



Carl Larkerbrink, City Collector  
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## Application for Suspending Section 3-14, Open Containers

### Applicant Organization Information

Date of Application:

Legal Name of Entity:

E-mail Address:

Doing Business As:

Business Phone #:

Physical Location Address:

City – State – Zip Code:

### Managing Officer of the Organization Information

Last Name:

First Name:

Middle Initial:

Home Phone #:

E-mail Address:

Current Address:

City – State – Zip Code:

### Event Information

Event Dates: (not to exceed 3 days)

Start & End Times of Event:

From: \_\_\_\_\_ To: \_\_\_\_\_

Description of proposed event by location by address or legal description:

Describe the event including what steps will be taken to control access to the area in question:  
 (Include a detailed drawing of the event to include liquor area & security entry/exit points)

Attach a copy of your tax exemption ruling pursuant to 501(c)(3), 501(c)(4), 501(c)(5), 501(c)(8), 501(c)(10), 501(c)(19) or 501(d) of the Internal Revenue Code.

Please Note: It is in the organization's interest to be present at the council meeting to present information and justifications for the application.

Signature of Managing Officer:

Date:

## Liquor Picnic License Guidelines

In order to have a Suspension of Open Containers Picnic Liquor License, with a maximum of three (3) days, the event must be sponsored by a not for profit organization with a copy of their tax exemption documentation as listed on the Application for Suspending Section 3-14, Open Containers.

The Application for Suspending Open Containers must be filled out and submitted at least seven (7) days prior to a City Council meeting. It is in the organization's interest to be present at the council meeting to present information and justifications for the application.

In accordance with the application for suspending open containers a detailed drawing and description by address of the proposed location with an outline of where the liquor area will be and the security measures proposed to contain the event.

Additional fees may be associated to cover city costs in connection with the event.

If the event is being held in a public street a request for street closure must filled out and submitted to the Police Department for approval.

The event may be required to obtain an Amplified Music Permit from the Police Department.

To provide liquor for the event the not for profit applicant must apply for a Picnic License with the City as well as the State. The fee for the City Picnic License is \$15.00.

The liquor for the event may be provided by caterers who hold licenses to sell intoxicating liquor by the drink at retail for consumption in the City of Warrensburg, or to persons operating a catering business who hold a license to sell intoxicating liquor by the drink at retail for consumption on their premises issued by another municipality or county government. The applicant must apply for a Catering License with the City as well as the State. The fee for the City Catering License is \$15.00.

All applications must be submitted, paid for and approved on the City level before the letter of approval will be issued for the State Picnic application.

Upon approval by the City Council for the suspension of open containers and verification by the State that a Picnic License has been obtained all licenses will be issued.

All applications listed above may be obtained from the City Collector.

## Picnic Ordinance

### Sec. 3-1. Definitions.

*Public place* for purposes of this chapter shall mean any public way, park, parking lot, cemetery, school yard or open space adjacent thereto; or any place open to access by the public including any business to which the general public has access, regardless of any age restriction which apply to that place, unless that location is licensed under the provisions of this Code.

### Sec. 3-34. Same-Sales of malt liquor by certain organizations.

(a) Notwithstanding any other provision of this chapter, a permit for the sale of malt liquor or light wine, for consumption on premises where sold, may be issued to any church, school, civic, service, fraternal, veteran, political or charitable club or organization for the sale of such malt liquor or light wine at a picnic, bazaar, fair or similar gathering. Such permit shall be issued only for the day named therein and it shall not authorize the sale of malt liquor for more than seven (7) days.

## Open Container Ordinance

### Sec. 3-14. Drinking in public places prohibited; exception.

(a) It shall be unlawful for any person to drink from or have in his possession an open container of intoxicating liquor in any public place within the city, except when a liquor license has been issued and is in effect for such public place.

(b) The city council shall have the power to suspend the provisions of section 3-14 only upon the written application of an organization as defined in section 3-34. City council's authority to suspend shall be by vote of the city council for an ordinance suspending the provisions of section 3-14. City council shall be required to pass a new ordinance suspending the provisions of section 3-14 for each application it deems sufficient to warrant a suspension. The exception to this section 3-14 set forth in subsection 3-14(e) shall not be considered a suspension of this section, but instead an exception to its applicability.

(c) An organization making a request to suspend the provisions of section 3-14 must designate the specific public place by street address, street description or legal description and the date and duration desired for the suspension. The application must be made not less than seven (7) days in advance of the council meeting at which the council will consider the application.

(d) After consideration of an organization's application, the city council may, in its discretion, suspend the provisions of section 3-14. The city council shall suspend the provisions of section 3-14 for only a specified public place and a specific date and duration not exceeding three (3) calendar days. The council may, from time to time, establish a fee for granting approval to an event under this section based upon anticipated city costs in connection with the event. No suspension of this section shall be effective until payment of such fee.