

CITY COUNCIL MEETING OF AUGUST 27, 2018

A meeting of the Warrensburg City Council was held on August 27, 2018, at approximately 7:10 p.m., at the Municipal Center, 200 S. Holden, with Mayor Danielle Johnston presiding. Roll was called as follows: Present were: Jacobs, Lund, Watts, Allen, Johnston. Absent: none.

Minutes of the August 13, 2018, meeting were considered. Jacobs moved to approve the minutes of the August 13, 2018, City Council meeting. Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none.

The adoption of the agenda was considered. Lund moved to amend the agenda and to move a special presentation by Main Street as the first item on the agenda. Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none.

Kristel Reiman, Executive Director of Main Street, said the Art Walk is the first Friday of each month downtown. Reiman said they have participated in several of the Art Walk activities. She thanked the members of the Police Department for all they do to protect the citizens of Warrensburg and presented them with several gifts from Main Street.

The next item was a Presentation from Aaron Farmer, Senior Vice-President of Retail Coach. Farmer gave an update on Retail Coach's marketing plan for Warrensburg. He said Retail Coach is always looking for ways to attract businesses. He described the cell phone analysis they recently conducted. Farmer said this is useful information to show potential retailers where shoppers are going. He said it is also important to look at the retail trade area and have factual data.

Farmer said Warrensburg has had an above average increase in income and a lower average age. He said this is important to retailers, and his company is constantly in contact with these retailers. Farmer said they have identified twelve to thirteen sites and they continue to stay in touch with the real estate community.

Farmer said they are also updating marketing pieces so all the information a retailer would want is available. He said this also includes traffic counts which are open to retailers. Farmer said there are some upcoming conferences, and he said his team will be attending these conferences to provide information on Warrensburg.

Mayor Johnston opened a Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund Purposes for the Year 2018 and Levying Said Taxes. Finance Director Matthew Lue said the City must hold a public hearing in August of each year to receive comments concerning this upcoming tax levy. He said there is no change in the levy for 2018, and he said the maximum levy for the General Fund is 0.3608 per \$100 assessed valuation, and for the Park Fund is 0.1960 per \$100 assessed valuation, and for the debt levy is 0.5900 per \$100 assessed valuation. As there was no further comment, the Public Hearing was closed.

Mayor Johnston opened a Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund Purposes for the

Year 2018 and Levying Said Taxes. As there was no comment, the Public Hearing was closed.

Mayor Johnston opened a Public Hearing on an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Debt Service Purposes for the Year 2018 and Levying Said Taxes. As there was no comment, the Public Hearing was closed.

Mayor Johnston read an Ordinance Adopting the Annual Operating Budget for the Fiscal Year Beginning October 1, 2018, for the City of Warrensburg, Missouri, for the first time by title. Lue said the budget was presented at the August 13, 2018, City Council meeting. He said it was noted at that time that up to 50% of the cash balance above the required reserve can be used to balance the FY19 Budget. Lue said City staff has budgeted to spend approximately \$261,000 which leaves around \$287,000 that can be used to balance the budget for FY19.

Lue said the dash and body cams would cost around \$80,000 and the street sweeper around \$270,000. Police Chief Lockhart said the dash and body cams would be good for about ten years and he said there would be a maintenance agreement but he is not sure of the cost for the agreement. Public Works Director Slim Coleman said the warranty for the street sweeper would be two years which is unusual with a time span of around five to seven years. He said the cost to repair the current sweeper is around \$15,000, and he is not sure about other repairs. Council member Watts said the lease agreement might be a good option for the street sweeper, but he was not familiar with body and dash cams. Lockhart said the dash and body cams are good for training and are often useful when replaying incidents. He said they can also minimize liability because the information is recorded. Lockhart said the software for the dash and body cams is important because it has all the information that has been stored. Council member Jacobs asked about the area for storage of the information and Computer Technician Gary Swanson said the product should be selected first. Lockhart said once the retention period is established, the amount of storage can be determined. City staff will continue to work on this and will provide additional information. Mayor Johnston said she would like the street sweeper to be financed, and the dash and body cams paid when received. She said then there would only be one reoccurring cost, and the other council members agreed.

