

CITY COUNCIL MEETING OF MAY 12, 2014

A meeting of the Warrensburg City Council was held on May 12, 2014, at 7:15 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Rutt, Renfrow, DeFrain. Absent: none.

Minutes of the April 28, 2014, City Council meeting were considered. Brock moved to approve the minutes of the April 28, 2014, City Council meeting. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

In the City Manager's report, City Manager Paula Hertwig Hopkins said there has been a tentative date set for a ribbon cutting for the Downtown Project Phase III of June 5, 2014. She said the 911 Dispatch Center is scheduled to open in June, and the City recently learned the grant money will be awarded in June for the mural project.

In the Director of Finance Report, Finance Director Kelvin Shaw said City staff is working on the revised Capital Improvement Plan (C.I.P.) and said this will be an ongoing process along with the budget. Shaw said the City Council will be asked to prioritize budget items.

The adoption of the agenda was considered. Rutt moved to adopt the agenda. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

Police Chief Bruce Howey said Tom Carey and Kevin Bundy were at tonight's meeting, and Mayor DeFrain read a proclamation in honor of police officers' week which is May 11 through May 17.

City Clerk Cindy Gabel said former City Clerk Nancy Anderson and her son, Andy Gelbach, are attending tonight's meeting to award the scholarship established in Nancy's name. Anderson described the scholarship and the requirements for consideration. Joni Oxley, daughter of Assistant Fire Chief Doyle Oxley, was announced as the recipient of the scholarship for this year.

Systems Administrator Terry Carr said Doug Keller with Unisys is at tonight's meeting to update everyone on the IT Master Plan. Keller said he has been gathering data to make an appropriate recommendation. He said the IT Master Plan has been developed for plans with technology over the next five years. Keller said once the plan has been completed, there will be the actual development of the plan and recommendations. He said he is still in the analysis phase and in the process of prioritizing. Keller said the current system is old and slow and is impacting service to the public. He said there is a compliance problem, and there is no IT disaster recovery plan for the City of Warrensburg. Keller said he will have a final report at the June 9, 2014, City Council meeting.

Tracy Brantner, Executive Director of the Johnson County Economic Development Corporation, explained the Enhanced Enterprise Zone (EEZ). She said this was first established about twenty years ago and is a specific geographic area certified by the local governments and the Missouri Department of Economic Development. She said the area is not defined in the usual way but rather by census tractors. Brantner said the areas designated must have a high level of poverty and unemployment, and the areas must be contiguous. Brantner said a lot of time is required to see what areas are eligible and if they meet all requirements. She said among the benefits of the

EEZ application can be made for real estate tax abatement of property. Brantner said there is more information that will be available in the future.

Matt Van Schenkhoff, Chairman of the Warrensburg Convention Tourism and Visitors' Bureau, reviewed the budget for this new board. He said this budget is a moving target because the tourism funds have not been transferred from the original board. He said the income is normally around \$90,000, and fees for memberships have not been established. Van Schenkhoff said the salary for the Tourism Director will be around \$32,000. Renfrow asked who would hire the Tourism Director. Van Schenkhoff said he did not know at this time, and there was a long discussion of whom the current Tourism Director works for and who would be responsible for the hiring process. Hertwig Hopkins said in a study session last January, the City Council direction was the hiring would be handled by a review committee. Renfrow said he did not think the City should be involved in the hiring process.

Bill No. 5-1-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Development Agreement with Jason, Inc., Concerning Public Parking Lot Improvements on Enterprise Avenue was read for the first time by title. Brantner said officials from Janesville Acoustics are attending tonight's meeting. She said the City is entering into a cost-sharing agreement with Janesville Acoustics. Brantner gave history of the company and the location of their different plants. She said this agreement will install a parking lot for vehicles and also pay for the installation of a crosswalk. Brantner said this will be a public parking lot maintained by the City. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4951.

Bill No. 5-2-14 being for an Ordinance Amending Ordinance 4887, Concerning the Adopted Annual Budget for Fiscal Year 2013-2014 was read for the first time by title. Hertwig Hopkins said this is a budget amendment and is a "draw-down" from available cash. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4952.

Bill No. 5-3-14 being for an Ordinance Approving and Accepting a Final Plat of Park Place Subdivision in the City of Warrensburg, Missouri, Located at 905 S. Holden, was read for the first time by title. Community Development Director Barbara Carroll said there was a request to rezone this property in December of 2013 and it was approved. She said the property was sold by the Methodist Church to Mike Webb who has remodeled the existing building. Carroll said Webb would like to have this seven acres platted to one piece of property. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4953.

Bill No. 5-4-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with Richter Excavating & Plumbing, LLC, for the 2014 Curb and Sidewalk Maintenance Program in the City of Warrensburg, Missouri, was read for the first time by title. Public Works Director Slim Coleman said bids were received, and the lowest and best bid was from Richter Excavating & Plumbing, LLC. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared

duly adopted and given Ordinance No. 4954.

