



CITY OF WARRENSBURG
102 S. HOLDEN ST.
WARRENSBURG, MO 64093
Phone: 660-747-9135
Fax: 660-747-2349
www.warrensburg-mo.com

SIGN PERMIT APPLICATION

Date Permit # Value of Sign and Installation \$

Project Business Name:

Project Address/Location:

Project Business Phone No.:

Applicant:

Applicant's Address:

Applicant's Phone: Fax:

Merchant License#:

Type of Sign

- Projecting Sign Wall Sign Freestanding Ground Mounted Roof Sign
Electronic Message Directional Sign
Existing Signs on property No Yes If Yes, what type of sign
Total number of existing signs
Is this a Repair/Replacement of an existing sign on the site? No Yes
If yes, describe

Illumination: Specify whether the sign is illuminated

- Illuminated from an internal source Illuminated by separate ground lighting
Non-illuminated Electronic Message Ctr (50% of total sign) Blinking or Flashing Sign
Electrical Contractor
Merchant License #

Sign Dimensions, Setbacks, and Locations

Overall Sign Height (Does not apply to wall signs)
Clearance between bottom of sign and the ground (Does not apply to wall signs)



SIGN PERMIT APPLICATION

Sign Dimensions, Setbacks, and Locations

Sign Dimensions: Height _____ Width _____ Area _____ Sq. ft

Sign Dimensions: Height _____ Width _____ Area _____ Sq. ft

Wall Dimensions: Height _____ Width _____ Area _____ Sq. ft
(applies to wall sign only)

Setback between leading edge of sign and property lines:

front _____ rear _____ side _____

Required:

- **Attach Site Plan Showing the Location of Sign**
- **Attach Shop Drawing of Sign Detail and Foundation Construction Detail**
- **Engineered Plans required for any freestanding sign taller than 15 ft.**

Suggested:

- **Review Sign Ordinance Section 27-504 Prior to Applying for Permit**

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make the application as his/her authorized agent and I agree to conform to all applicable laws of this jurisdiction.

The undersigned permittee acknowledges the application of the City of Warrensburg zoning ordinance, Chapter 27 of the City Code, and Subdivision Regulations, Chapter 21 of the City Code, to all construction within the City of Warrensburg, and specifically acknowledges that setback regulations apply to all construction within the City. The undersigned permittee is solely responsible to investigate these regulations and insure compliance with their particular requirements. Failure to do so may result in citation for violation of the applicable ordinance, failure to secure a certificate of occupancy, failure to secure future permits, or any combination thereof.

In addition to other possible required inspections, I acknowledge that a footing inspection is required for all ground mounted and freestanding signs and that a **final inspection is required for all signs.**

 Applicant Name (Please Print)

 Signature of Applicant

Plan Review Fee _____

Sign Permit Fee _____

Electrical Fee _____

Total \$ _____

Application Checked By:

Planner _____

Building Codes _____

Permit Granted _____ **Denied** _____

Reason for Denial _____