Mayor Johnston read an Ordinance Amending Section 24-39.1, Sewer Service, and Volume Charges, of the Code of Ordinances of the City of Warrensburg was read for the first time by title. Lue said the City receives information from Missouri American Water for billing sewer customers. He said there are some customers who do not have water with Missouri American Water and in those instances, the City is not able to determine the water usage amounts. Lue said this amendment addresses this issue for the residential users. Stewart added that customers who prefer an average, can default to an established average which is 800 cubic feet. This will be discussed again at a future meeting.

Bill No. 8-9-18 being for an Ordinance Establishing Minimum Regulations Governing the Design, Construction, Alteration, Enlargement, Repair, Demolition, Removal, Maintenance and Use of All Buildings and Structures Known as The Building Code of the City of Warrensburg, State of Missouri, was read for the second time by title. Building Official Brett Penrose said there have been three public meetings to discuss the proposed changes in the ordinances. Council member Watts said he discussed with Brett several issues that were not clear. He said

he knows there have been many changes over the years and he believes these will be good additions to Warrensburg's codes. Mayor Johnston thanked City staff members for hosting the various meetings to educate the public. Community Development Director Barbara Carroll said if approved, these new ordinances will not go in to effect until October 1, 2018. Watts moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: None. Absent: none. Said bill was declared duly adopted and given Ordinance No. 5452.

Bill No. 8-10-18 being for an Ordinance Establishing Minimum Regulations Governing the Design, Installation, Alteration, Repair, Maintenance and Use of Electrical Conductors and Equipment Within or on Public and Private Buildings, Known as The Electrical Code of the City of Warrensburg, State of Missouri, was read for the second time by title. Lund moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Lund, Watts, Allen, Johnston. No: Jacobs. Absent: none. Said bill was declared duly adopted and given Ordinance No. 5453.

Bill No. 8-11-18 being for an Ordinance Adopting the 2018 Edition of the International Energy Conservation Code, Regulating the Design, Construction, Installation, Alteration, and Maintenance of the Building Envelope in the City of Warrensburg, State of Missouri, was read for the second time by title. Lund moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5454.

Bill No 8-12-18 being for an Ordinance Adopting the 2018 Edition of the International Existing Building Code, Regulating, and Governing the Repair, Alteration, Change of Occupancy, Addition and Relocating of Existing Buildings, Including Historic Buildings, in the City of Warrensburg, State of Missouri, was read for the second time by title. Stewart clarified the sprinkler system clause is in the fire code. Watts moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5455.

Bill No. 8-13-18 being for an Ordinance Adopting the 2018 Edition of the International Fuel Gas Code Regulating and Controlling the Design, Construction, Installation, and Repair of Fuel Gas Systems and Gas-Fired Appliances in the City of Warrensburg, State of Missouri, was read for the second time by title. Allen moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5456.

Bill No. 8-14-18 being for an Ordinance Adopting the 2018 Edition of the International Mechanical Code Regulating and Controlling the Design, Construction, Installation, and Repair of Mechanical Systems, in the City of Warrensburg, State of Missouri, was read for the second time by title. Lund moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Johnston. No: Allen. Said bill was declared duly adopted and given Ordinance No. 5457.

Bill No. 8-15-18 being for an Ordinance Regulating and Controlling the Design, Construction, Alteration, and Repair of Detached One-and Two-Family Dwellings and Townhouses Not More

than Three Stories in Height, Known as The International Residential Code of the City of Warrensburg, State of Missouri, was read for the second time by title. Lund moved to approve. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5458.

Bill No. 8-16-18 being for an Ordinance Establishing Minimum Regulations Governing the Design, Construction, Repair, and Maintenance of Plumbing Systems, Known as the Plumbing Code of the City of Warrensburg, State of Missouri, was read for the second time by title. Watts moved to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5459.

Bill No. 8-17-18 being for an Ordinance Establishing Sewer Base Rate Charges for the FY19 Budget Year in the City of Warrensburg, Missouri, was read for the second time by title. Lue said at the August 13, 2018, City Council meeting, the Mayor and City Council chose Alternative 3 which would increase the fixed rate. He said this rate would be billed in October and due in November. Allen move to approve the ordinance. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5460.

Bill No. 8-18-18 being for an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for General Revenue Fund Purposes for the Year of 2018 and Levying Said Taxes was read for the first time by title. Jacobs moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5461.

