disclosure Compliance Services. Renfrow said he would like an explanation for the second item on the agenda concerning disclosure compliance services. Hertwig Hopkins said the City is required to complete a report within 180 days of the last fiscal year. She said their expertise helps in submitting this report. Rutt moved to approve the Consent Agenda. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously and given Resolution No. 2012 and Resolution No. 2013.

Mayor DeFrain read an Ordinance Allowing the Show-Me Green Sales Tax Holiday to Apply to the Local Sales Tax of the City of Warrensburg, Missouri, Between April 19 Through April 25, 2015, for the second time. Renfrow said he voted no at the last meeting because he would like to see this

approved annually and not considered for approval each year. After discussion, there was no motion to advance this bill. Bill No. 2-7-15 being for an Ordinance Allowing the Show-Me Green Sales Tax Holiday to Apply to the Local Sales Tax of the City of Warrensburg, Missouri, Between April 19 and April 25 Annually was read for the first time by title. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5069.

Bill No. 2-8-15 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted Annual Budget for FY15 for the Reclassification of the Human Resources Position was read for the second time by title. Hertwig Hopkins said this is an important position with the City and can be complex. She said she whole-heartedly recommends this position as a director position. Renfrow said there was some good discussion about this position earlier in a closed session. He said he believes the position should be increased by 3 percent, not the recommended 5 percent. Renfrow said this is the minimum requirement of the City. Rutt said he was not able to attend the closed session so is not aware of previous discussions. He asked what the pay differential is by pay grade and Human Resources Manager Shannon Ramey said it varies but is between 3 and 6 percent. Hertwig Hopkins said this increase would bring the position closer to the other director positions. After further discussion, Rutt moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5070.

Bill No. 2-9-15 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted Annual Budget for FY15 Accepting a Proposal from Lloyd's, London for Cyber Security was read for the first time by title. Ramey asked if there were any questions. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5071.

Bill No. 2-10-15 being for an Ordinance Authorizing the City Manager and City Clerk to Execute A Sign Lease with RE/MAX United was read for the first time by title. Hertwig Hopkins said during the foreclosure proceedings on some of the properties in Hawthorne in April 2013, the City obtained two lots (Tracts A and O) with the common signage structures. She said the City has had these lots, and the City has had agreements with Ken Hamilton and Aldi's. Hertwig Hopkins said the City received a request from Bryan Jacobs to be on the Highway 13 sign for RE/MAX United located at Hawthorne. She said the City would like to approve the request and cannot until the receipt of the MoDOT permit. Renfrow said he had a conversation with Jacobs last week and when he mentioned the sign to Jacobs, and Jacobs said the sign was a way to make money. He said after thinking of Jacobs' comment, he admitted to himself he had not seen the signs as a way to grow Warrensburg. Renfrow reviewed how the money can be saved over several years and said he has changed his mind about the signs. He said by investing \$2,400 the City could double that amount in two years. Renfrow questioned several items in the contract and after more discussion, Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5072. After the discussions, Renfrow said unfortunately there were some events that were not in the minutes. He said he would like to request an ordinance be prepared to allow the audio video-taping of City Council meetings and study sessions and retaining the tapes for up to three years for record keeping and accountability. Brock agreed and said broadcasting should be considered in the future. City Counselor Doug Harris will research this subject and prepare the necessary paperwork.

Bill No. 2-11-15 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with Daily Star Journal for Advertising Rates for FY15, in the City of Warrensburg, Missouri, was read for the first time by title. Public Works Director Slim Coleman said the City was offered a contract of \$8,500 for a 12-month period with the Star Journal. He said this will cut down on costs per square inch for advertising. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5073.

Bill No.2-12-15 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted Annual Budget for FY15 for the Additional Part Time Position in Water Pollution Control was read for the first time by title. Coleman thanked John Jacobsen for a job well-done. Renfrow moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5074.

The next agenda item was discussion of Retail Recruitment and Strategic Data Development Services. Hertwig Hopkins said this is a follow-up to the October 22, 2014, City Council meeting. She said this is a report on the three vendors the City visited at the International Conference of Shopping Centers Dealmakers Conference in Chicago. There was discussion about these three entities and if the City Council should be a part of the recruiting of businesses. After discussion Retail Strategies and Retail Coach will be contacted to come to a City Council meeting.

Under Appearances Not Listed on the Agenda, Bryan Jacobs (City Council candidate in upcoming election) spoke about the resignation of Hertwig Hopkins and said there are many key positions open and Chief Bruce Howey has many years of experience as a Police Chief.

Also Under Appearances Not Listed on the Agenda, Don Butterfield (former City Council member) said he had the pleasure of working with Hertwig Hopkins and was sorry she is leaving Warrensburg.

Brock moved to close pursuant to Section 610.021 of the Revised Statutes of Missouri relating to:

(1) Legal action, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.

(12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

As there was no further business, the meeting was adjourned to the closed session.

Donna DeFrain, Mayor

Attest:

Cindy Gabel, City Clerk