

CITY COUNCIL MEETING OF MAY 19, 2014

A meeting of the Warrensburg City Council was held on May 19, 2014, at 7:00 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Renfrow, DeFrain. Absent: Rutt.

Minutes of the May 12, 2014, City Council meeting were considered. Allen moved to approve the minutes of the May 12, 2014, City Council meeting. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none.

In the City Manager's report, City Manager Paula Hertwig Hopkins said she has several articles that are interesting to read and contain valuable information. She said one of the articles describes the many catalysts for encouraging growth and development.

In the Director of Finance Report, Hertwig Hopkins said the Finance Director is attending a national conference and unable to attend this meeting. She said the sales tax collections are continuing to be strong, and City staff is continuing to predict revenue trends.

The adoption of the agenda was considered. Brock moved to adopt the agenda. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none.

Community Development Director Barbara Carroll said the City has a small staff in her department, and they are currently attending a meeting explaining the new building code ordinance. Mayor DeFrain read a proclamation honoring Building Safety Month to Carroll.

Public Works Director Slim Coleman said he appreciates all the hard work of his employees and their attendance at tonight's meeting to support him. Mayor DeFrain read a proclamation honoring National Public Works week.

Mayor DeFrain said the Postmaster announcement will be delayed because he was not able to attend tonight's meeting.

The next item of business was the Audit Report for Fiscal Year ending September 30, 2013. John Cummings of Davis, Lynn & Moots, P.C., reviewed this year's audit. He said the City received the best possible report under the independent report, and the management report was prepared this year by the City's Finance Director. Cummings said the management report highlights and provides a summary of financial activities for the fiscal year. He said the City has been through many changes and there have been many improvements since last year.

Mayor DeFrain read a Resolution of the City Council of the City of Warrensburg, Missouri, Supporting and Authorizing the Efforts by the Tree Board to Apply for a 2014 T.R.I.M. Grant by title. Carroll said the past three years the City has applied for and received a T.R.I.M. Grant. She said the grant money has been used for a tree inventory, and the Tree Board would like to apply for the grant this year for removal of large hazardous trees identified from the inventory. Carroll said this grant is for \$10,000, and they would like to remove as many of the identified trees that are affordable with this grant. Renfrow moved to approve the Resolution. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Carried unanimously and given Resolution No. 2090.

Bill No. 5-10-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with Kansas City Series Lockton Companies, LLC, for Medical Insurance and Benefits Brokerage Services was read for the first time by title. Human Resources Manager Shannon Ramey said there was a Request for Proposal for Brokerage Service for Insurance Benefits and we received seven proposals. She said the task force had four internal employees and two external participants who reviewed and scored the proposals. Ramey said the top three companies made presentations. She said Lockton Companies was higher by \$10,000, but they are all inclusive and their company offered other important benefits. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4960.

Mayor DeFrain read a bill authorizing the City Manager and City Clerk to Execute a Sign Lease with Hawthorne Plaza Center, LLC, for the first time by title. Hertwig Hopkins said this is a lease agreement for one sign at \$75 per month at Hawthorne Plaza. Renfrow said he believes those signs should be reserved for retail businesses. DeFrain said she thought it would look best to have filled signage. After discussion of the best use of the signs and wanting to be "business friendly," the Mayor and City Council decided to table this ordinance. Renfrow moved to table. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. DeFrain suggested City staff visit with other businesses in the area.

Bill No. 5-11-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract Agreement with Reabeck Construction Company Inc., for the Water Pollution Control UV Equipment Shelter Project in the City of Warrensburg, Missouri, was read for the first time by title. Coleman said this project will reduce maintenance costs of maintaining the treatment facilities while increasing efficiency. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4961.

Mayor DeFrain read a bill adopting Section 2-51, First Meeting in April, of the Code of Ordinances of the City of Warrensburg, was read for the first time by title. Renfrow said he and Allen were concerned about the number of items on the agenda after they were first elected. There was discussion of the best way to prevent this from happening in the future. Mayor DeFrain said direction will be given to City staff to be aware of this. Renfrow moved to withdraw the ordinance. Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Carried unanimously. Renfrow said he appreciated the discussion.

Bill No. 5-12-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with Tandem Paving Co., Inc., in the City of Warrensburg, Missouri, was read for the first time by title. Renfrow moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4962.

Bill No. 5-13-14 being for an Ordinance Amending Section 6-57 (11) of Article IV of Chapter 6 of the Code of Ordinances of the City of Warrensburg Regarding Restroom Requirements in Existing Spaces was read for the first time by title. Carroll said this ordinance was not considered when the department was reviewing ordinances last year. She said this ordinance would allow one restroom

instead of two in existing structures or tenant spaces when the occupant load is less than 75 to any small business whether the business sells food or beverages or not. Renfrow moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Renfrow, DeFrain. Absent: Rutt. No: none. Said bill was declared duly adopted and given Ordinance No. 4963.

In other Business Appearances Rachel Denfeld gave a preliminary review of the Fiscal Year 2015- Fiscal Year 2019 Capital Improvement Plan (C.I.P.). She said there have been some changes in several funds to provide a better planning tool for the five-year planning of resources. Denfeld provided figures for the C.I.P. Debt Service and a projection of cash balances ending this fiscal year. She also provided amounts anticipated to be available by fund, and she also explained the additional items added for funding consideration.

Under Business Appearances, City Counselor Doug Harris said he has prepared a letter concerning the election process and notification to the public. He gave a brief report on the process and said there are statutes that must be followed.

There was discussion of the proposed Compton Garden on the property the Comptons donated to the City, and this will be in the proposed Fiscal Year 2015 budget.

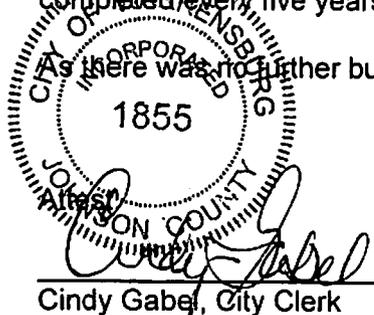
Hertwig Hopkins asked City Council members to complete the priority matrix. She said when she began working for the City, she asked City Council members at that time to complete the matrix so she would know each council member's priority. Hertwig Hopkins said she asked for the top three priorities, and now with new City Council members she would like to know of any additions or changes from them. She asked City Council members to return their matrixes by Friday, May 23, 2014.

In her City staff report, Carroll said when Janesville Acoustics announced they would be opening their business in Warrensburg, and they also applied for local incentive assistance which included the waiver of building permit and public works' fees. She said the permits for this company total \$13,206.60 in fees waived this fiscal year.

Under miscellaneous matters from the City Manager, Hertwig Hopkins thanked everyone for their participation in the breakfast to celebrate military service. She also thanked those involved with the audit process.

Under miscellaneous matters from the Mayor and City Council, Brock said a long-term planning document in addition to the C.I.P. would be helpful. Hertwig Hopkins said the City will begin working on a new Comprehensive Plan for the next fiscal year. Carroll said this is normally completed every five years and the last Comprehensive Plan was in 2006.

As there was no further business, the meeting was adjourned.



Cindy Gabel, City Clerk



Donna DeFrain, Mayor