Bill No. 8-19-18 being for an Ordinance Fixing the Annual Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Debt Service Purposes for the Year 2018 and Levying Said Taxes was read for the first time by title. Watts moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5462.

Bill No. 8-20-18 being for an Ordinance Fixing the Rate of Levy for Taxes by the City of Warrensburg, County of Johnson, Missouri, for Park Fund Purposes for the Year 2018 and Levying Said Taxes was read for the first time by title. Lund moved said bill be passed to second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Said bill was declared duly adopted and given Ordinance No. 5463.

In Other Business, was Discussion of Requiring Liability Insurance for Events Involving a Street Closure. Lockhart said while reviewing the street closure permit, there was a question asked if groups should be required to carry liability insurance. Stewart said in some of the larger communities there is a million-dollar requirement, and he knows some of the organizers of the

events are required to carry insurance. Lockhart said he has seen liability insurance waived when block parties are being held. Stewart said the City is trying to prevent accidents and at the same time protect the citizens of Warrensburg. After further discussion, this will be considered again at another meeting.

In Other Business was Discussion of an Adjustment of Animal Shelter Fees. Lockhart said there has not been an adjustment in these fees for some time. Lockhart said Joseph Hackney, Special Projects/PIO, researched the fees and found the adoption fee charges vary per supply and demand. Lockhart said they are recommending changes with occasional specials. Council member Watts asked if these fee changes impact the City's fees for services for dogs in the county and other cities, and Lockhart said those charges would remain the same. Council members agreed to the proposed changes, and this item will be put on the next agenda.

There was discussion of the Trap, Neuter, Spayed Program. Council member Jacobs said he has received many questions and comments from citizens about this program. Jacobs said the City needs to discuss how to proceed. Mayor Johnston asked if communities in this area follow this program, and Jacobs said currently Sedalia uses this program, but it is a new program.

Council member Allen said she doesn't know how the right cat can be selected for the program. Megan Geiger, who has the Trap, Neuter, Spayed Program said a tip of the left ear is cut or the cat is microchipped. Geiger said her program can be complaint driven but in order to receive grant money this program needs to be in place. City Counselor Doug Harris said he is concerned about the enforcement process once the cat has been through this program. Geiger said education is an important part of this whole process.

Council member Watts said he would like to speak to some residents about this proposal. He said he believes some individuals would not be in favor of releasing the cats again once they have been spayed. Jacobs said he would like to continue to consider this, and Council member Allen said she is agreeable with more discussion on this subject. Chairman Pro Tem Lund said he would like to see what others have done and the different options available. This will be discussed again at the next meeting.

Under miscellaneous matters from the Mayor and or City Council, Mayor Danielle Johnston and Chairman Pro Tem Casey Lund will be attending the International Conference of Shopping Centers Conference in Chicago in October. Council member Watts said he would like to see information concerning the possibility of an increase in the lodging tax on the ballot. There was discussion that this could be on the ballot with the Municipal Election in April of 2019. Tourism Director Marcy Bryant will discuss this with members of the Warrensburg Convention and Visitors' Bureau.

In Mayoral appointments, Mayor Johnston said she would like to make the following appointments: Bryan Jacobs, liaison to the Parks and Recreation Board; Casey Lund, to the Economic Coordinating Board; and the Mayor would like to continue to serve as the liaison to the Warrensburg Convention and Visitors' Bureau. Mayor Johnston would like to make these appointments to the Boards and Commissions: Doug Larkin, Parks and Recreation; Samantha Salazar, Traffic Commission; Raymond Crisp, Tree Board; and Chelsea Cantrell, Warrensburg Convention and Visitors' Bureau for Cliff Gower's unexpired term. Lund moved to approve the

appointments as presented. Yes: Jacobs, Lund, Watts, Allen, Johnston. No: none. Carried unanimously.

In the City Manager's report, Stewart said the City barbecue and competition to find the best barbecue will be held on Friday, September 7, 2018. Stewart said he also will be at a I.C.M.A. Conference in Baltimore on September 24, 2018.

In the Finance Officer's report Lue said sales tax continues to be up.

As there was no further business, the meeting was adjourned.

Danielle Johnston, Mayor

Attest:

Cindy Gabel, City Clerk