

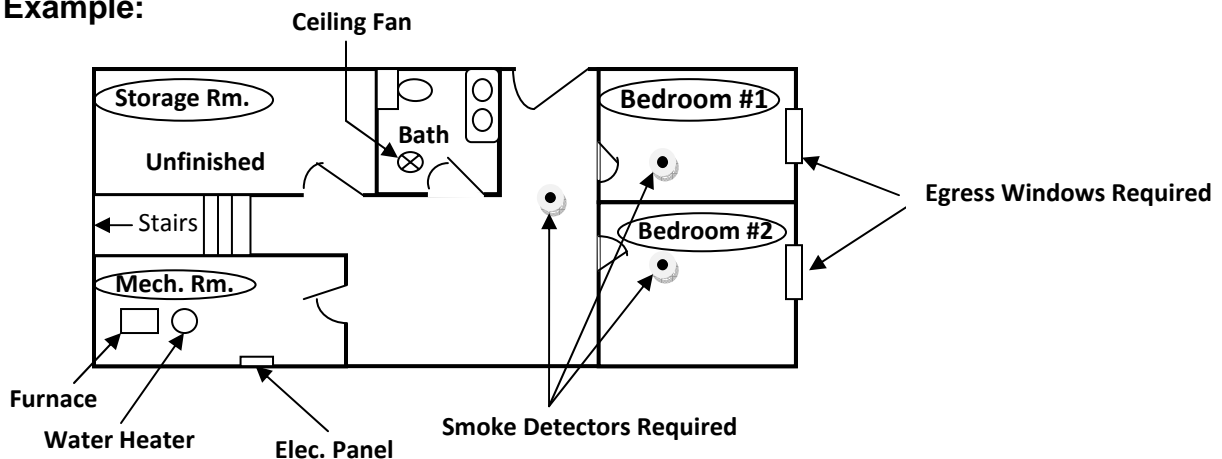
Scope of Work:

Basement Finish

Floor Plan

1. Submit a floor plan of the basement and label all rooms, finished and unfinished and show all new additions. The floor plan can be created by the homeowner, contractor or professional designer. The floor plan must be prepared on an 8 ½ " x 11" white paper (minimum), drawn using a ruler in pen or pencil, and must show all room dimensions. The floor plan does not have to be drawn to scale.

Example:



Bedrooms

1. Will there be a bedroom(s) included as part of this basement finish? Yes ___ No ___
2. If bedrooms are included, smoke detectors are required in each bedroom and one is required immediately outside each bedroom (within 5 feet). The smoke detectors are required to be interconnected with all smoke detectors in the house. (Sec. R313/2006 International Residential Code)
Show location of smoke detectors on floor plan.
3. If bedrooms are included, at least one egress window is required in each bedroom. An egress window must be a min. of 5 square feet in the open position and no higher than 44 inches from window sill to floor level. (Sec. R310/2006 International Residential Code) **Show location of windows on floor plan.**
4. If bedrooms are included, does the egress window in any of the bedrooms have a window well on the outside? Yes ___ No ___ N/A ___

Electrical

1. Are you upgrading (adding breakers) to the electrical panel in the basement? Yes ___ No ___
Show location of electric panel on floor plan.

2. Are you replacing an old electric panel with a new one? Yes ___ No ___
3. Are you adding a sub-panel as part of the basement finish? Yes ___ No ___
4. If you are adding a sub-panel, what is the amperage of the sub-panel? _____ amps. N/A _____
5. Are you adding additional circuits (wiring) as part of the basement finish? Yes ___ No ___
6. If you are adding additional circuits, how many? _____ N/A _____
7. Are you adding new receptacles in the basement? Yes ___ No ___ **Show locations of receptacles on floor plan.**
8. Are you adding additional lighting fixtures in the area to be finished? Yes ___ No ___ **Show location of additional lighting and/or fixtures on floor plan.**
9. Are you installing a mechanical ventilation fan in a bathroom? Yes ___ No ___ N/A ___ (Note: If there is no window in the bathroom, mechanical ventilation is required.)
10. If you are installing a mechanical ventilation fan in the bathroom, where will you terminate your vent to the outside? Exterior Wall ___ Roof _____

Plumbing

1. If a bathroom is part of the basement finish, is drain, waste and vent pipe already stubbed in? Yes ___ No ___ N/A
2. If installing a wet bar or other fixture as part of the basement finish, is drain pipe ventilation already in place? Yes ___ No ___ N/A _____
3. Besides a bathroom, are any other plumbing fixtures to be added to the finished area? Yes ___ No ___ N/A _____

Mechanical

1. Is there a gas- fired furnace and/or water heater in the basement? Yes ___ No **Show location of furnace and water heater on floor plan.**
2. Will any other heating or cooling equipment be added to the area to be finished (duct work, baseboard heater, etc.)? Yes _____ No _____

Framing

1. Size of wall studs: ___ inches x ___ inches N/A _____
2. Spacing of wall studs: ___ inches x ___ inches N/A _____
3. Will walls be framed in and a door installed to enclose the area underneath the stairs leading to the main floor? Yes _____ No _____
4. Will any part of the ceiling be framed in to cover ductwork, structural beams, etc. (fir-down)? Yes ___ No ___ (Note: The minimum required headroom clearance is 6 ft., 8 inches.)