

CITY COUNCIL MEETING OF NOVEMBER 10, 2014

A meeting of the Warrensburg City Council was held on November 10, 2014, at 7:00 p.m., at the Municipal Center, 200 S. Holden, with Mayor Donna DeFrain presiding. Roll was called as follows: Present were: Allen, Brock, Rutt, Renfrow, DeFrain. Absent: none.

Minutes of the October 27, 2014, City Council meeting were considered. Rutt moved to approve the minutes of the October 27, 2014, meeting. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none.

In the City Manager's report, City Manager Paula Hertwig Hopkins said the City is waiting for the official plans for Liberty Plaza. She said the ribbon cutting for the new Veterans' Clinic is Friday, November 14, 2014. Hertwig Hopkins asked Tracy Brantner for a short update on the Enhanced Enterprise Zone Project. Brantner said the census information is available now, and it includes Warrensburg School District and as a municipality, the City of Warrensburg. She also said it includes three industrial centers and Warrensburg is included. Brantner said this allows local areas to apply for tax abatements for real estate for primary employers. Hertwig Hopkins said the Finance Director and IT Technology Transition Review Teams are meeting weekly and Kelvin Shaw is continuing to work remotely. She said the City reviewed two proposals concerning the Hawthorne Properties, and she will be bringing those to an upcoming meeting. Hertwig Hopkins said there is one position open on the Transportation District Board if a City Council member is interested in serving on the board.

In the Director of Finance Report, Acting Finance Director Rachel Denfeld said she would be happy to answer any questions. City Collector Carl Larkerbrink updated City Council members on the upcoming sewer billing changes.

The adoption of the agenda was considered. Mayor DeFrain said the agenda needs to be amended and Items 12 and 13 need to be reversed, and Item 8 should be removed from the agenda. Brock moved to accept the agenda as amended. Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously.

Under the Consent Agenda was a Resolution of the City Council of the City of Warrensburg, Missouri, Accepting the Warrensburg Community Signage Improvements Design Documents. Rutt moved to approve the Consent Agenda. Carried unanimously and given Resolution No. 2098.

Mayor DeFrain recognized Scott Purvis, a member of the Boy Scout Troop 513.

Bill No. 11-1-14 being for an Ordinance Accepting the Public Improvements Associated with a Development Agreement Between the City of Warrensburg and Highland Development, LLC, and Authorizing the City Manager and City Clerk to Initiate Reimbursement for Signal Improvements, in the City of Warrensburg, Missouri, was read for the first time by title. Public Works Director Slim Coleman said the City participated in a cost-sharing agreement with Highland Development, LLC, for the cost of signal improvements at the intersection of PCA Road and Young Street. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5037.

Bill No. 11-2-14 being for an Ordinance Authorizing the City Manager and City Clerk to Enter into An Agreement for Outside Building Plan Review Services on a Temporary Basis was read for the first time by title. Community Development Director Barbara Carroll said this contract will allow an outside consultant to continue building plan reviews for multi-family commercial and industrial building permits while Building Official Brett Penrose is on personal leave. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5038.

Bill No. 11-3-14 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted Annual Budget for FY15 For the Parks and Recreation Fund, Carryover Expenditures from FY14, As Approved by the Warrensburg Parks and Recreation Board was read for the first time by title. Parks and Recreation Director Dodee Matthews said these two projects were not completed during the FY14 budget year. Allen moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Carried unanimously and given Ordinance No. 5039.

Bill No. 11-4-14 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted FY15 Annual Budget for VA Clinic Intersection Signal Improvements was read for the first time by title. Coleman said this will transfer the budgeted amount from FY14 to FY15 for the VA Clinic Intersection Improvement as approved by the cost-sharing agreement. Brock moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5040.

Bill No. 11-5-14 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted FY15 Annual Budget for Fire Department Carryover Expenditures from FY14. Fire Chief Jim Kushner said some of the energy-saving lighting items ordered were not received until FY15. He said the funds were budgeted for FY14 so must be transferred to FY15. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5041.

Bill No. 11-6-14 being for an Ordinance Amending Ordinance 5008, Concerning the Adopted FY15 Annual Budget for Implementation of the IT Master Plan was read for the first time by title. Hertwig Hopkins said this past September the City's computer systems were hit with a "random" virus. She said City staff discovered the operating systems allowed critical exposure, and the current backup systems were not consistently working. Hertwig Hopkins said Bridgewater and Excipio, outside Information Technology consultants, have been brought in to handle upgrades, maintenance and installation of various Master Plans tasks. She said some of this request is for updates that should have been completed but were not. Hertwig Hopkins said these improvements will deliver effectiveness and efficiency for City employees. Rutt moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Allen, Brock, Rutt, Renfrow, DeFrain. No: none. Said bill was declared duly adopted and given Ordinance No. 5042.

Under Other Appearances, Hertwig Hopkins said this item was placed on the agenda to look further at the City's reserves. She said Chairman Pro Tem Brock had requested further

information and possible modifications to our current policies. Hertwig Hopkins said Former Finance Director Kelvin Shaw has prepared an excellent overview and analysis which highlights our current policies and his thoughts. She said she has reviewed this information and provided her recommendations. Rutt said this should be discussed once a new Finance Director has been hired.

The next item on the agenda was Geographic Information Systems (GIS) Discussion and Direction. Carroll said City staff has formed an internal committee to explore options for the City to begin a GIS program. Carroll said the City can partner with the county who is planning aerial photography and a new County GIS system. She said the City can buy additional options. Carroll said there is not a definite cost yet, but once Boone County has the results of their Request for Proposal the City will have a better idea of costs to participate. Carroll said several new City employees in her department are familiar with the GIS Systems and are also interested in the cost for LiDAR. She said LiDAR gives more detailed information and adds many different layers. Carroll said the 6-inch imagery would cost approximately \$120 a square mile. She said most likely a budget amendment will be needed for these costs. It was the consensus of the City Council to continue to explore the costs of the GIS systems.

Under Other Business Appearances was discussion of City-owned property on West Culton Street. Coleman said this property was purchased several years ago and is being used for storage. He said the building is in need of repairs and painting on the outside but it could be expensive. Brock said it is important for City properties to look good. Rutt asked about the length of time the building will continue to be usable for City purposes. Coleman said he would estimate 10 to 12 years. This building will continue to be used for storage throughout the winter.

The next item was discussion of Sewer Utility Operations and Visitor Center Reconfiguration. Coleman gave an overview of the project and said the original proposal was high and therefore rejected. He said City staff has contacted another firm and cut the costs in half. Hertwig Hopkins said there are three areas for the possible location of the Warrensburg Convention and Visitors' Bureau. She said two options would be remodeling the front section or back sections of the Municipal Center, but that would require an engineer's estimate. Hertwig Hopkins said if the front area of the Municipal Center in the southeast conference room at City Hall is remodeled, no engineering would be required.

City Council members and City staff took a walking tour of the proposed areas for construction.

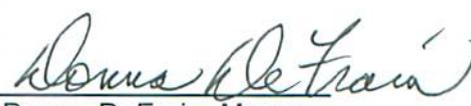
Under other miscellaneous matters, Hertwig Hopkins said there will most likely be a need for another meeting in November.

Under miscellaneous matters from the Mayor and City Council members, Renfrow volunteered to serve on the available position on the Transportation Development District Board. Hertwig Hopkins said she will let him know the date of the next meeting.

As there was no further business, the meeting was adjourned.

Attest


Cindy Gabel, City Clerk


Donna DeFrain, Mayor