Bill No. 5-5-14 being for an Ordinance Authorizing an Agreement for Roadway Usage and Maintenance with the University of Central Missouri Concerning Clark Street was read for the first time by title. Coleman said the university has recently relocated the physical plant to the Southeast School property. He said the university is asking the City to join them to enforce parking in that area. Coleman said there are currently nineteen spaces available and additional parking is going to be added in the future. Coleman said this agreement is similar to other agreements the City has with the university. After a long discussion about parking in this area, Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4955.

Bill No. 5-6-14 being for an Ordinance Authorizing an Agreement for Roadway Usage and Maintenance with the University of Central Missouri Concerning South Street. Coleman said this is right-of-way use and maintenance regarding the South Street project and would allow public parking. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4956.

Bill No. 5-7-14 being for an Ordinance Accepting Storm Sewer Dedication from the University of Central Missouri was read for the first time by title. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4957.

Bill No. 5-8-14 being for an Ordinance Suspending the Provisions of Section 3-14 for Certain Special Events June 27, 2014, July 24, 2014, and August 22, 2014, Pursuant to Section 3-14 (b) of the Code of Ordinances was read for the first time by title. City Counselor Doug Harris said these terms and conditions are the same as previous public events. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 4958.

Bill No. 5-9-14 being for an Ordinance Authorizing the City Manager and City Clerk to Execute an Addendum with Employee Screening Services for the Medical Review Officer (MRO) Services was read for the first time by title. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and Ordinance No. 4959.

Under Other Business Appearances was a City staff report from Carroll about a Fiscal Year 2014 Budget adjustment. Carroll said this is a reflection of several changes in staffing and a vehicle for the new Neighborhoods Services Coordinator to drive. She said this is just informational and there will be no budget adjustments.

Also under Other Business Appearances was a City staff report from Coleman on stormwater and wastewater regulations. Coleman gave an update on City regulations and said some car washing enterprises discharge their runoff directly into the sewer system. He said contact was made and

several public meetings will be held to discuss regulations. Coleman said Great Rivers Association Engineering will also be present at a City Council meeting to discuss their findings. He said City staff would be happy to conduct a tour of the sewer treatment facilities.

In a City staff report on Limiting Agenda Items, Gabel said the two new council members were concerned about the length of the agenda of their first meeting. She said it would have been helpful for the new members to have had their orientation prior to the first meeting. Renfrow asked if an ordinance could be written restricting the number of ordinances during the first City Council meeting held in April. City Counselor Doug Harris will develop an ordinance.

Under Mid-Year FY14 Recurring Items Review, Hertwig Hopkins said in August of last year personnel items were discussed and prioritized. She said the recurring items were submitted to her with recommendations. Hertwig Hopkins said the number one priority has been a compensation plan and adding two full-time positions and one part-time position. She said she will continue to update the City Council.

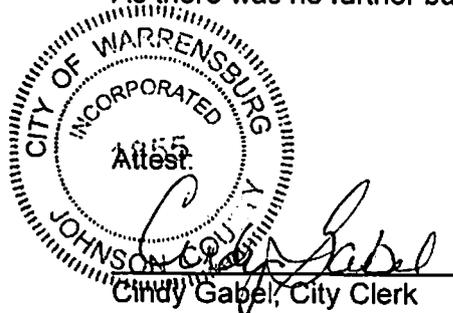
Under Mayoral appointments, Mayor DeFrain said she would like to recommend Judy Vickrey and Amy Holmes, reappointment to the Parks and Recreation Board; Rhonda Gelbach, appointment to the Warrensburg Convention and Visitors' Bureau to fill Terry Simmons' unexpired term; Casey Renfrow, Economic Coordinating Board; Robin Allen, City Representative, Traffic Commission; Charlie Rutt, Planning and Zoning Commission; and Baird Brock, Parks and Recreation Board liaison. Allen moved to approve the appointments. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously.

Under miscellaneous matters from the City Manager, Hertwig Hopkins said she would like to recommend City staff be given a half day off Memorial Day weekend. Rutt moved to approve. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously. Hertwig Hopkins said Ramey has researched other cities and their policies about holidays. Rutt asked about the number of holidays other cities have and if they have a floating holiday. Human Resources Manager Shannon Ramey will follow-up with additional information.

Also under miscellaneous matters, Carroll gave an update on the recent complaint of a business operating in a residential neighborhood. Fire Chief Jim Kushner said an accident victim would like to thank and recognize the emergency responders on May 22, 2014, at 10:00 a.m.

Under miscellaneous matters from the Mayor and City Council, Allen said Bob Compton has asked about the plans for the property on Madison Street he deeded to the City. Renfrow said he would like to have a meeting to discuss a plan on how to sell the City. He said we all need to communicate and work together and then move forward.

As there was no further business, the meeting was adjourned.




Donna DeFrain, Mayor