

## CITY COUNCIL MEETING OF MARCH 9, 2015

A meeting of the Warrensburg City Council was held on March 9, 2015, at 7:00 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Rutt, Renfrow, DeFrain. Absent: none.

Minutes of the February 23, 2015, meeting were considered. Brock moved to approve the minutes of the February 23, 2015, meeting. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

In the City Manager's report, City Manager Paula Hertwig Hopkins said she did not have anything to add to the written City Manager's report. Hertwig Hopkins commended Chief Howey on the recent promotions in his department.

In the Director of Finance Report, Acting Finance Director Rachel Denfeld said although sales tax receipts are down this month, overall the collections are up from last year. City Collector Carl Larkerbrink said his department is continuing to make progress.

The adoption of the agenda was considered. Rutt moved to adopt the agenda. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

Under the Consent Agenda was an Intergovernmental Agreement for Training Purposes on Certain Properties Belonging to the University of Central Missouri Prior to Demolition. Rutt moved to adopt. Carried unanimously.

Mayor DeFrain read a Proclamation recognizing National Developmental Disabilities Awareness Month. Former City employee Laura Martens and several other team members from the Johnson County Board of Services thanked the City.

Julie Turnipseed, Executive Director of Main Street, Inc., introduced Heather Counts from the Farmers' Market. Counts said last year the Municipal Center was utilized during an event last winter, and they really appreciated this opportunity. She said there have been discussions of opening the Farmers' Market twice monthly during the winter months, and they would like consideration of using the Municipal Center. City Council members will consider this request.

The next agenda item was a presentation by Barbara Curtis, a member of the Cycling and Pedestrian Task Force. Curtis said bicycling is an important mode of transportation. She mentioned the members of the task force and gave background information on the group and all the accomplishments since 2011 when the task force was formed. Curtis said now that the group is established, they would like to develop a more collaborative committee which would include membership from other agencies. She said one of the initial members is also leaving and new members will need to be appointed. City Counselor Doug Harris will review the ordinance establishing this board and report to the City Council.

Mayor DeFrain opened a Public Hearing on an Ordinance Amending Section 27-176 (d) (1) of Article III of Chapter 27 of the Code of Ordinances of the City of Warrensburg, Missouri, Regarding Residency Requirements for Historic Preservation Commissioner Members. Carroll said this ordinance requires a public hearing and is similar to the ordinance for membership for the Tree Board. She said there has been a struggle making appointments to this board due to residency

requirements, and she would like to recommend a change. As there was no further comment, the public hearing was closed.

Mayor DeFrain opened a Public Hearing on an Ordinance Annexing Certain Adjacent Territory Into the City of Warrensburg, Missouri, Located on the North Side of the Essex Drive Cul-De-Sac. Carroll said Spencer and Tara Carlyle have petitioned the City to voluntarily annex approximately 0.5 acres in the Lake Ridge Subdivision. She said a public hearing is required, and this will be considered as an ordinance for first reading at this meeting and considered again with a final plat at the April meeting. Carroll said a plat, development agreement and possible easement will be provided later. As there was no further comment, the public hearing was closed.

Mayor DeFrain read an Ordinance Annexing Certain Adjacent Territory into the City of Warrensburg, Missouri, Located on the North Side of the Essex Drive Cul-De-Sac for the first time by title. This will be considered again at the next meeting.

Bill No. 3-1-15 being for an Ordinance Amending Section 27-176 (d) (1) of Article III of Chapter 27 of the Code of Ordinances of the City of Warrensburg, Missouri, Regarding Residency Requirements for Historic Preservation Commissioner Members was read for the first time by title. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5075.

Bill No. 3-2-15 being for an Ordinance Amending Section 25-43 of Article III of Chapter 25 of the Code of Ordinances of the City of Warrensburg, Missouri, Regarding Tree Board Residency Requirements was read for the first time by title. Carroll said there was discussion of vacancies and filling the positions. She said several individuals mentioned live outside the City limits. Carroll said this proposed change would require a Tree Board member to be interested in the continued prosperity of the community and not be required to live in the City limits. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5076.

Bill No. 3-3-15 being for an Ordinance Authorizing the Mayor to Sign a Memorandum of Understanding (MOU) with Keystone Hospitality, Inc., for a Proposed Economic Development Plan was read for the first time. Carroll said the City has been in discussions with Jerry and Jeff Franklin with Keystone Hospitality, Inc., for several years concerning the development of property at Highway 13 and Russell Avenue. She said this MOU outlines the intent of the City. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5077.

Bill No. 3-4-15 being for an Ordinance Authorizing the City Manager and City Clerk to Execute A Contract with Dugan Glass, Inc. for the Municipal Center Lobby Remodel Project, in the City of Warrensburg, Missouri, was read for the first time by title. Public Works Director Slim Coleman said the City has been working on this project the last few months for the Visitors' Center. He said bids were accepted on February 19, 2015, and the lowest and qualified of the three bids was from Dugan Glass in the amount of \$11,161. He said \$10,000 was budgeted for this project and an additional \$5,860 will be needed for this project to include a new doorway. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll

was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5078.

Bill No. 3-5-15 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with Clean Cut Lawn Care for the 2015 City Mowing Program in the City of Warrensburg, Missouri, was read for the first time by title. Coleman said this service is for mowing of 23 City-owned properties. He said three bids were received and Clean Cut Lawn Care was the lowest bidder. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5079.

Bill No. 3-6-15 being for an Ordinance Authorizing the City Manager and City Clerk to Execute a Contract with World Wide Technologies and Microsoft Licensing for Software Services was read for the first time by title. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5080.

Bill No. 3-7-15 being for an Ordinance Amending Ordinance 5008, Concerning the FY15 Adopted Annual Budget for Email Services was read for the first time by title. Kushner explained the budgeted amounts and said \$6,340 and an additional \$3,450 will be needed to fully fund this project. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5081.

Bill No. 3-8-15 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted Annual Budget for FY15 for the Municipal Center Lobby Remodel Project was read for the first time by title. Coleman said \$10,000 was budgeted for this project. He said once this project is fully developed there will be additional costs which will total \$7,761. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5082.

In Other Business Appearances was a City staff report on the Sewer Billing City Hall Remodel Project. Coleman said he was "tasked" with finding ways to help City employees be safer in collections in the lobby area. He said an architectural firm worked on drawings which included some changes and added safety features. Coleman said other options can be considered, but he wanted to explain these options to City Council members since project costs are much higher than originally planned.

There was discussion of the procedures for the selection and election of the Mayor.

Rutt moved to close pursuant to Section 610.021 of the Revised Statutes of Missouri relating to:

(1) Legal action, causes of action or litigation involving the City and any confidential or privileged communication between the City and its representatives and its attorneys.

(12) Documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

As there was no further business, the meeting was adjourned to the closed session.



*Cindy Gabel*  
Cindy Gabel, City Clerk

*Donna DeFrain*  
Donna DeFrain, Mayor