

CITY OF WARRENSBURG
POLICE DEPARTMENT

August 27, 2018

Honorable Mayor and
Members of the City Council
City of Warrensburg, Missouri

Dear Mayor and Council Members:

SUBJECT: A Discussion Regarding Adding a Requirement for Insurance With Street Closure
and Parade Permits

BACKGROUND:

During an update of the Street Closure form the issue of requiring insurance for these events was identified. Currently, the city does not require a group to have insurance when a street closure or parade permit is requested. While many of the groups hosting these events have insurance, it is unknown if the city is listed as an additional insured or as the certificate holder. A check of area municipalities revealed the following results:

The cities of North Kansas City, Liberty, Lee's Summit, and Grandview all require at least \$1 million in insurance and require the city listed as an additional insured. Liberty requires the city to be listed as the certificate holder, not just an additional insured. Independence requires insurance but it is based on a sliding scale based on the event size. Cities that require insurance for special events, do not require insurance for neighborhood block parties.

City Counsellor Douglas Harris says it would be acceptable for the city to require the insurance and have the city named as an additional insured. He explained since the city does not turn over exclusive control of the right of way, we probably retain some liability exposure. The added insurance would be a good buffer.

ISSUE:

Does the city want to require organizations hosting events requiring a street closure or parade permit to have liability insurance for the event? The additional insurance provides an added layer of protection for the city. Most larger organizations that host events already have insurance so they would only need to add the city as an additional insured. However, requiring insurance could place a financial burden on smaller events that do not carry insurance.

STRATEGIC PLAN:

This meets Goal III of the Strategic Plan to maintain a safe community.

FISCAL IMPACT:

The fiscal impact is not easily measured. In the event of a situation that involves a law suit against the city, the additional insurance could minimize the negative fiscal impact.

ECONOMIC BENEFITS/IMPACT:

Requiring the insurance for all events and groups could negatively impact smaller events.

RECOMMENDATION:

Staff requests direction from the Council before proceeding. If the Council wishes to include this requirement, it will be added to the Street Closure Permit and the Parade Permit.

Sincerely,

Rich Lockhart
Chief of Police

cc: City Manager

Attachments: 1. Street Closure Permit
2. Parade Permit