

## CITY COUNCIL MEETING OF JUNE 9, 2014

A meeting of the Warrensburg City Council was held on June 9, 2014, at 8:20 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Rutt, Renfrow, DeFrain. Absent: none.

Minutes of the May 19, 2014, City Council meeting were considered. Brock moved to approve the minutes of the May 19, 2014, City Council meeting. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

In the City Manager's report, City Manager Paula Hertwig Hopkins said she is waiting to hear from the Johnson County Economic Development Corporation regarding the Enhanced Enterprise Zone. She said as part of the City staff's on-going training, City Counselor Doug Harris conducted a hostile work environment training for employees. Hertwig Hopkins said on Friday, June 13, 2014, a breakfast will be held at Traditions to report the findings of the appraisal done at Hawthorne Development.

In the Director of Finance Report, Finance Director Kelvin Shaw said because of the late start to this meeting, he will not be going over the audit letter tonight but would answer any questions.

The adoption of the agenda was considered. Rutt moved to adopt the agenda. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

Under presentations, Shaw said the City was presented the Government Finance Officers Association Distinguished Budget (GFOA) Award for Fiscal Year 2013-2014. He thanked City staff for all of their hard work, and the Mayor and City Council congratulated the department for this distinguished achievement.

Mayor DeFrain read a Resolution of the City Council of the City of Warrensburg, Missouri, Supporting and Authorizing the Submission of an Application to the United States Department of Agriculture for a Farmers' Market Promotion Program Grant. Community Development Director Barbara Carroll said this grant is unusual because there is no local match requirement and is 100 per cent funded. She said Main Street, which facilitates the farmers' market, and Buck and Heather Counts have been exploring the possibility of applying for this grant. Carroll said this group would like to pursue this funding to promote farmers' market. Renfrow moved to approve the Resolution. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously and given Resolution No. 2091.

Bill No. 6-1-14 being for an Ordinance of the City of Warrensburg, Missouri, Authorizing and Directing the City Manager to Execute a Historic Preservation Fund Grant Agreement with the Missouri Department of Natural Resources State Historic Preservation Office was read for the first time by title. Carroll said this is for a training grant to pay the majority of the expenses related to sending a commissioner to Philadelphia for the national forum. She said this conference is held every two years, and if the City is awarded the grant an individual will be selected. Carroll said Jason Elkins has expressed an interest in attending the conference. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow,

DeFrain. No: none. Absent: none. Said bill was declared duly adopted and given Ordinance No. 4964.

Bill No. 6-2-14 being for an Ordinance Amending Section 10-37 of Chapter 10 of the Code of Ordinances of the City of Warrensburg Regarding the 2012 International Fire Code and Obstruction of Fire Hydrants was read for the first time by title. Acting Fire Chief Doyle Oxley said this is to set aside a consistent distance for fire hydrants and will make the fire hydrant accessible at all times. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4965.

Bill No. 6-3-14 being for an Ordinance Authorizing the Parks & Recreation Director and the City Clerk to Execute a Contract with Piper Jaffray and Company for Community Center Roof Financing, as Ratified by the Warrensburg Parks & Recreation Board was read for the first time by title. Parks and Recreation Director Dodee Matthews said in April the Parks and Recreation Board accepted sealed bids for the financing services for the Community Center Roof Repair Project and received three sealed proposals. She said at the April 30, 2014, Parks and Recreation Board meeting, Piper Jaffray was approved as the financial company to assist with the financing. Matthews said the City has done business with Piper Jaffray for over 25 years and said Jack Dillingham was at tonight's meeting to answer any questions. Renfrow moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4966.

Bill No. 6-4-14 being for an Ordinance Amending Ordinance 4887, Concerning the Adopted Annual Budget for FY14 was read for the first time by title. Human Resources Manager Shannon Ramey said this ordinance is to update the City's pay plan. She said when Mr. Morgan retired the job description for his position was updated. Ramey said the job title was changed to Housekeeping Specialist to reflect those changes. She said this ordinance will also add the positions of Sewer Utility Specialist and Sewer Utility Billing Specialist in the Finance Department. Public Works Director Slim Coleman said the Housekeeping Specialist position may be contracted for a savings. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Absent: none. Said bill was declared duly adopted and given Ordinance No. 4967.

