

Applicable City Ordinances (partial list)

Section 3-31: License required; prohibitions

(a) It shall be unlawful for any person to sell in this city, either at retail or at wholesale, malt liquor, light wine, intoxicating liquor or non-intoxicating beer unless such person shall have obtained a license therefor from the city, and the full license fee therefor is paid.

Section 3-35: Qualifications for license

(a) No person shall be granted a license under this article, unless such person is of good moral character and a qualified legal voter and taxpaying citizen of a county, city, town or village of this state, nor shall any corporation or other entity be granted a license hereunder unless the managing officers of such corporation are of good moral character and qualified legal voters and taxpaying citizens of a county, city, town or village of this state.

(b) No person shall be granted a license hereunder whose license as such dealer has been revoked or who has been convicted, since ratification of the Twenty-First Amendment to the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacture or sale of intoxicating liquor or non-intoxicating liquor, or who employs in his business as such dealer, any person whose license has been revoked or who has been convicted of violating such law since the date aforesaid.

(c) No person shall be granted an initial license hereunder, unless such person has first submitted to a criminal background check, as described in Chapter 2, Article III, Sec. 2-83 of these ordinances.

Section 3-36: Application; investigation

(a) An application for a license or permit under this article shall be made to the city collector who shall by regulation require all applicants for such licenses to file written statements, under oath, containing information reasonably required to administer this article.

(b) The completed application shall be signed under oath and shall be presented to the city collector. The application shall be accompanied by the fee charge as provided for in this article.

(c) The application for a renewal or the change of a current license holder's license or permit shall be subject to all of the same requirements of this chapter as if the application was for an original license.



Liquor by the drink establishments are age restricted for entry to the establishment by the type of license obtained. Applications with no food sales history are required to obtain a 90 day temporary license in order to provide food sales in accordance with the type of license applied for such as a resort or restaurant/bar. Current food handling permit is also required for all liquor by the drink applications.

Applicants for any alcohol sales are required to provide certain documentation as well as meet operational standards for the location.

In addition to the liquor and business license the location may be required to obtain a dance hall license if any dancing is to be held and a cigarette permit if sales are to be offered. Licenses are renewed annually and must be submitted before the expiration date of July 1 of the current year. Renewal packets are sent to business owners with the documentation, Personal Identifier Criminal Background Check and inspection required again when the packet is submitted for renewal.

All applicable fees, applications and ordinances are available from the City Collector in the upper level of City Hall 102 S. Holden, Monday through Friday, 8:00 a.m. to 5:00 p.m.

CONTACT INFORMATION

Carl Larkerbrink, City Collector
102-A South Holden St.
Warrensburg, MO 64093
Phone: 660-747-9131
Fax: 660-747-8927



Any business wishing to sell liquor within the City of Warrensburg must first obtain the applicable liquor licenses in addition to the standard business license. This pertains to package sales as well as liquor by the drink.

The applicant must be of good moral character, a qualified legal voter and taxpaying citizen of a city, county, town or village of this state.

Applicants must submit a current Fingerprint Based Criminal Records check from the Missouri State Highway Patrol. (not more than 30 days old)

The applicant must first apply and pay for all City licenses at which time upon City application/inspection approval a letter of approval will be provided from the City for the State application.

Applicants must also obtain a County liquor license.

Liquor licenses will be issued when verification of State approval has been provided.

A checklist of required documentation is provided inside this brochure.





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Checklist of Required Documentation New Liquor/Dance Hall License Application

Business license application & cigarette permit application (if applicable) for location.

Applicant's paid real & personal property tax receipts as of December 31, of the applicable year from the City of Warrensburg, Johnson County, Missouri, or if not applicable, in any other town, village, city or county within the State of Missouri.

Property owner's paid real & personal property tax receipts as of December 31, of the applicable year pertaining to the business location.

Certificate of "no sales tax due" verifying that all state & local sales taxes are paid to date. Missouri Department of Revenue, Phone: 816-889-2944, Web: <http://dor.mo.gov/>

Missouri "certificate of good standing" for all corporations. Missouri Secretary of State, Phone: 573-751-4153, Web: www.sos.mo.gov

Applicant's proof of voter registration within the State of Missouri.

Food Handling Permit from Johnson County Community Health Services for Resort/Restaurant Bar applications. Phone: 660-747-6121, Web: <http://johnsoncountyhealth.org/>

Fingerprint-Based Criminal Record Check (*not more than 30 days old*) from the Missouri State Highway Patrol, Phone: 573-526-6153, Web: <http://www.mshp.dps.missouri.gov/MSHPWeb/Root/index.html>

Applicant may submit \$35.00 fee (includes \$15.00 for fingerprint card) to authorize the City to process background check (may delay application process up to three weeks). Renewals will be required to provide Personal Identifier (name based) search.

Breakdown of food & beverage sales by month for liquor by the drink applications. 90 day temporary license is required for new applications with no food sales history.

No age restriction supplement for Restaurant Bar.

Manager/Server training documentation for Salon/Tavern applications. SMART Server Training link <http://wellness.missouri.edu/SMART/>

Dance hall license (required for dancing of any kind at location).

Completed applications, notarized affidavit & applicable fees.

Scheduled inspection time for Fire & Building Inspection.

*All required information listed above must be submitted with application.
A letter of approval from the City of Warrensburg will be supplied to the applicant for submission of State Liquor application upon completion of
City approval and building/fire inspection.*

Applicants must also apply for a State & County Liquor License
County Clerk, Phone: 660-747-6161, Web: <http://www.jococourthouse.com/>
Missouri Liquor Control, Phone: 816-889-2574, Web: <http://www.atc.dps.mo.gov/>

Verification of Food & Alcohol Sales/Schedule of Gross Receipts

Resort License: Annual Gross Receipts shall not have been less than \$75,000 with at least \$50,000 of such Gross Receipts from nonalcoholic sales. (working kitchen & food must be habitually furnished)

Restaurant/Bar License: At least 50% of Annual Gross Income is derived from the sale of prepared meals or food consumed on such premises or which has an annual Gross Income of at least \$200,000 from the sale of prepared meals or food consumed on such premises.