



Scope of Work:

Commercial Remodel

Floor Plan

Plan Submittals: Depending on information submitted, plans may be required from a Missouri-certified architect. If architectural plans are not required, plans will be accepted from the owner, contractor or other person may design the floor plans and other drawings as required.

1. What type of business will occupy the building or area to be remodeled?

2. What is the square footage of the building or area to be remodeled? _____
3. How many persons will occupy the building or area to be remodeled? _____
4. How many exits currently exist in the building or area to be remodeled? _____
5. How many floors are in the building to be remodeled? One ___ Two ___ Three ___
6. How many floors of this building will be remodeled? One ___ Two ___ Three ___
7. What is the square footage of the building or area to be remodeled? _____ sq. feet

Electrical

1. Are you upgrading the existing electric panel? Yes ___ No ___ N/A ___
2. Are you replacing an old electric panel with a new electric panel? Yes ___ No ___ N/A ___
3. Are you installing a new meter? Yes ___ No ___ N/A ___
4. Are you installing new electrical circuits? Yes ___ No ___ N/A ___
5. If adding new electrical circuits, how many? _____
6. Are you adding new receptacles? Yes ___ No ___ N/A (Show locations of receptacles on floor plan.)
7. If adding new receptacles, how many? _____ (Show location of additional receptacles on floor plan.)
8. Are you adding additional lighting fixtures? Yes ___ No ___ N/A (Show location of additional lighting and/or fixtures on floor plan.)
9. If adding new light fixtures, how many? _____

Plumbing

1. Will a bathroom be added? Yes ___ No ___ N/A ___
2. How many bathrooms will be added? One ___ Two ___ N/A ___
2. What other plumbing fixtures are to be added in the remodeled space? Sink ___ Toilet ___ Shower ___ Mop Sink ___ Clothes Washer ___
3. Is a new water heater to be installed? Yes ___ No ___ N/A ___
4. Will drain, waste or vent pipe be added? Yes ___ No ___ N/A ___
5. If adding drain, waste or vent pipe, what is the amount (in linear feet) to be added? _____
6. In what location will the new drain, waste or vent pipe be added?
_____ (Show location of new piping on floor plan.)
7. Will gas piping and/or a gas appliance be installed? Yes ___ No ___ N/A ___

Mechanical

1. Is a new heating and cooling system to be added? Yes ___ No ___ N/A ___
(Show location of furnace and water heater on floor plan.)
2. Will new duct work be added? Yes ___ No ___ N/A ___

Structural

1. Are you installing a new ceiling grid? Yes ___ No ___ N/A ___
2. If installing a new ceiling grid, over which rooms are you installing the grid?

3. If demolishing interior walls, are they load-bearing? Yes ___ No ___ N/A ___
4. Are you constructing new, permanent walls? Yes ___ No ___ N/A ___
(Show location of new walls on floor plan.)
5. What type of frame will you use in construction of new walls? Wood ___ Metal ___ Other ___ N/A ___
6. Are you installing new, non-permanent (partition) walls? Yes ___ No ___ N/A ___
7. Will any of the walls within the remodel area be a party wall (separating one area of the building with another)? Yes ___ No ___ N/A ___
8. If there is currently a party wall separating two separate occupancies or uses, does the party wall extend from the floor up to the roof? Yes ___ No ___ N/A ___
9. If new doors are to be installed, how many? _____ N/A ___
(Show location of new doors on floor plan)
10. If new windows are to be installed, how many: _____ N/A ___
(Show location of new windows on floor plan.)