

## CITY COUNCIL MEETING OF AUGUST 25, 2014

A meeting of the Warrensburg City Council was held on August 25, 2014, at 7:00 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Renfrow, DeFrain. Absent: Rutt.

Mayor DeFrain said there were sign-up sheets available for those wanting to speak concerning the public hearings. Minutes of the August 11, 2014, City Council meeting and August 18, 2014, City Council meeting were considered. Brock moved to approve the minutes of the August 11, 2014, and August 18, 2014, meetings. Yes: Allen, Brock, Renfrow, DeFrain. No: none. Absent: Rutt.

In the City Manager's report, City Manager Paula Hertwig Hopkins asked her Executive Assistant, Courtney Stephens, to come forward. Stephens said the third annual tailgate with the City will be held after the homecoming parade on October 18, 2014. Hertwig Hopkins said the City continues to look for a part-time Public Information Officer, and they are on the third round of interviews. She said the City has begun the process of obtaining sealed bids for the sale of the West Side Community Center on Water Street. Hertwig Hopkins said the Warrensburg Convention and Visitors' Bureau selected Rhonda Gelbach, Tammy Leavy, and Sandy Irle from their board to be on the review committee for the interview and selection of the Tourism Director. Mayor DeFrain said Council member Charlie Rutt and she would serve with two individuals from the community.

In the Director of Finance Report, Finance Director Kelvin Shaw said there will be another discussion of the draft budget, and it is currently on the City's web page. He said several spelling corrections and formatting changes have been made.

The adoption of the agenda was considered. Brock moved to approve the agenda. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none.

The consent agenda was considered. Brock moved to adopt the consent agenda. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none.

Mayor DeFrain opened a Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund Purposes for the Year 2014 and Levying Said Taxes. Shaw said a public hearing must be held annually and the levy must be set by ordinance. As there were no further comments, the public hearing was closed.

Mayor DeFrain opened a Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund Purposes for the Year 2014 and Levying said Taxes. As there were no comments, the public hearing was closed.

Under Presentations, Mayor DeFrain recognized Warrensburg Resident Tom McCormack for his hard work on the rededication of the new South East Complex where the former South East Elementary School was located. Mayor DeFrain read a Proclamation which explained the history of the building.

Community Development Director Barbara Carroll introduced Korey Schultz, Senior Project Manager for Ochsner Hare & Hare. Schultz explained the analysis process and described how the

specialty signs were developed. He said the process began around the edges of Warrensburg and moved inward. Schultz said the focus was on Highway 50 and Highway 13 and the bypass entrances into the City as well as retail areas, downtown, the university, and historical and industrial areas. He said the charrette was developed and different design concepts were created.

There was a long discussion of the different signs. Schultz explained three design sign concepts, A, B, and C. He said tonight he would mainly like to have an idea of a location for the signs and the preferred concept from the three choices and the type of masonry.

Ralph Younger said he is glad Warrensburg is considering entrance signs and said his preference is concept B. He said he also wants an area for civic organizations. While discussing civic organizations, City Counselor Doug Harris suggested the City develop a policy concerning signage for these organizations.

Carroll summarized the votes of the public and said there were 288 responses. Mayor DeFrain said the decision is difficult because they know the vote of the citizens. Roll was called for the design Concept of A, B, or C as follows: Allen, A; Brock, A-solid; Renfrow, A-solid; DeFrain, A-mesh. Mayor DeFrain said the majority voted for Concept A but solid or mesh has not been decided. Renfrow suggested a vote of the solid or mesh. Mayor DeFrain asked about the location of the signs. Schultz explained the location of the entrance signs also as Concept A and B. Roll was called for the location as follows: DeFrain, A; Brock, A; Renfrow, A; and Allen, A. After further discussion, it was decided to ask again for public opinion, and this will be discussed again at the next meeting.

The next item was discussion of the second draft of the Fiscal Year 2015 budget. Hertwig Hopkins said there have been a few changes, and she asked City Council members to leave their budgets so they may be updated.