In other Business Appearances there was an update on the Hawthorne Sign Lease. Hertwig Hopkins said the City obtained this property after the foreclosure of the property at the Hawthorne Development. She said City staff has been working on a solution to rent the signs available. Hertwig Hopkins said long-term as well as short-term solutions have been discussed. After discussion of the signage, everyone agreed the signs should promote retail businesses. Renfrow will explain the monthly rate to the business owners, and everyone agreed the signs would be for retail businesses. Brock moved the signs for the Hawthorne Development will strictly be commercial. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously.

Also in Business Appearances was discussion of the comparison of the holidays with other municipalities. Ramey said the City celebrates ten holidays and offers one floating holiday. She reviewed the fifteen responses from surrounding communities. Ramey said the City currently is in the middle in comparison with other communities. Rutt said he believes there should be a cap on

the number of holidays, and there was discussion of giving Christmas Eve Day off in exchange for the floating holiday.

In her City staff report Carroll said she would like a City Council representative in addition to the Mayor to participate in the Community Signage Design Charette. She said there has not been this type of group meeting in the past 15 years. Carroll said a design professional will be attending and will begin drawing ideas given at the meeting, and by the end of the final meeting there will be two conceptual designs. Allen will serve as the representative.

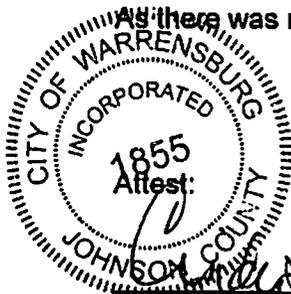
In her City staff report Hertwig Hopkins explained the priority matrix she asked City Council members to complete and reviewed the rankings. Hertwig Hopkins asked if the Maguire Street Corridor could also be included, and City Council members supported the addition.

In his City staff report Coleman explained the street sweeping schedule and said it is often used to remove rock and debris. He said it is also used to remove sand from the roadways and for cleanup after some events. Coleman said the City is divided in quadrants for cleaning and the operator also helps with sign maintenance.

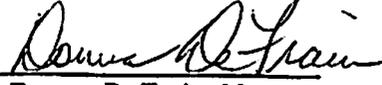
In her City staff report, Matthews said in July of 2012 the Parks and Recreation Board asked the City Council to defer three payments on the Lions Lake debt for dredging the lake until March of 2014. She said while the Finance Director was working on the amortization schedule, he noticed the original amortization schedule did not recognize the reducing principal by the payments made in September of each year. Matthews said this correction could reduce the total interest over the life of the loan by \$510. She said it was also noted that there was no discussion noted about whether to charge Parks and Recreation for interest on those payments. Matthews said they are asking for clarification and approval to change the amortization schedule and forgive the \$510 and the intent of the deferred interest in the amount of \$4,030.75. Matthews said the intent was to build reserves. Brock and Rutt stressed the need to document these discussions. Brock moved to waive the interest on the loan. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Motion carried. Matthews asked if this approval includes the change to the amortization schedule, and it was confirmed that amount would also be waived.

Under Mayor appointments Mayor DeFrain said she would like to recommend Denise Hoke and Paige Young for reappointment to the Traffic Commission; John Finnane as a new appointment to the Parks and Recreation Board; Gary Grigsby and Jeff Imboden for reappointment and Kim Ream as a new appointment to the Arts Commission; and Larry Olpin and Trish Smith for reappointment to the Tree Board; Sandi Bryan as a new appointment to the Board of Adjustment; and Julie Tumipseed for reappointment to the Historic Preservation Commission. Carried unanimously.

As there was no further business, the meeting was adjourned.



  
Cindy Gabel City Clerk

  
Donna DeFrain, Mayor