There was discussion of the Prioritization of Unfunded Projects. Hertwig Hopkins said this process began three years ago. Shaw outlined the process and rankings and said he believes there should be a larger amount in the reserve fund for emergencies. He said they are continuing to work on fleet maintenance and management. Shaw said the City Council rankings are now in their packets. Brock suggested this be reviewed in March of 2015.

Bill No. 8-6-14 being for an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, Missouri, for General Revenue Fund Purposes for the Year 2014 and Levying Said Taxes was read for the first time by title. Shaw said a public hearing was held earlier and there were no comments. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4995.

Bill No. 8-7-14 being for an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, Missouri, for Park Revenue Fund Purposes for the Year 2014 and Levying Said Taxes was read for the first time by title. Renfrow moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4996.

Bill No. 8-8-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract for Services with the Warrensburg Convention and Visitors' Bureau (WCVB) in the City of

Warrensburg, Missouri, was read for the first time by title. Hertwig Hopkins said there have been several joint meetings to discuss this contract. She said the WCVB signed this contract at the last meeting. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4997.

Bill No. 8-9-14 being for an Ordinance Approving the Sale and Delivery of \$655,000 Principal Amount of City of Warrensburg, Missouri, Certificates of Participation, Series 2014 and Authorizing and Approving Certain Documents and Other Actions in Connection with the Sale and Delivery of Said Certificates. Parks and Recreation Director Dodee Matthews said Jack Dillingham from Piper Jaffray and Sid Douglas are available for any questions. Dillingham said \$655,000 is the total authorized amount of financing for this project. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Carried unanimously and given Ordinance No. 4998.

Bill No. 8-10-14 being for an Ordinance Suspending the Provisions of Section 3-14 for Certain Special Events September 26, 2014, and September 27, 2014, Pursuant to Section 3-14(b) of the Code of Ordinances was read for the first time by title. Shaw said Main Street received approval at the last meeting but the location has changed. Renfrow moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4999.

Bill No. 8-11-14 being for an Ordinance Accepting and Authorizing Final Payment to Tandem Paving Company, Inc., for the Street Hot Mix Overlay Program, in the City of Warrensburg, Missouri. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 5000.

Bill No. 8-12-14 being for an Ordinance Accepting and Authorizing Final Payment to Richter Excavating, LLC, for the 2014 Curb and Sidewalk Program, in the City of Warrensburg, Missouri, was read for the first time by title. Coleman said additional ADA work was completed. Renfrow moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 5001.

Bill No. 8-13-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract for Cafeteria Plan Administrative Services was read for the first time by title. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 5002.

Bill No. 8-14-14 being for an Ordinance Amending Ordinance 4887, Concerning the Adopted Annual Budget for FY14 by Amendment to the Job Classification Plan was read for the first time by title. Hertwig Hopkins said this is a request for an amendment to include the position of Office Manager II in the Parks Department. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or

rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 5003.

Mayor DeFrain read a Resolution of the City Council of the City of Warrensburg Dissolving the Convention and Tourism Advisory Board and Terminating a Contract for Services with the Warrensburg Chamber of Commerce for Services Concerning the Lodging Tax was read for the first time by title. Hertwig Hopkins said this is effective October 3, 2014. Renfrow moved to approve the Resolution. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Carried unanimously and given Resolution No. 2094.

In Other Business Appearances, Human Resources Director Shannon Ramey gave an update on the Municipal Salary Comparison. She said City staff received over 40 responses. Ramey said the City Manager will review further.

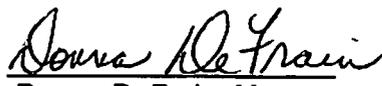
Brock moved to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri relating to:

- (1) Legal actions, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.
- (2) Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction.
- (3) Hiring, firing, disciplining or promoting of individual employees when personal information concerning the employee is discussed or recorded.

Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none.

As there was no further business, the meeting was adjourned to the closed session.



  
Donna DeFrain, Mayor